

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS
JULY 3, 2017
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. Hear the Public
2. Consent Agenda
 - A. **Resolution No. 1-R-2017-2018 Approving Consent Agenda**
 - B. **Buy Local Information**
 - C. **Resolution No. 01-R-2017-2018 Authorizing Requests Associated with the 2017 Storm Lake High School Beach Party**
 - D. **Motion Authorizing Street Closure and No Parking Zone Variance for Buena Vista University**
3. **Resolution No. 2-R-2017-2018 Approving the Smith Concrete Competitive Quote for the 2017 Water Plant Road Project**
4. **Motion Approving Agreements With Storm Lake Cab & RIDES For Transit Services**
5. **Motion Setting Public Hearing On A Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map**
6. **Motion to Approve Contract for FY 2017 Audit Services with Winther Stave & Co. LLP**
7. **Resolution No. 3-R-2017-2018 Supporting Application for Workforce Housing Tax Incentive Program**
8. **Resolution No. 4-R-2017-2018 Supporting Workforce Housing Tax Incentive Program**
9. **Resolution No. 5-R-2017-2018 Scheduling Public Hearing on Proposed Vacation of Segment of Russell Street Right-Of-Way**
10. **Motion Approving Professional Services Agreement With Bolton & Menk for 3rd Addition Phase 3 Improvements, 13th Street Extension**
11. **Resolution No. 6-R-2017-2018 Approving the Certificate of Substantial Completion and Change Order No. 5 to The 2016 Erie Street CDBG Stormwater Project**
12. **Resolution No. 7-R-2017-2018 North Central Stormwater Phase 2 Change Order 1**
13. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

7/3/2017

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
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REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Resolution No. 1-R-2017-2018 Approving Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe bills for approval
- Approve the June 19, 2017 City Council Minutes.
- Approve Liquor License Renewal for Midtown, Hy-Vee, and El Mexicano
- Approve Cigarette Renewal for Murphy USA #6923 approved by Iowa Dept of Rev. to be signed starting July 1st, 2017
- Approve 2016-2017 Fiscal Year Transfers of Funds
- Approve Re-appointment of Mike Ingram to the Civil Service Commission, David Walker and Matt Ricklefs to the Planning and Zoning Commission, Bob Bennett to the Board of Adjustment, and Matt Pearson to the Band of Trustees, Paola Michel, Rebecca A Stille and Allen Taphorn to the Mayor's Advisory Committee Parks, Trees and Urban Forest, and Bob Ansorge and Maxine Lampe to the Airport Commission.
-
- Approve Street Closure and No Parking Zone Variance for Buena Vista University (see staff summary)
- Approve 2017 Storm Lake High School Beach Party Events (see staff summary)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$585,077.54
- King's Pointe and Golf Course Bills \$172,801.19

The City will receive the following revenues:

- Liquor license renewal - \$700.00

RECOMMENDATION: Adopt Resolution No. 1-R-2017-2018 Approving Consent

Agenda

ATTACHMENTS:

Description	Type
▣ Resolution No.01-R-2017-2018	Resolution
▣ Minutes - June 19, 2017	Minutes
▣ List of Bills	List of Bills
▣ List of Bills - King's Pointe and Golf Course	List of Bills
▣ Liquor License Report - Midtown	Backup Material
▣ Liquor Licence Report - El Mexicano	Backup Material
▣ 2016-2017 - Transfers	Backup Material

RESOLUTION NO. 01-R-2017-2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve the Consent Agenda which includes a list of bills, list of King's Pointe and Sunrise Pointe Golf Course bills and to prorate to the appropriate funds.

To further approve the minutes as presented to the Council for the regular City Council meeting June 19, 2017 Council meeting.

To further approve a liquor license renewals for Midtown, Hy-Vee, and El Mexicano.

To further approve cigarette renewal for Murphy USA #6923 approved by Iowa Department of Revenue to be signed starting July 1st, 2017

To further approve approve 2016-2017 Fiscal Year Transfers of Funds

Section 1. Whereas, there is a need to transfer resources between funds to provide for capital projects, debt service, and fund future reserves according to the certified budget for fiscal year 2016-2017 as follows:

- (1) General Fund Operations
From Emergency Levy Fund to General Fund \$87,099.04
- (2) Police & Fire Pension
From Special Levy Fund to Police/Fire Pension Fund \$270,165.58
- (3) Fire Truck Debt Payment- Township Share
From General Fund to Debt Service Fund \$17,709.75
- (4) Golf Course Operations (Current)
From Commodities Fund to Operations Fund \$78,672.56
- (5) Golf Course Operations (Projected)
From Commodities Fund to Operations Fund \$26,000
- (6) Cottage Reserve
From Cottage Fund to Cottage Reserve Fund \$18,729.44
- (7) Law Enforcement Fund
From Seizure Fund to Law Enforcement Fund \$1,000
- (8) Outdoor Water Park Cash Shortfall
From Local Option Sales Tax Fund to Outdoor Water Park Fund \$63,883.93
- (9) Outdoor Water Park Cash Flow
From Outdoor Water Park Fund to King's Pointe Operations \$41,883.93
- (10) GIS Software Update
From Capital Project Fund to GIS Software Fund \$14,050
- (11) Wellness Program
From Health Benefit Trust Fund to Wellness Program Fund \$50,323.91
- (12) Outdoor Water Park Concrete Repairs
From Capital Project Fund to Outdoor Water Park Fund \$5,848.54

(13) Outdoor Water Park Concrete Repairs

From Local Option Sales Tax Fund to Outdoor Water Park Fund \$8,000

(14) Flexible Benefit Trust

From Health Benefit Trust Fund to Flexible Benefit Fund \$15,620.14

To further approve Re-appointment of Mike Ingram to the Civil Service Commission, David Walker and Matt Ricklefs to the Planning and Zoning Commission, Bob Bennett to the Board of Adjustment, and Matt Pearson to the Band of Trustees, Paola Michel, Rebecca A Stille and Allen Taphorn to the Mayor's Advisory Committee Parks, Trees and Urban Forest, and Bob Ansorge and Maxine Lampe to the Airport Commission.

