

**CITY OF STORM LAKE  
AIRPORT COMMISSION  
AIRPORT MEETING ROOM  
JULY 10, 2017  
4:00 PM**



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**AGENDA**

1. **Approve The June 12, 2017 Airport Commission Minutes**
2. **Airport Financial Report From June 1st, 2017 to June 30th, 2017**
3. **Airport Fuel Report June 1st, 2017 to June 30th, 2017.**
4. **Administration Report - July 2017 Airport Commission Meeting**
5. **Airport Manager's Monthly Report**
6. **Adjourn**

***Meeting Protocol***

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the chair identify yourself by stating your name and address.
2. Please keep your remarks to three (3) minutes or less.
3. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.



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## Staff Summary



7/10/2017

Agenda Item # 1.

City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

[p \(712\) 732-8000](tel:(712)732-8000)

[f \(712\) 732-4114](tel:(712)732-4114)

**REPORT TO:** Airport Commission

**FROM:** Mayra Martinez, City Clerk

**SUBJECT:** **Approve The June 12, 2017 Airport Commission Minutes**

**BACKGROUND:** The Airport Commission meets monthly and minutes are taken at each meeting. The Commission needs to review and approve the previous month's meeting.

**FISCAL IMPACT:** None

**RECOMMENDATION:** Approve June 12, 2017 Airport Commission minutes

**ATTACHMENTS:**

Description	Type
 Minutes - June 12, 2017	Minutes

**Storm Lake Airport Commission  
Regular Meeting  
Airport Terminal  
Monday, June 12, 2017 4:00 PM**

Present: Commission Members Bob Ansorge, Dan Richardson, Sara Huddleston and Maxine Lampe. Absent: Doug White. Others Present: Jim Bartholomew, John Bartholomew, Tyler Gibbins, and Keri Navratil

Chairman Ansorge called the meeting to order at 4:00 PM.

**Hear the Public – None**

**Minutes** – Moved by Commissioner Richardson to approve the May 8, 2017 Airport Commission minutes. Seconded by Commissioner Huddleston. Vote: All ayes with Commissioner Member White absent. Motion carried.

**Financial Report** – Moved by Commissioner Lampe to approve the financial reports for May. Seconded by Commissioner Huddleston. Vote: All ayes with Commissioner Member White absent. Motion carried.

**Fuel Report** – Moved by Commissioner Richardson to approve the Fuel Report for April. Seconded by Commissioner Lampe. Vote: All ayes with Commissioner Member White absent. Motion carried.

**Manager Report** – Sprayed weeds around terminal building with Round Up purchased from Bomgaars. K&W repaired runway end identifier lights, and removed NOTAM with FAA. Confirmed hangar F-7 had been evacuated on May 30<sup>th</sup>, 2017. Out of usage log sheets.

Courtesy Car Usage – 10 users; 213 miles

**Administration Report** – The FAA rejected the recommendation of awarding the project to King's Construction for the base and alternate one bid. The FAA will only accept base bid from King's Construction for the subdrains of Runway 13/31. Next year the City will have to request to do the apron replacement and joint sealing with the remaining entitlement money. Service has been complete on REILs by K & W Electric. City Staff is attempting to get an invoice from them prior to the end of FY2017.

**Annual Evaluation of Airport Manager**– Moved by Commissioner Richardson to go into closed session at 4:20 pm to discuss the airport manager's evaluation. Seconded by Commissioner Huddleston. Vote: All ayes with Commissioner White absent. Motion carried.

Attendance in closed session: Ansorge, Huddleston, Lampe, and Richardson, Gibbins, and Navratil.

Moved by Commissioner Richardson to return to open session at 4:33 pm. Seconded by Commissioner Huddleston. Votes: All ayes with Commissioner White absent. Motion carried.

Moved by Commissioner Lampe to approve a 1.5% base increase to the manager's compensation. Second by Commissioner Huddleston. Vote: All ayes with Commissioner White absent. Motion carried.

**Adjourn** – Moved by Commissioner Lampe to adjourn the meeting at 4:35 pm. Seconded by Commissioner Richardson. All ayes with Commissioner White. Motion carried.

Mayra Martinez, City Clerk

## Staff Summary



7/10/2017

Agenda Item # 2.

City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

[p \(712\) 732-8000](tel:(712)732-8000)

[f \(712\) 732-4114](tel:(712)732-4114)

**REPORT TO:** Airport Commission

**FROM:** Tyler Gibbins, Staff Accountant

**SUBJECT:** **Airport Financial Report From June 1st, 2017 to June 30th, 2017**

**BACKGROUND:**

Please see the following attachments:

- Expenses
- Revenues vs Expenses
- Hangar Rental Report
- Year to Date Expense Report
- Revenue Report

On the June Expense Report please note the following:

- Legal Fees for Phil Havens
- Publication for Runway 13/31 Subdrain Project

After a Journal Entry is made the expense will increase \$5,062.97 for the June payment to Bart's Flying Service.

The second attachment shows the year to date summary history of the expenses and revenues for the Airport in a revenue vs expense type format.

The third report shows the current status of the hangar rental at the Airport. There are 6 total hangar spaces available, three in carousel hangar A and one in carousel hangar B. The last two hangars are in hangar F.

The final two reports are for the current fiscal year. The revenue is a representation for last month alone and the expense report is included for all of FY2017.

**FISCAL IMPACT:** Total expenses for the month of June 2017 are \$2,228.08

**RECOMMENDATION:** Review and Approve the Financial Report

**ATTACHMENTS:**

Description		Type
	Expense List	List of Bills
	Financial Report	Financial Report
	Hangar Rent	Contract
	FY2017 Expenses	Financial Report
	Revenue Report	Financial Report

**Storm Lake Airport Commission**  
**Monthly Financial Report**  
**Period Ending June 30, 2017**

Vendor Name	Description	Account Charged	Amount	Notes
Anthony Gibbins	Carpet Cleaning	001-2080-02-6310-0000	\$490.00	
MS Door Services Ltd	Pest Control Services	001-2080-02-6310-0000	\$45.00	
MidAmerican Energy	Electric Services	001-2080-02-6371-0000	\$480.87	
Century Link	Phone Services	001-2080-02-7373-0000	\$120.10	
Reserve Account	Postage	001-2080-02-6499-0000	\$14.72	
Philip E Haven's	Legal Services	001-2080-02-6499-0000	\$50.00	
Philip E Haven's	Legal Services	001-2080-02-6499-0000	\$940.18	
Iowa Lakes Regional Water	Water Services	001-2080-02-6499-0000	\$67.31	
Culligan	Water Supplies	001-2080-02-6599-0000	\$15.90	
The Storm Lake Times	Publication for Runway 13/31 Subdrain	301-2080-08-7186-0003	\$4.00	

**Total Expenses**      \$2,228.08

**Notes:**

# Airport Commission Report - FY 2016-2017

Period	1	2	3	4	5	6	7	8	9	10	11	12	
<b>Revenue by Type</b>	<b>Jul-16</b>	<b>Aug-16</b>	<b>Sep-16</b>	<b>Oct-16</b>	<b>Nov-16</b>	<b>Dec-16</b>	<b>Jan-17</b>	<b>Feb-17</b>	<b>Mar-17</b>	<b>Apr-17</b>	<b>May-17</b>	<b>Jun-16</b>	<b>Total</b>
Hangar Rent	2,340.40	3,815.00	2,815.00	1,370.00	3,528.00	5,283.00	2,745.00	2,845.00	2,335.00	3,010.00	5,040.00	2,073.00	37,199.40
Airport Ag Sales				22,979.75	10,207.50			17,442.60	9,508.05	1,176.00			61,313.90
Airport Utilities	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	960.00
Fuel	27,094.46	41,330.03	25,450.62	21,951.72	22,277.46	16,029.31	16,202.82	17,424.44	10,679.21	14,382.74	17,668.30	18,394.90	248,886.01
Other							2,500.00						2,500.00
TOTAL	29,514.86	45,225.03	28,345.62	46,381.47	36,092.96	21,392.31	21,527.82	37,792.04	22,602.26	18,648.74	22,788.30	20,547.90	350,859.31

