

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS
DECEMBER 19, 2016
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. Hear the Public
2. Consent Agenda
 - A. Approve Consent Agenda
 - B. Buy Local Information
 - C. Appoint City Clerk
 - D. Applications For Tax Abatement On Residential Properties
3. Storm Lake United Quarterly Update
4. Fiscal Year 2017-2018 Outside Agency Question And Answer Session
5. Resolution No. 54-R-2016-2017 Updating Fee Resolution
6. Resolution No. 55-R-2016-2017 Approving Code of Conduct
7. Resolution No. 56-R-2016-2017 Approving Equal Opportunity Policy Statement
8. Resolution No. 57-R-2016-2017 Approving the Residential Anti-Displacement and Relocation Assistance Plan
9. Motion to Approve Sunrise Campground Storm Water Improvements Design and Construction Services
10. Resolution No. 58-R-2016-2017 Rejecting Bids for the 2017 East Richland Street Rehabilitation Project
11. Motion to Approve 2017 East Richland Professional Services Agreement Amendment
12. Motion To Approve North Raccoon River Watershed Management Authority 28E Agreement
13. Motion To Approve Revised 28E Agreement With Storm Lake Community School District And Storm Lake Youth Baseball Association And Authorize The Mayor To Sign The Agreement
14. Resolution No. 59-R-2016-2017 Change Order #2 Housing Project #2014-6
15. Resolution No. 60-R-2016-2017 Final Approval Housing Project 2014-6
16. Resolution No. 61-R-2016-2017 Change Order #1 Housing Project #2014-7
17. Resolution No. 62-R-2016-2017 Final Approval Housing Project 2014-7
18. Resolution No. 63-R-2016-2017 Amending And Substituting Declaration Of Conditions, Restrictions, Easements And Charges Affecting Real Property Known And Designated As Sunset View Residential Subdivision.
19. Proclamation Honoring Sue Vossberg, City Clerk Appreciation for Years of Service
20. Closed Session Reference Iowa Code Chapter 21.5 (c) Matters of Litigation
21. Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During His Annual Evaluation

22. Motion To Adjust City Manager Compensation As Appropriate

23. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

12/19/2016

Agenda Item # A.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

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REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, Deputy City Clerk

SUBJECT: Approve Consent Agenda

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe bills for approval
- Approve the December 5, 2016 City Council Minutes
- Approve the appointment for Mayra Martinez as City Clerk (see attached Staff Summary)
- Approve the liquor license renewal for Little Vientiene.
- Approve tax abatement applications for (see attached Staff Summary):
 - 930 Leona Circle
 - 109 Kenzy
 - 706 Barton Street
- Approve changing the Monday, January 2, 2017 City Council meeting to Tuesday, January 3, 2017

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$ 623,357.82
- King's Pointe Bills - \$196,471.66
- Sunrise Pointe Golf Course Bills - \$5,538.85

The City will receive the following revenues:

- Liquor license renewal - \$300.00

RECOMMENDATION: Approve Consent Agenda

ATTACHMENTS:

Description	Type
☐ Minutes - December 5, 2016	Minutes
☐ List of Bills	List of Bills
☐ King's Pointe & Sunrise Pointe Golf Course List of Bills	List of Bills
☐ Little VientieneLiquor Report	Backup Material

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,
DECEMBER 5, 2016 5:00 P.M.**

Present: Mayor Jon Kruse, Council Members Dan Anderson, Bruce Carlson, and Tyson Rice.
Absent: Mike Porsch and Bruce Engelmann. Staff present: City Manager Jim Patrick, Asst. City Manager Keri Navratil, City Attorney Phil Havens, Public Safety Director Mark Prosser, Fire Chief Mike Jones, Building Official Scott Olesen, Public Works Director Jason Etnyre, Water Plant Superintendent Mike Davis, Wastewater Superintendent Mark Streed, Deputy City Clerk Mayra Martinez and Sue Vossberg City Clerk.

Mayor Kruse called the meeting to order at 5:03pm.

Hear the Public – None

Consent Agenda – Moved by Council Member Anderson to approve the consent agenda which includes the list of bills, minutes from the November 21, 2016 City Council meeting, liquor license renewal for Ahuachapan Restaurant, and native wine permit renewal for Hy-Vee #1634 and The Daily Apple. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

Iowa Lakes Corridor - Kiley Miller gave a quarterly update on the Iowa Lakes Corridor.

2016 Reap Grant – Moved by Council Member Rice to approve a REAP Grant Agreement for Park Acquisition with the Iowa Department of Natural Resources. Grant amount of \$60,000. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

CDBG Administrative Services – Moved by Council Member Anderson to approve Amendment #1 to the CDBG Administrative Services Contract with Simmering – Cory, Inc. for the Erie Street Storm Water Project. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

Use of Excessive Force Policy – Moved by Council Member Carlson to adopt Resolution No. 51-R-2016-2017 approving the prohibition of the Use of Excessive Force Policy. Seconded by Council Member Anderson. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

RESOLUTION NO. 51-R-2016-2017

**RESOLUTION ADOPTING MAYOR'S PROCLAMATION REGARDING A POLICY
ON THE PROHIBITION OF THE USE OF EXCESSIVE FORCE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA;

WHEREAS, Section 519 of the Department of Veteran Affairs and Housing and Urban Development and the Independent Agencies Appropriation Act of 1990, requires that all federal grant recipients adopt and enforce a policy to prohibit the use of excessive force by law enforcement agencies within the recipient's jurisdiction; and

WHEREAS, the City of Storm Lake has received Community Development Block Grant funds.

THEREFORE, be it resolved that the City of Storm Lake, Iowa, hereby prohibits any law enforcement agency operating within the City of Storm Lake to use excessive force against any individuals engaged in nonviolent civil rights demonstrations. In addition, the City agrees to enforce any applicable State or local laws against person(s) or group(s) who physically bar access to, or exit from, facilities or locations which are the subject of a non-violent protest demonstration. The City further pledges enforcement of this policy within the jurisdiction of the City and encourages any individual or group who feels that the City has not complied with this policy to file a complaint.

Information and assistance relative to excessive force complaints shall be provided and may be obtained from the Mayor, City Hall, 620 Erie Street, Storm Lake IA 50588.

PASSED AND APPROVED on this 5th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Affirmative Fair Housing Policy – Moved by Council Member Anderson to adopt Resolution No. 52-R-2016-2017 approving the Affirmative Fair Housing Policy. Seconded by Council Member Rice. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

RESOLUTION NO. 52-R-2016-2017

A RESOLUTION ADOPTING AFFIRMATIVE FAIR HOUSING POLICY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA;

This notice is posted pursuant to the requirements of Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal

assistance, and with Title VIII of the Civil Rights Act of 1968, as amended, which prohibits discrimination in the provision of housing because of race, creed, color, religion, sex, national origin, sexual orientation, disability, age, political affiliation, familial status or citizenship.

The City of Storm Lake, Iowa, advises the public that it will administer its assisted programs and activities relating to housing and community development in a manner to affirmatively further fair housing and it shall also take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing and the provision of brokerage services.

The City of Storm Lake shall assist individuals who believe they have been subject to discrimination in housing through the resources of the Iowa Civil Rights Commission or the U.S. Department of Housing and Urban Development.

The City of Storm Lake has designated the following office as the contact to coordinate efforts to comply with this policy. Inquiries should be directed to:

Name:	Mayor
Office:	City Hall
Address:	620 Erie Street – Storm Lake IA 50588
Phone Number:	712-732-8000
Hours:	8:00 – 5:00 (Monday – Friday)

PASSED AND APPROVED this 5th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Procurement Policy – Moved by Council Member Rice to adopt Resolution No. 53-R-2016-2017 approving the Procurement Policy. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

RESOLUTION NO.53-R-2016-2017

RESOLUTION ADOPTING PROCUREMENT POLICY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA;

WHEREAS, the City of Storm Lake has received a Community Development Block Grant from the Iowa Economic Development Authority; and

WHEREAS, the Iowa Economic Development Authority requires the City of Storm Lake to adopt Procurement Policies in order to utilize such funds;

THEREFORE, BE IT RESOLVED, by the City Council of the City of Storm Lake that it agrees to adopt and implement the attached Procurement Procedures for use during the implementation and administration of the City's Community Development Block Grant Program.

PASSED AND APPROVED this 5th day of December, 2016.

Jon F. Kruse, Mayor

Attest:

Sue Vossberg, City Clerk

PROCUREMENT POLICY

PURPOSE

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition.

APPLICATION

This policy applies to the procurement of all supplies, equipment, construction, and services of and for the City of Storm Lake related to the implementation and administration of the Community Development Block Grant. All procurement will be done in accordance with 24 CFR; Part 85.

POLICY

I. Methods of Procurement

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) competitive sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

- A. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies, or other property, costing in the aggregate not more than \$25,000. The City of Storm Lake shall comply with state or local small purchase dollar limits under \$25,000. If small purchase procedures are used for a procurement under a grant, price or rate quotations shall be obtained from at least three qualified sources.
- B. In competitive sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is lowest in price. The sealed bids method is the preferred method for procuring construction.
 - 1. Appropriate conditions in order for formal advertising to be feasible must be present, including, as a minimum, the following:
 - (a) a complete, adequate and realistic specification or purchase description;
 - (b) two or more responsible suppliers are willing and able to compete effectively for the City of Storm Lake business; and,
 - (c) the procurement lends itself to a firm-fixed-price contract, and selection of the successful bidder can appropriately be made principally on the basis of price.
 - 2. When formal advertising is used for a procurement under a grant, the following requirements shall apply:
 - (a) a sufficient time prior to the date set for opening of bids, bids shall be solicited from an adequate number of known suppliers. In addition, the invitation shall be publicly advertised.
 - (b) the invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation.
 - (c) all bids shall be opened publicly at the time and place stated in the invitation for bids.

(d) a firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of the City of Storm Lake indicates that such discounts are generally taken.

(e) any or all bids may be rejected when there are sound documented business reasons in the best interest of the program.

C. In competitive proposals, proposals are requested from a number of sources and the Request for Proposal is publicized. Negotiations are normally conducted with more than one of the sources submitting offers, and either a fixed-price or cost-reimbursable type contract is awarded, as appropriate. Competitive negotiation may be used if conditions are not appropriate for the use of formal advertising. If competitive negotiation is used for a procurement under a grant, the following requirements shall apply:

1. Proposals shall be solicited from an adequate number of qualified sources to permit reasonable competition consistent with the nature and requirements of the procurement. The Request for Proposal shall be publicized and reasonable requests by other sources to compete shall be honored to the maximum extent practicable.
2. The Request for Proposal shall identify all significant evaluation factors, including price or cost where required and their relative importance.
3. The City of Storm Lake shall provide mechanisms for technical evaluation of the proposals received, determinations of responsible offerors for the purpose of written or oral discussions, and selection for contract award.
4. Awards may be made to the responsible offeror whose proposal will be most advantageous to the procuring party, with price and other factors considered. Unsuccessful offerors will be notified promptly in writing.
5. The City of Storm Lake may utilize competitive negotiation procedures for procurement of architectural/engineering (A/E) professional services, whereby competitor's qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It cannot be used to procure other types of services (e.g. administrative services) even though A/E firms are a potential source to perform the proposed effort.

- D. Noncompetitive proposal is procurement through solicitation of a proposal from only one source, or after solicitation of a number of sources, competition is determined inadequate. Noncompetitive negotiation may be used when the award of a contract is infeasible under small purchase, competitive bidding (formal advertising) or competitive negotiation procedures. Circumstances under which a contract may be awarded by noncompetitive negotiation are limited to the following:

1. The item is available from only a single source;
2. After solicitation of a number of sources, competition is determined inadequate;
3. Public exigency or emergency when the urgency for the requirement will not permit a delay incident to competitive solicitation; and,

Sole source procurement for supplies, equipment, construction, and services valued at \$25,000 or more must have prior approval of the Iowa Economic Development Authority.

- E. The City of Storm Lake will provide, to the greatest extent possible, that contracts be awarded to small businesses located within the project area or owned in substantial part by project area residents. (The project area is defined as the county in which the project is located.) The City of Storm Lake will solicit qualified small, minority, and women's businesses whenever they are potential sources. The City of Storm Lake will procure goods and services from labor surplus areas when economically feasible.
- F. Any other method of procurement must have prior approval of the Iowa Economic Development Authority.

II. Contract Pricing

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. The City of Storm Lake shall perform some form of cost/price analysis for every procurement action, including modifications or change orders.

III. Procurement Records

The City of Storm Lake shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the cost or price.

EFFECTIVE DATE

Passed this 5th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

North Raccoon River Watershed - A study session was held concerning the North Raccoon River Watershed Management Authority and review of the possible 28E Agreement.

Mandatory Residential Garbage Collection Service – A study session was held concerning mandatory residential garbage collection service. A sample ordinance from the City of Cherokee was given to the Council. Comments were received from the Solid Waste Manager Lori Dicks and owners of Garbage Hauling Service. Further study session will be held at future council meetings.

Closed Session – Moved by Council Member Carlson to go into closed session at 5:50 pm in reference to Iowa Code Chapter 21.5(C) to discuss litigation matters. Seconded by Council Member Rice. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

Attendance in closed session: Rice, Anderson, Carlson, Kruse, Patrick, Navratil, Vossberg, Martinez, and Havens.

Moved by Council Member Rice to return to open session at 7:38pm. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

Adjournment – Moved by Council Member Anderson to adjourn the meeting at 7:39 pm. Seconded by Council Member Carlson. Vote: All ayes with Council Member Porsch and Engelmann absent. Motion carried.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/06/16 To 12/19/16
User: tyler.gibbins

UNAVAILABLE

AFLAC	PR Batch 00552.12.2016 Aflac Pretax	444.98
AFLAC	PR Batch 00552.12.2016 Aflac After tax	93.38
City of Storm Lake	PR Batch 00552.12.2016 Dental employee/child	6.00
City of Storm Lake	PR Batch 00552.12.2016 Dental insurance employee c	22.88
City of Storm Lake	PR Batch 00552.12.2016 Dental employee/spouse	14.91
City of Storm Lake	PR Batch 00552.12.2016 Dental insurance family	72.16
City of Storm Lake	PR Batch 00552.12.2016 125 Flexible Benefits	532.97
City of Storm Lake	PR Batch 00552.12.2016 Flex- Child Care	91.00
City of Storm Lake	PR Batch 00552.12.2016 Health Insurance Family	1,543.64
City of Storm Lake	PR Batch 00552.12.2016 Health Insurance Single	487.30
Collection Services Center	PR Batch 00552.12.2016 Child Support Payments to I	222.00
Conseco Health Insurance Co	PR Batch 00552.12.2016 Cancer Pre Tax Insurance	41.04
EFTPS	PR Batch 00552.12.2016 Federal Income Tax	16,250.07
EFTPS	PR Batch 00552.12.2016 FICA Employee Portion	6,130.66
EFTPS	PR Batch 00552.12.2016 FICA Employer Portion	6,130.66
EFTPS	PR Batch 00552.12.2016 Medicare Employee Portion	2,071.96
EFTPS	PR Batch 00552.12.2016 Medicare Employer Portion	2,071.96
ICMA Retirement Trust 457	PR Batch 00552.12.2016 ICMA	1,605.00
Iowa Public Employees	PR Batch 00552.12.2016 IPERS	5,608.67
Iowa Public Employees	PR Batch 00552.12.2016 IPERS City Share	8,415.77
ITT Hartford AMS RPVA	PR Batch 00552.12.2016 457 Hartford	350.00
Muni Fire/Police Retire	PR Batch 00552.12.2016 Muni Police/Fire Pension	3,302.68
Muni Fire/Police Retire	PR Batch 00552.12.2016 Muni Police/Fire Pension Ci	9,106.94
Teamsters Local Union 554	PR Batch 00552.12.2016 Union Dues	184.50
Treasurer State Of Iowa	PR Batch 00552.12.2016 State Income Tax	5,951.08

UNAVAILABLE

Department Total = 70,752.21

Police Department

Alliant Energy	Gas Service Oct/Nov 2016	245.63
Alta Body Shop	Towing Services- November 2016	1,620.00
Central Iowa Distributing, Inc	Garbage Bags	150.34
City of Storm Lake	Serviced P-4	49.74
City of Storm Lake	Serviced P-15	34.51
City of Storm Lake	Serviced P-8	43.59
City of Storm Lake	Serviced P-17	26.95
Color-ize Inc	Letterhead	279.50
Color-ize Inc	ID Cards	93.00
Edwards Storm Lake	Throttle Repairs	486.87
Edwards Storm Lake	Water Pump Repairs P-5	1,061.53
Genesis Development	November 2016 Janitorial Services	600.00
JNB Acquisition Corporation	Copier Maintenance Agreement	152.13
Mangold Environmental Testing	Shipping	6.76
Med-Tech Resource Inc	Gloves	124.60
Neuroth Kevin	Garbage Service November 2016	24.50
O'Reilly Auto Parts	Lights	45.58
Prosser Mark	ILEA Graduation	81.00
Rasmussen's	Fuel Pump #139- Less Tax	608.75
Rasmussen's	Bracket Repairs for Wires	180.16
Reserve Account	Postage Dec 1, 2016	150.52
Seiler Plumbing & Heating Inc	Drinking Fountain Repairs	272.90
Star Energy, LLC	Fuel November 2016	2,438.08
Vast Broadband	Phone Service December 2016	281.85
Verizon Wireless Inc	Phone Service- November 2016	765.80

Police Department

Department Total = 9,824.29

City of Storm Lake
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Fire Department

Alliant Energy	Gas Service Oct/Nov 2016	81.79
Feld Equipment Company, Inc Ed M	Batteries	35.00
Feld Equipment Company, Inc Ed M	HUD Hose Repairs	721.60
Iowa Office Supply Inc	Planner	21.79
Iowa Office Supply Inc	Toner	87.29
Julius Dennis R.	Laundry Service- Nov 2016	80.51
Mid-Iowa Sales Co Inc	Wax	114.55
Neuroth Kevin	Garbage Service November 2016	54.25
North Lake Truck Repair	Exhaust Repairs Engine 75	1,214.37
Reinert Michael P	Repair Heater Houser on #75	290.00
Stanton Electric, Inc	Fuses	15.21
Star Energy, LLC	Generator Fuel	127.92
Star Energy, LLC	Fuel November 2016	119.06
Vast Broadband	Phone Service December 2016	48.54
Verizon Wireless Inc	Phone Service- November 2016	164.10

Fire Department	Department Total =	3,175.98
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Building Official

Havens & Havens	Nov 2016 Legal Services	46.25
Reserve Account	Postage Dec 1, 2016	13.02
Star Energy, LLC	Fuel November 2016	52.35
Vast Broadband	Phone Service December 2016	72.82
Verizon Wireless Inc	Phone Service- November 2016	109.40

Building Official	Department Total =	293.84
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Animal Care

Johnson Dianne	Bd & Disp of Cats & Dogs	630.00
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Animal Care	Department Total =	630.00
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Police Special Revenues

Iowa DARE Association	2017 Membership Dues	50.00
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Police Special Revenues	Department Total =	50.00
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Crime Prevention

Bravo Gerardo	Candy for Holloween Event	17.45
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Crime Prevention	Department Total =	17.45
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Roadway Maintenance

Alliant Energy	Gas Service Oct/Nov 2016	183.85
Armstrong Leland Darryl	Staff Training & Strategic Planning FY2017	1,830.50
Bolton & Menk, Inc	Construction Servies through 11/30/2016	1,477.50
Bolton & Menk, Inc	Engineering Servcies through 11/30/2016	1,225.00
Bolton & Menk, Inc	Construction Servies through 11/30/2016	6,202.50
Cintas First Aid & Safety	First Aid Supplies	36.46
City of Storm Lake	Brake System Leak Repairs- T-3	102.12
Doolittle Oil Co, Inc	Oil	433.40

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Iowa Prison Industries	No Parking Signs	330.00
JNB Acquisition Corporation	Copier Maintenance Agreement	23.19
Neuroth Kevin	Garbage Service November 2016	127.00
Star Energy, LLC	Fuel November 2016	1,573.41
Storm Lake Ace Hardware Inc	Supplies	7.47
Storm Lake Ace Hardware Inc	Thermocouple	10.99
Storm Lake Ace Hardware Inc	Socket Sets	19.98
Storm Lake Ace Hardware Inc	Supplies	46.30
U.S. Postal Service	PO Box Rental Fee for 2017	39.60
Vast Broadband	Phone Service December 2016	57.98
Verizon Wireless Inc	Phone Service- November 2016	109.40

Roadway Maintenance

Department Total = 13,836.65

Snow Removal

Crescent Electric Supply Co	Plug	16.74
Fastenal Company	Supplies	206.72
Graham Tire	Tire Repair	149.00
Martin Marietta Materials, Inc	Rock	628.15

Snow Removal

Department Total = 1,000.61

Airport

Century Link	December 2016 Phone Service	155.72
Eastern Aviation Fuels, Inc	AV Gas	26,505.03
Eastern Aviation Fuels, Inc	Jet A Fuel	15,309.65
Reserve Account	Postage Dec 1, 2016	17.67

Airport

Department Total = 41,988.07

Library

Alliant Energy	Gas Service Oct/Nov 2016	109.98
Genesis Development	November 2016 Janitorial Services	600.00
Neuroth Kevin	Garbage Service November 2016	38.25
Reserve Account	Postage Dec 1, 2016	12.30
Storm Lake Ace Hardware Inc	Filters	11.96
Vast Broadband	Phone Service December 2016	113.10

Library

Department Total = 885.59

Parks Department

Alliant Energy	Gas Service Oct/Nov 2016	46.49
Alta Implement Company Inc	Hyd Oil Filters	154.79
Doolittle Oil Co, Inc	Oil	303.38
Emmons & Olivier Resources Inc	Project Management through 10/31/2016	2,931.15
Fastenal Company	Supplies	24.79
Koenig Jeff	Pot Rental & Cleaning	158.00
Neuroth Kevin	Garbage Service November 2016	146.00
Petersen Manufacturing	Plaque	354.78
Petersen Manufacturing	Table & Plaque	735.90
Petersen Manufacturing	Memorial Benches	1,878.90
Reding Gravel & Excavating Co., Inc	Fabric Mat for Lakeshore Restoration	95.40
Star Energy, LLC	Fuel November 2016	766.77
Storm Lake Hydraulics Co Inc	Hyd Hose & Supplies	117.22
Storm Lake Hydraulics Co Inc	Hyd Hoses & Supplies	105.31

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Vast Broadband	Phone Service December 2016	36.00
Verizon Wireless Inc	Phone Service- November 2016	164.10

Parks Department

Department Total = 8,018.98

Golf Course

Star Energy, LLC	Fuel November 2016	35.97
Turfwerks	Wire Connector & Supplies	922.91
Zimco Supply Co	Supplies	99.00
Zimco Supply Co	Supplies	295.00

Golf Course

Department Total = 1,352.88

Campgrounds

Ferguson Enterprises Inc	Supplies for Showers	35.96
Genesis Development	November 2016 Janitorial Services	120.00
Neuroth Kevin	Garbage Service November 2016	728.00
Stanton Electric, Inc	Campground Heat Tape Repairs	550.00
Vast Broadband	Phone Service December 2016	102.00

Campgrounds

Department Total = 1,535.96

UNAVAILABLE

King's Pointe Resort	November 2016 Housekeeping	585.00
King's Pointe Resort	November 2016 Maintenance	449.25
King's Pointe Resort	November 2016 Pest Control	80.68
King's Pointe Resort	November 2016 Supplies	195.00
Kinseth Hospitality Corporation	November 2016 Management Fee	270.13