To further approve the request from Buena Vista University no parking zone variances on the east side of Grand Avenue from J. Leslie Rollins Stadium north to Iowa Street, on the north side of West 4th from Grand to Early, and on the south side of West 4th Street from Grand to College for the 2017-2018 BVU academic year for the following dates: August 10-11, 13, 18-25, 26-27, October 20 and 24, November 22 and 26, December 11-14, January 3, 24-25 and 28, March 16, 25 and 29, April 2, and May 21-24 and 26-27. Street closures on Grand Avenue from J. Leslie Rollins Stadium to Iowa Street and W. 4th Street from College to Early on the following dates: August 25th, from 7am until 5pm.

To further approve the 2017 Storm Lake High School Beach Party events scheduled for Thursday, August 31, 2017 from 3:00pm until 9:00pm in the 600 block of Lake Avenue.

Request include the closure of the 600 block of Lake Avenue on the event date from 3:00pm until 9:00pm to create the venue, a Noise Variance for the event venue from 3:00pm until 9:00pm, and permission for food sales, vending and games in the venue

PASSED AND APPROVED this 3rd day of July, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,
JUNE 19, 2017 5:00 P.M.**

Present: Mayor Jon Kruse, Council Members Dan Anderson, Bruce Engelmann, Mike Porsch and Tyson Rice. Absent: None. Staff present: City Manager Keri Navratil, City Attorney Phil Havens, Public Safety Director Mark Prosser, Building Official Scott Olesen, Finance Director Brian Oakleaf, Public Works Director Jason Etnyre, Library Director Elizabeth Huff, Water Plant Superintendent Mike Davis, and City Clerk Mayra Martinez

Mayor Kruse called the meeting to order at 5:00pm.

Hear the Public – None

Consent Agenda – Moved by Council Member Porsch to adopt Resolution No. 119-R-2016-2017 approving the consent agenda which includes list of bills, minutes from the June 5th, 2017 and June 7th, 2017 council meeting, five day liquor license effective June 30, 2017 for Wat Lao Simong Khoun known as Storm Lake Buddhist Temple at 6018 Rothmoor Road, liquor license renewal for Pizza Hut, Hy-Vee and Kristi's Kandies & Herilooms, cigarette permits for One Stop Shop, Hy-Vee, Food Store, Fareway Store, Dyno' #33, Casey's Milwaukee and Flindt, Midtown, Brewsters, Dollar General Store #1047, Walgreens, Al Liquor's, Sichan Inc. Asian, Food Market, and Wal-Mart (contingent on payment), requests from the Hy-Noon Kiwanis Club for the 2017 Kiwanis Triathlon for Saturday, August 19, 2017 at 8:00 am. Requests include closure of the West Awaysis Park parking lot from 4:00 am until 12:00 pm, appropriate event /route permits to be issued and support from the Parks and Police Departments, noise variance from 7:00 am until 12:00 pm for outdoor amplified announcements and entertainment. Also , approve requests for the 2017 Kiwanis Car Show & Santa's Castle Events for Sunday, September 3, 2017. Requests include use of Chautauqua Park and the shelter all day, permission to park cars on the west side of Chautauqua Park, noise variance from 8:00 am until 5:00 pm for outdoor entertainment and engine performance, permission to fence off the west side of the venue for the car show and permission to use city owned fencing, permission for food, craft and merchandise sales within the venue, permission to close Chautauqua Park Road from the Park's Department building west to Lakeshore Drive from 8:00 am until 5:00 pm, permission for craft sales, food/beverage sales, and other attractions. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

RESOLUTION NO. 119-R-2016-2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve the Consent Agenda which includes the list of bills, list of King's Pointe and Sunrise Pointe Golf Course bills and to prorate to the appropriate funds.

To further approve the minutes as presented to the Council for the regular City Council meeting June 5, 2017 and special City Council Meeting June 7, 2017.

To further approve five day liquor license effective June 30, 2017 Wat Lao Simong Khoun.

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To further approve the cigarette permits for One Stop Shop, Hy-Vee Food Store, Fareway Store, Dyno's, Casey's - Milwaukee and Flindt, Midtown, Brewsters, Dollar General Store #1047, Walgreens, Al Liquor's, Sichah Inc. Asian Food Market, and Wal-Mart (contingent on payment).

To further approve the requests from the Hy-Noon Kiwanis Club for the 2017 Kiwanis Triathlon scheduled for Saturday, August 19, 2017 at 8:00 am. Requests include closure of the West Awaysis Park parking lot from 4:00am until 12:00pm, appropriate event / route permits to be issued and support from the Parks and Police Departments, noise variance from 7:00am until 12:00pm for outdoor amplified anoucements and entertainment.

To further approve the requests for the 2017 Kiwanis Car Show & Santa's Castle Events scheduled for Sunday, September 3, 2017. Requests include use of Chautauqua Park and the shelter all day, permission to park cars on the west side of Chautauqua Park, noise variance from 8:00am until 5:00pm for outdoor entertainment and engine performance, permission to fence off the west side of the venue for the car show and permission to use city owned fencing, permission for food, craft and merchandise sales within the venue, permission to close Chautauqua Park Road from the Park's Department building west to Lakeshore Drive from 8:00am until 5:00pm, permission for craft sales, food/beverage sales, and other attractions.

PASSED AND APPROVED this 19th day of June 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Storm Lake United Quarterly Update – Gary Lalone and Kristi Davis presented to the Council a quarterly update on Storm Lake United's activities, marketing, and recruitment.