\*Other includes

<b>Expenses</b>	<b>Jul-16</b>	<b>Aug-16</b>	<b>Sep-16</b>	<b>Oct-16</b>	<b>Nov-16</b>	<b>Dec-16</b>	<b>Jan-17</b>	<b>Feb-17</b>	<b>Mar-17</b>	<b>Apr-17</b>	<b>May-17</b>	<b>Jun-16</b>	<b>Total</b>
Insurance													-
Operations	6,394.55	8,497.44	20,532.91	4,267.66	12,030.61	868.07	11,264.83	7,811.37	7,919.50	6,231.00	9,067.22	2,224.08	97,109.24
Cost of Goods for Resale	15,085.23	14,269.36	26,884.34	14,698.53	15,427.44	41,814.68		16,443.21	16,149.54		15,752.69		176,525.02
Capital			131.40				5,000.00	9,450.00	8,780.00	2,004.20	3,225.00	4.00	28,594.60
TOTAL	21,479.78	22,766.80	47,548.65	18,966.19	27,458.05	42,682.75	16,264.83	33,704.58	32,849.04	8,235.20	28,044.91	2,228.08	302,228.86
Revenue over Expense	8,035.08	22,458.23	(19,203.03)	27,415.28	8,634.91	(21,290.44)	5,262.99	4,087.46	(10,246.78)	10,413.54	(5,256.61)	18,319.82	48,630.45

**Tyler Gibbins:**  
Free Will Donation- Travis



**FY 2016-2017 Hangar Rent**

<b>Hangar</b>	<b>Price/Month</b>	<b># of spots available</b>	<b># Rented</b>
A	65.00	4	1
B	65.00	4	3
C	This is VT's Hangar		
D	80.00	6	6
E	95.00	6	6
F	135.00	5	3
F	150.00	1	1
		<b>26</b>	<b>20 TOTAL</b>

# General Ledger

## Expense vs Budget

User: tyler.gibbins  
 Printed: 7/6/2017 - 8:27 AM  
 Period: 01 to 13, 2017  
 Fiscal Year: 2017  
 JE Number: 0



Account Number	FP	JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
2080			Airport							
001			General Fund							
001-2080-02-6010-0000			Salaries							
001-2080-02-6010-0000			Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-2080-02-6040-0000			Overtime							
001-2080-02-6040-0000			Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-2080-02-6310-0000			Repairs/Maintenance Bldg							
7/18/2016	AP	1	50 Sheave Wheels	DR	92.00	Ck: 52827	Erect-A-Tube Inc			
7/18/2016	AP	1	50 Seed for Airport	DR	112.00	Ck: 52843	L & G Products, Inc			
8/2/2016	AP	2	7 Lights	DR	39.96	Ck: 53030	Bomgaars Supply, Inc			
8/2/2016	AP	2	7 Lights	DR	21.54	Ck: 53030	Bomgaars Supply, Inc			
8/2/2016	AP	2	7 Garden Hoses & Sprinkler	DR	157.97	Ck: 53030	Bomgaars Supply, Inc			
8/2/2016	AP	2	7 Receptacles	DR	19.92	Ck: 53030	Bomgaars Supply, Inc			
8/15/2016	AP	2	42 Pest Management Services	DR	45.00	Ck: 53135	MS Door Service Ltd			
9/6/2016	AP	3	6 Walk-In Shop Door Repairs	DR	633.30	Ck: 53244	Bargloff & Company			
9/6/2016	AP	3	6 Fuel Filters	DR	617.17	Ck: 53259	Eastern Aviation Fuels, Inc			
9/6/2016	AP	3	6 Pappy Light Repairs Runway 31	DR	225.00	Ck: 53291	Nepple Electric Inc			
9/6/2016	AP	3	6 AV Gas Cabinet Repairs	DR	4,227.58	Ck: 53306	Sioux Equipment Co Inc			
10/3/2016	AP	4	1 Hangar Door Panel Replacement	DR	2,831.73	Ck: 53494	Bargloff & Company			
10/3/2016	AP	4	1 Fuel Filters	DR	114.29	Ck: 53510	Eastern Aviation Fuels, Inc			
10/17/2016	AP	4	34 August 2016 Pest Control	DR	45.00	Ck: 53651	MS Door Service Ltd			
10/17/2016	AP	4	34 Veeder Root Repairs	DR	145.25	Ck: 53671	Seneca Companies LLC			
11/7/2016	AP	5	7 Shop Furnace Repairs	DR	739.22		Control System Specialists, LLC			

Account Number	FP	JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
11/7/2016	AP	5	7 September 2016 Pest Control	DR	45.00	Ck: 53823	MS Door Service Ltd			
11/21/2016	AP	5	62 VT Hangar Door Repairs	DR	198.50	Ck: 53901	Advanced Door Systems			
12/5/2016	AP	6	3 Lights	DR	78.75	Ck: 54045	Bomgaars Supply, Inc			
1/16/2017	AP	7	38 Pest Control Service	DR	45.00	Ck: 54396	MS Door Service Ltd			
2/20/2017	AP	8	74 Fuel	DR	1,035.50		Larson Oil & Distributing Co, Inc			
2/20/2017	AP	8	74 December 2016 Pest Control	DR	45.00	Ck: 54706	MS Door Service Ltd			
4/3/2017	AP	10	3 Probe Wire Installation	DR	298.00	Ck: 55056	Seneca Companies LLC			
5/1/2017	AP	11	1 Fire Extinguisher Inspection	DR	66.80		Rohr Manufacturing Services, Ltd			
5/15/2017	AP	11	52 Pest Control Services	DR	45.00	Ck: 55390	MS Door Service Ltd			
5/15/2017	AP	11	52 Light Repairs	DR	928.00	Ck: 55391	Nepple Electric Inc			
6/19/2017	AP	12	59 Carpet Cleaning Services	DR	490.00	Ck: 55626	Anthony L Gibbins			
6/19/2017	AP	12	59 Pest Control Services	DR	45.00	Ck: 55650	MS Door Service Ltd			
001-2080-02-6310-0000			Repairs/Maintenance Bldg	11,540.00	13,387.48	13,387.48	-1,847.48	0.00	-1,847.48	-16.01
001-2080-02-6332-0000			Vehicle Repair							
2/6/2017	AP	8	9 Door Handle Repairs	DR	323.78	Ck: 54593	Rasmussen's			
3/28/2017	AP	9	103 Brake System Repairs #A-7	DR	429.05	Ck: 55005	City of Storm Lake			
001-2080-02-6332-0000			Vehicle Repair	2,500.00	752.83	752.83	1,747.17	0.00	1,747.17	69.89
001-2080-02-6371-0000			Electric Service							
7/19/2016	AP	1	73 Electric Service May/June 2016	DR	779.73	Ck: 52918	MidAmerican Energy Company			
8/17/2016	AP	2	65 Electric Service Jun/July 2016	DR	810.02	Ck: 53193	MidAmerican Energy Company			
9/20/2016	AP	3	77 Electric Service Jun/July 2016	DR	668.71	Ck: 53463	MidAmerican Energy Company			
10/18/2016	AP	4	57 Electric Service Aug/Sept 2016	DR	678.38	Ck: 53708	MidAmerican Energy Company			
11/21/2016	AP	5	62 Electric Service Sept/Oct 2016	DR	486.90	Ck: 53940	MidAmerican Energy Company			
12/20/2016	AP	6	62 Electric Service Sept/Oct 2016	DR	559.06	Ck: 54267	MidAmerican Energy Company			
1/17/2017	AP	7	55 Electric Service Nov/Dec 2016	DR	713.55	Ck: 54459	MidAmerican Energy Company			
2/21/2017	AP	8	90 Electric Service Dec/Jan 2017	DR	749.68	Ck: 54756	MidAmerican Energy Company			
3/21/2017	AP	9	72 Electric Service Jan/Feb 2017	DR	639.25	Ck: 54980	MidAmerican Energy Company			
4/18/2017	AP	10	38 Electric Service Feb/Mar 2017	DR	620.65	Ck: 55172	MidAmerican Energy Company			
5/16/2017	AP	11	62 Electric Service Mar/Apr 2017	DR	575.89	Ck: 55436	MidAmerican Energy Company			
6/20/2017	AP	12	85 Electric Service Apr/May 2017	DR	480.87	Ck: 55743	MidAmerican Energy Company			
001-2080-02-6371-0000			Electric Service	8,200.00	7,762.69	7,762.69	437.31	0.00	437.31	5.33
001-2080-02-6373-0000			Telecommunications							
7/12/2016	AP	1	35 Phone Service July 2016	DR	155.87	Ck: 52769	Century Link			
8/9/2016	AP	2	29 August 2016 Phone Service	DR	155.87	Ck: 53066	Century Link			