UNAVAILABLE

Department Total = 1,580.06

Shelter House

Alliant Energy	Gas Service Oct/Nov 2016	54.71
Storm Lake Ace Hardware Inc	Filters, Cleaning Supplies, & Repair Equipment	89.33

Shelter House

Department Total = 144.04

UNAVAILABLE

Havens & Havens	Nov 2016 Legal Services	246.67
Neuroth Kevin	Garbage Service November 2016	93.00
ProBuild	Rain Gutters	63.54
Storm Lake Times The	Nov 2016 Publications	38.80
Storm Lake Times The	Nov 2016 Publications	25.20

UNAVAILABLE

Department Total = 467.21

Economic Develop

Vast Broadband	Phone Service December 2016	24.27
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Economic Develop

Department Total = 24.27

SLADC

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/06/16 To 12/19/16
User: tyler.gibbins

Storm Lake United	Pay Request #3 of FY2017 Agreement	13,833.34
SLADC		Department Total = 13,833.34
TIF		
Ahlers & Cooney, P.C.	Admin Services- Ind Park Amend #5	2,953.38
Ahlers & Cooney, P.C.	Admin Services- Ind Park URA	202.50
Ahlers & Cooney, P.C.	Admin Services- Ind Park URA	6,937.62
Bierschbach Equipment & Supply Company, Inc	Rods & Supplies for Pool Concrete Repairs	650.05
FB Storm Lake II LLC	Property Taxes- 1st Half 2016	5,187.00
FB Storm Lake II LLC	Closing Agreement FY2017	100,000.00
Fritcher Abstract Company, Inc.	Condo Site Abstract Update	280.00
Havens & Havens	Nov 2016 Legal Services	1,418.33
TIF		Department Total = 117,628.88
Storm Lake Sub-Division #5		
Bolton & Menk, Inc	Improvement Estimate Servies through 11/30/2016	735.50
Storm Lake Sub-Division #5		Department Total = 735.50
UNAVAILABLE		
Ahlers & Cooney, P.C.	Admin Services- South School	4,638.38
UNAVAILABLE		Department Total = 4,638.38
Housing Program		
Buena Vista Co Recorder	Mortgage Recordings	156.00
Chanthavong Philavanh	Temp Relocation Expense- Geisinger	356.40
R Wise Construction Inc	1605 Rose Lane (Final)	11,031.00
R Wise Construction Inc	1612 Rose Lane (Final)	9,638.00
Housing Program		Department Total = 21,181.40
Legal Services		
Ahlers & Cooney, P.C.	Admin Services- Labor Relations	228.00
Ahlers & Cooney, P.C.	Admin Services- Kinseth	2,461.50
Havens & Havens	Nov 2016 Legal Services	923.74
Legal Services		Department Total = 3,613.24
City Hall Building		
Alliant Energy	Gas Service Oct/Nov 2016	39.42
Genesis Development	November 2016 Janitorial Services	200.00
Julius Dennis R.	Entrance Mat Services	58.80
Neuroth Kevin	Garbage Service November 2016	28.50
ProElect/Professional Electronics	Service Call- Fire Alarm System	62.00
Vast Broadband	Phone Service December 2016	86.45
Verizon Wireless Inc	Phone Service- November 2016	54.15
City Hall Building		Department Total = 529.32
Tort Liability		

Rasmussen's	2016 Ford Taurus Patrol Car (Accident)	33,873.00
Tort Liability		Department Total = 33,873.00

Other Policy & Administration

Armstrong Leland Darryl	Staff Training & Strategic Planning FY2017	1,830.51
Buena Vista Co Recorder	Recording Fees	96.00
Buntrock-Salie Studio Inc	Streed Publicity	105.00
Genesis Development	November 2016 Shredding	32.50
Greatland Corp	2016 ACA Reporting Services	79.00
Iowa Office Supply Inc	Ribbon	13.33
JNB Acquisition Corporation	Copier Maintenance Agreement	23.18
Patrick James H	NW IA Planning Mtg- Spencer- Patrick	41.04
Paxton's Jewelry	Plaques- ERD	327.00
Paxton's Jewelry	Retirement Supplies- Vossberg	109.74
Reserve Account	Postage Dec 1, 2016	239.39
Storm Lake Times The	Nov 2016 Publications	73.20
Storm Lake Times The	Nov 2016 Publications	67.20
Storm Lake Times The	Nov 2016 Publications	86.13
Storm Lake Times The	Nov 2016 Publications	70.00
Storm Lake Times The	Nov 2016 Publications	47.20
U.S. Postal Service	PO Box Rental Fee for 2017	39.60
Other Policy & Administration		Department Total = 3,280.02

Water Administration

Accela, Inc #774375	Nov 2016 Web Payments	139.75
Accela, Inc #774375	Nov 2016 IVR Payments	9.00
Armstrong Leland Darryl	Staff Training & Strategic Planning FY2017	1,830.50
Certified Testing Services, Inc	Concrete Testing	76.00
Genesis Development	November 2016 Janitorial Services	200.00
Iowa Office Supply Inc	Ribbon	13.34
JNB Acquisition Corporation	Copier Maintenance Agreement	23.18
Qualified Presort Service, LLC	Final Bills	3.09
Reserve Account	Postage Dec 1, 2016	23.64
U.S. Postal Service	PO Box Rental Fee for 2017	39.60
Vast Broadband	Phone Service December 2016	73.13
Verizon Wireless Inc	Phone Service- November 2016	54.17

Water Administration	Department Total = 2,485.40
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Water Plant

Alliant Energy	Gas Service Oct/Nov 2016	392.89
Authorized Parts, Inc	Valve	6,245.40
Certified Testing Services, Inc	Soil Testing	473.00
Edwards Storm Lake	Torsion Bar for Plow	54.00
Electric Pump Inc	Lift Out System- Press Building	487.39
Emmons & Olivier Resources Inc	Construction Admin through 10/31/2016	441.00
Graffix, Inc	Uniforms	976.95
Grainger Inc W.W.	Supplies	115.14
JNB Acquisition Corporation	Copier Maintenance Agreement	19.13
Martin's Flag Co., Inc.	Flags	167.91
Mike's Electronics Inc	Service Call- SCADA	70.00
Mike's Electronics Inc	Service Call- Well 14 RVSS	4,257.93
Mike's Electronics Inc	Service Call- WTP UPSs	2,964.55

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/06/16 To 12/19/16
User: tyler.gibbins

Mississippi Lime Company	Lime	4,404.20
Mississippi Lime Company	Lime	4,736.70
Mississippi Lime Company	Lime	4,476.40
Mississippi Lime Company	Lime	4,687.30
Neuroth Kevin	Garbage Service November 2016	82.75
O'Reilly Auto Parts	Plug	4.98
PraxAir inc	Carbon Dioxide	960.71
ProElect/Professional Electronics	Service Call- Loading Dock Doors	170.00
SJ Electro Systems Inc	Primex	129.13
Skarshaug Testing Laboratory, Inc	Gloves	26.46
Stanton Electric, Inc	Switch Replacements Services	62.50
Stanton Electric, Inc	Pole Replacement Well #6	1,691.86
Stanton Electric, Inc	Electrical Supply to Well #3	5,980.00
Star Energy, LLC	Fuel November 2016	107.22
Storm Lake Ace Hardware Inc	Supplies for Basin	39.15
Storm Lake Ace Hardware Inc	Key	6.36
Storm Lake Ace Hardware Inc	Padlock for South Gate	22.99
Storm Lake Ace Hardware Inc	Boots (2)	249.98
Storm Lake Ace Hardware Inc	Microwave for Lunch Room	129.99
Storm Lake Ace Hardware Inc	Plumbing Blow off Pit #2	12.47
Storm Lake Ace Hardware Inc	Supplies	79.28
Vast Broadband	Phone Service December 2016	168.59
Verizon Wireless Inc	Phone Service- November 2016	218.80
Vessco Inc	Pumphead	410.20
WesTech Engineering, Inc	Services to Repair Thickener	18,396.00

Water Plant	Department Total =	63,919.31
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Water Distribution

Alliant Energy	Gas Service Oct/Nov 2016	44.81
Bolton & Menk, Inc	Improvement Estimate Servies through 11/30/2016	2,104.50
Doolittle Oil Co, Inc	Oil	130.02
Fastenal Company	Supplies	14.81
HD Supply Waterworks, Ltd.	Gaskets	138.65
I&S Group, Inc.	Distribution System Books	306.84
Municipal Supply, Inc.	SmartPointe Meters	19,461.00
ProElect/Professional Electronics	Service Call- Telephone System	69.00
Rebnord Technologies Inc	Keyboard	44.95
Reding Gravel & Excavating Co., Inc	Rock for Lakeside Meter Pit	616.17
Schoon Construction & Excavation, LLC	Lakeside- Water Main Replacement	6,940.00
Star Energy, LLC	Fuel November 2016	285.20
Underground Location Company	Locates	50.55
Utility Equipment Co	Clamp	653.76
Utility Equipment Co	Clamp	180.80
Vast Broadband	Phone Service December 2016	77.63
Verizon Wireless Inc	Phone Service- November 2016	164.10

Water Distribution	Department Total =	31,282.79
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Water Meters

A & A Automotive	Blower Motor	196.17
Star Energy, LLC	Fuel November 2016	114.07
Verizon Wireless Inc	Phone Service- November 2016	54.70

Water Meters	Department Total =	364.94
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Wastewater Administration

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/06/16 To 12/19/16
User: tyler.gibbins

Accela, Inc #774375	Nov 2016 IVR Payments	9.00
Accela, Inc #774375	Nov 2016 Web Payments	139.75
Armstrong Leland Darryl	Staff Training & Strategic Planning FY2017	1,830.50
Genesis Development	November 2016 Janitorial Services	200.00
Iowa Office Supply Inc	Ribbon	13.33
JNB Acquisition Corporation	Copier Maintenance Agreement	23.18
Qualified Presort Service, LLC	Final Bills	3.09
Qualified Presort Service, LLC	ACH Final Bill	2.76
Reserve Account	Postage Dec 1, 2016	23.64
U.S. Postal Service	PO Box Rental Fee for 2017	39.60
Vast Broadband	Phone Service December 2016	85.26
Verizon Wireless Inc	Phone Service- November 2016	55.78

Wastewater Administration

Department Total = 2,425.89

Wastewater Treatment Plant

Alliant Energy	Gas Service Oct/Nov 2016	35.37
EWT Holdings III Corp	Bioxide- Water Plant LS	13,477.50
Feld Equipment Company, Inc Ed M	Fire Alarm Inspection	185.00
Foundation Analytical Laboratory Inc	Testing Services	344.00
Foundation Analytical Laboratory Inc	Testing Services	1,302.00
Iowa Central Comm College	Tuition- Pedersen #99798	625.00
JNB Acquisition Corporation	Copier Maintenance Agreement	32.24
KB Contracting LLC	Replacement of Steel Door- Memorial LS	1,653.23
Larson Oil & Distributing Co, Inc	Heater Repairs	969.24
Larson Oil & Distributing Co, Inc	FY2017 Tank Rental	200.00
Neuroth Kevin	Garbage Service November 2016	67.00
North Lake Truck Repair	Sludge Truck Repairs	625.25
North Lake Truck Repair	Brown Bear Repairs Refund	-997.35
Pilot Tribune	WWTP Advertising	280.00
Recycle Center Harold Rowley	Recycling	36.92
Recycle Center Harold Rowley	Recycling	22.36
Star Energy, LLC	Fuel November 2016	336.32
Storm Lake Ace Hardware Inc	Lights for Memorial LS & Shop	100.96
Storm Lake Times The	Nov 2016 Publications	69.50
Storm Lake Times The	Nov 2016 Publications	55.60
US Peroxide, LLC	Facility & Maintenance Service Agreement	750.00
Verizon Wireless Inc	Phone Service- November 2016	273.73

Wastewater Treatment Plant

Department Total = 20,443.87

Wastewater Collection

Rehab Systems Inc.	Manhole Rehab	4,750.00
Star Energy, LLC	Fuel November 2016	146.92
Underground Location Company	Locates	50.55

Wastewater Collection

Department Total = 4,947.47

Landfill

Accela, Inc #774375	Nov 2016 IVR Payments	9.00
Accela, Inc #774375	Nov 2016 Web Payments	139.75
Armstrong Leland Darryl	Staff Training & Strategic Planning FY2017	1,830.50
Genesis Development	November 2016 Janitorial Services	200.00
JNB Acquisition Corporation	Copier Maintenance Agreement	23.18
Qualified Presort Service, LLC	Final Bills	3.09

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/06/16 To 12/19/16
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Recycle Center Harold Rowley	3rd Qtr FY2017 Installment	92,750.00
Reserve Account	Postage Dec 1, 2016	11.82
U.S. Postal Service	PO Box Rental Fee for 2017	39.60

Landfill	Department Total =	95,006.94
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Storm Water Administration

Accela, Inc #774375	Nov 2016 Web Payments	139.75
Accela, Inc #774375	Nov 2016 IVR Payments	9.00
Armstrong Leland Darryl	Staff Training & Strategic Planning FY2017	1,830.50
JNB Acquisition Corporation	Copier Maintenance Agreement	23.18
Qualified Presort Service, LLC	Final Bills	3.09

Storm Water Administration	Department Total =	2,005.52
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Storm Water Collection

Bolton & Menk, Inc	Field Survey & Design through Bidding through 11/30	14,363.50
Bolton & Menk, Inc	Construction Servies through 11/30/2016- 10th & Rus	3,225.50
Certified Testing Services, Inc	Concrete Testing	392.00
Simmering-Cory Inc	Erie Street CDBG Admin Services	12,000.00

Storm Water Collection	Department Total =	29,981.00
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Insurance

Auxiant - Claims Account	12/12/2016 Claims	4,873.68
Auxiant - Claims Account	12/5/2016 Claims	4,554.62
Auxiant - Flex Account	12/7/2016 Flex Claims	62.50

Insurance	Department Total =	9,490.80
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UNAVAILABLE

Johnson Kelly	Nov 2016 Punches & Discounts	159.85
Salus LLC	November 2016 Memberships	200.00

UNAVAILABLE	Department Total =	359.85
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Vehicle Maintenance

Fastenal Company	Supplies	12.77
Fastenal Company	Supplies	6.30
Reinert Michael P	Steel Materials	27.50
Road Machinery & Supplies	Cooler	791.01
Storm Lake Hydraulics Co Inc	Pipe	45.34

Vehicle Maintenance	Department Total =	882.92
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Technology

Rebnord Technologies Inc	2 Factor Auth	375.00
Rebnord Technologies Inc	My AntiSpam	75.00
Rebnord Technologies Inc	IT Service Agreement	3,325.00
Rebnord Technologies Inc	IT Service Agreement- Fiber Network	200.00
Vast Broadband	Internet Service December 2016	894.95

Technology	Department Total =	4,869.95
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City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 12/06/16 To 12/19/16
User: tyler.gibbins

Grand Total = 623,357.82

King's Pointe Resort
Disbursements 11/30/2016 to 12/13/2016

Vendor Name	Description	Amount
ACCO	services	956.20
Ace Hardware (2)	supplies	436.28
Alpha Wireless	services	2,514.00
Ameripride Services (2)	supplies	1,070.09
Bomgaars Supply Inc	supplies	94.99
City of Storm Lake (2)	utilities	46,550.93
Color-ize (2)	supplies	402.96
Commlog	services	50.99
Copyworks- Coralville	supplies	57.00
Crescent Electric Supply Co	supplies	384.69
Daniels Filter Service	supplies	1,009.44
Ecolab Food Safety Solutions	supplies	598.98
Edward Don & Company	services	285.56
Ferguson Enterprises Inc (2)	supplies	797.65
First National Bank- Omaha CC	payment	1,987.44
Fire Proof Plus Inc	services	79.00
Frigitec	services	86.50
Furniture and Floors for Less	supplies	746.00
Garbage Hauling Service	services	128.20
G & R Controls Inc	services	5,750.21
Hy-Vee Food Store (3)	food	885.78
Iowa Office Supply	supplies	217.78
Julius Cleaners (2)	services	190.55
Kineth Hotel Corporation (3)	payroll, work comp	82,728.22
Loew's Custom Carpets	supplies	191.81
McCrea Enterprises/Vista Paints	supplies	319.73
Centerpoint Energy Services	services	6,004.84
Otis Elevator Company	services	603.48
Pepsi-Cola Bottling Co. (2)	beverages	311.16
Plasticard Locktech Int'l LLP	supplies	1,021.31
ProElect	services	96.80
Revinant Inc	services	15.00
Shoes for Crews	supplies	127.90
Star Promotions	services	609.92
The Storm Lake Times	publication	1,303.79
Storm Lake Chamber & Area	services	180.00
Sysco Guest Supply LLC (2)	services	1,562.57
Treasurer - State of Iowa	sales tax	13,000.00
Tru Art	supplies	1,733.90
Pitney Bows Bank/Purchase Power	postage	1,000.00
United Parcel Service- Carl STM	services	31.90
US Foods (2)	food	15,770.05
Verizon Wireless - St Louis	services	78.96
Vast Broadband	utilities	2,752.15
Water Safety Products Inc	supplies	1,155.05
Wede's Lock Service	services	80.00
Doll Distributing	beverages	53.70
Johnson Brothers/Iowa Wine & Bev	beverages	458.20

Total 196,471.66

Sunrise Pointe Golf Course
Disbursements 11/30/2016 to 12/13/2016

Daniels Filter Services	supplies	31.46
Julius Cleaners	services	4.80
Kinseth Hotel Corporation	beverages	2,891.24
Premium Quality Lighting	supplies	2,058.00
Speed's Automotive Supply	supplies	430.94
Vast Broadband	utilities	122.41

Totals	5,538.85
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Total	340,033.91
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M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: DECEMBER 15, 2016

REFERENCE: LIQUOR LICENSE RENEWAL
LITTLE VIENTINE
805 FLINDT DR #1

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	10-29-2013 to 1-12-2015	1-13-2015 to 12-13-2016
INCIDENTS		
Accident	1	0
Business Security	2	0
Disturbance/Noise/Party	2	0
Intoxicated Driver	1	0
Keys Locked in Car	0	1
PR/Talk/Presentation	3	1
Street Beat	2	0
Vehicle Stop	9	6

ARRESTS

Allow to Consume After Hours	1	0
Operating While Intoxicated	1	0

Recommendation: Approval of liquor license.

Staff Summary

12/19/2016
Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, Deputy City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

	Total Expenses	Calculated Expenses	Local	%	BV Co	%	Non Local	%
City	\$623,357.82	\$520,874.01	\$93,611.41	17.98	\$102,429.55	19.66	\$324,833.05	62.36
King's Pointe	\$196,471.66	\$100,743.44	\$55,663.29	55.26	\$96.80	.09	\$44,983.35	44.65
Golf Course	\$5,538.85	\$2,647.61	\$127.21	4.81			\$2,520.40	95.19

RECOMMENDATION: Review Buy Local Information

Staff Summary

12/19/2016

Agenda Item # C.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Appoint City Clerk

BACKGROUND: Sue Vossberg will be retiring on January 3, 2017 and the City Council must appoint a new City Clerk to fill the position which is a required position by the Iowa Code. After posting the position my recommendation to the City Council is to appoint Mayra Martinez, currently the City's Deputy Clerk and a veteran employee of the City of Storm Lake to the City Clerk position. Mayra has taken the required League of Cities City Clerk training and will be certified by the League this summer after one more class.

The position of City Clerk is a position appointed by the City Council and not the City Manager per Iowa Law. Should the Council appoint Mrs. Martinez as the City Clerk it would be effective January 3, 2017. We will hold a swearing in ceremony before the Council meeting on January 3rd.

FISCAL IMPACT: My recommendation would be to consider a pay increase for the additional duties of City Clerk.

RECOMMENDATION: Approve Appointment with Passage of the Consent Agenda.

ATTACHMENTS:

Description	Type
☐ Notice of retirement	Letter

October 31, 2016

Jim Patrick
Mayor Kruse and Council Members

Re: Retirement

Dear Jim, Mayor Kruse and Council Members:

It is with somewhat mixed feelings that I announce my retirement from employment with the City of Storm Lake effective January 3, 2017. It has been my honor and privilege to have worked for this organization and serve the citizens of Storm Lake for the past 30 years.

I have enjoyed working with the many dedicated employees, the different administrators, Mayors and Council Members throughout the years. I wanted to thank the Mayor and Council for letting me serve as the City Clerk for the past year and a half.

I will most likely miss City Hall, however, I am looking forward to my retirement and spending time with my family, enjoying my hobbies, and traveling. I wish the City and the staff only the best in the future. Thanks for the memories.

Sincerely,

Sue Vossberg

Staff Summary

12/19/2016

Agenda Item # D.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: Applications For Tax Abatement On Residential Properties

BACKGROUND: Owners of property within the corporate limits of Storm Lake which have built new buildings or have remodeled existing structures, **and are not located in an Urban Renewal Area,** may apply for a property tax abatement.

Owners of residential property may apply for an abatement of 100% of the first \$75,000 of actual value added for a period of five (5) years. Owners of commercial properties may apply for an abatement of 50% on the actual value added for a period of three years.

The amount of increase in value is determined by the Buena Vista County Assessors Office, which will ultimately decide if the property will be eligible for an abatement and how much abatement will be provided.

Applications for tax abatements must be received by the City no later than February 1st and the City must deliver the approved applications to the County Assessors Office no later than March 1st. Applications outside of these dates will still be accepted, but the timing of the abatement will be different than those applications received in the required submittal dates.

There are three residential properties included in this Consent Agenda item requesting tax abatements. They are located at the following addresses: 109 Kenzy Street (new home), 930 Leona Circle (new home), and 706 Barton Street (new home).


The attached applications for tax abatement are not located in an Urban Renewal Area, so they are eligible to apply for a residential tax abatement. The applications, if approved by Council, will be

forwarded to the Buena Vista County Assessors Office. If approved by the Assessors Office, the properties will receive tax abatements.

FISCAL IMPACT: If approved by the Storm Lake City Council and the Buena Vista County Assessors Office, the combined estimated tax abatement for all of the properties over five years would be \$24,600.

RECOMMENDATION: Review and approve the applications for tax abatement under the urban revitalization plan for the properties located at 109 Kenzy Street, 930 Leona Circle, and 706 Barton Street.

ATTACHMENTS:

Description		Type
	Tax Abatement Applications	Application



TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

City of Storm Lake
Building Official's Department
P.O. Box 1086
Storm Lake, Iowa 50588
712-732-8000
buildingofficial@stormlake.org

For More Information visit:
www.stormlake.org/taxabatement

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first \$75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi- Residential - No exemption

NOTE: Minimum 20% increase on actual value required

Need More
Information?
Scan This QR
Code!



☐ Prior Approval for Intended Improvements

☒ Approval of Improvements Completed

Property Address:

930 Leona Circle, Storm Lake, IA 50588

Legal
Description:

- 08-02 Storm Lake Corp Hayes West Lake Estates 4th Add. & Lot 9

Property ID Number (PIN):

Owner E-mail:

Cmepudenz@iw.net

Property Owner Name:

Cynthia Pudenz

Phone Number:

712-299-0869

Owner Address (If different than above)

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☐ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

☒ Residential

☐ Commercial

☐ Multi-Residential

☐ Industrial

☒ Vacant Lot

What is the PROPOSED use of the property? (Choose one)

☒ Residential

☐ Commercial

☐ Multi-Residential

☐ Industrial

☐ Vacant

What is the nature of the improvements being completed?