Zoning Map – Moved by Council Member Anderson to waive the 2nd reading of Ordinance 10-O-2016-2017 for the proposed zoning change to the Storm Lake Zoning Ordinance Official Zoning Map to the property located at Lot 8, Block 2, Storm Lake Corporation, Russell's Addition, Tri. PT. of I.C.R.R. Lying South of Lot 8 (401 Superior Street) and Lots 9,10, and 11, Block 3, Storm Lake Corporation, Oates & Skewis 1st Addition (402 and 404 Russell Street). Changing the zone of these properties from the R-3 Medium Density Residential District to the GI, General Industrial Zoning District. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

Moved by Council Member Engelmann to pass on 3rd reading Ordinance No. 10-O-2016-2017 for the Proposed Zoning change to the Storm Lake Zoning Ordinance Official Zoning Map to the property located at Lot 8, Block 2, Storm Lake Corporation, Russell's Addition, Tri. PT. of I.C.R.R. Lying South of Lot 8 (401 Superior Street) and Lots 9,10, and 11, Block 3, Storm Lake

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Corporation, Oates & Skewis 1st Addition (402 and 404 Russell Street). Changing the zone of these properties from the R-3 Medium Density Residential District to the GI, General Industrial Zoning District. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

ORDINANCE NO. 10-O-2016-2017

ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF STORM LAKE, IOWA BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL ESTATE

WHEREAS, after due notice of intended action as provided by law, the City Council of the City of Storm Lake, Iowa, has determined that the zoning ordinance of this City should be amended as set forth below; and

WHEREAS, said action has been recommended by the Planning and Zoning Commission of the City of Storm Lake, Iowa;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, that, pursuant to Article IV, Section 406 of the Zoning Ordinance of the City of Storm Lake, Iowa, the official zoning map, as referred to therein, is hereby amended as follows:

The real estate parcel identified for taxation purposes as Parcel Number 1403281008, legally described as:

Lot Eight (8), Block Two (2), in Russell's Addition to the City of Storm Lake, Iowa;

A part of the Southeast Quarter (SE 1/4) of the Northeast Quarter (NE 1/4) of Section 3, Township 90 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, and located within the city limits of Storm Lake, Iowa, and being more fully described as follows: Beginning at the Southwest (SW) corner of Block 2 of Russell's Addition to Storm Lake, Iowa; thence South 68°33' East, along the South line of Block 2 of Russell's Addition, 171.70 feet to the Southeast (SE) corner of said Block 2; thence West, 159.81 feet to a point on the East line of Superior Street; thence North along the East line of Superior Street, 62.77 feet to the point of beginning. The East line of Superior Street is assumed to bear due North and South in the above description;

and the real estate parcel identified for taxation purposes as Parcel Number 1403281020, legally described as:

Lots Nine (9), Ten (10), and Eleven (11), Block Three (3), of Oates and Skewis' First Addition to the City of Storm Lake, Iowa

are hereby rezoned from a classification of R-3 (Medium Density Residential) to GI (General Industrial).

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This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

2014 Housing Rehabilitation Grant – Moved by Council Member Porsch to adopt Resolution No. 120-R-2016-2017 to approve subordination of Forgivable Loan to Project # 2014-7 under the 2014 Storm Lake Housing Rehabilitation Program in favor of the mortgage and indebtedness issued in favor of Metabank. Seconded by Council Member Engelmann. Vote: All ayes. Motion carried.

RESOLUTION NO. 120-R-2016-2017

WHEREAS, the City Council for the City of Storm Lake has been presented with a request from Chanthavong and Phimmasone Philavanh for subordination of a certain Mortgage and Forgivable Loan Promissory Note executed pursuant to the Storm Lake Housing Rehabilitation Program; and,

WHEREAS, the City Council has reviewed the request and considered the status of the loan and reasons presented to the Council by Chanthavong and Phimmasone Philavanh, and has determined that subordination of the mortgage in favor of the City will be of assistance for Chanthavong and Phimmasone Philavanh to refinance their loan obligation, and should be approved.

IT IS HEREBY RESOLVED that the Mortgage and Forgivable Loan Promissory Note dated November 15, 2016 and recorded in the office of the Buena Vista County Recorder is hereby approved to be subject to a Subordination Agreement in favor of the mortgage and indebtedness issued in favor of MetaBank.

IT IS HEREBY RESOLVED that the Mayor is authorized to execute the Subordination Agreement consistent with this Resolution.

Passed this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Fire Truck Bond - Moved by Council Member Porsch to approve engagement agreement and disclosures with Piper Jaffray & Co in preparation for future Fire Truck Bond issuance. Seconded by Council Member Anderson. Vote: All ayes. Motion carried.

Abner Bell Wetland Project - Moved by Council Member Engelmann to adopt Resolution No. 121-R-2016-2017 approving change order #1 with an additional of \$8,513.80 to the contract with Healy Excavating for the Abner Bell Wetland Project. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

RESOLUTION NO. 121-R-2016-2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 1 to the contract with Healy Excavating of Lake View for the Abner Bell Created Wetland Project, an increase of \$8,513.80 to the contract for the following:

1. Removal of 36-feet of 10" diameter watermain \$288.00
2. Furnish & Install 55.71 tons of 2" clean rock for water treatment plant road \$1,543.17
3. Furnish & Install 55.51 tons of 1" clean rock for water treatment plant road \$1,537.63
4. Removal and Burial (at dredge disposal site) of 972 cubic yards of concrete and lime \$3,645.00
5. Installation of four wildlife trees (habitat logs and snag) \$750.00
6. Furnish & Install two storage tubes w/locking lids for control structure stop logs \$750.00

Total cost of Change Order #1 is an increase of \$8,513.80 to the contract. Total contract cost after change order #1 is \$214,609.80.