Account Number	FP	JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
9/13/2016	AP	3	35 September 2016 Phone Service- A	DR	155.87	Ck: 53365	Century Link			
10/18/2016	AP	4	57 October 2016 Phone Service	DR	155.72	Ck: 53697	Century Link			
11/14/2016	AP	5	30 Phone Service	DR	155.72	Ck: 53887	Century Link			
12/13/2016	AP	6	37 December 2016 Phone Service	DR	155.72	Ck: 54141	Century Link			
1/17/2017	AP	7	55 Phone Service- January 2017	DR	155.57	Ck: 54452	Century Link			
2/14/2017	AP	8	62 February 2017 Phone Service	DR	155.57	Ck: 54649	Century Link			
3/14/2017	AP	9	36 Phone Services	DR	155.57	Ck: 54886	Century Link			
4/11/2017	AP	10	22 Phone Service	DR	155.75	Ck: 55100	Century Link			
5/9/2017	AP	11	31 Phone Services 5/1/2017	DR	155.75	Ck: 55347	Century Link			
6/13/2017	AP	12	42 June 2017 Phone Service	DR	120.10	Ck: 55600	Century Link			
001-2080-02-6373-0000			Telecommunications	1,700.00	1,833.08	1,833.08	-133.08	0.00	-133.08	-7.83
001-2080-02-6494-0000			Operator Contract							
7/26/2016	AP	1	92 July 2016 Airport Manager's Cont	DR	5,063.04		Bart's Flying Service			
9/1/2016	AP	3	4 Airport Contract August 2016	DR	5,063.04		Bart's Flying Service			
9/27/2016	AP	3	96 Airport Contract September 2016	DR	5,063.04		Bart's Flying Service			
11/1/2016	AP	5	2 October 2016 Airport Contract	DR	5,063.04		Bart's Flying Service			
11/29/2016	AP	5	96 Airport Contract November 2016	DR	5,063.04		Bart's Flying Service			
1/4/2017	AP	7	9 Decmeber 2016 Airport Contract	DR	5,063.04		Bart's Flying Service			
1/24/2017	AP	7	80 Airport Contract January 2017	DR	5,063.04		Bart's Flying Service			
2/21/2017	AP	8	90 February 2017 Operator Contract	DR	5,063.04		Bart's Flying Service			
3/28/2017	AP	9	103 Operator Contract March 2017	DR	5,063.04		Bart's Flying Service			
4/18/2017	AP	10	38 Airport Contract April 2017	DR	5,063.04		Bart's Flying Service			
5/23/2017	AP	11	96 May 2017 Airport Contract	DR	5,063.04		Bart's Flying Service			
001-2080-02-6494-0000			Operator Contract	61,000.00	55,693.44	55,693.44	5,306.56	0.00	5,306.56	8.70
001-2080-02-6499-0000			Contractual Services							
7/5/2016	AP	1	6 Recycling	DR	49.30	Ck: 52738	Harold Rowley Recycle Center			
7/19/2016	AP	1	73 July 2016 Water Service	DR	62.41	Ck: 52915	Iowa Lakes Regional Water			
8/1/2016	AP	2	1 Re-Align PAPI Lights for FAA	DR	467.50	Ck: 52968	K&W Electric Inc			
8/1/2016	AP	2	1 Pump Repairs	DR	379.02	Ck: 52981	Nepple Electric Inc			
8/1/2016	AP	2	1 Runway Light Repairs	DR	3,610.52	Ck: 52981	Nepple Electric Inc			
8/1/2016	AP	2	1 Tile Repairs	DR	1,500.00	Ck: 52993	Reding Gravel & Excavating Co., Inc			
8/9/2016	AP	2	26 Void 022250	CR	9.00					
8/9/2016	AP	2	29 2017 Meter Licensing Fee	DR	9.00	Ck: 53072	Iowa Dept of Agriculture & Land Stewardship			
8/15/2016	AP	2	42 FY2017 Storm Water Discharge P	DR	175.00	Ck: 53112	Iowa Dept of Natural Resources			
8/15/2016	AP	2	42 Service Call- AV Gas Pump	DR	50.00	Ck: 53137	Nepple Electric Inc			
8/15/2016	AP	2	42 Postage Aug 4, 2016	DR	7.65	Ck: 53147	Reserve Account			