☒ New Construction

☐ Addition

☐ General Improvements

Describe
Improvements:

Built new house, 3 bedroom, 2^{car} garage approx 1800 sq ft

Estimated or Actual Date of Completion:

Completed Dec 2015

Estimated or Actual costs of Improvements:

\$ 325,000

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature:	<div>Cynthia Padenz</div>		
Print Name:	<div>Cynthia Padenz</div>	Date:	<div>9-8-16</div>
Title:	<div>Owner</div>	Company:	<div>N/A</div>

City of Storm Lake ONLY

Date Received:	<div>9-8-16</div>	1st Year Fully Assessed:	<div></div>
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☒ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #:	<div>BP-15-0083</div>	<input type="checkbox"/> For Rental Properties - Verified that property is on rental inspection registration list
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☒ Check Box if application is approved

☐ Check Box if application is **NOT** approved

Disapproval Reason:	<div></div>
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Authorized by Building Official:	<div></div>	Date:	<div>9-8-2016</div>
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Authorized by Mayor:	<div></div>	Date:	<div></div>
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Attested by City Clerk:	<div></div>	Date:	<div></div>
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☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on :	<div></div>	By:	<div></div>
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City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:	<div></div>
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Assessed Value with Improvements:	<div></div>	<input type="checkbox"/> Check Box if property IS eligible for Tax Abatement
		<input type="checkbox"/> Check Box if property is NOT eligible for Tax Abatement

Assessor Signature:	<div></div>	Date:	<div></div>
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☐ Check Box once final copy returned to City of Storm Lake



TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

City of Storm Lake
Building Official's Department
P.O. Box 1086
Storm Lake, Iowa 50588
712-732-8000
buildingofficial@stormlake.org

For More information visit:
www.stormlake.org/taxabatement

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first \$75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi- Residential - No exemption

NOTE: Minimum 20% increase on actual value required

Need More
Information?
Scan This QR
Code!



☐ Prior Approval for Intended Improvements

☒ Approval of Improvements Completed

Property Address: **109 KENZY ST.**

Legal Description:

Lot 9, Block 2, Storm Lake Corp, Hayes TWP, O'Connell's Addition.

Property ID Number (PIN):

Owner E-mail:

JOHNK-INC@YAHOO.COM

Property Owner Name:

JOHN KHAMPHAVONG

Phone Number:

712-730-6145

Owner Address (If different than above)

688 Hwy 110 Storm Lake, IA 50588
P.O. Box 65

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☐ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

☒ Residential ☐ Commercial ☐ Multi-Residential ☐ Industrial ☐ Vacant

What is the PROPOSED use of the property? (Choose one)

☐ Residential ☐ Commercial ☐ Multi-Residential ☐ Industrial ☐ Vacant

What is the nature of the improvements being completed?

☒ New Construction ☐ Addition ☐ General Improvements

Describe Improvements:

New Single family dwelling w/ attached garage

Estimated or Actual Date of Completion:

1/30/16.

Estimated or Actual costs of Improvements:

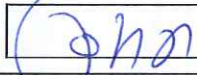

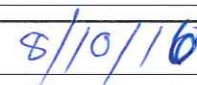
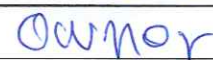

193,384.00

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.


Please attach the approved building permit to your application.

Signature: 
Print Name:  Date: 
Title:  Company: 

City of Storm Lake ONLY


Date Received:  1st Year Fully Assessed: 


☒ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #:  ☐ For Rental Properties - Verified that property is on rental inspection registration list

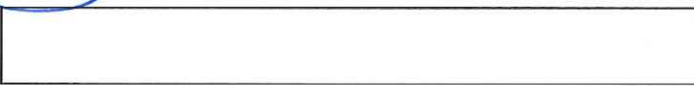
☒ Check Box if application is approved

☐ Check Box if application is **NOT** approved


Disapproval Reason: 

Authorized by Building Official: 

Date: 

Authorized by Mayor: 

Date: 

Attested by City Clerk: 

Date: 

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on :  By: 

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure: 

Assessed Value with Improvements: 

☐ Check Box if property **IS** eligible for Tax Abatement

☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature: 

Date: 

☐ Check Box once final copy returned to City of Storm Lake



TAX ABATEMENT APPLICATION FORM

City of Storm Lake, Iowa Urban Revitalization Program is authorized under Iowa Code Chapter 404 and as adopted by the City's Urban Revitalization Program.

City of Storm Lake
Building Official's Department
P.O. Box 1086
Storm Lake, Iowa 50588
712-732-8000
buildingofficial@stormlake.org

For More information visit:
www.stormlake.org/taxabatement

Tax exemptions are allowed as follows:

Residential Housing - Maximum five (5) year exemption of 100% on the first \$75,000 of actual value added.

Commercial Property - Maximum three (3) year exemption of 50% on the actual value added.

Multi- Residential - No exemption

NOTE: Minimum 20% increase on actual value required

Need More
Information?
Scan This QR
Code!



☐ Prior Approval for Intended Improvements

☒ Approval of Improvements Completed

Property Address:

706 Barton Street

Legal
Description:

Lot 5, Block 00, Storm Lake Corporation, Hayes Township,
West School Addition.

Property ID Number (PIN):

Owner E-mail:

Property Owner Name:

Jaimie and Daniel Manor

Phone Number:

706-901-0015

Owner Address (If different than above)

706-339-4747

☐ Check Box if there is a tenant on the property who has occupied the dwelling unit for at least 1 year prior to date of adoption of the plan (4-4-2005) AND will be displaced by the proposed improvements.

☐ Check Box if this property is or will be a rental unit

What is the existing use of the property? (Choose one)

☒ Residential

☐ Commercial

☐ Multi-Residential

☐ Industrial

☐ Vacant

What is the PROPOSED use of the property? (Choose one)

☒ Residential

☐ Commercial

☐ Multi-Residential

☐ Industrial

☐ Vacant

What is the nature of the improvements being completed?

☒ New Construction

☐ Addition

☐ General Improvements

Describe
Improvements:

New single family dwelling w/ attached garage

Estimated or Actual Date of Completion:

July 2016

Estimated or Actual costs of Improvements:

\$205,000

NOTE: For complete details regarding eligibility & requirements see the Urban Revitalization Plan (4-4-2005) and amendment #1 (2014) and Ordinance.

Tax Abatement is **NOT** allowed in any current or future Urban Renewal Area within the City limits of the City of Storm Lake. Your application for Tax Abatement must be filed with the City of Storm Lake by February 1st of the assessment year for which the exemption is first claimed but in no case not later than two (2) years after the February 1st following the year that the improvements are first assessed for taxation. Your project must be completed so that the first full assessment is not later than January 1, 2024.

Your signature below indicates your understanding of the City of Storm Lake Urban Revitalization Program and authorizes your desire to apply for tax abatement on this property provided that it qualifies under the terms of the program.

Please attach the approved building permit to your application.

Signature:

X Jaimie E. Manor

Print Name:

✓ Jaimie E. Manor

Date:

12/13/16

Title:

Company:

City of Storm Lake ONLY

Date Received:

7-28-2016

1st Year Fully Assessed:

☒ Check Box if property is **NOT** in an existing Urban Renewal Area

Building Permit #:

BP15-0185

☐ For Rental Properties - Verified that property is on rental inspection registration list

☒ Check Box if application is approved

☐ Check Box if application is **NOT** approved

Disapproval Reason:

Authorized by Building Official:

[Signature]

Date:

12-13-2016

Authorized by Mayor:

Date:

Attested by City Clerk:

Date:

☐ Application Scanned to Laserfiche

Delivered to BV County Assessor on :

By:

City needs to submit application to Buena Vista County Assessor by March 1st annually.

Buena Vista County Assessor ONLY

Present Value of Structure:

Assessed Value with Improvements:

☐ Check Box if property **IS** eligible for Tax Abatement

☐ Check Box if property is **NOT** eligible for Tax Abatement

Assessor Signature:

Date:

☐ Check Box once final copy returned to City of Storm Lake

Staff Summary

12/19/2016

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Storm Lake United Quarterly Update

BACKGROUND: Mr. Lalone will present the Storm Lake United Quarterly Update to Council

FISCAL IMPACT: No fiscal impact

RECOMMENDATION: Council hear the presentation.

Staff Summary

12/19/2016

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: Fiscal Year 2017-2018 Outside Agency Question And Answer Session

BACKGROUND: This agenda item will open the Question and Answer Session for the FY 2017-2018 Outside Agency funding requests. Each agency will have three minutes to explain their program/and or proposal to the City Council. The Council may then ask questions of the applicant. Determination of the level of funding will be made at the Budget Workshop in February, 2017.

Applicant	FY 15/16 Award	FY 16/17 Request	FY 16/17 Award	FY 17/18 Request
Witter Gallery	\$11,000	\$18,000	\$8,000	\$18,000
Upper Des Moines Opportunity, Inc.	\$5,000	\$8,000	\$5,000	\$8,000
Buena Vista County Historical Society	\$0	\$0	\$0	\$2,000

FISCAL IMPACT: There is no fiscal impact for this Question and Answer Session.

RECOMMENDATION: Open the Outside Agency Question and Answer Session and invite representatives from Witter Gallery, Upper Des Moines Opportunity, Inc., and Buena Vista County Historical Society to present their program and/or proposal.

ATTACHMENTS:

Description	Type
□ Witter Gallery	Application
□ Upper Des Moines Opportunity	Application
□ Buena Vista County Historical Society	Application



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

DUE DATE: November 30, 2016

4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Witter Gallery

Mailing Address: 609 Cayuga St. Storm Lake IA 50588

Contact Person: Patricia Hampton Title: President of the Board

(Available During the Day)

Phone Number: 712-749-2194 Tax/Corporate Status of Organization: Tax-Exempt

E-Mail Address: hamptonp@bvu.edu Tax ID#: 42-1165174

Amount Requested Fiscal Year 17/18: \$ 18,000

What are funds being requested for?

Salary for one part-time employee.

Previous Funding from the City of Storm Lake	FY 13/14	FY 14/15	FY 115/16	FY 16/17
Requested Funding	16,000	16,000	16,000	18,000
Allocated Funding	13,000	13,000	11,000	8,000

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

The value of access to the fine arts is often overlooked, but it is an important element of a healthy community and a high quality of life. We need funds to maintain free admission to a wide range of exhibitions, programs and events for all local residents, as well as for visitors to our area.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

Our goal is to increase an understanding of the value of the fine arts and encourage participation in the use of the Witter Gallery as a local resource for art exhibitions, art classes, lectures and other arts events. We are examining ideas for becoming a more visible element of the Storm Lake community. Some suggestions we are considering include an emphasis on engaging our large immigrant community, the addition of a lecture series, the possibility of bringing back a children's theater event, expanding our art classes for adults into new areas and perhaps even changing our open hours to be more convenient for working persons. We will track our number of visitors to the gallery each month and will hope to see that number -and our memberships - increase.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

The Witter Gallery has an active, hard-working board and a loyal membership of individuals, families and businesses who have consistently supported our programs and activities. We also have a positive relationship with Storm Lake media (radio and newspapers) and an increased partnership with the BVU Art and Media Studies Departments. We are working on strengthening and broadening our relationships with local business owners and leaders. We are also planning a "new members drive" for February 2017 and we will discuss altering our open hours with the Library staff.

How many people does this project/program serve? (Describe how this number was determined.)

The Witter Gallery serves over 1,000 participants per year at our three major annual events alone (through the activities we sponsor and staff at the Star Spangled Spectacular, our Halloween event and the Holiday Wassail Party). Visitors to the exhibits during our regular open hours and participants in art classes and the summer Art Camps for children increase this number. Our potential reach is unlimited, as the Gallery and its programs and events are always open to all residents and visitors free of charge.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

We received \$8,000 in funding from the City of Storm Lake during the current fiscal year. This amount provided funds for our successful Summer Art Camps for children and for staff and supplies for other children's classes. This amount also covered some exhibit expenses and salary for a temporary part-time staff member. An additional \$3000 was allocated to Witter Gallery by the City Council in October for use in securing a matching grant for new flooring in the lower level of the gallery. A grant request has been submitted to the BV County Foundation, but it will not be reviewed until early December.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

More than 60% of our annual operating budget is covered by other sources. These sources include annual memberships, sponsors of individual exhibits, small fees for art classes, individual donations and our fund-raising events. Recent fund-raisers include a Taste of Storm Lake event and the annual Holiday Concert.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your ORGANIZATION.)

☐ Calendar Year (Jan.-Dec.)

☒ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2018
1	Fees	\$9,000	\$8,000	\$7,000
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding		\$3,000	
5	City of Storm Lake Funding	\$11,000	\$11,000	\$18,000
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising	\$2,400	\$3,000	\$5,000
8	Donations	\$175	\$250	\$500
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	Art Class Fees/Sponsors	\$200	\$400	\$750
	Artwork Sales	\$500	\$1500	\$1500
	Gallery Rental	\$150	\$50	\$150
	Total Revenue			
	Expenses			
10	Salaries, Wages, Benefits	\$10,000	\$11,000	\$18,000
11	Contractual Costs	\$1,000	\$1,000	\$1,000
12	Facilities Costs (Utilities/Rent)	\$700	\$700	\$700
13	Materials/Supplies	\$4,000	\$8,000	\$8,000
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Insurance	\$3,000	\$3,000	\$5,000
	Payroll Taxes	\$5,500	\$4,500	\$6,500
	Fundraising/Projects/Programs	\$2,000	\$3,000	\$3,000
16	Total Expenses	\$26,200	\$31,200	\$42,200
17	Net Gain (Loss)			

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Budget details for FY2017 are not yet final.

Budget details for FY2018 are estimated and will be adjusted as necessary in June 2017.

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year-end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

PROGRAM BUDGET

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.)

☒ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2018
1	Program/Project Fees	\$1300	\$1500	\$3000
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding		\$3,000	
5	City of Storm Lake Funding	\$11,000	\$8,000	\$18,000
6	Other Organization Support (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising	\$2400	\$3000	\$5000
8	Donations	\$175	\$250	\$500
9	Other Funding Sources (list below)	XXXXXX	XXXXXX	XXXXXX
	Art Class Fees/Sponsors	\$200	\$400	\$750
	Gallery Rental	\$150	\$50	\$150
10	<u>Total Revenue</u>			
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)	\$10,000	\$11,000	\$18,000
12	Contractual Costs	\$1,000	\$1,000	\$1,000
13	Facilities Costs (Utilities/Rent)	\$700	\$700	\$700
14	Travel Expenses			
15	Supplies/Materials	\$4,000	\$8,000	\$8,000

16	Advertising	\$1,000	\$1,000	\$1,000
17	Equipment			
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Insurance	\$3,000	\$3,000	\$5,000
	Payroll Taxes	\$5,500	\$4,500	\$6,500
	Fundraising/Projects/Programs	\$2,000	\$3,000	\$3,000
19	Total Expenses	\$26,200	\$31,200	\$42,200
20	Net Gain (Loss)			

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Budget details for FY2017 are not yet final.
Budget details for FY2018 are estimated and will be adjusted as necessary in June 2017.

CERTIFICATION:

☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

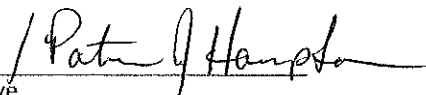
☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.

☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Witter Gallery

Applicant Organization

Patricia Hampton /  11/30/16
Applicant Representative Date

Completed Applications are due by 4:00 P.M. Thursday, November 30, 2016. Any applications received after this date will not be accepted.

The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 19, 2016 at 5:00PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in February 2017; the specific date will be announced at a later time and all applicants will be notified at that time.

Any funding approved through this process will be available after July 1, 2017 and all funds granted under this program must be requested prior to June 1, 2018.



DUE DATE:
November 30,
2016

Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: Upper Des Moines Opportunity, Inc. (UDMO)

Mailing Address: 101 West Robbins Street; P.O. Box 519, Graettinger, Iowa 51342

Contact Person: Jamey M. Whitney

Title: Executive Director

(Available During the Day)

Phone Number: 712-859-3885 ext. 125

Tax/Corporate Status of Organization: Tax exempt-Private Non-profit

E-Mail Address: jwhitney@udmo.com

Tax ID#: 42-092324

Amount Requested FY 17/18: \$8,000.00

What are funds being requested for? Funding to support Outreach service operations for individuals and families economically at-risk.

Previous Funding from the City of Storm Lake	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Requested Funding	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Allocated Funding		\$5,000.00	\$5,000.00	

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

See Attached

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

See Attached

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

See Attached

How many people does this project/program serve? (Describe how this number was determined.)

The numbers used in this proposal are based on the data accumulated through the 2016 program year with UDMO. These are actual figures of people we served during that time frame and can only provide a projection for the new fiscal year. Based on previous trends, demand for our services continues to grow in Buena Vista and particularly Storm Lake due to an increase in the communities' population.

UDMO assistance supported 2,416 individuals in 843 Storm Lake residents' households during fiscal year 2016 (October 1, 2015 – September 30, 2016). Enclosed are reports that highlight the characteristics of these residents and the services they received during the year. We continue to see an increased demand for our services from previous years and need your support more than ever.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

Yes. UDMO Buena Vista County Outreach served 2,416 individuals and 843 households last year in Storm Lake alone. We have attached a report providing the documentation of the services provided. Numbers are provided that specifically shows demographic data on individuals and families who have come in to our outreach office for services. There are two reports attached. The first is a client characteristics report which provides demographics on individuals and households served and the second is a Program Activity Agency Summary report. Both are specifically for individuals and families served in Storm Lake.

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

The funds that we receive to operate our Outreach services comes from the Community Services Block Grant (CSBG) that is from the Iowa Department of Human Rights. Unfortunately, the funds we receive have been reduced from previous years due to budget cuts and the cost of operations continue to rise. Usually all funds received from private and local funders are used specifically for client services and not operations. Outreach staff in Buena Vista County do some small fund raisers usually for specific projects such as replenishing the stocks in the food pantry or school supplies for children in families who have limited financial means. We also request funds from the county on an annual basis, but these funds go directly toward client services. All funds raised in Buena Vista County or Storm Lake stay in the county or city.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your **ORGANIZATION.**)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2018
1	Fees			
2	Federal Funding	\$11,711,662	\$11,509,331	\$11,509,331
3	State Funding	\$933,213	\$1,102,007	\$1,102,007
4	Buena Vista County Funding	\$17,000	\$18,000	\$18,000
5	City of Storm Lake Funding	\$5,000	\$5,000	\$8,000
6	Other Governmental Funding (list below)	xxxxxxx	xxxxxxx	xxxxxxx
	Other County Funding (excluding BV)	\$135,408	\$138,419	\$138,419
	Other City Funding (excluding Storm Lake)	\$47,837	\$43,910	\$43,910
7	Fundraising	\$5,500	\$0.00	\$0
8	Donations	\$301,675	\$189,856	\$189,856
9	Other Funds (list below)	xxxxxxx	xxxxxxx	xxxxxxx
	Rent (HOME Apts.)	\$105,000	\$105,000	\$102,000
	Other	\$123,259	\$198,430	\$198,430
	In-kind (Head Start, Shared Visions, PUY)	\$1,309,910	\$1,351,485	\$1,351,485
10	Total Revenue	\$14,695,464	\$14,658,438	\$14,661,438
	Expenses			
11	Salaries, Wages, Benefits	\$7,155,987	\$7,565,166	\$7,565,166
12	Contractual Costs	\$87,483	\$93,453	\$93,453
13	Facilities Costs (Utilities/Rent)	\$311,592	\$279,251	\$279,251
14	Materials/Supplies	\$462,196	\$489,354	\$489,354
15	Other Expenses (list below)	xxxxxxx	xxxxxxx	xxxxxxx
	Client Services	\$4,741,984	\$4,217,8384,622,960	\$4,217,838
	Other Operational	\$677,817	\$671,215	\$671,215
	In-kind (Head Start, Shared Visions, PUY)	\$1,309,910	\$1,351,485	\$1,351,485
16	Total Expense's	\$14,746,969	\$14,667,762	\$14,667,762
17	Net Gain (Loss)	\$-51,505	\$-9,324	\$-6,324

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

This budget is for the entire agency and includes funds that operate Head Start, WIC, Weatherization, LIHEAP and various other programs. All are restricted funding. Only Community Service Block Grant funds and local funding is used to provide UDMO Outreach Services (SEE PROGRAM BUDGET FORM).

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year-end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

Program Budget

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☐ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☒ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2018
1	Program/Project Fees			
2	Federal Funding	\$58,742	\$57,916	\$57,916
3	State Funding			
4	Buena Vista County Funding	\$18,000	\$18,000	\$18,000
5	City of Storm Lake Funding	\$5,000	\$5,000	\$8,000
6	Other Organization Support (list below)			
	Other Buena Vista County Town Funding	\$1,514	\$1,790	\$1,790
7	Fundraising			
8	Donations	\$45,000	\$26,700	\$26,700
9	Other Funding Sources (list below)			
	Monsanto	\$15,000	\$8,000	\$8,000
	Valero	0	\$5,000	\$5,000
10	Total Revenue	\$143,256	\$122,406	\$125,406
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)	\$134,871	\$123,868	\$123,868
12	Contractual Costs			
13	Facilities Costs (Utilities/Rent)	\$16,080	\$11,050	\$11,050
14	Travel Expenses	\$1,200	\$2,000	\$2,000
15	Supplies/Materials	\$600	\$325	\$325
16	Advertising			
17	Equipment			
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Assistance to Individuals	\$4,300	\$10,000	\$10,000
	Other Operational	\$1,900	\$1,875	\$1,875
19	Total Expenses	\$158,951	\$149,118	\$149,118
20	Net Gain (Loss)	\$-15,695	\$-26,712	\$-23,712

Program/Project Budget Explanations:(if necessary, use this space to clarify any of the budget information provided)

The project costs projected will be used to help offset the operational costs of our Outreach Services which includes a portion being used for direct client services.

CERTIFICATION:

- ☒ The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.
- ☒ The undersigned will provide the City of Storm Lake full access to financial records and audits upon request.
- ☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Upper Des Moines Opportunity, Inc.

Applicant Organization



Applicant Representative

11/22/2016

Date

Completed Applications are due by 4:00 PM Thursday, November 30, 2016. Any applications received after this date will not be accepted. The City of Storm Lake will hold a Question & Answer session on the grant application requests on December 19th, 2016 at 5:00 PM in the Storm Lake Council Chambers located at 620 Erie Street, Storm Lake, Iowa. At that time applicants will be given three (3) minutes to explain their program and/or proposal to the City Council. At this time the Council may ask questions of the applicant. Determination of the level of funding will be made at the budget workshop in February 2017; the specific date will be announced at a later time and all applicants will be notified at that time.

Any funding approved through this process will be available after July 1, 2017 and all funds granted under this program must be requested prior to June 15, 2018.

Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086
Storm Lake, IA 50588
Phone #712-732-8000
Fax #712-732-4114
www.stormlake.org

Due: November 30, 2016

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

Upper Des Moines Opportunity, Inc. (UDMO) is the Community Action Agency serving the people of Storm Lake in Buena Vista County, helping the low-income, elderly and people with disabilities within Storm Lake as well as the communities of 11 other Iowa counties. Programs and services provided by UDMO are not welfare -Upper Des Moines Opportunity is committed to assisting families and individuals build the bridge to self-sufficiency.