PASSED AND APPROVED this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Moved by Council Member Anderson to adopt Resolution No. 122-R-2016-2017 approving change order #2 a deduction of \$8,643.81 and to approve the Certificate of Substantial

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Completion for the Abner Bell Wetland Project. Final contract cost \$205,965.99. Seconded by Council Member Rice. Vote: All ayes. Motion carried.

RESOLUTION NO. 122-R-2016-2017

RESOLUTION APPROVING CHANGE ORDER NO. TWO AND SUBTANTIAL COMPLETION OF THE ABNER BELL PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. To approve Change Order No. 2 to the contract with Healy Excavating of Lake View for the Abner Bell Created Wetland Project, a deduct of \$8,643.81 to the contract quantities to correspond to actual quantities installed.

Total cost of Change Order #2 is a deduction of \$8,643.81 to the contract. Total contract cost after change order #2 is \$205,965.99.

Section 2. To approve the Certificate of Substantial Completion for the Abner Bell Created Wetland Project with a substantial completion date of May 16, 2017.

PASSED AND APPROVED this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

North Central Stormwater Project, Phase 2 - Moved by Council Member Anderson to approve re-design change order to change the paving material from permeable paver to traditional concrete pavings surface with rain garden on the east and northeast side of intersection of 10th and Russell for the North Central Stormwater Project, Phase 2. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

2017 Airport Improvement Project - Moved by Council Member Porsch to adopt Resolution No. 123-R-2016-2017 accepting base bid and awarding contract to King Construction of Wall Lake, IA for 2017 Airport Improvement Project contingent upon FAA concurrence award. Seconded by Council Member Engelmann. Vote: All ayes. Motion carried

RESOLUTION NO. 123-R-2016-2017

RESOLUTION ACCEPTING AND AWARDING BID FOR THE CITY OF STORM LAKE 2017 AIRPORT IMPROVEMENTS PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the City of Storm Lake 2017 Airport Improvement, described in the plans and specifications heretofore adopted by this Council on May 1, 2017 be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: King Construction, Wall Lake, Iowa
Portion of bid: Base Bid Amount

Section 2. That the construction contract, bond executed and insurance coverage for the construction of the 2017 Airprt Improvement, as described in detail in the plans and specifications heretofore approved, and can be signed contingent upon FAA concurrence of award by the Mayor and Clerk on behalf of the City be and the same hereby approved as follows:

Contractor: King Contruction, Wall Lake, Iowa
Date of Contract: June 19, 2017

PASSED AND APPROVED this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A Martinez, City Clerk

Moved by Council Member Porsch to adopt Resolution No. 124-R-2016-2017 approving FAA Grant application submission. Seconded by Council Member Anderson. Vote: All ayes. Motion carried.

RESOLUTION NO. 124-R-2016-2017

RESOLUTION AUTHORIZING THE SUBMISSION OF APPLICATION FOR FEDERAL ASSISTANCE FOR THE AIRPORT IMPROVEMENT PROGRAM AND CERTIFICATION OF REQUIREMENTS

Whereas, The City of Storm Lake wishes to submit an Application for Federal Assistance to the Federal Aviation Administration for improvements at the Storm Lake Municipal Airport as described:

- 2017 Airport Improvement Project

Whereas, the Federal Aviation Administration requires a resolution confirming the application requirements, commitments and criteria have been completed; and

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Whereas, the Application for Federal Assistance has been prepared describing the proposed improvements.

Now, therefore, be it resolved that the City of Storm Lake recommends the submittal of the attached Application for Federal Assistance for the Storm Lake Municipal Airport and certifies that the local fund is available for the project if a grant is awarded.

PASSED AND APPROVED on this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Model Community Program – Moved by Council Member Engelmann to adopt Resolution No. 125-R-2016-2017 approving Model Community Program agreement from August 1, 2017 to July 31, 2018 with the Iowa Economic Development Authority. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

RESOLUTION NO. 125-R-2016-2017

RESOLUTION APPROVING MODEL COMMUNITY PROGRAM AGREEMENT WITH IOWA ECONOMIC DEVELOPMENT AUTHORITY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

WHEREAS, the Iowa Economic Development Authority (IEDA) has nominated the City of Storm Lake to serve as a statewide Model Community for stormwater management best practices

NOW THEREFORE, in consideration of the foregoing and mutual covenants and agreements contained herein, the parties have agreed to do as follows:

SECTION 1: The City agrees to:

1. Serve as a host site for a IEDA Downtown Forum in June 2018 to promote community best practices. This will include providing a meeting location to host a public meeting, providing knowledgeable community tour guides, and promoting the event locally.
2. Provide local information for a Model Community case study in the community's area of expertise including project information, statistics, and high-quality photos.
3. Present at the Iowa Downtown Conference in 2018 (location TBD).
4. Provide a minimum of two local contacts (city, chamber, Main Street, or local economic development professional) who agree to serve as a local point of contact and are knowledgeable about the community's model stormwater management efforts.
5. Enter into a memorandum of agreement with IWA.

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6. Provide visits and tours to interested communities and community representatives as scheduling will allow.
7. Track contacts (i.e. phone calls, emails, etc.), visits and tours from other communities interested in Model practices and share these with IEDA.

WHEREAS, the IEDA agrees to:

1. Enter into a Memorandum of Agreement with the Model Community.
2. Deliver/Coordinate a Technical Assistance Visit focused on the downtown district on an issue desired by the Model Community. Maximum value of the technical assistance shall not exceed \$6500.
3. Provide up to two complimentary registrations to the Iowa Downtown Conference and/or the SMART Conference.
4. Provide a scholarship for registration to attend the 2018 National Main Streets Conference to be held in Kansas City, MO on March 26-28, 2018.
5. Organize and promote the community as a host site for one of the 2018 Downtown Forums planned for June 2018.
6. Develop a Model Community Marketing piece to be used by IEDA and the Model Community.
7. Promote the Model Community in the 2018 Iowa Travel guide.
8. Promote the Model Communities best practices to others across the State of Iowa.
9. Highlight the Model Community in an Iowa Downtown Resource Center newsletter article to further promote the community and their best practices in community development.