Account Number	FP	JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
8/17/2016	AP	2	65 Water Services	DR	134.11	Ck: 53190		Iowa Lakes Regional Water		
8/23/2016	AP	2	91 1st Quarter FY2017 Garbage Serv	DR	161.25			Kevin Neuroth		
9/6/2016	AP	3	6 Hangar Rent Refund Check- Augu	DR	80.00	Ck: 53267		Keith Geyer		
9/19/2016	AP	3	65 Property Tax- Pickhinke Prop	DR	169.00	Ck: 53375		Buena Vista Co Treasurer		
9/19/2016	AP	3	65 Property Tax- Foell Prop	DR	291.00	Ck: 53375		Buena Vista Co Treasurer		
9/19/2016	AP	3	65 August 2016 Legal Services	DR	246.67			Philip E Havens		
9/19/2016	AP	3	65 Pest Management Services	DR	45.00	Ck: 53410		MS Door Service Ltd		
9/19/2016	AP	3	65 FY2017 Super Maintenance Agree	DR	2,624.50	Ck: 53437		Syn-Tech Systems Inc		
9/20/2016	AP	3	77 Water Services	DR	67.95	Ck: 53458		Iowa Lakes Regional Water		
9/27/2016	AP	3	96 9/21/2016 Fuel Reimbursement	DR	29.60			Bart's Flying Service		
10/12/2016	AP	4	29 Postage Sept 27, 2016	DR	29.72	Ck: 53599		Reserve Account		
10/17/2016	AP	4	34 Propane Tank Rental- Acct#21323	DR	71.00	Ck: 53606		Amerigas		
10/18/2016	AP	4	57 October 2016 Water Service	DR	56.87	Ck: 53704		Iowa Lakes Regional Water		
10/26/2016	AP	4	81 Water Service	DR	63.23	Ck: 53738		Culligan		
11/21/2016	AP	5	62 Water Service	DR	67.95	Ck: 53924		Iowa Lakes Regional Water		
11/22/2016	AP	5	69 4th Qtr Garbage Service 2016	DR	161.25			Kevin Neuroth		
12/6/2016	AP	6	15 Postage Dec 1, 2016	DR	17.67	Ck: 54111		Reserve Account		
12/20/2016	AP	6	62 November 2016 Water Service	DR	56.87	Ck: 54264		Iowa Lakes Regional Water		
1/3/2017	AP	7	1 Water Service December 2016	DR	7.95	Ck: 54283		Culligan		
1/16/2017	AP	7	38 Underground Storage Tank Tags 2	DR	130.00	Ck: 54381		Iowa Dept of Natural Resources		
1/17/2017	AP	7	55 December 2016 Water Service	DR	62.41	Ck: 54456		Iowa Lakes Regional Water		
1/24/2017	AP	7	80 Postage Jan 17, 2017	DR	8.37	Ck: 54505		Reserve Account		
2/14/2017	AP	8	62 Water Service	DR	56.87	Ck: 54652		Iowa Lakes Regional Water		
2/20/2017	AP	8	74 2017 Membership	DR	150.00	Ck: 54693		Iowa Public Airport Assn		
2/20/2017	AP	8	74 Domain Name Renewal	DR	70.68	Ck: 54670		Central Bank		
2/21/2017	AP	8	90 1st Quarter Services 2017	DR	161.25			Kevin Neuroth		
3/6/2017	AP	9	7 Postage Feb 28, 2017	DR	20.14	Ck: 54829		Reserve Account		
3/20/2017	AP	9	46 Property Tax- Pickhinke Prop	DR	169.00	Ck: 54901		Buena Vista Co Treasurer		
3/20/2017	AP	9	46 Property Tax- Foell Prop	DR	291.00	Ck: 54901		Buena Vista Co Treasurer		
3/20/2017	AP	9	46 Water Service	DR	56.87	Ck: 54923		Iowa Lakes Regional Water		
3/21/2017	AP	9	72 IPAA Annual Conference Registra	DR	99.00	Ck: 54979		Iowa Public Airport Assn		
4/18/2017	AP	10	38 March 2017 Water Service	DR	67.31	Ck: 55170		Iowa Lakes Regional Water		
5/1/2017	AP	11	1 Hangar Rent Refund (8 Months)	DR	1,080.00	Ck: 55229		Destin Air LLC		
5/1/2017	AP	11	1 Postage April 26, 2017	DR	14.26	Ck: 55279		Reserve Account		
5/9/2017	AP	11	31 IPWA Spring Conference- Cedar F	DR	519.58	Ck: 55346		Bob Ansgore		
5/15/2017	AP	11	52 FY2018 Meter Licenses	DR	9.00	Ck: 55376		Iowa Dept of Agriculture & Land Stewardship		
5/16/2017	AP	11	62 Water Services May 2017	DR	67.31	Ck: 55432		Iowa Lakes Regional Water		
5/23/2017	AP	11	96 2nd Quarter Garbage Service	DR	161.25			Kevin Neuroth		
6/5/2017	AP	12	7 Postage May 24, 2017	DR	14.72	Ck: 55557		Reserve Account		
6/19/2017	AP	12	59 Legal Services- May 2017	DR	50.00			Philip E Havens		

Account Number	FP	JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
6/19/2017	AP	12	59 Legal Services- May 2017	DR	940.18	Philip E Havens				
6/20/2017	AP	12	85 May 2017 Water Service	DR	67.31 Ck: 55740	Iowa Lakes Regional Water				
001-2080-02-6499-0000			Contractual Services	25,000.00	14,949.50	14,949.50	10,050.50	0.00	10,050.50	40.20
001-2080-02-6503-0000			Merchandise for resale							
7/18/2016	AP	1	50 Jet A Fuel	DR	15,085.23 Ck: 52823	Eastern Aviation Fuels, Inc				
8/1/2016	AP	2	1 Jet A Fuel	DR	14,269.36 Ck: 52953	Eastern Aviation Fuels, Inc				
9/6/2016	AP	3	6 Jet A Fuel	DR	13,395.64 Ck: 53259	Eastern Aviation Fuels, Inc				
9/6/2016	AP	3	6 Jet A Fuel	DR	13,488.70 Ck: 53259	Eastern Aviation Fuels, Inc				
10/3/2016	AP	4	1 Jet A Fuel	DR	14,698.53 Ck: 53510	Eastern Aviation Fuels, Inc				
11/7/2016	AP	5	7 Jet A Fuel	DR	15,427.44 Ck: 53785	Eastern Aviation Fuels, Inc				
12/19/2016	AP	6	53 AV Gas	DR	26,505.03 Ck: 54162	Eastern Aviation Fuels, Inc				
12/19/2016	AP	6	53 Jet A Fuel	DR	15,309.65 Ck: 54162	Eastern Aviation Fuels, Inc				
2/6/2017	AP	8	9 Jet A Fuel	DR	16,443.21 Ck: 54548	Eastern Aviation Fuels, Inc				
3/6/2017	AP	9	7 Jet A Fuel	DR	16,149.54 Ck: 54795	Eastern Aviation Fuels, Inc				
5/15/2017	AP	11	52 Jet A Fuel	DR	15,752.69 Ck: 55367	Eastern Aviation Fuels, Inc				
001-2080-02-6503-0000			Merchandise for resale	325,000.00	176,525.02	176,525.02	148,474.98	0.00	148,474.98	45.68
001-2080-02-6599-0000			Supplies							
7/18/2016	AP	1	50 Deck Plate for Storage Tank Acces	DR	27.50 Ck: 52859	Michael P Reinert				
7/26/2016	AP	1	92 Restroom Supplies	DR	52.70 Ck: 52941	Wal Mart #01-1526				
8/1/2016	AP	2	1 Propane	DR	745.74 Ck: 52944	Amerigas				
8/2/2016	AP	2	7 Supplies	DR	3.90 Ck: 53030	Bomgaars Supply, Inc				
8/15/2016	AP	2	42 Fasteners	DR	12.47	Bart's Flying Service				
9/6/2016	AP	3	6 Tug Tractor Battery	DR	103.99 Ck: 53247	Bomgaars Supply, Inc				
9/6/2016	AP	3	6 Water Hydrant	DR	221.49 Ck: 53263	Ferguson Enterprises Inc				
10/3/2016	AP	4	1 Sleeve, Cable, Rope, Link	DR	26.62 Ck: 53498	Bomgaars Supply, Inc				
10/3/2016	AP	4	1 Cleaning Supplies	DR	49.85 Ck: 53560	Wal Mart #01-1526				
11/7/2016	AP	5	7 Entry Lever	DR	49.99 Ck: 53851	Storm Lake Ace Hardware Inc				
1/24/2017	AP	7	80 Water Supplies	DR	15.90 Ck: 54497	Culligan				
3/6/2017	AP	9	7 Supplies	DR	46.53 Ck: 54840	Wal Mart #01-1526				
3/20/2017	AP	9	46 Propane	DR	950.05 Ck: 54893	Amerigas				
4/3/2017	AP	10	3 Supplies	DR	26.68 Ck: 55066	Wal Mart #01-1526				
5/1/2017	AP	11	1 Office Cleaning Supplies	DR	369.40	Central Iowa Distributing, Inc				
5/15/2017	AP	11	52 Supplies	DR	11.94 Ck: 55420	Wal Mart #01-1526				
6/5/2017	AP	12	7 Water Supplies	DR	15.90 Ck: 55502	Culligan				
001-2080-02-6599-0000			Supplies	3,870.00	2,730.65	2,730.65	1,139.35	0.00	1,139.35	29.44