Each year we count on your support, both financially and as partners in our quest to meet the needs of assisting low-income, the elderly, and people with disabilities in Storm Lake. The continuing economic turmoil has UDMO assisting more clients than ever before, and meeting the needs of this population is extremely important to us.

Without UDMO's presence in our counties and communities demand on local general relief efforts would be too great for the community and county to handle. As you plan your budget for the upcoming fiscal year, Upper Des Moines is asking the City of Storm Lake to allocate financial resources of \$8,000 for FY 2018 (October 1, 2017 – September 30, 2018). We provide a variety of helpful programs and services to Storm Lake residents such as: emergency energy assistance, emergency shelter assistance, assistance for the homeless and those in a crisis situation, Weatherization, food assistance, Head Start, WIC, FaDSS, special projects (Back to School, Coats for Kids, holiday projects), and many others.

Current economic conditions have not only placed a strain on our economically challenged individuals and families, but has also placed a huge strain on the services available to them. In addition, increased demand further challenges maintaining our services and potential federal and state cuts could mean that services will need to be greatly reduced and/or cut entirely. This is a tremendous blow to the services we offer to individuals and families and also the communities we serve. Unfortunately, the need continues to grow and families will continue to struggle.

The funds requested will be used with other funds from Buena Vista County and other private contributions to provide needed services at the 2016 level; cushioning the impact of federal and state reductions and cutbacks.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

As we are all aware, current national and state economic concerns continue to hit many of our at-risk families hard. As our lawmakers continue to search for ways to "balance the budgets", many see that the only recourse is to cut needed services. This only places even more difficulties on the individuals and families who are already vulnerable. The funds provided will allow us to offset our operational costs so that we can keep from cutting vitally needed services and the means of delivering services.

Success will be determined by our ability to effectively and efficiently deliver services to the residents of Storm Lake. We will also be able to maintain our office hours that will make our services more accessible to Storm Lake residents. We have served Storm Lake and Buena Vista County for over 50 years and our continued presence will show that we are there to meet the needs of our most vulnerable populations. Everyone that is served are tracked in our client services data base and the numbers served provides evidence that we are meeting our mission. Reports currently sent to state and federal agencies provide comprehensive demographics that show who we serve and statistics particular to those served.

Our State network uses CSBG National Performance Indicators to determine the success of our outcomes. The CSBG Monitoring and Assessment Task Force (MATF) supported by the Administration for Children and Families, Office of Community Services (OCS), and the U.S. Department of Health and Human Services produced a National Strategic Plan in 1996. This plan identified national goals for community action that specifically addressed these three areas, identifying them as "family" and "community" goals. MATF added "agency" goals to complete the plan.

- Goal 1. Low-income people become more self-sufficient. (Family)
- Goal 2. The conditions in which low-income people live are improved. (Community)
- Goal 3. Low-income people own a stake in their community. (Community)
- Goal 4. Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
- Goal 5. Agencies increase their capacity to achieve results. (Agency)
- Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family)

Measurement - The number and percentage of all individuals, families, adults and children participating in developmental or enrichment programs who achieve program goals, as measured by one or more of the following:

- 1. Total Number of low-income Individuals and Households served**
- 2. Increased/Maintained Safe Affordable Housing**
- 3. Increased Nutrition Resources**
- 4. Reduced an Emergency Need**

All of the above points of measurement fall under Goal 6 and apply to the services Outreach provides with the funds being requested. Success is determined if an emergency need has been met and the individual or family is out of immediate crisis.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

The obvious stakeholders are the low-income individuals and families in Storm Lake who qualify for services. UDMO has developed a comprehensive network of community partnerships that provide support to qualified individuals and families. Referrals are made to UDMO and we refer clients to our partners. Not only do we partner with other public and private agencies, we also work with local, county, state and federal governments to provide an array of services for eligible clients.

UDMO Partners with Buena Vista County for funding to serve clients in and outside Storm Lake. We also work closely with many of the private industries for funding and donations to provide utility, housing/rental assistance and for food to meet the nutritional needs of local residents.

To insure that partners and clients know what services are available, we conduct presentations and post announcements in the media notifying the community of services available.

Some are most prominent stakeholders in and around the Storm Lake area include:

- * Valero
- * Iowa Department of Human Services
- * Storm Lake Public Schools
- * City of Storm Lake (Gingerbread House purchase)
- * Buena Vista College
- * Local Faith Based Community
- * Iowa State Extension
- * Local Medical Providers

* Mental Health Agency (Season's)

* Local Businesses

* Local Fraternal Organizations

*Tyson Foods

*Monsanto

UDMO approaches our stakeholders listed with the same information that we are providing in this application. If requested we provide them with the same reports as what we provide in this application.

V. CLIENT CHARACTERISTICS

09-Nov-16

A. Total unduplicated number of persons for whom characteristics were obtained	2416
B. Total unduplicated number of families containing one or more persons served	843

1. Gender	Quarter	Year to Date*	7. Family size	Quarter	Year to Date**
a. Male	465	1088	a. One	144	322
b. Female	576	1325	b. Two	68	140
c. Unknown/Not Given	0	3	c. Three	38	97
			d. Four	33	87
2. Age	Quarter	Year to Date*	e. Five	43	92
a. 0-3	72	168	f. Six	27	62
b. 4-5	53	110	g. Seven	14	29
c. 6-11	171	391	h. Eight +	3	11
d. 12-17	150	364	i. Unknown/Not Reported	0	3
e. 18-23	64	184			
f. 24-34	123	286	8. Sources of Family Income	Quarter	Year to Date
g. 35-44	137	295	a. No income	6	8
h. 45-54	102	239	b. AFDC/FIP/TANF	15	25
i. 55-69	109	226	c. SSI	30	70
j. 70+	60	153	d. Social Security	111	256
k. Unknown/Not Reported	0	0	e. Pension	10	38
			f. General Assistance	0	0
3. Ethnicity/Race	Quarter	Year to Date*	g. Unemployment Insurance	13	32
a. Hispanic/Latino	460	968	h. Employment + other sources	28	78
b. Not Hispanic/Latino	581	1448	i. Employment only	117	305
c. Unknown/Not Reported	0	0	f. Other	8	24
a. Black/African American	82	177	k. Unduplicated # of Families Reporting Income Source**	278	674
b. White	863	1934			
c. American Indian/Alaskan Native	2	2	9. Level of Family Income	Quarter	Year to Date**
d. Asian	29	129	(% of HHS Guideline)		
e. Native Hawaiian/Pacific Islander	13	56	a. Up to 50%	187	360
f. Multi-race (2 or more of above)	12	36	b. 51 to 75%	39	91
g. Other	31	57	c. 76% to 100%	50	117
h. Unknown/Not Reported	9	25	d. 101% to 125%	40	115
			e. 126% to 150%	33	87
4. Education (age 24+)	Quarter	Year to Date*	f. 151% to 175%	12	48
a. 0-8th grade	136	267	g. 176% to 200%	5	14
b. 9-12 grade/non-graduate	122	290	h. 201% and over	4	11
c. High school graduate/GED	184	430	i. Unknown/Not Reported	0	0
d. 12+ some post secondary	52	114			
e. 2 or 4 year graduate	34	89	10. Housing	Quarter	Year to Date**
f. Non HS grad/GED	1	4	a. Own/Buy	103	336
g. Unknown/Not Reported	2	5	b. Rent	186	399
			c. Homeless	1	6
5. Other characteristics	Quarter	Year to Date	d. Other	80	102
a. Health Insurance	726	1815	e. Unknown/Not Reported	0	0
b. NO Health Insurance	291	549			
c. Disabled	95	251	Other characteristics	Quarter	Year to Date
d. NOT Disabled	945	2157	a. Receive Food Stamps	149	340
e. Veteran	4	10	b. Farmer	1	4
			c. Migrant farmworker	0	0
6. Family Type	Quarter	Year to Date**	d. Seasonal farmworker	5	6
a. Single parent/female	55	132			
b. Single parent/Male	5	10			
c. Two-parent household	110	262			
d. Single person	143	317			
e. Two Adults/no children	54	112			
f. Other	3	8			
g. Unknown/Not Reported	0	2			

* The sum of this category should not exceed the value of Item V. A.

** The sum of this category should not exceed the value of Item V. B.

Program Activity Agency Summary

Friday, 30 September, 2016

Program activity date is between 10/01/2015 and 09/30/2016

Program activity county is Buena Vista

Selected Program Activities

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
510	A & R Conservation Education	Approved	3	11	3.00	\$0.00
	Electric	Approved	133	275	133.00	\$0.00
		Denied	3	4	3.00	\$0.00
	Natural gas	Approved	334	984	334.00	\$0.00
		Denied	16	54	16.00	\$0.00
	Oil	Approved	1	7	1.00	\$0.00
	Propane	Approved	29	66	29.00	\$0.00
		Denied	1	1	1.00	\$0.00
541	A & R Crisis Application	Approved	11	39	11.00	\$0.00
512	A & R Needs Assessment	Approved	11	39	11.00	\$0.00
774	A & R Programs					
	A & R Crisis Application	Completed	9	31	9.00	\$1,208.49
	A & R Customer Advocacy	Completed	1	3	1.00	
	A & R Needs Assessment	Completed	5	16	5.00	
	A & R Vendor Negotiation	Completed	6	22	6.00	
542	A & R Vendor Negotiation	Approved	11	39	11.00	
302	Baby's Room					
	Diapers	Completed	9	36	9.00	\$1.00
060	BACK TO SCHOOL					
	Backpack	Completed	66	326	195.00	
	School clothes	Cancelled	1	2	1.00	
		Completed	32	142	80.00	
	School Shoes	Completed	33	146	83.00	
	School Supplies	Cancelled	1	3	1.00	
		Completed	65	323	193.00	
685	BIF-Basic Intake Form	Approved	10	23	10.00	
		Completed	504	1511	538.00	\$1.00
		Counsel	1	3	1.00	
821	Client Refunds	Approved	1	1	1.00	\$480.00
	Liheap Cash Refund	Approved	2	8	2.00	\$352.75
209	Clothing					
	Hat & Mittens	Approved	2	6	2.00	

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
287	DHS	Completed	162	494	252.00	\$0.00
	DHS/Buena Vista Co.	Completed	1	5	1.00	\$0.00
406	Elderbridge Program	Completed	28	34	28.00	\$2,800.00
	Senior/Chore Service	Completed	1	3	1.00	\$499.99
236	Embrace Iowa	Completed	13	34	14.00	\$3,303.26
	Embrace Iowa	Completed	4	7	5.00	\$829.91
	Local \$	Completed	3	6	3.00	\$684.83
	Recare/Iowa Lakes Electric	Completed	1	3	1.00	\$100.00
672	Emergency Solutions Grant (ESG) Homeless Prevention	Completed	2	5	2.00	\$632.00
	ESG/Deposits	Completed	4	11	7.00	\$4,627.00
	ESG/Rent	Completed	1	3	1.00	\$517.08
	ESG/Utilities/Arrears/Continued Service	Completed	2	5	2.00	\$875.00
673	Emergency Solutions Grant (ESG) Rapid Housing	Completed	2	5	2.00	\$875.00
	ESG/Deposits	Completed	1	2	1.00	\$160.00
	ESG/Rent	Completed	1	2	1.00	\$160.00
	ESG/Utilities/Arrears/Continued Service	Completed	1	2	1.00	\$160.00
087	ENERGY CRISIS PROGRAM/CENTRAL	Completed	1	2	1.00	\$160.00
	Furnace Replacement	Approved	1	2	1.00	\$3,000.00
	Service Continuity	Approved	8	32	8.00	\$3,190.49
754	FaDSS Program	Completed	1	2	1.00	\$219.80
	Car Repair	Completed	1	2	1.00	\$192.00
	Rent Deposit	Completed	2	7	2.00	
404	Food Programs	Completed	1	1	1.00	\$40.00
	ASAPS/BV Only	Completed	53	61	142.00	\$6,307.56
	Bread	Approved	15	39	93.00	
		Completed	424	1118	5029.00	\$0.00
		Counsel	2	2	3.00	\$0.00
	Commodities	Approved	17	42	96.00	\$0.00
		Completed	423	1117	5030.00	\$0.00
		Counsel	3	4	4.00	\$0.00
	Eggs	Approved	6	17	8.00	\$0.00
		Completed	222	580	662.00	\$0.00
		Counsel	2	3	2.00	\$0.00

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
	Food For Life	Approved	16	43	94.00	\$0.00
		Completed	423	1119	5026.00	\$0.00
		Counsel	4	10	6.00	\$0.00
	Food Pantries/non-food	Approved	1	1	1.00	\$0.00
		Completed	93	213	99.00	\$0.00
	Food Pantry/food	Approved	1	1	1.00	\$0.00
		Completed	93	210	98.00	\$0.00
		Counsel	1	2	1.00	\$0.00
	Garden	Completed	6	19	6.00	\$0.00
	Moblle Food Pantry	Completed	229	723	363.00	\$50.00
		Counsel	3	4	4.00	
	Pork Loins	Completed	1	2	1.00	
	Produce	Approved	12	34	47.00	
		Completed	311	790	1937.00	\$50.00
		Counsel	3	12	3.00	
	Surplus Foods	Approved	15	39	95.00	
		Completed	421	1109	5025.00	\$0.00
		Counsel	1	1	3.00	\$0.00
	TEFAP (Food Bank) Form	Approved	3	8	3.00	\$0.00
		Completed	169	399	187.00	\$0.00
	Turkey/Ham	Completed	2	8	2.00	\$0.00
137	Holiday Projects					
	Adopt a family	Approved	1	2	1.00	\$0.00
		Completed	185	697	189.00	\$0.00
	Adopt a family/food	Completed	187	704	191.00	\$0.00
	Birthday Box	Completed	1	2	1.00	\$0.00
	Community Christmas Project	Completed	2	9	3.00	\$0.00
	Holiday certificate	Completed	1	7	1.00	\$0.00
	Holiday food	Completed	47	130	47.00	\$0.00
	Holiday gift/food	Completed	2	6	2.00	\$0.00
	Quilts	Approved	2	7	2.00	\$0.00
		Completed	123	301	160.00	\$0.00
		Counsel	1	5	1.00	\$0.00
	Thanksgiving Baskets	Approved	1	1	1.00	\$0.00
		Completed	41	107	42.00	\$10.00
	Toys	Completed	3	19	6.00	
407	Household Goods					
	Furniture	Completed	1	1	1.00	
403	Housing/Homeless Prevention	Referral	1	2	1.00	\$0.00

	Service	Activity	Household served	Individuals served	Units of service	Cost of service
	Homeless Shelter					
		Completed	5	11	5.00	\$0.00
		Counsel	1	5	1.00	\$0.00
409	Information and Referral					
	Information & Referral Education	Completed	4	12	8.00	\$0.00
	Information & Referral Emergency Services	Completed	1	5	1.00	\$0.00
	Information & Referral Employment	Completed	6	22	15.00	\$0.00
	Information & Referral Health	Completed	7	30	13.00	\$0.00
	Information & Referral Housing	Completed	11	41	20.00	\$0.00
	Referral		3	8	3.00	\$0.00
	Information & Referral Linkages	Completed	12	40	31.00	\$0.00
	Referral		1	2	4.00	\$0.00
	Information & Referral Nutrition	Completed	11	40	27.00	\$0.00
	Information & Referral Self-Sufficiency	Completed	3	13	6.00	\$0.00
	Information & Referral Youth Development	Completed	5	20	6.00	\$0.00
610	Iowa Appliance Replacement Program					
	Refrigerator Replacement	Completed	1	1	1.00	\$499.99
084	LIHEAP					
	Electric	Approved	133	275	134.00	\$54,130.00
		Denied	3	4	3.00	\$0.00
	Natural gas	Approved	337	995	339.00	\$161,020.00
		Denied	16	54	16.00	\$400.00
	Oil	Approved	1	7	1.00	\$520.00
	Propane	Approved	29	66	30.00	\$15,870.00
		Denied	1	1	1.00	\$0.00
237	MISC.					
	Gift Certificate	Completed	1	5	1.00	\$25.00
	Goodwill	Completed	5	14	6.00	
	Mr Goodfellow	Completed	6	32	13.00	\$29.84
735	Shelters/Housing HUD	Referral	1	2	1.00	\$0.00
704	TBRA\Tenant Based Rental Assistance					
	TBRA\Utilities	Completed	1	4	2.00	\$189.10
	TBRA\Deposit	Completed	2	9	2.00	\$860.00
	TBRA\Rent	Completed	5	18	29.00	\$10,527.00
434	Utility Voucher	Completed	1	2	1.00	\$63.57
410	Voucher Programs					
	Voucher non-food					

Service	Activity	Household served	Individuals served	Units of service	Cost of service
	Completed	2	6	2.00	\$495.00
Water Fund					
	Completed	1	3	1.00	\$87.91
051 Weatherization-DOE	Approved	4	9	4.00	\$0.00
Electric					
	Approved	132	274	132.00	\$0.00
	Denied	2	3	2.00	\$0.00
Natural gas					
	Approved	337	1002	339.00	\$0.00
	Denied	7	17	7.00	\$0.00
Oil					
	Approved	1	7	1.00	\$0.00
Propane					
	Approved	28	60	28.00	\$0.00
WX/Completion					
	Completed	11	25	11.00	\$132,408.11
WX/Re-work					
	Re-Work	1	2	1.00	\$729.99
Report totals:		6,253	17660	27,992.00	\$408,862.67

Upper Des Moines Opportunity, Inc.
Combining Agency Budget
Fiscal Year 2017

Revenues	Non Program	Program	Total Agency	Budget FY 2016
Revenues:				
Governmental Funding	\$ 205,329	\$ 12,611,338	\$ 12,816,667	\$ 12,635,779
Interest	\$ 2,600	\$ -	\$ 2,600	\$ 2,500
Donations	\$ 189,856	\$ -	\$ 189,856	\$ 290,675
Miscellaneous	\$ 128,830	\$ 138,000	\$ 266,830	\$ 201,221
Transfer Income-CSBG	\$ 386,676	\$ (386,676)	\$ -	\$ -
Transfer Income-Other	\$ 34,000	\$ -	\$ 34,000	\$ 32,020
In-Kind	\$ -	\$ 1,351,485	\$ 1,351,485	\$ 1,309,910
Total Revenues	\$ 947,291	\$ 13,714,147	\$ 14,661,438	\$ 14,690,464
Expenditures:				
Salaries	\$ 441,927	\$ 4,549,002	\$ 4,990,930	\$ 4,704,791
Fringe Benefits	\$ 147,154	\$ 1,473,814	\$ 1,620,968	\$ 1,552,581
Consultant & Prof. Services	\$ -	\$ 93,453	\$ 93,453	\$ 87,483
Travel & Auto	\$ 3,325	\$ 185,313	\$ 188,638	\$ 179,658
Space & Occupancy	\$ 83,775	\$ 195,476	\$ 279,251	\$ 311,592
Consumable Supplies	\$ 11,580	\$ 477,774	\$ 489,354	\$ 462,196
Equipment Expense	\$ -	\$ 69,830	\$ 69,830	\$ 6,900
Other Operational	\$ 39,200	\$ 294,238	\$ 333,438	\$ 347,550
Depreciation	\$ 64,356	\$ 14,953	\$ 79,309	\$ 81,609
Assistance to Individuals	\$ 98,775	\$ 4,119,063	\$ 4,217,838	\$ 4,741,984
Indirect	\$ 84,408	\$ 868,860	\$ 953,268	\$ 898,615
Transfers-CSBG Cofunding	\$ -	\$ -	\$ -	\$ -
Transfers-Other	\$ -	\$ -	\$ -	\$ -
In-Kind	\$ -	\$ 1,351,485	\$ 1,351,485	\$ 1,309,910
Total Expenditures	\$ 974,501	\$ 13,693,261	\$ 14,667,762	\$ 14,746,969
Excess Revenue Over Expenditures	\$ (27,210)	\$ 20,886	\$ (6,324)	\$ (56,505)



Application for City of Storm Lake Grant Funding

City of Storm Lake
620 Erie Street P.O. Box 1086

Storm Lake, IA 50588
Phone #712-732-8000

Fax #712-732-4114 www.stormlake.org

DUE DATE: November 30, 2016
4:00 P.M.

Please complete entire application, answering questions in the provided space with appropriate and concise answers.

Name of Organization: BUENA VISTA COUNTY HISTORICAL SOCIETY

Mailing Address: 214 W. 5TH ST. STORM LAKE IOWA 50588

Contact Person: JAMES R. KENNEDY

Title: PRESIDENT

(Available During the Day)

Phone Number: 732-7011 (home)

Tax/Corporate Status of Organization: 501-C3

E-Mail Address: kennedyjr12@gmail.com

Tax ID#: 42 - 6075 - 40

Amount Requested Fiscal Year 17/18: \$ 2000

What are funds being requested for?

Computer operated video projector, projection screen and multimedia cart.

Previous Funding from the City of Storm Lake	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Requested Funding	\$0	\$4462.76	\$0	\$0
Allocated Funding	\$0	\$0	\$0	\$0

Describe the problem your project/program is attempting to prevent/solve or the issue(s) your project will address.

The museum does not have audiovisual equipment needed to support educational programs in our recently refurbished Illinois Central meeting room. We have used borrowed equipment for invited speakers to use in past public presentations, but the difficulty of locating, transporting and setting-up of outside video equipment is a serious impediment.

Identify the desired results by describing what your project is expected to achieve in the short and long term. Indicate how you will know if you have been successful.

With greater ease of use and presentation quality, we plan to increase the frequency of historical presentations open at no cost to the local community. We will also be able to show video clips to visiting tour groups and local area students who are already frequent visitors to our museum. The project can be shown to have succeeded by increases in the total number of participants involved, in the number of presentations and the number of tour groups and school classes coming to our museum. Records of attendance and program frequency will be kept. For the long term we plan to see an increase in program quality and hence the reputation of the museum.

Identify stakeholders in your community who are necessary for the success of your project and how you plan to engage them (or have already engaged them) in your proposed program/project work.

Board members typically organize meetings at which public presentations are made. Our office manager typically coordinates museum visits of tour groups and classes from local area schools, with assistance from museum members. A local technology business has been contacted and a representative has visited us to advise us on equipment needed, costs and installation.

How many people does this project/program serve? (Describe how this number was determined.)

Three recent public presentations, one on railway history, another on the archaeology of NW Iowa and a third by noted sports writer, Phil Dixon, speaking on Negro League Baseball have had "full houses" in our new room, i.e. audiences of 50 or more. In the past two years we have hosted around 20 tour and classroom groups, with about 200 people involved. We currently have a museum board of 13 members, and paid museum membership of 235. Eightynine of these are family memberships giving a total of at least 324 members. In addition about 1000 mostly local people visit our museum every year for a variety of reasons. With adequate presentation equipment we hope to see even more local community members as well as museum members involved with museum activities.

If you received funding from the City during the previous year, please provide an explanation and documentation on how the funds were used. Were your goals/objectives met? If the goals/objectives were not met please explain why?

No funding

What other ways does your organization raise funds for the operation and/or program/project you are requesting City funds for?

The museum raises funds by membership fees, grants from other agencies, donations, bequests, memorials, book sales, garage sales and at least 6 fund-raising food events per year. Some of these funds are used to enhance or maintain the facility where the equipment would be located, for utilities and for postage/publicity costs.