IT IS HEREBY RESOLVED that the Mayor is authorized to execute the memorandum of agreement that will run from August 1, 2017-July 31, 2018.

PASSED AND APPROVED this 19th day of June, 2017

Jon F. Kruse, Mayor

Attest:

Mayra A. Martinez, City Clerk

1st and Mae Street Sewer Lining Project – Mayor Kruse opened the public hearing on the proposed plans, specifications, form of contract and estimate of cost for the 1st and Mae Street Sewer Lining Project stating this was the time and place for any comments.

Hearing no comments the Mayor then closed the public hearing.

Moved by Council Member Anderson to adopt Resolution No. 126-R-2016-2017 approving proposed plans, specifications, form of contract and estimate of cost for 1st and Mae Street Sewer Lining Project. Seconded by Council Member Rice. Vote: All ayes. Motion carried.

RESOLUTION NO. 126-R-2016-2017

**RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF
CONTRACT AND ESTIMATE OF COST FOR THE CITY OF STORM LAKE
1ST AND MAE STREET SEWER LINING PROJECT**

WHEREAS, the plans, specifications, form of contract and estimate of cost were filed with the CITY for the construction of certain public improvements described in general as the 1ST and Mae Street Sewer Lining Project CDBG- National Disaster Resilience Competition Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. That the said plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 19th day of June, 2017

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Adjournment – Moved by Council Member Porsch to adjourn the meeting at 5:40 pm.
Seconded by Council Member Engelmann. Vote: All ayes. Motion carried.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/20/17 To 07/03/17
User: tyler.gibbins

UNAVAILABLE

AFLAC	PR Batch 00553.06.2017 Aflac Pretax	116.21
AFLAC	PR Batch 00553.06.2017 Aflac After tax	60.08
AFLAC	PR Batch 00554.06.2017 Aflac Pretax	385.11
AFLAC	PR Batch 00554.06.2017 Aflac After tax	71.78
ANDEMARIAM TIEBE	Refund Check	19.56
ANDEMARIAM TIEBE	Refund Check	34.11
ANDEMARIAM TIEBE	Refund Check	10.84
ANDEMARIAM TIEBE	Refund Check	1.38
ANDEMARIAM TIEBE	Refund Check	5.10
CHANG YEE	Refund Check	94.90
CHEN XUAN	Refund Check	98.87
City of Storm Lake	PR Batch 00554.06.2017 Dental employee/child	6.00
City of Storm Lake	PR Batch 00554.06.2017 Dental insurance employee c	26.00
City of Storm Lake	PR Batch 00554.06.2017 Dental employee/spouse	10.65
City of Storm Lake	PR Batch 00554.06.2017 Dental insurance family	72.16
City of Storm Lake	PR Batch 00554.06.2017 125 Flexible Benefits	641.32
City of Storm Lake	PR Batch 00554.06.2017 Flex- Child Care	96.15
City of Storm Lake	PR Batch 00554.06.2017 Health Insurance Family	1,598.74
City of Storm Lake	PR Batch 00554.06.2017 Health Insurance Single	542.52
City of Storm Lake	PR Batch 00553.06.2017 Dental insurance employee c	1.13
City of Storm Lake	PR Batch 00553.06.2017 Dental employee/spouse	16.17
City of Storm Lake	PR Batch 00553.06.2017 Dental insurance family	24.45
City of Storm Lake	PR Batch 00553.06.2017 125 Flexible Benefits	258.34
City of Storm Lake	PR Batch 00553.06.2017 Flex- Child Care	20.83
City of Storm Lake	PR Batch 00553.06.2017 Health Insurance Family	799.20
City of Storm Lake	PR Batch 00553.06.2017 Health Insurance Single	26.71
Collection Services Center	PR Batch 00553.06.2017 Child Support Payments to I	406.00
Collection Services Center	PR Batch 00554.06.2017 Child Support Payments to I	222.00
Conseco Health Insurance Co	PR Batch 00554.06.2017 Cancer Pre Tax Insurance	20.59
DEL ANGEL CORRINA	Refund Check	45.93
EFTPS	PR Batch 00554.06.2017 Federal Income Tax	9,763.35
EFTPS	PR Batch 00554.06.2017 FICA Employee Portion	3,960.99
EFTPS	PR Batch 00554.06.2017 FICA Employer Portion	3,960.99
EFTPS	PR Batch 00554.06.2017 Medicare Employee Portion	1,428.03
EFTPS	PR Batch 00554.06.2017 Medicare Employer Portion	1,428.03
EFTPS	PR Batch 00553.06.2017 Federal Income Tax	4,703.92
EFTPS	PR Batch 00553.06.2017 FICA Employee Portion	1,790.16
EFTPS	PR Batch 00553.06.2017 FICA Employer Portion	1,790.16
EFTPS	PR Batch 00553.06.2017 Medicare Employee Portion	556.10
EFTPS	PR Batch 00553.06.2017 Medicare Employer Portion	556.10
ESPINOZA LOPEZ ANNETTE DALIA	Refund Check	8.76
FANG BILLY	Refund Check	12.25
FANG BILLY	Refund Check	18.94
FANG BILLY	Refund Check	5.12
FANG BILLY	Refund Check	0.86
FANG BILLY	Refund Check	2.41
GALICIA FLORES RAFAEL	Refund Check	19.89
GALICIA FLORES RAFAEL	Refund Check	28.80
GALICIA FLORES RAFAEL	Refund Check	5.71
GALICIA FLORES RAFAEL	Refund Check	1.40
GALICIA FLORES RAFAEL	Refund Check	2.69
GATWECH NYACAMP	Refund Check	17.82
GATWECH NYACAMP	Refund Check	28.45
GATWECH NYACAMP	Refund Check	7.77
GATWECH NYACAMP	Refund Check	1.25
GATWECH NYACAMP	Refund Check	3.66
HELMKAMP ELLE	Refund Check	42.17