Account Number	FP JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
001-2080-02-6710-0000		Vehicle Allocation							
001-2080-02-6710-0000		Vehicle Allocation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-2080-02-6750-0000		Bldg Capital Improvements							
001-2080-02-6750-0000		Bldg Capital Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001		General Fund	438,810.00	273,634.69	273,634.69	165,175.31	0.00	165,175.31	37.64
112		Special Levy Fund							
112-2080-02-6110-0000		FICA							
112-2080-02-6110-0000		FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-2080-02-6130-0000		IPERS							
112-2080-02-6130-0000		IPERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-2080-02-6160-0000		Worker's Comp Insurance							
112-2080-02-6160-0000		Worker's Comp Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-2080-02-6170-0000		Unemployment							
112-2080-02-6170-0000		Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112		Special Levy Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301		Capital Improvement Projects							
301-2080-08-7063-0000		Airport Layout Plan							
301-2080-08-7063-0000		Airport Layout Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7100-0000		Airport Runway Protection Zone							
301-2080-08-7100-0000		Airport Runway Protection Zone	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7111-0000		Airport Parking Lot							
301-2080-08-7111-0000		Airport Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	FP JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
301-2080-08-7120-0000		Airport Electrical Vault Proj							
301-2080-08-7120-0000		Airport Electrical Vault Proj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7122-0000		FBO/Corporate Hangar							
301-2080-08-7122-0000		FBO/Corporate Hangar	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7160-0001		Fuel System Rehab Construction							
301-2080-08-7160-0001		Fuel System Rehab Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7160-0002		Fuel System Rehab Engineering							
301-2080-08-7160-0002		Fuel System Rehab Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7160-0004		Fuel System Rehab Legal/Admin							
301-2080-08-7160-0004		Fuel System Rehab Legal/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7182-0000		Airport Capital Reserve							
301-2080-08-7182-0000		Airport Capital Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7183-0001		Runway 13/31 Rehab - Constr.							
301-2080-08-7183-0001		Runway 13/31 Rehab - Constr.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7183-0002		Runway 13/31 Rehab - Engineer							
301-2080-08-7183-0002		Runway 13/31 Rehab - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7183-0004		Runway 13/31 Rehab - Leg/Admin							
301-2080-08-7183-0004		Runway 13/31 Rehab - Leg/Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7186-0001		Runway 13/31 Subdrain - Const							
301-2080-08-7186-0001		Runway 13/31 Subdrain - Const	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Account Number	FP	JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
301-2080-08-7186-0002			Runway 13/31 Subdrain - Eng							
1/3/2017	AP	7	1 Design Services through 11/30/20	DR	5,000.00		Bolton & Menk, Inc			
2/6/2017	AP	8	9 Runway Subdrain Design & Admi	DR	9,450.00		Bolton & Menk, Inc			
3/6/2017	AP	9	7 Design Services through 1/31/201	DR	5,780.00		Bolton & Menk, Inc			
3/20/2017	AP	9	46 Design Services through 2/28/201	DR	3,000.00		Bolton & Menk, Inc			
4/17/2017	AP	10	34 Design Services through 3/31/201	DR	2,000.00		Bolton & Menk, Inc			
5/15/2017	AP	11	52 Design Services through 4/28/201	DR	3,225.00		Bolton & Menk, Inc			
301-2080-08-7186-0002			Runway 13/31 Subdrain - Eng	0.00	28,455.00	28,455.00	-28,455.00	0.00	-28,455.00	0.00
301-2080-08-7186-0003			Runway 13/31 Subdrain- Leg/Adm							
4/17/2017	AP	10	34 March 2017 Publication	DR	4.20 Ck: 55153		The Storm Lake Times			
6/19/2017	AP	12	59 May 2017 Publications	DR	4.00 Ck: 55682		The Storm Lake Times			
301-2080-08-7186-0003			Runway 13/31 Subdrain- Leg/Adr	0.00	8.20	8.20	-8.20	0.00	-8.20	0.00
301-2080-08-7192-0001			Chautauqua Bldg. Demo							
301-2080-08-7192-0001			Chautauqua Bldg. Demo	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7192-0002			Chautauqua Bldg. Demo - Eng.							
301-2080-08-7192-0002			Chautauqua Bldg. Demo - Eng.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7192-0004			Chautauqua Bldg. Demo - Admin							
301-2080-08-7192-0004			Chautauqua Bldg. Demo - Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7204-0002			Airport ALP - Engineering							
301-2080-08-7204-0002			Airport ALP - Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00
301-2080-08-7204-0004			Airport ALP - Legal/Admin							
9/6/2016	AP	3	6 ALP Public Presentation	DR	131.40 Ck: 53283		King's Pointe Resort			
301-2080-08-7204-0004			Airport ALP - Legal/Admin	0.00	131.40	131.40	-131.40	0.00	-131.40	0.00
301			Capital Improvement Projects	0.00	28,594.60	28,594.60	-28,594.60	0.00	-28,594.60	0.00
2080			Airport	438,810.00	302,229.29	302,229.29	136,580.71	0.00	136,580.71	31.13

Account Number	FP JE	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Var	Encumbered	Available	% Avail
		Report Totals:	438,810.00	302,229.29	302,229.29	136,580.71	0.00	136,580.71	31.13

# General Ledger

## Revenue Analysis

User: tyler.gibbins  
 Printed: 7/6/2017 - 8:27 AM  
 Period: 12, 2017  
 Fiscal Year: 2017  
 JE Number: 0