Organizational Budget

(This budget should show all the expected revenues and expenditures for your ORGANIZATION.)

☒ Calendar Year (Jan.-Dec.)

☐ Fiscal Year (July-June)

☐ Federal Fiscal Year (Oct.-Sept.)

	Revenues	Previous Year	Current Year	FY 2018
1	Fees (memberships)	\$2065	\$1430	
2	Federal Funding	\$0	\$0	
3	State Funding	\$0	\$0	
4	Buena Vista County Funding	\$3000	\$2000	
5	City of Storm Lake Funding	\$0	\$0	
6	Other Governmental Funding (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising	\$12,886.36	\$10,923.52	
8	Donations	\$1,546.05	\$2626	
9	Other Funds (list below)	XXXXXX	XXXXXX	XXXXXX
	memorials	\$1,635		
	Rent, interest	\$1,554.06		
	As above + miscellaneous		\$2,369.50	
	Total Revenue	\$22,686.47	\$19,349.02	
	Expenses			
10	Salaries, Wages, Benefits	\$8,192.17	\$7,995.80	
11	Contractual Costs	\$1,304.00	\$1,965.09	
12	Facilities Costs (Utilities/Rent)	\$3,711.78	\$3,305.14	
13	Materials/Supplies	\$2,536.10	\$2,193.12	
14	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
	Fund transfer to endowment savings	\$7,000*		
	Snow removal, grass mowing, dry cleaning, postage		\$2,279.56	
16	Total Expenses	\$22,744.05	\$17,738.71	
17	Net Gain (Loss)	\$57.58 loss	\$1,610.31**	

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

- * A larger amount from a December 2014 donation was deposited into our operations bank account. At the next board meeting it was decided to transfer \$7,000 to our endowment account.
- ** Additional expense items are expected to come in during December. Additional income from memberships or fund-raisers are unlikely.

Organizational Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Required submittals:

- A. Organizations may submit additional documents supporting their request; however, these supporting documents should be kept to a minimum and should not repeat information provided in the application.
- B. Projects/programs that are funded will be required to submit a year-end report to show how the money was used and if results were achieved. (This will be sent toward the end of the budget year.)

PROGRAM BUDGET

(This budget should show all the expected revenues and expenditures for **PROGRAM/PROJECT** you are requesting funding for.)

☒ Calendar Year (Jan.-Dec.) ☐ Fiscal Year (July-June) ☐ Federal Fiscal Year (Oct.-Sept.)

	Program/Project Revenues	Previous Year	Current Year	FY 2018
1	Program/Project Fees			
2	Federal Funding			
3	State Funding			
4	Buena Vista County Funding			
5	City of Storm Lake Funding			
6	Other Organization Support (list below)	XXXXXX	XXXXXX	XXXXXX
7	Fundraising			
8	Donations			
9	Other Funding Sources (list below)	XXXXXX	XXXXXX	XXXXXX
10	<u>Total Revenue</u>			
	Program/Project Expenses			
11	Salaries, Wages, Benefits(include person/position)			2,000.00
12	Contractual Costs			
13	Facilities Costs (Utilities/Rent)			
14	Travel Expenses			

15	Supplies/Materials			
16	Advertising			
17	Equipment			
18	Other Expenses (list below)	XXXXXX	XXXXXX	XXXXXX
19	Total Expenses			\$2,000.00
20	Net Gain (Loss)			

Program/Project Budget Explanations: (if necessary, use this space to clarify any of the budget information provided)

Equipment: 1 Vivitek 1080P (or equivalent) w/3000 lens \$1,000.00
1 Draper (or equivalent) 92" Portable Pull-up Screen: 700.00
1 Norwood Plastic media Cart 150.00

Total:: \$2,000.00

Our program staff is entirely volunteer.

CERTIFICATION:

☒ 6667The undersigned is prepared to execute a 28E agreement with the City of Storm Lake.

☒ The undersigned will provide the City of Storm Lake current budget and last year's budget.

☒ The undersigned will not discriminate on the basis of race, religion, age, sex, or natural origin.

The undersigned understands that payments on approval requests will be made only after receipt of a written request along with any required documentation and at a time that is in the best interest of the City of Storm Lake for purposes of cash flows.

Buena Vista County Historical Society
Applicant Organization

Amos R. Kenney, President
Applicant Representative

November 30, 2016
Date

Completed Applications are due by 4:00 P.M. Thursday, November 30, 2016. Any applications received after this date will not be accepted.

Staff Summary

12/19/2016

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: Resolution No. 54-R-2016-2017 Updating Fee Resolution

BACKGROUND: This update to the City's fee resolution adds fees that have been standard for the city in the past and were not previously included in the fee resolution. These items are fees that are charged for emergency response and/or cleanup of material for hazardous spills. The charges are \$150.00 for Large Fire Apparatus, \$75.00 for the Fire Commander Vehicle and \$75.00 per police vehicle.

FISCAL IMPACT: In general these fees should generate revenues that will offset the costs incurred when there is an emergency response to hazardous spills.

RECOMMENDATION: Adopt Resolution No. 54-R-2016-2017

ATTACHMENTS:

Description	Type
☐ Resolution No. 54-R-2016-2017	Resolution

RESOLUTION NO. 54-R-2016-2017

RESOLUTION SETTING FINES AND FEES

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA that the following schedule of fees are approved and effective as of the date of this resolution.

<u>Administration</u>	<u>Fee</u>	<u>Code Section</u>
Administrative Fee	\$30.00	
City Code Subscription (yearly)	\$50.00	
Garbage Truck Permits (per business)	\$100.00	3-1-5
Insufficient Check Fee	\$30.00	
New Friends List	\$10.00	
Peddlers Transient Merchant Permit (1 Day)	\$25.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Peddlers Transient Merchant Permit (1 Week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Transient Merchant Permit (28 days)	\$150.00	
Investigation Fee	\$25.00	
Solicitors Permit (per person)	\$2.00	4-3-6
Solicitors Permit (principal) (1 day)	\$25.00	4-3-6
Investigation Fee (per organization)	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (1 week)	\$75.00	4-3-6
Investigation Fee	\$25.00	4-3-4
Investigation Fee (per Individual soliciting)	\$5.00	
Solicitors Permit (principal) (28 days)	\$150.00	
Investigation fee (per organization)	\$25.00	
Investigation Fee (per Individual soliciting)	\$5.00	
Taxi Permit (Business)	\$100.00	4-5-3
Taxi Permit (per vehicle)	\$10.00	4-5-3
Cancel Permit Fee	\$25.00	
Freedom of Information Requests (FOIA Request)		
Single Sided Copy 8.5x11	\$.30/page	
Duplex copy 8.5x11	\$.40/page	
Single Sided Legal	\$.35/page	
Duplex Legal copy	\$.45/page	
Single Sided Ledger (11x17)	\$.70/page	
Single Sided Ledger with Color Print	\$.90/page	
Duplex Ledger (11x17)	\$.80/page	
Duplex Ledger with Color Print	\$1.00/page	
Large Format Prints (one side only and in color)	\$8.00/page	
CD Cost (for requests that ask for the files digitally on a CD)	\$10.00	
Research Hourly Rate – per hour/per person	\$25.00	
Mailing Costs – 3 pages	\$1.00	
Mailing Costs – 50 pages	\$5.00	
Mailing Costs – 100 pages	\$10.00	
Special City Council Meeting	\$250.00	
Downtown Parking Space Rental Fees (specific lots)		
Per quarter (paid quarterly)	\$75.00	
Per six months (paid bi-annually)	\$112.50	
Annually (paid annually)	\$150.00	

Airport Hangar Rent (monthly fees)

Hangar A	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar B	\$75.00
12 Month Lease Discount Rate	\$65.00
Hangar C (VT)	\$400.00
Hangar D	\$92.00
12 Month Lease Discount Rate	\$80.00
Hangar E	\$110.00
12 Month Lease Discount Rate	\$95.00
Hangar F	\$156.00
12 Month Lease Discount Rate	\$135.00
FBO Stall	\$173.00
12 Month Lease Discount Rate	\$150.00
Daily Inside Storage/per night	\$30.00

Building Official

Central Business District Bench & Flower Pot Permit	\$25.00	
Driveway Cut Inspection & Marking Only	\$30.00	
Driveway Cut < 18'	\$80.00	
Driveway Cut 24'	\$95.00	
Driveway Cut 34'	\$120.00	
ROW Temp Closure Permit	\$25.00	
Building Moving Permit (Per Bldg)	\$100.00	5-1-1
Demolition Permit	\$50.00	
Pool Inspection	\$20.00	8-8-11
Re-inspection Fee (after 1 per inspection)	\$35.00	
No Show Fee (per event)	\$50.00	
Rental Registration Fee – Yearly (July 1st – June 30th)		
Base Registration Fee (Structure and 1 unit)	\$15.00	5-8-9
Additional unit in excess of 1 (per unit)	\$7.00	5-8-9
Base Registration Fee (Structure and 1 unit) (proof of training)	\$10.00	5-8-9
Additional unit in excess of 1 (per unit) (proof of training)	\$5.00	5-8-9
Late Registration Fee	\$50.00	5-8-9
Property Maintenance Ordinance Appeal	\$150.00	Zoning Ord.
Variance Request	\$150.00	Zoning Ord.
Zoning Request	\$200.00	Zoning Ord.
Conditional Use	\$300.00	Zoning Ord.
Sub-Division Application Fee	\$300.00	
Sidewalk Repair Permit Fee	\$0	

Building & Sign Permit Fees

Building & Sign Permit <\$1,200	\$22.02	5-2-2
Building & Sign Permit \$1,200-2,000		5-2-2
\$22.02 + \$2.88 for each additional \$100.00 over \$1,200		
Building & Sign Permit \$2,001-25,000		5-2-2
\$45.06+ \$9.16 for each additional \$1,000.00 over \$2,000		
Building & Sign Permit \$25,001-50,000		5-2-2
\$255.74 + \$6.22 for each additional \$1,000.00 over \$25,000		
Building & Sign Permit \$50,001-100,000		5-2-2
\$411.24+ \$4.15 for each additional \$1,000.00 over \$50,000		

Building & Sign Permit \$100,001 or more	5-2-2
\$618.74+ \$3.61 for each additional \$1,000.00 over \$100,000	

Portable Sign Permit (14 days)	\$30.00	Zoning Ord.
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Electrical Fees

For New Residences	5-4-9
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Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00each over 12

For New Commercial or Industrial Buildings

First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
 Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
 Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
 Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
 Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
 All over \$25,000.00 at \$1.50 per/\$1,000.00 of cost

For Rewiring, Repairs or Alterations on Residence, Commercial and Industrial Buildings

\$100.00 to \$150.00 electric contract \$6.75
 \$151.00 to \$200.00 electric contract \$8.00
 \$201.00 to \$250.00 electric contract \$9.25
 \$251.00 to \$300.00 electric contract \$10.50
 \$301.00 to \$350.00 electric contract \$11.75
 \$351.00 to \$400.00 electric contract \$13.00
 \$401.00 to \$450.00 electric contract \$14.25
 \$451.00 to \$500.00 electric contract \$15.50
 \$501.00 to \$1,000.00 electric contract \$23.00
 \$1,001.00 to \$2,000.00 electric contract \$28.00
 All over \$2,001.00 \$28.00 plus \$1.50per \$100.00

Plumbing Fees

For New Residences	5-3-10
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Single Dwelling	\$38.00
Duplex Dwelling	\$56.75
Triplex Dwelling	\$75.50
4-Plex Dwelling	\$113.00
Multi Units Between 5 and 12	\$156.75
Over 12 Units	\$156.75 plus \$38.00 each over 12

For New Commercial or Industrial Buildings

First \$5,000.00 at \$8.00 per/\$1,000.00 of cost
 Second \$5,000.00 at \$6.75 per /\$1,000.00 of cost
 Third \$5,000.00 at \$5.50 per/\$1,000.00 of cost
 Fourth \$5,000.00 at \$4.25 per/\$1,000.00 of cost
 Fifth \$5,000.00 at \$3.00 per/\$1,000.00 of cost
 All over \$25,000.00 at \$1.75 per/\$1,000.00 of cost

For Repairs or Alterations on Residence, Commercial and Industrial Buildings

\$100.00 to \$150.00 plumbing contract \$6.75
 \$151.00 to \$200.00 plumbing contract \$8.00

\$201.00 to \$250.00 plumbing contract \$9.25
 \$251.00 to \$300.00 plumbing contract \$10.50
 \$301.00 to \$350.00 plumbing contract \$11.75
 \$351.00 to \$400.00 plumbing contract \$13.00
 \$401.00 to \$450.00 plumbing contract \$14.25
 \$451.00 to \$500.00 plumbing contract \$15.50
 \$501.00 to \$1,000.00 plumbing contract \$23.00
 \$1,001.00 to \$2,000.00 plumbing contract \$28.00
 All over \$2,001.00 \$28.00 plus \$1.50 per \$100.00

Campground

Class A Site	\$25.00
(Lake View, Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	
Class B Site	
(Patio, Water, Sewer, Electric, Cable TV, Fire Pit)	\$23.00
Class C Site	\$23.00
(Lake View, Patio, Water, Sewer, Electric, Fire Pit)	
Class D Site	\$21.00
(Patio, Water, Sewer, Electric, Fire Pit)	
Class E Site	\$19.00
(Water, Sewer, Electric)	
Class F Site	\$16.00
(Electric)	
Glass G Site	\$11.00
(Tent)	
Group Discount's	
For Groups of 20 or more sites – 10% (non-holidays)	
For groups of 40 or more sites – 15% (non-holidays)	
Long Term Stay Rate	
Limited to Long Term Stay slots which include Water, Sewer, Electric	
Minimum 30 day stay paid in advance – 10% off	
Bundle of Wood	\$5.00
Extra vehicle/trailer above 2 (per day)	\$2.00
Visitor vehicles (per day/per vehicles)	\$2.00
Non-Campers Dump Station (per event)	\$4.50
Non-Camper Shower (per shower)	\$4.00

Fire Department

False Alarm Fee (after 1)	\$150.00	4-7-16
Liquor License Inspection Fee	\$50.00	
Fireworks Display (Mortar sizes from 1-3 inches)	\$150.00	
Fireworks Display (Mortar size larger than 3 inches)	\$250.00	
Emergency Response and/or Cleanup of Material (per hour)		
Large Fire Apparatus	\$150.00	
Fire Commander Vehicle	\$75.00	

Golf Course

Single Season Pass	\$149.00
College Season Pass	\$149.00
Junior Season Pass (12 and Under)	\$50.00
Electric Cart Storage	\$275.00
Gas Cart Storage	\$225.00
Locker Rent/yr	\$20.00
Golf Club Rental	\$10.00

Trail Fee (per day)	\$10.00
Pull Cart Rental	\$3.00
Trail Fee (year)	\$150.00
Discount Tickets – per 9 holes	\$10.00
(sold in advance with minimum quantity of 50)	
Weekday 9 Holes	\$15.00
Weekday 18 Holes	\$19.00
Weekend 9 Holes	\$19.00
Weekend 18 Holes	\$25.00
Cart Rental 9 Holes	\$10.00
Cart Rental 18 Holes	\$20.00
Yearly Cart Rental	\$300.00
Hall Rental – Off Season Rate	\$250.00
Hall Rental – Peak Season Rate (Memorial Day to Labor Day)	\$300.00
Bar Set-Up Fee	\$50.00
Hall Rental - Friday Setup Fee	\$100.00

(valid only after 5:00pm Friday with following Sat. rental)

Hall Rental (weekday 4hrs or less)	\$75.00
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Group Golf Rates As Set by the Following Table

# Rounds Per Event	9 Holes	18 Holes
0-25	Regular Rates	Regular Rates
26-50	\$12.00 / Round	\$15.00 / Round
51-99	\$9.00 / Round	\$10.00 / Round
100+	\$8.00 / Round	\$9.00 / Round

Library

Late Borrowing Fees

Print Materials per day	\$0.10
Audiobooks, DVDs per day	\$1.00

Sale of Designated Library Materials

Used Book	\$0.25
Used Magazine	\$0.10
Used Audio, VHS, DVD	\$1.00
Earbuds	\$1.50

Printing, Scan, Fax per page

B&W photocopy or computer print	\$0.20
Color photocopy or computer print	\$0.40
Scan to email or print	\$1.00
Domestic fax	\$1.00
International fax	\$3.00

Replacements per item

Damaged or missing material	full replacement cost
Library card	\$1.00
Barcode or label	\$1.00
Pocket	\$1.00
Security Card	\$2.00
Single DVD Case	\$2.00
Double DVD Case	\$4.00
Multiple DVD case	\$5.00
Single CD Case	\$2.00
Double CD Case	\$4.00
Large CD Case	\$5.00
CD sleeves	\$1.00
10-12" dust jacket	\$1.25

DVD Paper cover	\$2.00	
Missing book cover or page	\$3.00	
3" Book Tape	\$2.00	
4" Book Tape	\$3.00	
Special Processing for damaged or missing material	\$7.00	
Meeting Room		
Fee, non-profit organization	\$10.00	
Fee, profit organization	\$25.00	
Damage Deposit	\$25.00	
Room Rental Damage	Full replacement cost & labor	
Interlibrary Loan		
Postage	\$1.25	

Police

Administrative Fee	\$30.00	
Alarm Business Permit Application	\$75.00	4-7-6
Alarm Business Permit Renewal	\$75.00	4-7-9
False Alarm Equip Malfunction (after 3)	\$75.00	4-7-16
False Alarm	\$75.00	4-7-16
Building Escorts (per car)	\$75.00	5-1-3
Cat License – Not Neutered/Spayed (per year)	\$20.00	8-4-2
Neutered/Spayed (per year)	\$10.00	
Dog License – Not Neutered/Spayed (per year)	\$20.00	8-3-2
Neutered/Spayed (per year)	\$10.00	
Fingerprinting	\$10.00	
Impound/Storage Fee (per day)	\$30.00	8-6-5
Impound Storage Fee – felony related (per day)	\$50.00	
Parking Fine	\$15.00	9-11-4
Police Escort Fee – per hour, per unit	\$75.00	5-1-3
Emergency Response and/or Cleanup of Material (per hour)		
Police Vehicle (per vehicle)	\$75.00	

King's Pointe Outdoor Aquatic Center

Family Season Pass	\$240.00
(up to 5 family members can be included on Pass, Children 4 and under need not be on pass, as they are free.)	
Up to 4 additions of children 5-12 years old @\$40 each	
On sale each year starting the Second Monday of December	
Holiday Promotion on the Friday after Thanksgiving	\$225.00
Single Season Pass (children and adults)	\$125.00
Adult BV Resident Daily Pass (Age 12+)	\$8.00
Child BV Resident Daily Pass (Age 5-11)	\$6.00
Children (Age 5-11) Standard Pricing	\$12.00
Adults (Age 12+) Standard Pricing	\$15.00
4 and under	free
Twilight Pricing (after 3:00)	
Age 12+	\$7.50
Age 5-11	\$6.00
Age 0-4	free
Land Lovers	\$5.00
Swim Lessons	\$30.00

Roadway Maintenance

Concrete Breaking (per sq ft)	\$2.50
Concrete Sawing (per ft)	\$3.75
Street Cuts (per sq yard of concrete)	\$37.00

Sewer

Sewer Svc Permit & Connection Fee	\$150.00	3-2-4
Private Wastewater System Permit	\$50.00	3-2-3

Shelter House

Rental Fee - Mon. – Thurs., per side	\$55.00
Rental Fee - Fri., Sat., & Sun., per side	\$80.00
Damage Deposit – per side	\$50.00
AWAYSIS Pavilions – per time slot (3 times available)	\$25.00
Frank Starr Park Open Shelter – per time slot (2 times available)	\$50.00
Campground Open Shelter – per time slot (2 time slots available)	\$50.00
AWAYSIS Great Lawn – per day	\$200.00
Band Shell – per day	\$25.00

Water

Door Tag Fee	\$20.00	3-5-3
Meter Testing Fee (within 2%)	\$50.00	3-4-20
Shut Off – 8 AM to 3 PM	\$50.00	3-4-19 & 3-5-3
Shut Off – After 3 PM	\$75.00	3-4-19 & 3-5-3
Water Svc Permit & Connect Fee	\$150.00	3-4-5
Water Tapping Fee (per inch)	\$65.00	3-4-5
Outside City Limits Hook-up Fee	\$1,500.00	3-4-6
Combined Utility Deposit	\$160.00	

PASSED AND APPROVED this 19th day of December 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 6.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, Assistant City Manager

SUBJECT: Resolution No. 55-R-2016-2017 Approving Code of Conduct

BACKGROUND: Iowa Economic Development Authority recommends that the City update several policies to comply with CDBG requirements.

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 24 CFR; Part 85 (85.36(b)(3)) and other applicable federal and state standards, regulations, and laws.

This Code of Conduct applies to all officers, employees, or agents of the City of Storm Lake engaged in the award or administration of contracts supported by federal grant funds.

No officer, employee, or agent of the City of Storm Lake shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a) the employee, officer, or agent;
- b) any member of his/her immediate family;
- c) his/her partner; or
- d) an organization which employs, or is about to employ any of the above;


has a financial or other interest in the firm selected for award of said contract.

The City of Storm Lake's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

FISCAL IMPACT: There is no fiscal impact

RECOMMENDATION: Approve Resolution No. 55-R-2016-2017

ATTACHMENTS:

Description		Type
	Resolution No. 55-R-2016-2017	Resolution

RESOLUTION NO. 55-R-2016-2017

RESOLUTION ADOPTING CODE OF CONDUCT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA;

WHEREAS, the City of Storm Lake, has received a Community Development Block Grant from the Iowa Economic Development Authority; and

WHEREAS, the Iowa Economic Development Authority requires the City of Storm Lake to adopt a Code of Conduct in order to utilize such funds;

THEREFORE, BE IT RESOLVED, by the City Council for the City of Storm Lake that:

Section 1: It hereby adopts and implements the attached Code of Conduct to be utilized by all officers, employees, or agents of the City engaged in the award or administration of contracts funded all, or in part, by the Community Development Block Grant Program.

PASSED AND APPROVED this 19th day of December, 2016

Jon F. Kruse, Mayor

Attest:

Sue Vossberg, City Clerk

CODE OF CONDUCT

PURPOSE

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 24 CFR; Part 85 (85.36(b)(3)) and other applicable federal and state standards, regulations, and laws.

APPLICATION

This Code of Conduct applies to all officers, employees, or agents of the City of Storm Lake engaged in the award or administration of contracts supported by federal grant funds.

REQUIREMENTS

No officer, employee, or agent of the City of Storm Lake shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a) the employee, officer, or agent;
- b) any member of his/her immediate family;
- c) his/her partner; or
- d) an organization which employs, or is about to employ any of the above;

has a financial or other interest in the firm selected for award of said contract.

The City of Storm Lake's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

REMEDIES

To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions or other disciplinary actions to be taken against the City of Storm Lake's officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

EFFECTIVE DATE

Passed this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 7.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, Assistant City Manager

SUBJECT: Resolution No. 56-R-2016-2017 Approving Equal Opportunity Policy Statement

BACKGROUND: Iowa Economic Development Authority recommends that the City update several policies to comply with CDBG requirements.