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HELMKAMP ELLE	Refund Check	72.83
HELMKAMP ELLE	Refund Check	28.60
HELMKAMP ELLE	Refund Check	2.94
HELMKAMP ELLE	Refund Check	13.46
HUATO GABRIELA	Refund Check	16.35
HUATO GABRIELA	Refund Check	25.77
HUATO GABRIELA	Refund Check	6.97
HUATO GABRIELA	Refund Check	1.15
HUATO GABRIELA	Refund Check	3.28
ICMA Retirement Trust 457	PR Batch 00554.06.2017 ICMA	1,275.00
ICMA Retirement Trust 457	PR Batch 00553.06.2017 ICMA	705.00
ICMA Retirement Trust 457	PR Batch 00553.06.2017 ICMA City Paid	401.85
ICMA Retirement Trust 457	PR Batch 00553.06.2017 ICMA City paid for Police	451.85
Iowa Public Employees	PR Batch 00553.06.2017 IPERS	1,473.66
Iowa Public Employees	PR Batch 00553.06.2017 IPERS City Share	2,211.71
Iowa Public Employees	PR Batch 00554.06.2017 IPERS	3,402.86
Iowa Public Employees	PR Batch 00554.06.2017 IPERS City Share	5,106.93
ITT Hartford AMS RPVA	PR Batch 00554.06.2017 457 Hartford	175.00
ITT Hartford AMS RPVA	PR Batch 00553.06.2017 457 Hartford	325.00
LORENZO LETICIA	Refund Check	3.93
LORENZO LETICIA	Refund Check	6.91
LORENZO LETICIA	Refund Check	2.66
LORENZO LETICIA	Refund Check	0.28
LORENZO LETICIA	Refund Check	1.25
MAUNG AYE	Refund Check	98.52
Muni Fire/Police Retire	PR Batch 00554.06.2017 Muni Police/Fire Pension	2,954.01
Muni Fire/Police Retire	PR Batch 00554.06.2017 Muni Police/Fire Pension Ci	8,145.55
Muni Fire/Police Retire	PR Batch 00553.06.2017 Muni Police/Fire Pension	570.68
Muni Fire/Police Retire	PR Batch 00553.06.2017 Muni Police/Fire Pension Ci	1,573.61
Teamsters Local Union 554	PR Batch 00554.06.2017 Union Dues	273.50
Treasurer State Of Iowa	PR Batch 00554.06.2017 State Income Tax	3,642.98
Treasurer State Of Iowa	PR Batch 00553.06.2017 State Income Tax	1,747.82
VAZQUEZ ALMAGUER RAUL	Refund Check	42.85

UNAVAILABLE

Department Total = 70,643.37

Police Department

Buena Vista County Sheriff's Reserve	2017 lake Fest Reserve Assistance	300.00
Cintas First Aid & Safety	First Aid Supplies	89.97
City of Storm Lake	Serviced P-1	43.23
Custodian of Petty Cash	Postage 4A	13.30
Custodian of Petty Cash	Postage 4B	13.30
Custodian of Petty Cash	Postage 4B	13.30
Edwards Storm Lake	Differential Replacement	2,101.95
Edwards Storm Lake	Light Replacement	59.29
Genesis Development	May 2017 Janitorial Services	600.00
Iowa Law Enforcement Academy	Police Testing- Platt	75.00
Iowa Law Enforcement Academy	Evaluation of Testing	995.00
Jack's Uniforms & Equipment	Uniform- Munden	1,749.93
Jack's Uniforms & Equipment	Uniform- Hayes	112.89
Jack's Uniforms & Equipment	Uniform- Munden	24.00
Mangold Environmental Testing	Shipping	15.77
Mangold Environmental Testing	Shipping	6.49
McDonald Mitch	CDL Testing Reimbursement	18.00
MidAmerican Energy Company	Electric Service Apr/May 2017	835.26
Molina Matt	Drone Pilot Course Training	99.00
Principal Life Ins Co	Insurance Premium July 2017	2,159.98
Rasmussen's	2017 Ford Taurus Police Interceptor	31,501.00

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Shield Technology Corporation	Management License FY2018	3,115.00
Sirchie Finger Print Lab	Kits	287.35
Speedwell Targets	Targets	226.68
Star Energy, LLC	Fuel May 2017	2,500.98
Wal Mart #01-1526	Office Supplies	3.95
Wal Mart #01-1526	Office Supplies	89.96
Wal Mart #01-1526	Supplies	2.98
Wal Mart #01-1526	Supplies	2.98
Wal Mart #01-1526	Supplies Returned	-2.98
Wal Mart #01-1526	Supplies	12.40
Wal Mart #01-1526	Supplies	1.97
Wal Mart #01-1526	Supplies	12.96
Wal Mart #01-1526	Oil	9.76

Police Department **Department Total =** 47,090.65

Fire Department

Central Iowa Distributing, Inc	Cleaning Supplies	155.25
Cintas First Aid & Safety	First Aid Supplies	64.75
Feld Equipment Company, Inc Ed M	Battery	42.00
Firehouse Magazine	FY2018 Subscription	24.95
Hotsy Equipment Co	Hose	21.20
Hy-Vee, Inc	Supplies	17.58
Principal Life Ins Co	Insurance Premium July 2017	184.54
Star Energy, LLC	Fuel May 2017	110.81