Account Number	FP	JE	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Bal	% Received	
001-2080-01-4750-0000									
001-2080-01-4750-0000									
001-2080-01-4750-0000			Airport Gasoline						
6/2/2017	CR	12	17	Airport Gasoline 5/31/2017 SHEI	CR	120.83	Rept: 655596	06/01/2017	Batch: 2017 6 401
6/6/2017	CR	12	30	Airport Gasoline 6/1/2017 SHEL	CR	130.09	Rept: 655640	06/05/2017	Batch: 2017 6 405
6/6/2017	CR	12	30	Airport Gasoline 6/2/2017 SHEL	CR	91.69	Rept: 655641	06/05/2017	Batch: 2017 6 405
6/6/2017	CR	12	30	Airport Gasoline 6/3/2017 SHEL	CR	201.43	Rept: 655641	06/05/2017	Batch: 2017 6 405
6/6/2017	CR	12	30	Airport Gasoline 6/4/2017 SHEL	CR	1,546.91	Rept: 655641	06/05/2017	Batch: 2017 6 405
6/8/2017	CR	12	31	Airport Gasoline 6/5/2017 SHEL	CR	106.55	Rept: 655815	06/07/2017	Batch: 2017 6 407
6/8/2017	CR	12	31	Airport Gasoline 6/6/2017 SHEL	CR	225.71	Rept: 655819	06/07/2017	Batch: 2017 6 407
6/8/2017	CR	12	32	Airport Gasoline 6/7/2017 SHEL	CR	935.37	Rept: 656083	06/08/2017	Batch: 2017 6 408
6/13/2017	CR	12	53	Airport Gasoline 6/8/2017 SHEL	CR	541.57	Rept: 656605	06/12/2017	Batch: 2017 6 412
6/13/2017	CR	12	53	Airport Gasoline 6/9/2017 SHEL	CR	222.26	Rept: 656606	06/12/2017	Batch: 2017 6 412
6/13/2017	CR	12	53	Airport Gasoline 6/10/2017 SHEI	CR	163.29	Rept: 656606	06/12/2017	Batch: 2017 6 412
6/14/2017	CR	12	57	Airport Gasoline 6/12/2017 SHEI	CR	705.72	Rept: 656929	06/13/2017	Batch: 2017 6 413
6/20/2017	CR	12	92	Airport Gasoline 6/13/2017 SHEI	CR	140.77	Rept: 657963	06/19/2017	Batch: 2017 6 419
6/20/2017	CR	12	92	Airport Gasoline 6/14/2017 SHEI	CR	352.10	Rept: 657966	06/19/2017	Batch: 2017 6 419
6/20/2017	CR	12	92	Airport Gasoline 6/15/2017 SHEI	CR	494.41	Rept: 657967	06/19/2017	Batch: 2017 6 419
6/20/2017	CR	12	92	Airport Gasoline 6/16/2017 SHEI	CR	1,051.12	Rept: 657977	06/19/2017	Batch: 2017 6 419
6/20/2017	CR	12	92	Airport Gasoline 6/17/2017 SHEI	CR	344.01	Rept: 657977	06/19/2017	Batch: 2017 6 419
6/22/2017	CR	12	103	Airport Gasoline 6/19/2017 SHEI	CR	1,849.00	Rept: 658264	06/21/2017	Batch: 2017 6 421
6/22/2017	CR	12	103	Airport Gasoline 6/20/2017 SHEI	CR	1,200.52	Rept: 658268	06/21/2017	Batch: 2017 6 421
6/23/2017	CR	12	104	Airport Gasoline 6/21/2017 SHEI	CR	867.24	Rept: 658296	06/22/2017	Batch: 2017 6 422
6/27/2017	CR	12	112	Airport Gasoline 6/23/2017 SHEI	CR	54.21	Rept: 658439	06/26/2017	Batch: 2017 6 426
6/27/2017	CR	12	112	Airport Gasoline 6/24/2017 SHEI	CR	201.71	Rept: 658439	06/26/2017	Batch: 2017 6 426
6/27/2017	CR	12	112	Airport Gasoline 6/25/2017 SHEI	CR	2,401.50	Rept: 658439	06/26/2017	Batch: 2017 6 426
6/28/2017	CR	12	114	Airport Gasoline 6/26/2017 SHEI	CR	2,349.42	Rept: 658455	06/27/2017	Batch: 2017 6 427
6/29/2017	CR	12	120	Airport Gasoline 6/27/2017 SHEI	CR	1,572.23	Rept: 658583	06/28/2017	Batch: 2017 6 428
6/30/2017	CR	12	121	Airport Gasoline 6/28/2017 SHEI	CR	525.24	Rept: 658593	06/29/2017	Batch: 2017 6 429
001-2080-01-4750-0000			Airport Gasoline	300,000.00	18,394.90	250,261.36	49,738.64	83.42	
001-2080-02-4310-0000			Airport Hangar Rent						
6/5/2017	CR	12	18	Hangar E-1 JIM BARTHOLOME	CR	95.00	Rept: 655609	06/02/2017	Batch: 2017 6 402

Account Number	FP	JE	Description		Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Bal	% Received
6/5/2017	CR	12	18	Hangar F-5 JIM BARTHOLOMEV	CR	150.00	Rept: 655609	06/02/2017	Batch: 2017 6 402
6/5/2017	CR	12	18	Shop Rent JIM BARTHOLOMEV	CR	500.00	Rept: 655609	06/02/2017	Batch: 2017 6 402
6/5/2017	CR	12	18	Hangar A-3 STAN RISHOI	CR	65.00	Rept: 655625	06/02/2017	Batch: 2017 6 402
6/5/2017	CR	12	18	Hangar B-1 STAN RISHOI	CR	65.00	Rept: 655625	06/02/2017	Batch: 2017 6 402
6/5/2017	CR	12	18	Hangar B-1 Late Fee STAN RISH	CR	6.50	Rept: 655625	06/02/2017	Batch: 2017 6 402
6/5/2017	CR	12	18	Hangar A-3 Late Fee STAN RISH	CR	6.50	Rept: 655625	06/02/2017	Batch: 2017 6 402
6/8/2017	CR	12	31	Hangar D-6 Rent IOWA STATE F	CR	80.00	Rept: 655818	06/07/2017	Batch: 2017 6 407
6/8/2017	CR	12	31	Hangar F-6 GARY & JAN WOR	CR	135.00	Rept: 655822	06/07/2017	Batch: 2017 6 407
6/8/2017	CR	12	31	Hangar B-3 JAMES TUTTLE	CR	195.00	Rept: 655824	06/07/2017	Batch: 2017 6 407
6/16/2017	CR	12	79	Hangar A-3 STAN RISHOI	CR	65.00	Rept: 657445	06/15/2017	Batch: 2017 6 315
6/16/2017	CR	12	79	Hangar B-1 STAN RISHOI	CR	65.00	Rept: 657445	06/15/2017	Batch: 2017 6 315
6/16/2017	CR	12	80	Hangar F-2 STEVE HAMILTON	CR	135.00	Rept: 657461	06/15/2017	Batch: 2017 6 415
6/16/2017	CH	12	88	AR 00620.06.2017	CR	350.00			
6/30/2017	CR	12	123	Hanager D-6 ROBERT WALKER	CR	80.00	Rept: 658613	06/30/2017	Batch: 2017 6 430
6/30/2017	CR	12	123	Hanager D-6 ROBERT WALKER	CR	80.00	Rept: 658613	06/30/2017	Batch: 2017 6 430
001-2080-02-4310-0000				Airport Hangar Rent		35,000.00	2,073.00	37,199.40	-2,199.40 106.28
001-2080-02-4340-0000				Airport Ag Sales					
001-2080-02-4340-0000				Airport Ag Sales		72,000.00	0.00	61,313.90	10,686.10 85.16
001-2080-02-4550-0000				Misc Airport					
001-2080-02-4550-0000				Misc Airport		0.00	0.00	2,500.00	-2,500.00 0.00
001-2080-02-4710-0000				Airport Utilities					
6/5/2017	CR	12	18	Electric Service JIM BARTHOLC	CR	60.00	Rept: 655609	06/02/2017	Batch: 2017 6 402
6/5/2017	CR	12	18	Water Service JIM BARTHOLON	CR	20.00	Rept: 655609	06/02/2017	Batch: 2017 6 402
001-2080-02-4710-0000				Airport Utilities		1,080.00	80.00	960.00	120.00 88.89
301-2080-03-5063-0000				Airport Layout Plan					
301-2080-03-5063-0000				Airport Layout Plan		0.00	0.00	0.00	0.00 0.00
301-2080-03-5100-0000				Airport RPZ					
301-2080-03-5100-0000				Airport RPZ		0.00	0.00	0.00	0.00 0.00
301-2080-03-5110-0000				Airport Parking Lot					
301-2080-03-5110-0000				Airport Parking Lot		0.00	0.00	0.00	0.00 0.00
301-2080-03-5120-0000				Airport Electrical Vault Proj					
301-2080-03-5120-0000				Airport Electrical Vault Proj		0.00	0.00	0.00	0.00 0.00
301-2080-03-5160-0041				Fuel System Rehab State Revenu					
301-2080-03-5160-0041				Fuel System Rehab State Revenu		0.00	0.00	0.00	0.00 0.00