It is the policy of the City of Storm Lake to provide equal opportunity to all employees, applicants, and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped; and to administer its programs in a manner which does not discriminate against any person because of race, creed, color, religion, sex, national origin, sexual orientation, disability, age, political affiliation, familial status or citizenship

FISCAL IMPACT: There is no fiscal impact

RECOMMENDATION: Approve Resolution No. 56-R-2016-2017

ATTACHMENTS:

Description	Type
☐ Resolution No. 56-R-2016-2017	Resolution

RESOLUTION NO. 56-R-2016-2017

RESOLUTION ADOPTING EQUAL OPPORTUNITY POLICY STATEMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

It is the policy of the City of Storm Lake to provide equal opportunity to all employees, applicants, and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped; and to administer its programs in a manner which does not discriminate against any person because of race, creed, color, religion, sex, national origin, sexual orientation, disability, age, political affiliation, familial status or citizenship.

The Mayor and City Council have ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the Mayor and Council's responsibility. The Mayor and Council will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by the City of Storm Lake. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administered by the City of Storm Lake because of race, creed, color, religion, sex, national origin, sexual orientation, disability, age, political affiliation, familial status or citizenship, has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided and may be obtained at City Hall.

This Equal Opportunity Policy of the City of Storm Lake shall be posted in conspicuous places within the facility and distributed to all employees, contractors, and to the chairpersons of all advisory and policy-making groups.

PASSED AND APPROVED on this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, Assistant City Manager

SUBJECT: Resolution No. 57-R-2016-2017 Approving the Residential Anti-Displacement and Relocation Assistance Plan

BACKGROUND: Before entering into a contract committing the City of Storm Lake to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City of Storm Lake will make public by publication in a newspaper of general circulation and submit to HUD [the State, under the State CDBG and/or HOME Program Iowa Economic Development Authority recommends that the City updates several policies to comply with CDBG requirements.

This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the City of Storm Lake in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325.

The City of Storm Lake will take the steps to minimize the direct and indirect displacement of persons from their homes. The City of Storm Lake will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG and/or HOME Program(s), move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

FISCAL IMPACT: No fiscal impact

RECOMMENDATION: Approve Resolution No. 57-R-2016-2017

ATTACHMENTS:

Description	Type
 Resolution No. 57-R-2016-2017	Resolution

RESOLUTION NO. 57-R-2016-2017

RESOLUTION ADOPTING THE CITY OF STORM LAKE – RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the City of Storm Lake in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to CDBG*, UDAG and/or HOME-assisted projects.

*CDBG programs include: Entitlement Community Development Block Grant (CDBG) Program, State CDBG Program, CDBG Small Cities Program, Section 108 Loan Guarantee Program, CDBG Special Purpose Grants Program, and the Neighborhood Stabilization Program (NSP).

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Storm Lake will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- Coordinate code enforcement with rehabilitation and housing assistance programs.
- Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
- Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
- Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
- Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- Adopt tax assessment policies, such as deferred tax payment plans, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants in revitalizing areas.
- Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.
- Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units (especially those units which are “lower-income dwelling units” (as defined in 24 CFR 42.305).
- Target only those properties deemed essential to the need or success of the project.

Relocation Assistance to Displaced Persons

The City of Storm Lake will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG and/or HOME Program(s), move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Storm Lake will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG and/or HOME Program(s) in accordance with 24 CFR 42.375.

Before entering into a contract committing the City of Storm Lake to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City of Storm Lake will make public by publication in a newspaper of general circulation and submit to HUD [the State, under the State CDBG and/or HOME Program(s)] the following information in writing:

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size, number of bedrooms, and location on a map of the replacement lower-income housing that has been or will be provided. *NOTE: See also 24 CFR 42.375(d).*
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and,
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the City of Storm Lake will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement Not Required Based on Unit Availability

Under 24 CFR 42.375(d), the City of Storm Lake may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The City of Storm Lake (712-732-8000) is responsible for tracking the replacement of lower income dwelling units and ensuring that they are provided within the required period.

The City of Storm Lake (712-732-8000) is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Conclusions

It has been determined that the activities proposed in the City's CDBG project will not result in the demolition or conversion of any low/moderate income dwelling units, occupied or occupiable, nor will the proposed project result in the displacement or relocation of any persons or households.

Should the scope of the proposed project be amended at a future date to include any kind of residential demolition, conversion, displacement, or relocation activities, this plan will be reviewed and amended.

PASSED AND APPROVED this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jason Etnyre, Public Works Director

SUBJECT: Motion to Approve Sunrise Campground Storm Water Improvements Design and Construction Services

BACKGROUND: Storm water drainage in the north part of the campground is problematic due to elevation and contour. In an effort to correct the drainage problems and to prevent ponding storm water from running into sanitary sewer intakes, staff has sought guidance from ISG to remedy the situation. ISG has brought forth a Design and Construction Services Agreement for their services associated with fixing this drainage issue.

ISG estimates the total repair project will not exceed \$25,000 and this project will be put out for quotes in early 2017.

FISCAL IMPACT: ISG Design and Construction Services

Survey	\$400
Final Design	\$2,500
Proposal Process	\$800
Construction Admin	\$1,000 (est)
Resident Obs.	\$750 (est)
Staking	\$250 (est)

Total of m/l \$5,700 for ISG services to be paid within the budget of the campground

RECOMMENDATION: City staff recommends that Council approve the Design and Construction Services Agreement with ISG in the estimated amount of \$5,700.

ATTACHMENTS:

Description	Type
□ Engineering Service	Contract



12/6/2016

Attn: Jason Etnyre, Infrastructure Superintendent
City of Storm Lake
620 Erie Street
Storm Lake, IA 50588

**Re: Design and Construction Services
Sunrise Campground - Storm Sewer Improvements
Storm Lake, IA**

Mr. Etnyre,

Thank you for the opportunity to provide this proposal for design and construction services on the Storm Sewer Improvements in Sunrise Campground. We have outlined providing survey, design, and construction services to take this project from start to finish.

Scope of Services

Based on discussions and site visit, I+S Group will provide services:

- Obtain necessary field survey of exiting ground for design purposes and quantity calculations
- Prepare final drawings indicating the scope, extent, and character of the work to be performed and furnished by the contractor
- Revise drawings as needed in response to review by owner
- Provide owner with opinion of probable construction cost
- Prepare and furnish proposal documents for review by owner and use with contractor pricing
- Deliver assistance with proposal solicitation through notification and invitation of contractors
- Answer questions of the contractors and owner during proposal solicitation
- Receive, review, and determine acceptability of any and all schedules that contractor is required to submit to engineer, including progress schedule, schedule of submittals, schedule of values, and change orders
- Perform site visits at intervals appropriate to the various stages of construction
- As appropriate, establish baselines and benchmarks for locating the work, which in engineer's judgment are necessary to enable contractor to proceed
- Provide the services of a Resident Project Representative (RPR) at the site to assist the engineer and to provide more extensive observation of the contractor's work

Fees & Compensation

Based on the scope of work as described above, we propose the following fees for our services. All reimbursable expenses are included in our fees. We will invoice our work on a monthly basis or as major work items are completed.

Survey (LS).....\$400.00
Final Design (LS).....\$2,500.00

1725 N Lake Avenue + PO Box 458 + Storm Lake, IA 50588

712.732.7745 + www.is-grp.com

ARCHITECTURE + ENGINEERING + ENVIRONMENTAL + PLANNING





Proposal Process (LS).....\$800.00
Construction Administration (T&M).....\$1,000.00 (est)
Resident Observation (T&M).....\$750.00 (est)
Staking (T&M).....\$250.00 (est)

Our services necessary during the permitting and construction are highly variable. Providing our construction administration and resident observation during these phases on a time and materials basis is most equitable.

Thank you for the opportunity to provide this information to you, and we look forward to the opportunity to work with you on this project. To authorize ISG to proceed with our services, please sign the acknowledgement of acceptance box below and return a signed copy to our Storm Lake office. You may also scan the signed original and email it to me at david.doxtad@is-grp.com.

If you have any questions, please do not hesitate to contact us. We look forward to the opportunity to assist you with this project.

Sincerely,

David S. Doxtad, PE
Associate Principal, Civil Engineer
Civil Engineering Group

ACKNOWLEDGEMENT OF ACCEPTANCE

Accepted this ____ day of _____,
2016

For: _____

By: _____

Title: _____

Staff Summary

12/19/2016

Agenda Item # 10.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jason Etnyre, Public Works Director

SUBJECT: Resolution No. 58-R-2016-2017 Rejecting Bids for the 2017 East Richland Street Rehabilitation Project

BACKGROUND: On June 17, 2013 the City Council entered into contract with Bolton & Menk for the engineering services associated with the 2017 East Richland Street Rehabilitation Project.

The project was scheduled to consist of the removal and replacement of approximately 3800 square yards of PCC pavement on East Richland Street from Flindt Drive to Radio Road in the City of Storm Lake. There will also be sub-drain installed to improve road bed drainage.

At the October 17, 2016 Council set the Public Hearing for November 7, 2016 at 5:00 pm during the City Council meeting for the Plans, Specifications, Bids, Form of Contract, and Estimated Costs associated with the 2017 East Richland Street Project. Public Hearing was held on November 7th. Council then took action on the same night to accept the plans, specs, bids, form of contract, and estimated costs associated with this project. The Iowa DOT let the project for bid in November and they received three bids for this project. The lowest bid was significantly enough above the estimated cost for the project that City staff is recommending rejecting all bids and to re-let this project as a shortened complete replacement project with work starting at the intersection of Richland and Flindt and proceeding east towards Industry as far as the State and City financial contributions will allow for the first phase of this project. (***) Due to staff's recommendation to reject all bids, DOT procedures require that all bids remain confidential and bid tabs are to be destroyed.)

FISCAL IMPACT: Estimated cost for this project was \$464,901. Surface Transportation Program (STP) funds in the amount of \$202,000 were to be used to partially fund this project. The

balance of the cost will be paid through both the Local Option Sales Tax (LOST) and Franchise Fees for fiscal year 17.

RECOMMENDATION: City staff recommends that Council reject all bids received. If approved, notification will need to be sent by the City to the lowest contractor of our intent to not award a contract, notification will also need sent to the DOT Office of Contracts, and bid tabs will be destroyed per DOT procedures.

ATTACHMENTS:

Description		Type
	Resolution No. 58-R-2016-2017	Resolution

RESOLUTION NO. 58-R-2016-2017

**A RESOLUTION REJECTING BIDS ON THE 2017 EAST RICHLAND STREET
PROJECT FROM FLINDT DRIVE TO RADIO ROAD**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

That the bids received by the Iowa DOT on November 15, 2016 for the 2017 East Richland
Street Project from Flindt Drive to Radio Road be rejected.

PASSED AND APPROVED this 19th day of December 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 11.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jason Etnyre, Public Works Director

SUBJECT: Motion to Approve 2017 East Richland Professional Services Agreement Amendment

BACKGROUND: In June of 2013, Bolton & Menk was awarded the design contract for the repair project on East Richland Street in the amount of \$39,180. This project was originally anticipated to be a 3" HMA (hot mix asphalt) overlay from Flindt Drive to Radio Road. This is how the project was presented for partial funding before the NWIPDC. \$201,491 in matching monies were awarded for this project.

Due to changing road conditions and failure at a higher rate than anticipated and the need for sub-drain to be installed, this project then changed to a panel-replacement project rather than a an HMA overlay project. Funding through NWIPDC remained the same for this change.

Bolton & Menk designed the project as a panel-replacement and after bids were let by the DOT, City staff recommended that Council would reject all bids due to the bids being out of tolerance in comparison to the estimated cost of the project. City staff believes that a complete reconstruction will increase rideability and provide a longer lasting product given the number of heavy trucks present on this roadway.

In an effort to re-design this project again, Bolton & Menk is asking for an amendment to their original contract.

FISCAL IMPACT: Original Professional Services Agreement amount: \$39,180
Amendment to the Professional Services Agreement: not to exceed \$45,000

The new Professional Services Agreement amount would not exceed \$84,180.

RECOMMENDATION: Staff recommends that Council approves the change to this Professional Services Agreement.

ATTACHMENTS:

Description	Type
 Addendum #1	Backup Material

ADDENDUM #1 TO
PROFESSIONAL SERVICES AGREEMENT Dated June 2013
E. Richland Street from Flindt Drive to Industry Street



**BOLTON
& MENK**

by and between
Bolton & Menk, Inc.
218 11th St SW Plaza
Spencer, IA 51301
Ph. 712/580-5075

and

Client	
Name: <u>City of Storm Lake, Attn: Jason Etnyre</u>	Phone No.:
Address: <u>620 Erie Street</u>	712-732-8000
Address: _____	Fax No.:
City: <u>Storm Lake</u> State: <u>Iowa</u> Zip: <u>50588</u>	
(hereinafter referred to as Client)	

Changes to Fee Arrangement
Increase fee for engineering services, Not to Exceed \$45,000.

Changes to Scope / Additional Services
See attached letter dated December 14, 2016
The base agreement provided for a fee of \$39,180. With this amendment the new contract not to exceed fee is \$84,180.

BMI and Client agree to the Terms and Conditions as stated on the original Agreement (first mentioned above) unless otherwise stated above. The below signed represents that he or she has been authorized to order and accept changes to Scope / Additional Services on behalf of the Client.

Offered by: Bolton & Menk, Inc.

Neil Guess, Project Manager

print name/title



signature and date

12-15-2016

Ordered and Accepted by: City of Storm Lake

print name/title

signature and date

Staff Summary

12/19/2016

Agenda Item # 12.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Motion To Approve North Raccoon River Watershed Management Authority 28E Agreement

BACKGROUND: This 28E Agreement is a cooperative agreement to form a North Raccoon River Watershed Authority (Coalition). The purpose of the Coalition is to jointly (1) Assess the flood risks in the watershed, (2) Assess the water quality in the watershed, (3) Assess options for reducing flood risk and improving water quality in the watershed, (4) Monitor federal flood risk planning and activities, (5) Educate residents of the watershed area regarding water quality and flood mitigation, (6) Seek and allocate monies made available to the Authority for purposes of water quality and flood mitigation, and (7) Make and enter into contracts and agreement and execute all instruments necessary or incidental to the performance of the duties of the Authority (Coalition). There are a total of 86 government agencies in the watershed. The goal would be to have a majority of them in the Coalition.

Council was presented the 28E agreement at the last Council Study Session.

FISCAL IMPACT: There is no fiscal impact for this action. Any future funds request would be brought back to Council for approval.

RECOMMENDATION: Move to enter into the 28E Agreement and authorize the Mayor to sign on behalf of Storm Lake.

ATTACHMENTS:

Description	Type
28E Agreement	Contract

North Raccoon River Watershed Management Coalition

28E Agreement

THIS JOINT AND COOPERATIVE AGREEMENT (hereinafter referred to as the "Agreement" is voluntarily entered into by all parties/participants on signature pages and presented to the Iowa Secretary of State on this ____ of _____, 20____ pursuant to the authority of the Code of Iowa, Chapter 28E.

WHEREAS, Iowa Code section 466B of the Code of Iowa authorizes two (2) or more political subdivisions, defined as including cities, counties, and/or soil and water conservation districts all of which must be located within the same United States Geological Survey Hydrologic Unit Code (HUC) 8 watershed, to enter into agreement under Chapter 28E of the Code of Iowa to establish a watershed management authority (coalition) to enable cooperation in supporting watershed, planning and improvements for the mutual advantage of the political subdivisions involved: and

WHEREAS, pursuant to Code of Iowa Section 466B.22, a watershed management authority (coalition) may perform all of the following duties:

1. Assess the flood risks in the watershed.
2. Assess the water quality in the watershed.
3. Assess options for reducing flood risk and improving water quality in the watershed.
4. Monitor federal flood risk planning and activities.
5. Educate residents of the watershed area regarding water quality and flood risk
6. Seek and allocate monies made available to the Authority for purposes of water quality and flood mitigation.
7. Make and enter into contracts and agreement and execute all instruments necessary or incidental to the performance of the duties of the Authority; and;

WHEREAS, the counties of _____; and the Cities of _____; and the Soil and Water Conservation Districts of _____ deem establishment of the North Raccoon River Watershed Management Coalition (hereinafter referred to as the "Coalition"), a watershed management authority (Coalition) encompassing all of the North Raccoon River watershed, which falls within the same HUC 8 watershed (07100006), to be of mutual advantage; and

WHEREAS, it is mutually desired to enter into the Agreement pursuant to Code Of Iowa Chapter 28E for the purpose of establishing the Authority to carry out watershed planning and improvements in the North Raccoon Watershed.

NOW, THEREFORE, in consideration of the mutual covenants hereafter set forth, the participants agree as follows:

1. CREATION OF THE COALITION.

Upon the effective date identified in the first Paragraph, there is hereby created a public agency to be known as the "North Raccoon River Watershed Management Coalition" ("The Coalition"). The agency shall be a political subdivision of the State of Iowa and a legal entity separate and distinct from the corporate existence of any participating parties and shall be subject to the control and supervision of any party or their officers and directors only to the extent provided herein.

2. NORTH RACCOON RIVER WATERSHED BOUNDARY.

The area within this Agreement shall be known as the North Raccoon River Watershed Boundary. At the inception of this Agreement, this Boundary is shown in Attachment A.

3. PURPOSE AND FUNCTIONS.

The purpose of this Agreement is to provide for the manner in which the parties shall cooperate with one another to successfully encourage, plan for, and implement watershed activities within the North Raccoon River watershed, including but not limited to the following activities authorized pursuant to Code of Iowa Section 466B.22:

- a. Assess the flood risks in the watershed.
- b. Assess and improve water quality in the watershed.
- c. Assess options for reducing flood risk and improving water quality in the watershed.
- d. Monitor federal flood risk planning and activities.
- e. Educate residents of the watershed regarding flood risks and water quality.
- f. Seek and allocate monies made available to the Coalition for purposes of water quality and flood mitigation.
- g. Make and enter into contracts and agreements and execute all instruments necessary or incidental to the performance of the duties of the Coalition. The Coalition shall not have the power to acquire property by eminent domain. All interests in lands shall be held in the name of the Party wherein said lands are located.

4. GOVERNANCE

- a. It is the intention of this Agreement that the Coalition be established as an administrative agency and that the inherent governmental powers of any Party not be affected in any way beyond the terms of this Agreement.
- b. A joint board of the Parties known as the North Raccoon River Watershed Management Coalition Board (hereinafter referred to as the "Board") shall be responsible for coordinating watershed planning and improvements and executing activities directed to fulfilling the purposes of this Agreement. The Board shall be comprised of one appointee from each county, city, and district participating in this Agreement. The Board shall meet at least once a calendar year. Except as otherwise provided in this Agreement, the actions of the Board shall be the actions of the Coalition.

- c. The Board shall comply with the Open Meeting Law (Iowa Code Chapter 21), Open Records Law (Iowa Code Chapter 22) and gender balance requirements (Iowa Code Section 69.16A).
- d. The Board will develop, adopt, and from time-to-time amend governing bylaws, operating policies, and administrative procedures.
- e. The Board members shall receive no compensation for serving in such a capacity but may be reimbursed for actual expenses incurred by their respective governing body or by the Coalition subject to the existence and availability of funds.
- f. A director may be removed after missing three consecutive regular meetings of the Board. If a director is removed, the appointing agency shall appoint a successor or a designated alternate. The appointing body may at any time remove a director appointed by it.
- g. The Board shall adopt bylaws and shall elect one director as chairperson and one director as vice chairperson, each for a term of two years, and shall appoint a secretary who need not be a director. The Board may create any committees necessary to achieve the purposes and functions of this agreement. Further duties shall be set forth in the bylaws.
- h. A majority of the membership of the Board shall constitute a quorum of the Board for the purpose of holding a meeting of the Board. The affirmative vote of a majority of the quorum shall be necessary for any action taken by the Coalition unless the Board adopts a bylaw requiring a greater number of affirmative votes. A vacancy in the membership of the Board shall not impair the rights of a quorum to exercise all the rights and perform all the duties of the Coalition.

5. DURATION

This Agreement shall be in effect in perpetuity until terminated pursuant to Section 13.

6. POWERS AND DUTIES

- a. The parties to this Agreement shall retain all powers and duties conferred by law but shall work together in the exercise of such powers and the performance of this Agreement. Each party shall be responsible for:
 - 1. Identifying opportunities for funding and in-kind support for the undertaking of watershed planning and improvements within the North Raccoon River watershed boundary;
 - 2. Identifying opportunities for infrastructure development and planning capable of assessing and mitigating flood risks in the watershed;
 - 3. Identifying the most effective best management practices for water quantity and water quality improvements in the watershed;
 - 4. Participating in educational/outreach programs regarding water quality and flood risks;
 - 5. Identifying opportunities for infrastructure development and planning to assess and mitigate water quality in the watershed;

6. Providing support for the administration of any projects, including technical, financial and clerical, as agreed to by the Parties;
7. Securing such financing, including grants, loans and the issuance of bonds of loan agreements, as determined by the respective Party to be necessary or desirable to achieve the objectives of the agreement;
8. Designing and bidding of projects;
9. Administering contracts; and
10. Observing construction.

7. OPERATIONS

- a. Within its available resources through funding or in-kind support, the Coalition may employ one or more staff members.
- b. In addition to other powers and duties, the Coalition will oversee the performance of all staff members and in-kind contributions to the Coalition of personnel, materials, and equipment.
- c. Within its available resources through funding or in-kind support, the Coalition may acquire or lease equipment and supplies necessary to its work, acquire or lease office space, acquire and manage facilities related to its work, and insure against identified risks.
- d. The Coalition may enter into cooperative agreements and other contracts with other agencies, entities, and individuals.
- e. The Board may create committees and task forces to support its work and, within its available resources through funding or in-kind support, engage experts and consultants.

8. MANNER OF FINANCING

- a. The Board may solicit, accept and receive donations, endowments, gifts, grants, reimbursements and other such funds, as well as in-kind contributions, as necessary to support work pursuant to this Agreement. It is agreed and understood by the parties hereto that no financial obligations upon any party are intended to be created hereby.
- b. Members of the Coalition may, if deemed necessary and appropriate, contribute through an equitable formula, make appropriations from their respective budgets for the operation and administration of the Coalition. Such a formula shall be presented and passed by Resolution by all parties bound by this Agreement. These appropriations may be utilized for but not limited to the employment of staff, marketing, grant writing fees, and administrative fees to Fiscal Agents. Any such contributions from the governing bodies of this Agreement shall be binding to fulfill.
- c. No action to contribute funds by a Board member of the Coalition is binding on the Party that he or she represents without official approval by the governing body of that Party. No Party may be required to contribute funds to the Coalition.
- d. The Board will review each opportunity for funding or in-kind support. After review of the opportunity, a fiscal agent will be nominated. The fiscal agent would be a Party of other organization meeting the fiscal agent standards outlined in the bylaws.

- e. All funds received for use by the Coalition shall be held in a special fund by one of the Parties who shall act as the fiscal agent, pursuant to a written Fiscal Agent Agreement between the fiscal agent and the Coalition. When funds are provided as a grant or loan directed to a Party of the Coalition for a project administered by that Party, the funds shall be retained and administered by that Party.
- f. The Coalition shall have full authority to apply for and receive grants or endorse a participant to do the same for facilities construction and programming, but neither the Coalition nor the participants in this Agreement shall be obligated to contribute or expend non-grant monies beyond amounts included in an approved budget. The Coalition may enter into agreements with grant writers and Fiscal Agents to both write grants and administrate dollars, which may be received either by the Coalition or a party to this Agreement for projects approved by the Coalition.
- g. The Coalition shall have no power to impose any tax of any nature, nor pledge the credit of any of Parties to this Agreement, not incur and debt or other financial obligation the payment of which has not been provided for in the current or an approved future budget.