Fire Department **Department Total =** 621.08

Building Official

Emmons & Olivier Resources Inc	Ordinance Assistance	778.50
Hy-Vee, Inc	Supplies for SW Training	11.97
Hy-Vee, Inc	Supplies for SW Training	23.94
Hy-Vee, Inc	Supplies for SW Training	11.97
Principal Life Ins Co	Insurance Premium July 2017	140.21
Star Energy, LLC	Fuel May 2017	93.50

Building Official **Department Total =** 1,060.09

Law Enforcement

Buena Vista Co Attorney	Portion of Sale of Seized Vehicles	691.12
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Law Enforcement **Department Total =** 691.12

Crime Prevention

CovertTrack Group, Inc	Tracking Device	810.00
Hy-Vee, Inc	Supplies- Less Tax	81.16
Keenan John	Coffee with a Cop- Less Tax	104.55

Crime Prevention **Department Total =** 995.71

Roadway Maintenance

A & A Automotive	AC Compressor Replacement	869.26
Bierschbach Equipment & Supply Company, Inc	Patch & Foam	373.70
Bomgaars Supply, Inc	Safety Equipment	22.98

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Cemstone Products Company	Misc Street Repairs Concrete	540.00
Cemstone Products Company	Misc Street Repairs Concrete	540.00
Central Bank	Stencil	330.00
Central Iowa Distributing, Inc	Cleaning Supplies	219.15
Cintas First Aid & Safety	First Aid Supplies	41.60
City of Storm Lake	Battery Replacement #7	461.20
City of Storm Lake	Replaced Brakes on #9	158.29
CNH Industrial America LLC	Supplies	16.56
CNH Industrial America LLC	Carburetor	31.27
CNH Industrial America LLC	Filters & Supplies	22.41
CNH Industrial America LLC	Supplies	168.23
CNH Industrial America LLC	Chain Saw Supplies	63.96
Fastenal Company	Supplies	2.84
Fastenal Company	Supplies	45.87
Fastenal Company	Supplies	46.15
Grainger Inc W.W.	Speed Bump	441.50
MidAmerican Energy Company	Electric Service Apr/May 2017	449.75
MS Door Services Ltd	Bottem Panel Replacement	165.00
Principal Life Ins Co	Insurance Premium July 2017	446.36
Sherwin William Co	Supplies	39.66
Smith Concrete Service Inc	Pay Request #2 of 13th Street Extension Phase II	127,668.60
Smith Concrete Service Inc	Pay Request #4 of 13th Street Paving (Final)	1,800.00
Star Energy, LLC	Fuel May 2017	1,303.74
Utility Equipment Co	Riser	91.64

Roadway Maintenance

Department Total = 136,359.72

Street Lighting

MidAmerican Energy Company	Electric Service Apr/May 2017	13,608.63
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Street Lighting

Department Total = 13,608.63

Snow Removal

Principal Life Ins Co	Insurance Premium July 2017	112.87
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Snow Removal

Department Total = 112.87

Airport

Bomgaars Supply, Inc	Roundup	22.99
Culligan	Water Supplies	7.95
Deere Credit Inc	Tug Tractor Repairs	269.61
Eastern Aviation Fuels, Inc	Jet A Fuel	13,915.38
Iowa Lakes Regional Water	May 2017 Water Service	67.31
MidAmerican Energy Company	Electric Service Apr/May 2017	480.87
Nepple Electric Inc	Door & Light Repairs	1,397.95
Wal Mart #01-1526	Vacuum	219.00

Airport

Department Total = 16,381.06

Library

Baker & Taylor, Inc	Books	18.77
Baker & Taylor, Inc	Books	21.63
Baker & Taylor, Inc	Books	1,272.17
Baker & Taylor, Inc	Books	63.49
Baker & Taylor, Inc	Books	88.33

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Barnes & Noble Booksellers, Inc	Scratch Programming	191.68
Barnes & Noble Booksellers, Inc	Books	45.59
Barnes & Noble Booksellers, Inc	Books Returned	-24.78
Brodart Co	Books	79.28
Brodart Co	Books	20.20
Brodart Co	Books	174.09
Brodart Co	Books	216.26
Brodart Co	Books	57.80
Brodart Co	Books	99.78
Central Iowa Distributing, Inc	Cleaning Supplies	37.80
Custodian of Petty Cash Kim Mehlenbacher	May 2017 Postage	184.47
Ebsco Industries Inc	Novelist Plus Subscription	1,210.00
Farm & Home Publishers	FHP Books	57.30
Freese Ruth	May 2017 Homebound Deliveries	12.84
Garia-Almeida Martha Alejandra	5/11/2017 Translation Services	60.00
Houchen Bindery Ltd	Book Bindings	60.00
Hy-Vee, Inc	IPTV Supplies	133.91
Hy-Vee, Inc	Supplies	18.46
Ingram Library Services, Inc	Books	20.11
Ingram Library Services, Inc	Books	18.46
Ingram Library Services, Inc	Books	20.06
Ingram Library Services, Inc	Books	37.41
Ingram Library Services, Inc	Books	15.46
Ingram Library Services, Inc	Books	21.19
Ingram Library Services, Inc	Books	20.07
Ingram Library Services, Inc	Books	20.70
Ingram Library Services, Inc	Books	10.72
Ingram Library Services, Inc	Books	22.37
Ingram Library Services, Inc	Books	10.94
Ingram Library Services, Inc	Books	19.47
Ingram Library Services, Inc	Books	18.48
Ingram Library Services, Inc	Books	19.17
Ingram Library Services, Inc	Books	13.66
Iowa Office Supply Inc	Paper	36.90
JNB Acquisition Corporation	Copier Maintenance Agreement	21.60
MidAmerican Energy Company	Electric Service Apr/May 2017	638.19
Midwest Tape LLC	DVDs	193.92
Midwest Tape LLC	DVDs	65.98
Midwest Tape LLC	DVDs Retuned	-39.99
Midwest Tape LLC	DVDs	39.99
Midwest Tape LLC	DVDs	81.97
Principal Life Ins Co	Insurance Premium July 2017	197.75
Recorded Books LLC	CD	72.00
Recorded Books LLC	CDs	40.00
Recorded Books LLC	CDs	15.37
Samuel French Inc	Books	340.94
UW-Madison Continuing Studies Registrations	Program Fee- Coding Together- Huff	112.50