Account Number	FP	JE	Description	Budgeted Revenue	Period Revenue	YTD Revenue	Uncollected Bal	% Received
301-2080-03-5160-0045			Fuel System Rehab Local Rev					
301-2080-03-5160-0045			Fuel System Rehab Local Rev	0.00	0.00	0.00	0.00	0.00
301-2080-03-5182-0000			Airport Capital Reserve					
301-2080-03-5182-0000			Airport Capital Reserve	0.00	0.00	0.00	0.00	0.00
301-2080-03-5183-0041			Runway 13/31 Rehab - State Rev					
301-2080-03-5183-0041			Runway 13/31 Rehab - State Rev	0.00	0.00	0.00	0.00	0.00
301-2080-03-5183-0045			Runway 13/31 Rehab - Local					
301-2080-03-5183-0045			Runway 13/31 Rehab - Local	0.00	0.00	0.00	0.00	0.00
301-2080-03-5192-0041			Chautauqua Bldg. Demo - State					
301-2080-03-5192-0041			Chautauqua Bldg. Demo - State	0.00	0.00	0.00	0.00	0.00
301-2080-03-5204-0042			Airport ALP - Federal Revenue					
301-2080-03-5204-0042			Airport ALP - Federal Revenue	0.00	0.00	0.00	0.00	0.00
301-2080-04-5122-0000			FBO/Corporate Hangar					
301-2080-04-5122-0000			FBO/Corporate Hangar	0.00	0.00	0.00	0.00	0.00
301-2080-04-5122-0000				408,080.00	20,547.90	352,234.66	55,845.34	86.32
301-2080-04-5122-0000				408,080.00	20,547.90	352,234.66	55,845.34	86.32
			Report Totals:	408,080.00	20,547.90	352,234.66	55,845.34	86.32

## Staff Summary



7/10/2017

Agenda Item # 3.

City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

[p \(712\) 732-8000](tel:(712)732-8000)

[f \(712\) 732-4114](tel:(712)732-4114)

**REPORT TO:** Airport Commission

**FROM:** Tyler Gibbins, Staff Accountant

**SUBJECT:** **Airport Fuel Report June 1st, 2017 to June 30th, 2017.**

**BACKGROUND:**

Please find the following attachments for your review:

- Sales Report
- Fuel Readings Report
- Running Total for Fuel
- Credit Card Reconciliation

On the sales report please note the following key pieces of information:

- Total sales for the month of June were \$20,050.89
- Jet Fuel = \$13,478.61 or 67.23% of the total sales (4,723.50 gallons)
- Av Gas = \$6,572.28 or 32.77% of the total sales (1,648.99 Gallons)
- Hangar Renters accounted for \$12,716.82 (VT was \$12,489.81 or 98.22%) of the total sales or 63.42%
- The Fixed Based Operator (FBO) accounted for \$812.77 of fuel sales or 4.05%
- Outside non-based aircraft accounted for \$56,519.11 of the total sales or 32.52%
- Test card is \$2.19 which is 0.01% of the total sales

At the bottom of the report you can see the price we are selling each product.

On the Fuel Readings Report note the AV Gas on the Veeder Root System shows we should have sold 17.99 gallons more than the fuel master shows. The Mechanical reading is showing we should have sold 5.89 gallons more.

The Jet A Fuel on the Veeder Root System shows we should have sold 31.5 gallons more to equal the Fuel Master Reading. The Mechanical Reading shows we sold 4.5 gallons more. The next report is a month to month running total to track the amount of fuel pumped. You can see in the Running Total for Fuel report the overall difference of both AV Gas & Jet A Fuel. Finally, the last report is a reconciliation of the credit card receipts and expenses related to the fuel sales at the Airport. The bank deposits plus the service charges equal the amount purchased at the terminal. In order to balance with the terminal system, we must only take what was purchased in the month according to the transaction date. There is a lag of a few days after the sale so we must add the outstanding transactions that come in the following month.

To reconcile our books from the financial report to the bank we must take the amount received in our books (\$18,394.90) then we must add the June transactions that did not hit the bank statement until July (\$1,275.54) and subtract the May transactions that hit the June statement (\$120.83). Then we must add the service charges and test card to balance .

You can see the service charges are \$499.09 for the month and the amount used for monthly testing was \$2.19.

**FISCAL IMPACT:**

Total Fuel Sales for the month of June 2017 are \$20,050.89

**RECOMMENDATION:**

Review the Report and Approve

**ATTACHMENTS:**

Description	Type
▣ Sales Report	Financial Report
▣ Fuel Reading Report	Financial Report
▣ Running Total for Fuel	Financial Report
▣ Bank Reconciliation	Financial Report

# City of Storm Lake

## Airport Fuel Report

\$ Amount

	Sales Breakout	AV Gas	Jet Fuel
Test Card	\$ 2.19	\$ 0.99	\$ 1.20
Hangar Renters	\$ 12,716.82	\$ 227.01	\$ 12,489.81
Of which is VT	\$ 12,489.81		\$ 12,489.81
Bart's Flying Service	\$ 812.77	\$ 812.77	
Credit Cards	\$ 6,519.11	\$ 5,531.51	\$ 987.60
Other Purchases	\$ -		
	\$ 20,050.89	\$ 6,572.28	\$ 13,478.61
<b>Total FM Sales=</b>	<b><u>\$ 20,050.89</u></b>		

Gallons

	Sales Breakout	AV Gas	Jet Fuel
Test Card	0.64	0.24	0.40
Hangar Renters	4,449.410	56.610	4,392.800
Of which is VT	4,392.800		4,392.800
Bart's Flying Service	245.550	245.550	
Credit Cards	1,676.890	1,346.590	330.300
Other Purchases	-		
	6,372.490	1,648.990	4,723.500
<b>Total FM Sales=</b>	<b><u>6,372.490</u></b>		

To Be Billed to Gov't Sold 296 Gallons for Jet A fuel at \$3.05/Gallon

Price of Fuel:			
Beginning	4.11	2.99	
End	4.11	2.79	



# City of Storm Lake

## Airport Fuel Report

	<u>AV Gas</u>	<u>Veter Root System</u>	<u>Jet Fuel</u>
Beginning Fuel Reading	5,865.000		3,338.000
Before Fueling			1,008.000
After Fueling			8,437.000
Before Fueling			
After Fueling			
Fuel Added for Month	-		7,429.000
Ending Fuel Reading	4,234.000		6,075.000
Total=	1,631.000		4,692.000

		<u>Stick Reading</u>		
Beginning Fuel Reading	<u>5,816.000</u>	44 3/4	<u>3,360.000</u>	33 3/4
Before Fueling			881.000	13
After Fueling			8,516.000	73
Before Fueling				
After Fueling				
Fuel Added for Month	-		7,635.000	
Ending Fuel Reading	4209.000	35	6,069.00	53 1/4
Total=	1,607.000		4,926.000	

		<u>Mechanical Reading</u>	
Beginning Fuel Reading	86,039.300		282,615.000
Before Fueling			
After Fueling			
Fuel Added for Month			
Ending Fuel Reading	87,682.400		287,343.000
Total=	1,643.100		4,728.000

<b>Actual</b>	<b>1,648.99</b>	<b>4,723.50</b>
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# City of Storm Lake

## Airport Fuel Report

Running Month to Month Difference in Fuel Redings  
Calendar Year 2017

AV Gas									
Start Read=								81,997.200	
VeterRoot System				Stick Reading			Mechanical Reading		
		Overall	This Mo.		Overall	This Mo.		Overall	This Mo.
January	Short	-4.830	-4.830	Long	24.17	24.17	Long	0.970	0.970
February	Short	-5.730	-0.900	Long	40.27	16.1	Short	-1.430	-2.400
March	Long	13.400	19.130	Short	-13.26	-53.53	Short	-4.300	-2.870
April	Long	41.080	27.680	Long	17.08	30.34	Short	-8.120	-3.820
May	Short	20.890	-20.190	Short	0.89	-16.19	Short	-11.010	-2.890
June	Short	2.900	-17.990	Short	-41.10	-41.99	Short	-16.900	-5.890
July									
August									
September									
October									
November									
December									
Total Difference=		2.900		-41.1			-16.900		