9. SEVERABILITY/INVALIDITY

If any term, provision, or condition of this Agreement shall be determined to be invalid by a court or competent jurisdiction, such invalidity shall in no way effect the validity of any other term, provision, or condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the Parties to this Agreement or substantially frustrate the attainment of the purposes of this Agreement.

10. GOVERNING LAW

This Agreement shall be governed by and interpreted under the laws of the State of Iowa.

11. REPORTS AND AUDITS

Between January 1 and January 15 of each year, the Coalition shall prepare and deliver to each Party, an annual report which summarizes the programs and activities conducted or expected to be conducted by the Coalition during the previous, current, and ensuing fiscal year. In the event that the Coalition establishes a financial budget, the Coalition shall also comply with the audit provisions under Iowa Code Section 11.6 and shall furnish copies of the audit report to each Party.

12. CONFLICT OF INTEREST

The Coalition and its Committee shall be subject to all laws of the State of Iowa relating to conflicts of interest and gifts which are applicable to municipalities and municipal officers generally.

13. AMENDMENTS

- a. This agreement may be amended at any time by the Parties. All amendments shall be in writing, signed by all of the Parties, and filed in an electronic format with the Iowa Secretary of State as required by Iowa Code Section 28E.8 (2011).
- b. Any Party desiring an amendment to this Agreement shall notify other Parties of its desire, and the reasons for the request. Such a request shall be in writing to the other governing bodies of the Parties, and shall be considered by their governing body without unreasonable delay and within no more than ninety (90) days of receipt.
- c. If the request is agreed to by the other Parties, each Party shall prepare and submit to the others a certified resolution confirming the affirmative vote of the Party's governing body.
- d. The Amendment shall take effect ten (10) days following receipt of the last such resolution by the other Parties. Amendments shall be filed and recorded as required by Section 15 hereof.

14. ADDITIONAL PARTIES

- a. A City, County, or Soil and Water Conservation District within the North Raccoon River watershed who is not a Part, may request, in writing to the Coalition, to become a Party.
- b. Such a request shall be considered and decided by a 2/3 vote of the Board, and shall become effective when the new Party has signed the then-current Agreement pursuant to a resolution of its governing body and the requisite filing with the Iowa Secretary of State and/or County Auditor has been accomplished.

15. TERMINATION OF AGREEMENT/DISSOLUTION OF AGENCY

This Agreement shall terminate upon the mutual agreement of the governing bodies of all Parties in the Coalition. Upon termination, all property and money then owned by the Coalition shall be distributed equally among its members after payment of all debts. Any funds donated under a stipulation limiting their use shall be dispersed consistent with the owner's direction. The governing body of each jurisdiction may individually withdraw from their participation in the Agreement after providing the Coalition a written 90 day notice of intent. Such withdrawal will forfeit any right to a distribution in conjunction with a subsequent termination of this Agreement.

- a. Any balance of a fund created by the mechanism described in this Agreement, shall be returned to the party per the same formula which created the fund.

- b. To the extent the Authority may possess funds received from contributions towards a specific project and such funds have not been expended, such funds shall be returned to the donors to the extent possible. If any grants create a legal obligation, the board of directors shall determine the liability of each member and former member of the Coalition.
- c. If the Coalition should own any facility or property, and this Authority is terminated, such facility or property may be donated and turned over to a non-profit or governmental entity or sold and proceeds divided equitably between the parties involved in this Agreement.

16. EFFECTIVE DATE.

This Agreement shall take effect upon execution by the Parties as required by law and filing with the Secretary of State in an electronic format.

17. RECORDATION

This Agreement shall be recorded pursuant to the requirements of the Code of Iowa, Chapter 28E.

18. ENTIRE AGREEMENT

This Agreement and attachments hereto constitute the entire Agreement among the Parties and supersedes or replaces any prior agreements among the Parties relating to its subject matter.

19. NO WAIVER

The waiver or acceptance by any Party of a breach or violation of any provision(s) of this Agreement by another Party shall not operate as, or be construed to be, a waiver of any other or subsequent breach.

20. NO ASSIGNMENT OR DELEGATION

Neither this Agreement, nor any right or obligation under it, may be assigned, transferred or delegated in whole or in part to any outside entity without the prior approval of the Board.

21. NOTICES

Notices under this Agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the representative designated to receive notice for each Party as set forth in this Agreement. The effective date of any notice under this Agreement shall be the date of actual delivery of such

notice and not the date of dispatch. The preferred means of notice shall be either actual hand delivery, certified U.S. Mail, return receipt requested with postage prepaid thereon, or by recognized overnight delivery service, such as FedEx or UPS.

Notices shall be delivered to the following persons regarding each Party:

22. AUTHORITY AND AUTHORIZATION

Each party to this Agreement shall supply to the Coalition a copy of the resolution by the governing body of each Party as evidence of the power and authority of each Party to enter into this Agreement.

23. HEADING AND CAPTIONS.

The paragraph heading and captions set forth in this Agreement are for identification purposes only and do not limit or construe the contents of the paragraphs.

24. SIGNATURE PAGES

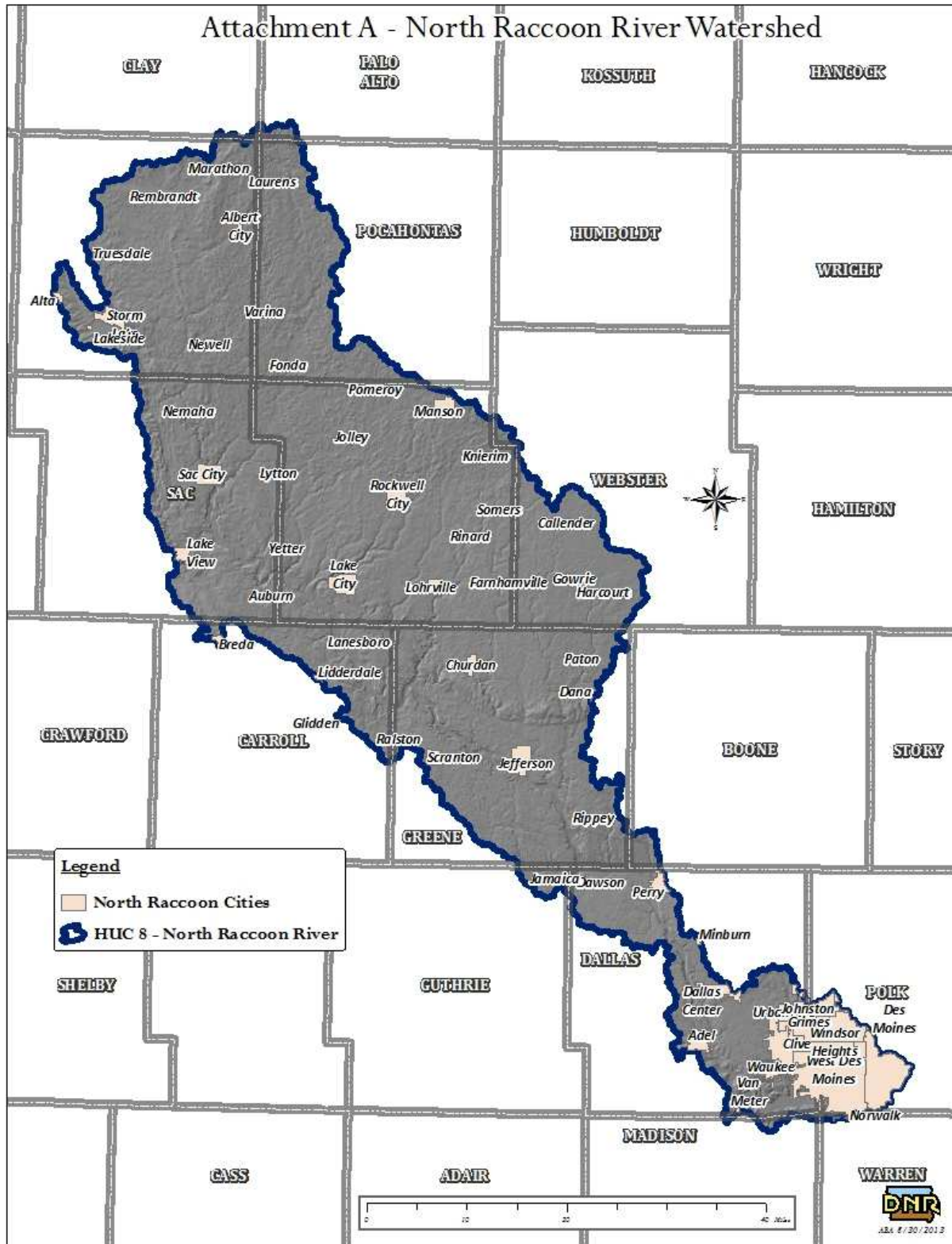
The Parties agree that this Agreement has attached to it signature pages which shall be assembled and filed together with the Agreement and shall together constitute one and the same instrument. A completed copy of the Agreement with executed signature pages shall be sent to each Party.

Dated this 19 day of December 2016.

STORM LAKE, IOWA

BY: _____
Mayor

ATTEST: _____
City Clerk



Staff Summary

12/19/2016

Agenda Item # 13.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Motion To Approve Revised 28E Agreement With Storm Lake Community School District And Storm Lake Youth Baseball Association And Authorize The Mayor To Sign The Agreement

BACKGROUND: The existing 28E was approved by Council April 19, 2010 and detailed the responsibilities of each organization to support the City's Youth Baseball program. As with most agreements, revisions are necessary to properly realign duties and responsibilities. This updated 28E documents existing responsibilities that shifted from agency to agency over the last five years.

FISCAL IMPACT: No fiscal impact since the City has been providing the same services for the last five years.

RECOMMENDATION: Council Adopt the 28E and authorized the Mayor to sign it.

ATTACHMENTS:

Description	Type
28E Agreement	Backup Material

**28E AGREEMENT
BETWEEN THE CITY OF STORM LAKE,
THE STORM LAKE COMMUNITY SCHOOL DISTRICT
AND THE STORM LAKE YOUTH BASEBALL ASSOCIATION
RE: EAST FOURTH STREET FIELDS**

Pursuant to Iowa Code Chapter 28E, the parties, the City of Storm Lake, Iowa (hereinafter “City”), the Storm Lake Community School District (hereinafter “District”) and the Storm Lake Youth Baseball Association (hereinafter “SLYBA”) hereby agree to the terms and conditions of this agreement (hereinafter “Agreement”) concerning the use of certain baseball fields and facilities as identified hereinafter.

WHEREAS, the District is a school district organized under the laws of the State of Iowa operating the public school system for Storm Lake, Iowa and is a public agency as defined in Iowa Code Chapter 28E;

AND WHEREAS, the City is a municipal corporation organized under the laws of the State of Iowa and is a public agency as defined in Iowa Code Chapter 28E;

AND WHEREAS, the SLYBA is an unincorporated association organized for the purpose of facilitating and operating youth baseball in and around the area of Storm Lake, Iowa;

AND WHEREAS the District owns real estate having an address of 930 East Fifth Street, Storm Lake, Iowa, composed of two parcels as identified by the Buena Vista County Assessor’s Office (parcel numbers 14-02-152-002 and 14-02-152-003) and generally referred to in the community as both “East School” and the “East Fourth Street Fields”; That a copy of the map of this area is attached hereto as Exhibit “A” and incorporated herein, identifying the area known as “East School” and the “East Fourth Street Fields”;

AND WHEREAS the District, the City and the SLYBA have historically cooperated for the purpose of encouraging the youth in and around Storm Lake, Iowa to participate in and learn the sport of baseball;

AND WHEREAS, the District, the City and the SLYBA desire to enter into this Agreement upon the terms and conditions below.

NOW THEREFORE, with the foregoing recitals, the District, the City and the SLYBA agree as follows:

- I. Baseball League Play. The SLYBA shall be completely and totally responsible for all duties, responsibilities and costs concerning the organization and administration of a baseball league.
 - A. (The District shall have no responsibilities for the organization and administration of the baseball league.)

B. (The City shall have no responsibilities for the organization and administration of the baseball league.)

C. The SLYBA shall:

League Organization - Encourage children up to 8th grade age in the Storm Lake area up to join the league to play baseball and to have charge of little league baseball, with games and activities occurring at fields in the Storm Lake area including the East Fourth Street Fields.

Teams, coaches, practices, games - Organize and select teams and coaches; Schedule of practices, games and, if applicable, tournaments; Ensure safety of game-day participants, including declaration of postponements and/or cancellations due to inclement weather.

Umpires - Retain umpires for all games.

Concession - Manage and maintain all concessions; however, the SLYBA may not subcontract the concessions to a third party without prior express approval of the City and the District.

II. Repairs, Maintenance and Supplies. The duties and responsibilities of each party concerning repairs, maintenance and supplies connected with the East Fourth Street Fields shall be as follows:

A. The District shall:

Fields/Grounds - Yard care - Perform yard care, including weed control, mowing, trimming, fertilizer if necessary (all year).

Fields/Grounds - Garbage / cleanup - Keep the field and grounds free of garbage and shall remove garbage from cans (from the first day until the last day of school).

B. The City shall:

Fields/Grounds - Garbage – Provide garbage cans and garbage removal service (throughout the baseball season).

Fields/Grounds - Infields - Spread and distribute new infield soil after SLYBA has infield soil delivered to fields; Drag fields on game days and periodically upon request;

Building - Restrooms/Portapot – Perform Spring set up and

winterization; Stocking of supplies, including toilet paper and sanitizer; Repair, maintenance and routine cleaning as needed but at least twice per week during baseball season. .

C. The SLYBA shall:

Fields/Grounds - Cleanup - Perform preseason field cleanup.

Fields/Grounds - Infields - Purchase infield soil as needed; Supply infield chalk; Chalk fields on game days.

Fields/Grounds - Fencing - Repair and maintain all fencing.

Fields/Grounds - Dugouts - Repair and maintain all dugouts.

Fields/Grounds - Batting cages - Hang nets at the beginning of the season, repair and maintain nets, and take down nets at the end of the season for the batting cages.

Fields/Grounds - Signs - Purchase, installation and maintenance of all signs; however, no sign shall be installed without prior express approval of the District.

Building - Shed- Organize, repair and maintain shed

Lighting - Purchase, supply and installation of field light bulbs; Perform all repair and maintenance of scoreboards, including installation, purchase and supply of scoreboard lightbulbs.

III. Utilities. The duties and responsibilities of each party concerning utilities connected with the East Fourth Street Fields shall be as follows:

A. District - (no duties / responsibilities regarding utilities).

B. City

1. ***Electricity*** - Provide all electric utilities.

2. ***Water*** - Provide all water services.

C. SLYBA - (no duties / responsibilities regarding utilities).

IV. Insurance. The SLYBA shall purchase liability insurance coverage on the East

Fourth Street Fields with limits of \$1,000,000 / \$2,000,000 (single / aggregate), naming the District and the City as additional insureds on said coverage. The District shall purchase liability insurance coverage on the East Fourth Street Fields with limits of \$1,000,000 / \$2,000,000 (single / aggregate). The City shall purchase liability insurance coverage on the East Fourth Street Fields with limits of \$1,000,000 / \$2,000,000 (single / aggregate). All parties shall provide the other parties proof of said insurance coverage when requested.

The SLYBA shall purchase property coverage on the buildings and improvements within the East Fourth Street Fields.

- V. Improvements. No party to this Agreement shall have any duty or responsibility to improve the East Fourth Street Fields. Any and all improvements to the East Fourth Street Fields must be approved in writing by the District in advance of said improvement. Any and all improvements shall be considered attached to and part of East Fourth Street Fields and owned by the District.
- VI. Assignment. No party shall be able to assign its interests under this Agreement without the prior written consent of the other party.
- VII. Termination. This Agreement shall remain in effect until:
- A. One hundred eighty (180) days following written notice delivered by the SLYBA to the City and the District;
 - B. One hundred eighty (180) days following written notice delivered by the City to the District and the SLYBA;
- or
- C. One hundred eighty (180) days following written notice delivered by the District to the City and the SLYBA.
- VIII. Notices. All notices required and demands for communications to any party shall be in writing and delivered personally or by Certified Mail, postage prepaid, as follows.

TO SLYBA: c/o Joe Kucera
 204 Ontario St
 Storm Lake, IA 50588

TO DISTRICT: Storm Lake Community School District
 419 Lake Avenue
 Storm Lake, IA 50588

TO CITY: City of Storm Lake
620 Erie Street, PO Box 1086
Storm Lake, IA 50588

IN WITNESS HERETO and by their signatures below, the representatives of the Storm Lake Community School District, the City of Storm Lake and the Storm Lake Youth Baseball Association indicate that they have the authority vested in them by their respective entity to approve this Agreement.

FOR THE DISTRICT:

Dr. Carl Turner, Superintendent
Storm Lake Community School District

Date

FOR THE CITY:

Jon Kruse, Mayor
City of Storm Lake

Date

Sue Vossberg, Clerk
City of Storm Lake

Date

FOR THE SLYBA:

Joe Kucera, President,
Storm Lake Youth Baseball Association

Date

Staff Summary

12/19/2016

Agenda Item # 14.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

[p \(712\) 732-8000](tel:(712)732-8000)

[f \(712\) 732-4114](tel:(712)732-4114)

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Resolution No. 59-R-2016-2017 Change Order #2 Housing Project #2014-6

BACKGROUND: The proposed change order deducts \$1,550 for sheathing not needed for the entire roof and an addition of \$525.00 for a rear garage door that was added. The proposed change order will adjust the original contract by a decrease of \$1,025 of the cost.

This housing project is within budget.

All the parties on the project agree to the change order.

FISCAL IMPACT: This Change Order will decrease the contract amount by \$1,025.00. Total cost of the contract for Project #2014-6 after Change Order #2 is \$24,515.00

RECOMMENDATION: Adopt Resolution No. 59-R-2016-2017

ATTACHMENTS:

Description	Type
☐ Resolution No. 59-R-2016-2017	Resolution

RESOLUTION NO. 59-R-2016-2017

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:**

To approve Change Order #2 to the contract with R. Wise Construction for the Housing Rehabilitation Project #2014-6 with the following changes:

- Sheathing not needed on entire roof. Deduction of \$1,550.00
- Add rear garage door. Addition of \$525.00

Total cost of change order #2 is a deduction of \$1,025 to the contract. Total contract cost after change order #2 is \$24,515.00

PASSED AND ADOPTED this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 15.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Resolution No. 60-R-2016-2017 Final Approval Housing Project 2014-6

BACKGROUND: Work on the 4th of 12 homes in the City's current Housing Rehabilitation Grant is now complete and all punch list items have been completed. The project did have two change orders one to comply with the allowable budget and to begin the project with the required change order cushion (approved on November 7, 2016). The second change order was to remove partial sheathing and to add a rear garage door from the specs (approved earlier on this agenda).

The homeowner, grant administrator, and City staff have all approved the work and the project is ready for final acceptance and payment. This resolution will approve the final acceptance on this project.

FISCAL IMPACT: The total cost of this project after Change Order #1 and #2 is \$ 24,515.00.

The cost of the project is covered through the grant from the State of Iowa.

RECOMMENDATION: Adopt Resolution No.60-R-2016-2017 Subject to passing final inspection.

ATTACHMENTS:

Description	Type
□ Resolution No. 60-R-2016-2017	Resolution

RESOLUTION NO. 60-R-2016-2017

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a construction contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with R. Wise Construction Sioux Rapids, IA with regard to the Housing Rehabilitation Project #2014-6, City of Storm Lake, Iowa.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, upon final inspection approval, and the total final contract price is \$24,515.00.

PASSED AND APPROVED this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Susan Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 16.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Resolution No. 61-R-2016-2017 Change Order #1 Housing Project #2014-7

BACKGROUND: The proposed change order deducts \$1,700.00 for the sheathing that was not needed for the roof and an addition of \$2,200.00 for a 150 amp panel that was added to the specs. The proposed change order will adjust the original contract by an increase of \$500.00.

This housing project is within budget.

All the parties on the project agree to the change order.

FISCAL IMPACT: This Change Order will increase the contract amount by \$500.00. Total cost of the contract for Project #2014-7 after Change Order #1 is \$17,990.00

RECOMMENDATION: Adopt Resolution No. 61-R-2016-2017

ATTACHMENTS:

Description	Type
□ Resolution No. 61-R-2016-2017	Resolution

RESOLUTION NO. 61-R-2016-2017

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:**

To approve Change Order #1 to the contract with R. Wise Construction for the Housing Rehabilitation Project #2014-7 with the following changes:

- Sheathing not needed for roof. Deduction of \$1,700.00
- Install 150 amp panel. Addition of \$2,200.00

Total cost of change order #1 is an addition of \$500 to the contract. Total contract cost after change order #1 is \$17,990.00

PASSED AND APPROVED this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 17.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Resolution No. 62-R-2016-2017 Final Approval Housing Project 2014-7

BACKGROUND: Work on the 5th of 12 homes in the City's current Housing Rehabilitation Grant is now complete and all punch list items have been completed. The project did have one change order to delete sheathing not needed and to add a 150 amp panel(approved earlier on this agenda).

The homeowner, grant administrator, and City staff have all approved the work and the project is ready for final acceptance and payment. This resolution will approve the final acceptance on this project.

FISCAL IMPACT: The total cost of this project after Change Order #1 \$ 17,990.00

The cost of the project is covered through the grant from the State of Iowa.

RECOMMENDATION: Adopt Resolution No.62-R-2016-2017 Subject to passing final inspection.

ATTACHMENTS:

Description	Type
□ Resolution No. 62-R-2016-2017	Resolution

RESOLUTION NO. 62-R-2016-2017

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a construction contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with R. Wise Construction Sioux Rapids, IA with regard to the Housing Rehabilitation Project #2014-7, City of Storm Lake, Iowa.

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, upon final inspection approval, and the total final contract price is \$17,990.00.

PASSED AND APPROVED this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Staff Summary

12/19/2016

Agenda Item # 18.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Resolution No. 63-R-2016-2017 Amending And Substituting Declaration Of Conditions, Restrictions, Easements And Charges Affecting Real Property Known And Designated As Sunset View Residential Subdivision.

BACKGROUND: The Sunset View Residential declaration of conditions, restrictions, easements and charges affecting the subdivision was last amended August 3, 2015 in anticipation of the subdivision being sold to a developer. In preparation of selling the subdivision to FB2, the Covenants need to be amended to allow apartments as well as condominiums, the ability to subdivide the parcel in the future, changing the agreement to reflect the new owner and extending the date to December 18, 2037.

FISCAL IMPACT: No fiscal impact.

RECOMMENDATION: Council adopt Resolution No. 63-R-2016-2017 Amending and substituting the Declaration of conditions, restrictions, easements, and charges affecting real property known and designated as Sunset View Residential Subdivision.

ATTACHMENTS:

Description	Type
□ Resolution No. 63-R-2016-2017	Resolution

RESOLUTION NO. 63-R-2016-2017

RESOLUTION APPROVING SECOND AMENDED AND SUBSTITUTED DECLARATION OF CONDITIONS, RESTRICTIONS, EASEMENTS AND CHARGES AFFECTING REAL PROPERTY KNOWN AND DESIGNATED AS “SUNSET VIEW RESIDENTIAL SUBDIVISION”

WHEREAS, on June 5, 2006, by Resolution No. 100-R-2005-06, the City Council of the City of Storm Lake, Iowa approved a Declaration of Conditions, Restrictions, Easements and Charges Affecting Real Property Known and Designated as “Sunset View Residential Subdivision” (the “Original Declaration”) and caused it to be filed June 6, 2006, as Document #061599 in the Office of the Buena Vista County, Iowa Recorder;

WHEREAS, the Original Declaration was intended to govern the use of the Sunset View Residential Subdivision (the “Subdivision”) by a developer who was then about to purchase the subdivision for development but failed to complete the development and eventually lost ownership of the Subdivision;

WHEREAS, the City of Storm Lake, Iowa reacquired ownership of the Subdivision before its development and modified the Original Declaration slightly by adopting Resolution No. 19-R-2-15-2016 that approved an Amended and Substituted Declaration of Conditions, Restrictions, Easements and Charges Affecting Real Property Known and Designated as “Sunset View Residential Subdivision” (the “Amended Declaration”), recorded as Document #151870, which made the requirements and restrictions consistent with a proposed development of a second developer who ultimately did not purchase the Subdivision;

WHEREAS, the City of Storm Lake, Iowa desires to now modify the Amended Declaration slightly to make its requirements and restrictions consistent with the proposed development of FB Storm Lake II, LLC, a developer who has entered into an agreement with the City to purchase and develop the Subdivision;

WHEREAS, the Second Amended and Substituted Declaration of Conditions, Restrictions, Easements and Charges Affecting Real Property Known and Designated as “Sunset View Residential Subdivision,” attached as Exhibit 1, (the “Second Amended Declaration”) is the Amended Declaration as so modified and includes an Agreement to be Bound to be executed by FB Storm Lake II, LLC, evidencing its agreement to be bound by the provisions, requirements, and restrictions of the Second Amended Declaration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake, Iowa as follows:

1. The Second Amended Declaration, as set forth in attached Exhibit 1, is hereby approved and adopted, conditioned upon and subject to the due execution of the Agreement to be Bound by the developer named therein.

2. The Mayor and City Clerk are authorized and directed to duly execute the Second Amended Declaration, a copy of which is attached as Exhibit 1, and, once it has been duly executed by the developer named therein, to cause it to be recorded in the Office of the Buena Vista County, Iowa Recorder.

3. The Second Amended Declaration shall be effective only if the Agreement to be Bound, included in the Second Amended Declaration, is duly executed by the developer named therein.

Passed, approved, and adopted this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

Exhibit 1

Prepared by and return to: Philip E. Havens, 716 Lake Avenue, Storm Lake, IA 50588; 712-732-7262

SECOND AMENDED AND SUBSTITUTED DECLARATION OF CONDITIONS, RESTRICTIONS, EASEMENTS AND CHARGES AFFECTING REAL PROPERTY KNOWN AND DESIGNATED AS “SUNSET VIEW RESIDENTIAL SUBDIVISION”

I.

PROPERTY SUBJECT TO THIS SECOND AMENDED AND SUBSTITUTED DECLARATION

The real property which is subject to this Second Amended and Substituted Declaration of Conditions, Restrictions, Easements and Charges Affecting Real Property Known and Designated as “Sunset View Residential Subdivision” (hereafter, the “Second Amended Declaration”) shall be the parcel of land designated as the “Sunset View Residential Subdivision” which is legally described on Exhibit A attached hereto and incorporated by reference. To the extent permitted by law, this Second Amended Declaration amends and replaces the Amended and Substituted Declaration of Conditions, Restrictions, Easements and Charges Affecting Real Property Known and Designated as “Sunset View Residential Subdivision,” filed as Document #151870 in the office of the Buena Vista County, Iowa Recorder.

II.

USES PERMITTED AND PROHIBITED

1. Sunset View Residential Subdivision shall be developed for residential condominiums and apartments. All units developed in this subdivision shall be subject to and governed by a

Horizontal Property Regime declared and filed by the original developers(s)/owner(s) pursuant to Chapter 499B of the Iowa Code. No part of the one lot in said subdivision shall be used for any purpose whatsoever other than for residential purposes and no buildings shall be erected, constructed or maintained on such property that may be used for any purpose other than for multi-family residential use or garage in support of that residential use.

2. No outbuildings, garage, shed, tent, basement, or temporary buildings of any kind shall be erected on said property prior to building of permanent residential condominiums and apartments, nor shall any of such structures be used for residence purposes at any time. No farm or commercial trucks or machinery may be kept or stored on any property or streets set out in this platting. A temporary sales trailer, designated to facilitate the sale of the condominium units and a temporary construction trailer during building construction are permissible, subject to City code.

3. No boat, mobile home, recreational vehicle, camper or similar equipment shall be parked other than in a garage on any property in the subdivision except to the extent they are so parked for loading or by temporary visitors.

4. No noxious, dangerous or offensive thing, activity or nuisance shall be erected, constructed or maintained, operated or permitted on said property.

5. No livestock shall be kept or maintained on said property except that household pets may be kept provided they are not kept, bred or maintained for any commercial use or purpose. Outside kennels may not be used for housing dogs or other pets.

6. No advertising device shall be erected or displayed upon any of the real property except a "For Sale" sign that may be put up by the owner of an individual unit and the display area of which is of common, commercially reasonable size, and complies with existing codes.

III.

COLLECTIVE SUBDIVISION REQUIREMENTS

1. All residential buildings shall be constructed so that the long axis of the building is parallel to the lake. The overall site plan of the subdivision, including the number of buildings, shall be subject to the approval of the City.

2. The developer of this subdivision shall design a plan to deal with storm water runoff and shall coordinate with the City and/or its consultants in the design of the storm water facilities so that they will be compatible with City facilities. Construction may not commence until the storm water runoff plan is approved by the City.

3. Access to the condominiums and apartments shall be by an access drive or two access drives from Sunrise Road to the western boundary of the subdivision. Two access drives shall be permitted. If only one access drive is constructed or if the two access drives in combination with the parking areas for the condominiums and apartments do not permit through vehicular traffic, then any access drive constructed must include a turn-around or three point turning area suitable to meet City fire code requirements.

4. The developer shall also include plans for a sidewalk from the subdivision to Sunrise Road. Said plans will be subject to the approval of the City.

5. All garages provided in this subdivision shall be located along the golf course side of the condominiums and apartments or underground.

6. The developer may erect a sign identifying the subdivision which otherwise meets the design standards of the East Lakeshore Drive Design Guidelines at a site to be determined in consultation with the City.

7. Lighting for the private access drive serving this condominium and apartment subdivision shall be designed so that it is consistent with the lighting used along Sunrise Road and the Lake Trail.

8. A single developer must develop all of the condominium and apartment units in the subdivision. The developer may contract with one or more contractors and/or subcontractors to construct the condominiums required.

9. All utilities serving the subdivision will be installed underground.

IV.

DESIGN REQUIREMENTS

1. All of the units constructed in the subdivision shall be designed so that their location will meet the front, side and rear setback requirements of the Storm Lake Zoning Ordinance as applied to the East Gateway District.

2. The exterior building materials used in the construction of the condominiums and apartments and the colors used on the exterior of the building shall comply with the East Lakeshore Drive Design Guidelines established for the East Gateway District and shall otherwise be compatible with King's Pointe Resort in Storm Lake, Iowa. Similarly, the architectural design of the buildings and the roof design shall comply with the East Lakeshore Drive Design Guidelines established for the East Gateway District. Compliance with these requirements shall be determined by the Review Architect retained by the City as otherwise provided for in the East Gateway Drive Design Guidelines.

3. All the residential condominiums and apartments shall be designed so that they give due consideration to the accessibility standards set forth in the Americans With Disabilities Act and at a minimum each building shall be equipped with an elevator serving all floors and each of the units shall be designed so that they are ADA adaptable.

4. If and to the extent balconies are part of the design of the condominium and apartment buildings, such balconies shall be cantilevered so that they can be supported without the installation of posts, or if built with support posts, such posts will be masonry, decorative metal or decorative wood. Flat sided dimensional wooden posts are not permitted.

5. Each individual condominium and apartment building shall include space for parking as required by the Storm Lake Zoning Ordinance.

6. Site development for each of the individual condominium and apartment buildings shall include the necessary landscaping so that the site meets the requirements set forth in the

East Lakeshore Drive Design Guidelines relating to the species of trees, shrubs and plants to be used as well as placement of same relative to the streets.

7. Refuse areas for the subdivision shall be on the golf course side of the property and shall be fully enclosed or shall be placed underground.

8. For purposes of code set-back requirements, the lake side of the subdivision shall be deemed the front side.

V.

UTILITY EASEMENT

A permanent easement of twenty-five feet (25') in width for sanitary sewer and water lines and their appurtenant structures, as described on attached Exhibit B, incorporated by reference, is also reserved by the City of Storm Lake, Iowa and granted to the public.

VI.

DURATION OF CONDITIONS AND RESTRICTIONS

1. All the above conditions and restrictions set forth in this declaration shall run with the land described on Exhibit A and continue to be in full force and effect until the 18th day of December, 2037, except that the utility easement described in V above shall be perpetual. The conditions and restrictions other than the utility easements shall continue in force for an additional twenty-one (21) years after that if the owners of at least two-thirds (2/3) of all the condominium and apartment units shall agree in writing that such conditions and restrictions, with or without modifications, shall remain in effect for the additional twenty-one (21) year period and shall have recorded that Agreement with the Buena Vista County Recorder on or before December 18, 2037.

2. Determination by any court that any of the provisions of this declaration are unlawful or void shall not affect the validity of any of the other provisions thereof.

3. As damages are deemed inadequate compensation for any breach of the covenants, conditions or restrictions of this declaration, such breach and the continuance thereof may be

enjoined, abated and remedied by appropriate legal proceedings by the declarant, City of Storm Lake, or by an owner of any condominium, apartment or building site on this plat.

Dated this 19th day of December, 2016.

CITY OF STORM LAKE, IOWA

By: _____
Jon F. Kruse, Mayor

ATTEST:

Sue Vossberg, City Clerk

STATE OF IOWA, COUNTY OF BUENA VISTA

This record was acknowledged before me on December 19, 2016, by Jon F. Kruse and Sue Vossberg, as Mayor and City Clerk of the City of Storm Lake, Iowa.

Notary Public

AGREEMENT TO BE BOUND

The undersigned, FB Storm Lake II, LLC, agrees that, if the City of Storm Lake, Iowa transfers ownership of the Sunset View Residential Subdivision to FB Storm Lake II, LLC, then, in consideration of such transfer, FB Storm Lake II, LLC will be bound by the requirements, restrictions, and provisions of this Second Amended And Substituted Declaration Of Conditions, Restrictions, Easements And Charges Affecting Real Property Known and Designated as "Sunset View Residential Subdivision" (hereafter, "Second Amended Declaration") and shall not amend, modify, or rescind all or any part of the Second Amended Declaration without prior written approval of the City of Storm Lake, Iowa, except as permitted in VI (1) of the Second Amended Declaration.

Dated: _____

FB STORM LAKE II, LLC,
a Missouri limited liability company

By: _____
Shawn Foutch, Manager

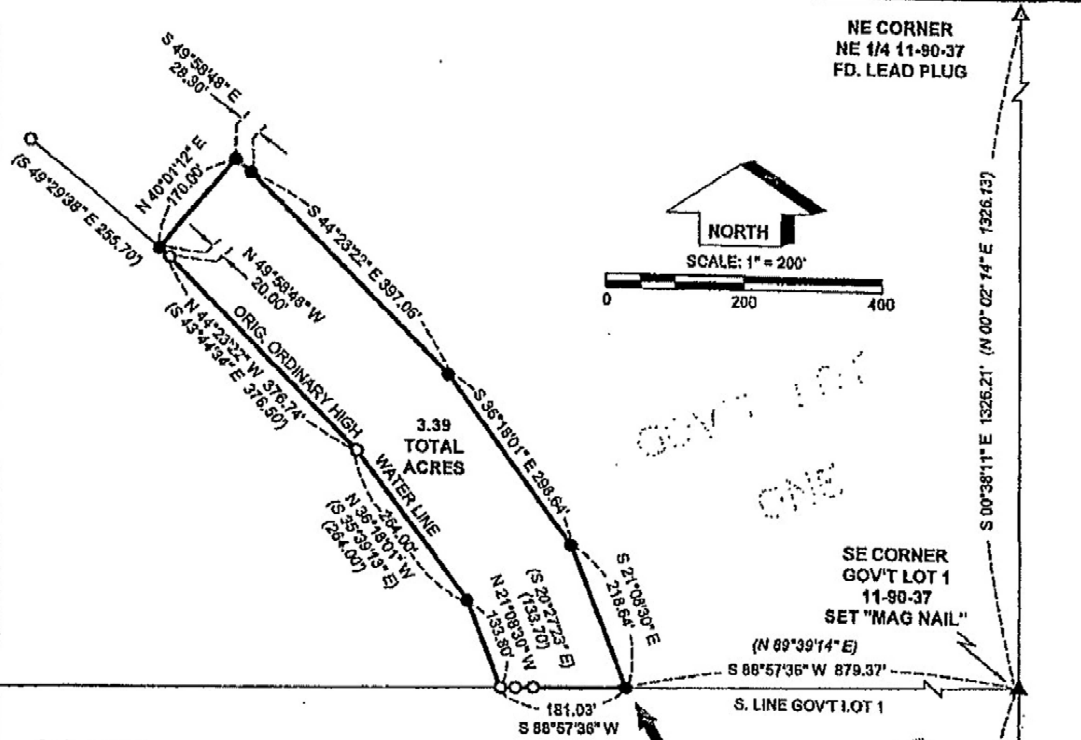
STATE OF IOWA, COUNTY OF BUENA VISTA

This record was acknowledged before me on _____, 2016, by Shawn Foutch, as the Manager of FB Storm Lake II, LLC.

Notary Public

EXHIBIT A

PREPARED BY: J. SCOTT SHEVEL L.S. KUEHL AND PAYER LTD. P.O. BOX 458 1725 N. LAKE AVE. STORM LAKE, IA. 50588



DESCRIPTION

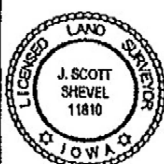
A TRACT OF LAND LOCATED GOVERNMENT LOT ONE, BEING A PART OF THE NORTH HALF OF THE NORTHEAST FRACTIONAL QUARTER (N 1/4 NE FRAC. 1/4) OF SECTION 11, TOWNSHIP 90 NORTH, RANGE 37 WEST OF THE 6TH P.M., WITHIN THE CORPORATE LIMITS OF THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

Commencing at the Southeast (SE) Corner of Government Lot 1 of said Section 11; Thence on a true bearing of South 88° 57' 36\"

- LEGEND OF SYMBOLS**
- CORNERS FOUND - 5/8\"
 - 1/2\"
 - △ SECTION CORNER FOUND (SEE PLAT FOR DESCRIPTION OF MONUMENTS)
 - ▲ SECTION CORNER SET - \"MAG. NAIL\" IN ASPHALT PAVING
 - 100.00' MEASURED
 - (100.00) RECORDED AS

Tract contains 3.39 Acres and is subject to easements of record.

PROPRIETOR: CITY OF STORM LAKE
REQUESTED BY: MIKE WILSON FOR THE CITY OF STORM LAKE



I hereby certify that this land surveying document was prepared by me and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

J. Scott Shevel
License Number 11810
My License renewal date is December 31, 2007
Pages covered by this seal 1

PLAT OF SURVEY
PART GOV'T LOT 1
SECTION 11
T-90-N R-37-W
WITHIN THE CORPORATE
LIMITS OF THE CITY OF
STORM LAKE,
BUENA VISTA COUNTY,
IOWA

P.O. Box 458
1725 N. Lake Ave.
Storm Lake, Ia. 50588
Ph. (712) 732-6292
Fax. (712) 732-6293
PN: 060012
Drawn: JSS
Sheet 1 OF 1
Surveyed by: BAM
Survey Date: 2/6/06
Revision Date:
Drawing Name: boundary.dwg

EXHIBIT B

UTILITY EASEMENT DESCRIPTION

AN EASEMENT FOR SANITARY SEWER AND WATER LINES AND THEIR APPURTENANT STRUCTURES LOCATED IN PART OF GOVERNMENT LOT ONE, BEING A PART OF THE NORTH HALF OF THE NORTHEAST FRACTIONAL QUARTER (N ½ NE FRAC. ¼) OF SECTION 11, TOWNSHIP 90 NORTH, RANGE 37 WEST OF THE 5TH P.M., WITHIN THE CORPORATE LIMITS OF THE CITY OF STORM LAKE, BUENA VISTA COUNTY, IOWA. SAID EASEMENT TO BE A CORRIDOR TWENTY-FIVE FEET (25') IN WIDTH, PARALLEL TO AND TWENTY-FIVE FEET (25') NORMAL DISTANT EASTERLY FROM, THE WEST LINE OF THE FOLLOWING DESCRIBED PARCEL:

Commencing at the Southeast (SE) Corner of Government Lot 1 of said Section 11; Thence on a true bearing of South 88°57'36" West, along the South line of said Government Lot 1, 879.37 feet to the Point of Beginning. Thence continuing along said South line, South 88°57'36" West, 181.03 feet to the original ordinary high water line of Storm Lake, as shown on a survey plat prepared by Charles A. Tapley, recorded in Misc. Book. 26, on Page 775, in the office of the Buena Vista County Recorder. Thence along said ordinary high water line the following courses; North 21°08'30" West, 133.80 feet; Thence North 36°18'01" West, 264.00 feet; Thence North 44°23'22" West, 376.74 feet; Thence North 49°58'48" West, 20.00 feet; Thence departing from said ordinary high water line along a line bearing North 40°01'12" East, 170.00 feet; Thence South 49°58'48" East, 28.30 feet; Thence South 44°23'22" East, 397.06 feet; Thence South 36°18'01" East, 298.64 feet; Thence South 21°08'30" East, 218.64 feet; to the Point of Beginning.

Staff Summary

12/19/2016

Agenda Item # 19.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: James H. Patrick, City Manager

SUBJECT: Proclamation Honoring Sue Vossberg, City Clerk Appreciation for Years of Service

BACKGROUND: The City of Storm lake would like to recognize Sue Vossberg for her thirty years of service with the City of Storm Lake.

FISCAL IMPACT: None

RECOMMENDATION: Approve Proclamation Honoring Sue Vossberg

ATTACHMENTS:

Description	Type
☐ Sue Proclamation	Letter

Proclamation

WHEREAS, Susan Vossberg has served the City of Storm Lake from October 19, 1987 through January 3, 2017 and;

WHEREAS, She has made significant contributions to the City by her abilities and dedicated service; and

WHEREAS, She has been a resource for the City Council, and City Staff; and

WHEREAS, Susan Vossberg has brought credit to herself and, specifically, to the City of Storm Lake by her many accomplishments and excellent service to the residents of Storm Lake.

.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Storm Lake that its sincere and deep appreciation be extended to Susan Vossberg; and

BE IT FURTHER RESOLVED that the City Council and staff of the City of Storm Lake extend their warmest wishes in the future.

Passed by the City Council and signed by the Mayor this 19th day of December, 2016.

Jon F. Kruse, Mayor

ATTEST:

Jim Patrick, City Manager

Staff Summary

12/19/2016

Agenda Item # 20.



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: Closed Session Reference Iowa Code Chapter 21.5 (c) Matters of Litigation

BACKGROUND: Iowa Code allows for cities to have a closed session of the City Council for matters regarding litigation where matters that are either currently in litigation or where litigation is imminent and the disclosure of the issues would enable prejudice or disadvantage the position of the governmental body in that litigation. (Iowa Code Chapter 21.5 (c))

City Council, by roll call vote should vote to go into Closed Session, and then by roll call vote vote to come back into Open Session once they have conducted the discussion allowed by the Iowa Code.

Topics other than those that are specifically allowed to be in closed session are not allowed to be discussed. The City Council may **NOT** make any motions or take any action during the closed session, as all action must be done in open session.

FISCAL IMPACT: No Fiscal Impact is Anticipated

RECOMMENDATION: Motion to go into Closed Session Reference Iowa Code Chapter 21.5 (c) - Roll Call Vote

Motion to return to Open Session - Roll Call Vote

Staff Summary

12/19/2016

Agenda Item # 21.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: Closed Session Reference Iowa Code Chapter 21.5 (i) - To Evaluate The City Manager During His Annual Evaluation

BACKGROUND: Iowa Code allows for a few specific reasons in which the City Council can go into a closed session. One of these reasons is for the evaluation of a individual whose performance is being reviewed (Chapter 21.5 (i) of the Iowa Code). However, the Council can only utilize this section of the Iowa Code when the session has been requested by the person to whom they are evaluating.

Mr. Patrick has requested that his annual evaluation be conducted in Closed Session per Iowa Code Chapter 21.5(i), please see the attached written request.

Council may conduct the evaluation in closed session but may not make any decisions in Closed Session. Any change to the compensation of the City Manager must come in open session.

FISCAL IMPACT: There is no fiscal impact to this agenda item.

RECOMMENDATION: Council to vote to go into Closed Session Reference Iowa Code Chapter 21.5 (i) - Roll Call Vote

Council vote to return to Open Session - Roll Call Vote

ATTACHMENTS:

Description	Type
Patrick Letter	Letter

Date: October 31, 2016

To: Mayor Jon F. Kruse & City Council Members
Cc: Sue Vossberg, City Clerk
From: James Patrick

Re: Annual Evaluation

Please accept this as my formal request to have the Council enter into Closed Session reference Iowa Code Section 21.5F for the purpose of reviewing my performance and conducting my annual evaluation.

Thank you for your consideration.

Respectfully,

A handwritten signature in blue ink, appearing to read 'James H. Patrick', with a stylized, looping flourish at the end.

James H. Patrick
City Manager

Staff Summary

12/19/2016
Agenda Item # 22.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Sue Vossberg, City Clerk

SUBJECT: Motion To Adjust City Manager Compensation As Appropriate

BACKGROUND: It is traditional that following the evaluation of the City Manager the Mayor and City Council consider any compensation changes that they desire to make for the upcoming year.

Decisions regarding the wages and other compensation for the City Manager must be made in open session. This agenda item will provide for Council to make any changes to the contract and compensation package that they desire at this time.

As a brief history of James H. Patrick's times with the City of Storm Lake staff is providing the following information:

James H. Patrick was hired by the City and he started work on January 1, 2010.

The following chart shows the last three years history of compensation:

Effective Date	Salary	Retirement Benefit	Health Insurance Reimbursement	Total Compensation
January 20, 2014	108,000.00	10,700.00	4,014.36	\$122,714.36
January 1, 2015	109,220.00	12,000	4,014.36	\$125,234.36
January 1, 2016	110,531.20	13,200.24	4,014.36	\$127,745.80

Council has in the past requested information on comparable salaries for similar positions. While this can get complicated since there are many varying factors the following information is provided based on a Salary Survey conducted by the Iowa City/County Managers Association. The

reader should also note the data is only what was reported

reader should also note the data is only what was reported.

City	Base Salary	Retirement Contribution	Vehicle Allowance	Years in Profession	Years in Current City
Carroll	\$105,000	0.00	\$		first year
Spencer	\$138,688.00	0.00	\$6,360.00	28	8
Denison	\$88,973	0.00	0.00	4	
Webster City	\$105,000	0.00	\$3,600	N/A	started 10/31/2016
Le Mars	\$152,000	0.00			

FISCAL IMPACT: The fiscal impact of this item will depend on the changes made by the City Council.

RECOMMENDATION: Depending on the Council's desires make a motion to amend the City Manager's compensation.