Jet A									
Start Read=								261,417.000	
VeterRoot System				Stick Reading			Mechanical Reading		
		Overall	This Mo.		Overall	This Mo.		Overall	This Mo.
January	Short	-19.500	-19.500	Short	-253.5	-253.5	Long	2.500	2.500
February	Long	12.000	31.500	Short	295	-41.5	Long	6.000	3.500
March	Long	28.600	16.600	Short	-307.4	-12.4	Long	7.600	1.600
April	Long	38.200	9.600	Long	-213.8	93.6	Long	10.200	2.600
May	Long	51.200	13.000	Short	-250.8	-37	Short	6.200	-4.000
June	Short	19.700	-31.500	Long	-48.3	202.5	Long	10.700	4.500
July									
August									
September									
October									
November									
December									
Total Difference=		19.700		-48.3		10.700			

**Note: The Long/Short Amount is the difference from our readings to what the Fuel Master System reads.**

# City of Storm Lake

## Airport Fuel Report

	Bank Deposits	Service Charge	Total Purchases	Date of Transaction	
Total Eastern Deposits:	\$ 171.78	\$ 3.51	\$ 175.29	May	30
	\$ 120.83	\$ 2.47	\$ 123.30	May	31
	\$ 130.09	\$ 2.66	\$ 132.75	June	1
	\$ 1,840.03	\$ 48.07	\$ 1,888.10	June	2, 3, 4
	\$ 106.55	\$ 2.17	\$ 108.72	June	5
	\$ 225.71	\$ 4.61	\$ 230.32	June	6
	\$ 935.37	\$ 23.53	\$ 958.90	June	7
	\$ 541.57	\$ 11.05	\$ 552.62	June	8
	\$ 385.55	\$ 8.73	\$ 394.28	June	9, 10
	\$ 705.72	\$ 19.96	\$ 725.68	June	12
	\$ 140.77	\$ 2.87	\$ 143.64	June	13
	\$ 352.10	\$ 8.09	\$ 360.19	June	14
	\$ 494.41	\$ 10.09	\$ 504.50	June	15
	\$ 1,395.13	\$ 32.49	\$ 1,427.62	June	16, 17
	\$ 1,849.00	\$ 51.59	\$ 1,900.59	June	19
	\$ 1,200.52	\$ 32.27	\$ 1,232.79	June	20
	\$ 867.24	\$ 24.36	\$ 891.60	June	21
	\$ 2,657.42	\$ 68.43	\$ 2,725.85	June	23, 24, 25
	\$ 2,349.42	\$ 56.82	\$ 2,406.24	June	26
	\$ 1,572.23	\$ 44.46	\$ 1,616.69	June	27
	\$ 525.24	\$ 12.04	\$ 537.28	June	28
	\$ 1,114.43	\$ 31.51	\$ 1,145.94	June	29
			\$ -		
			\$ -		
			\$ -		
	\$ 19,509.33	\$ 498.27	\$ 20,007.60		
Outstanding:	\$ 161.11	\$ 3.29	\$ 164.40	June	30
	\$ 0.55	\$ 0.01	\$ 0.56	July	3
			\$ -		
			\$ -		
Billed to Gov't	\$ 902.80		\$ 902.80	4/22/2017	
			\$ -		
			\$ -		
	\$ 1,064.46	\$ 3.30	\$ 1,067.76		
Totals:	\$ 20,573.79	\$ 501.57	\$ 21,075.36		

Totals=

\$ 20,050.89 \$ 20,050.89 Total Sales  
 \$ 499.09 Service Charges

\$ 2.19 City Billings  
 (Test Card)

## Staff Summary



7/10/2017

Agenda Item # 4.

City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

[p \(712\) 732-8000](tel:(712)732-8000)

[f \(712\) 732-4114](tel:(712)732-4114)

**REPORT TO:** Airport Commission

**FROM:** Tyler Gibbins, Staff Accountant

**SUBJECT:** **Administration Report - July 2017 Airport Commission Meeting**

**BACKGROUND:** Here is the monthly report from City Administration. The majority if not all of the items here are for your information and require no action on behalf of the Commission.

**Runway 13/31 Sub Drains/Apron Rehab**

We have received signed contracts and bonds from King Construction to move forward with the project. We will now wait for the FAA's approval to proceed with the project.

**Hangar Conduit Repairs and Runway Light Replacement**

Nepple Electric has been at the airport several hours making repairs to the conduit issues that were found during hangar inspections. While on site he was also making repairs to several runway lights. These bills will be seen on the August 2017 meeting for July financial.

**Hangar F-7**

Hangar F-7 is now available for rent. Mr. Eginton was at the airport on Friday June 23rd to clean out his hangar. Since the plane is still unable to Fly, it has yet to leave airport property. The plane is currently for sale according to Mr. Eginton's Lawyer.

**Sac City Runway Construction**

I have received a few calls from people who currently tenant at Sac City Airport about hangar space. Many are looking for a place to hangar their planes for July and August during the time of construction at Sac City Airport. One person has completed the contract and will be stationed there for July for sure. Please assist these individuals with anything and make them feel welcome.

If you have any questions or concerns, I'll be happy to address them at the meeting.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Review the Report and Ask Questions If Any

## Staff Summary



7/10/2017

Agenda Item # 5.

City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

[p \(712\) 732-8000](tel:(712)732-8000)

[f \(712\) 732-4114](tel:(712)732-4114)

**REPORT TO:** Airport Commission

**FROM:** Tyler Gibbins, Staff Accountant

**SUBJECT:** **Airport Manager's Monthly Report**

**BACKGROUND:** The Manager's agreement with the Storm Lake Airport Commission calls for the manager to present a monthly report to the Commission on various items for the past month. The topics that are to be included in the report are as follows:

- Pilot Activity - Report shall include a list of the tail numbers of all aircraft located on the grounds within an hour of opening and closing (excluding based aircraft)
- Airport Maintenance - Report shall identify any maintenance issues arising or discovered during the reporting period
- Student Pilots - Report on the number of student pilots currently enrolled in lessons and their training status
- Critical Systems - Report on the critical systems at the airport including but not limited to the AWOS system, runway lighting, and other navigational aids.
- Courtesy Car - Report on the number of uses and miles driven
- Marketing Efforts - Report on any efforts made by the Manager to promote the Airport
- Overnight Rentals - Identify the number of overnight rentals that took place
- NOTAMS - Report on the number and reason for any NOTAMS issued during the reporting period
- Weekly Grounds Inspection - Provide copies of the weekly ground inspection sheets showing any issues or concerns

**FISCAL IMPACT:** No fiscal impact to the filing of the report. The report may identify

items and issues that will require expenditures to resolve.

**RECOMMENDATION:** Review the Attached Report Prepared By the Manager, Bart's Flying Service

**ATTACHMENTS:**

Description	Type
 Manager's Report- June 2017	Backup Material

Bart's Flying Service  
Manager's Report  
June 2017

6/02 Picked up new vacuume cleaner at WallMart  
\$219.00

6/06 Vacuumed carpets.

6/13 Swept floors and emptied trash. Had a request from advertising firm from Des Moines to fly a drone over BVU, I passed thet on to city hall.

6/14 Met with TSA inspector for a review of my flight school records.

6/19 Ordered a tanker load of jet A fuel.

6/20 Swept floors and emptied trash. Nepple Electric started installing conduit on hangers.

6/21 Nepple Electric finished installation of conduit on hangars. Received 7446 gallons of jet A fuel, performed API test on fuel tested satisfactory.  
Cleaned shop.

6/23 Drove runways and checked runway lights.  
Called Nepple Electric to come and repair runway lights.

6/28 Nepple Electric stated working on runway lights.

6/29 Vacuumed carpets.

6/30 Filed end of month fuel inventory report, and managers report to the city.

Courtesy car usage, 5, and 102 miles