Library **Department Total =** 6,204.46

Agencies

Witter Gallery Inc 1st Qtr FY2018 Agreement 2,000.00

Agencies **Department Total =** 2,000.00

Parks Department

A & A Automotive Fuel Pump 703.84

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Bomgaars Supply, Inc	Supplies	32.57
Bomgaars Supply, Inc	Sprayer	9.99
Bomgaars Supply, Inc	Lights	6.98
Bomgaars Supply, Inc	Pump	119.99
Bomgaars Supply, Inc	Sprayer Supplies	29.47
Box Elder Valley, Inc	Landscaping Structures	58.64
Cemstone Products Company	King's Pointe Concrete Repairs	330.00
Central Bank	Domain Name Renewal	30.34
Central Iowa Distributing, Inc	Cleaning Supplies	562.20
CNH Industrial America LLC	Fuel Pump, Filters, & Spark Plugs	59.06
Crescent Electric Supply Co	Floodlight	43.79
Emmons & Olivier Resources Inc	Storm Sewer Design Services through 5/31/2017	1,546.75
Fastenal Company	Cable Ties	25.64
Fastenal Company	Cable Ties	71.05
Fastenal Company	Safety Vests	29.98
Iowa Prison Industries	Dock Signs	455.40
Koenig Jeff	Pot Rental & Maintenance	210.00
MidAmerican Energy Company	Electric Service Apr/May 2017	435.98
Petersen Manufacturing	Plaque	50.38
Plumbing & Heating Wholesale, Inc	Supplies	8.80
Plumbing & Heating Wholesale, Inc	Supplies	56.58
Principal Life Ins Co	Insurance Premium July 2017	199.68
Rohr Manufacturing Services, Ltd	Fire Extinguisher	30.80
Star Energy, LLC	Fuel May 2017	1,467.64
Turfwerks	Field Deco	574.09

Parks Department

Department Total = 7,149.64

Golf Course

Bomgaars Supply, Inc	Mower Wheels	21.36
Bomgaars Supply, Inc	Supplies	21.00
Bomgaars Supply, Inc	Supplies	48.98
Bomgaars Supply, Inc	Supplies	4.63
Bomgaars Supply, Inc	Supplies	17.99
Bomgaars Supply, Inc	Mower Wheels	38.27
Bomgaars Supply, Inc	Supplies	59.97
Bomgaars Supply, Inc	Supplies	28.48
Bomgaars Supply, Inc	Supplies	26.57
Deere Credit Inc	Service Call to Charge Battery	115.57
Fastenal Company	Supplies	25.79
L & G Products, Inc	Herbicide	750.00
MidAmerican Energy Company	Electric Service Apr/May 2017	323.35
Principal Life Ins Co	Insurance Premium July 2017	72.69
R & R Products, Inc	Retainer, Rod, & Slide	219.92
Star Energy, LLC	Fuel May 2017	1,467.64
Storm Lake Hydraulics Co Inc	Supplies	3.33
Turfwerks	Gear Motor	743.48
Turfwerks	Supplies	704.44

Golf Course

Department Total = 4,693.46

Campgrounds

Arctic Glacier U.S.A., Inc.	Ice	146.40
Bomgaars Supply, Inc	Hammer, Pry Bars, & Supplies	154.89
Bomgaars Supply, Inc	Tools & Tool Box	113.86
Central Iowa Distributing, Inc	Cleaning Supplies	343.25
I&S Group, Inc.	Storm Sewer Engineering Services	462.10

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Keller Ken	Restroom Repairs	671.50
MidAmerican Energy Company	Electric Service Apr/May 2017	1,486.39
Principal Life Ins Co	Insurance Premium July 2017	24.23
Twin Rivers Media, LLC	Advertising for Campground	300.00
Campgrounds	Department Total =	3,702.62
UNAVAILABLE		
MidAmerican Energy Company	Electric Service Apr/May 2017	800.36
UNAVAILABLE	Department Total =	800.36
Shelter House		
MidAmerican Energy Company	Electric Service Apr/May 2017	146.37
Shelter House	Department Total =	146.37
Library Memorial		
Century Business Products,Inc	Copier Maintenance Agreement (Partial)	15.00
Library Memorial	Department Total =	15.00
TIF		
Emmons & Olivier Resources Inc	Condo Site Driveway Professional Services through 5/	2,384.25
MidAmerican Energy Company	Electric Service Apr/May 2017	10.00
TIF	Department Total =	2,394.25
Dredging		
Principal Life Ins Co	Insurance Premium July 2017	20.73
Dredging	Department Total =	20.73
Mayor, Council, Manager		
Principal Life Ins Co	Insurance Premium July 2017	49.39
Mayor, Council, Manager	Department Total =	49.39
Policy & Administration		
Principal Life Ins Co	Insurance Premium July 2017	63.76
Policy & Administration	Department Total =	63.76
City Hall Building		
Bizco, Inc	Transmitter & Receiver	371.64
Bizco, Inc	Extenders, Cables, & Parts	559.14
Bizco, Inc	Service Call	575.00
Bongaars Supply, Inc	Supplies	4.99
Genesis Development	May 2017 Janitorial Services	200.00
MidAmerican Energy Company	Electric Service Apr/May 2017	458.17
Schumacher Elevator Company	Elevator Maintenance	195.53

City Hall Building

Department Total = 2,364.47

Other Policy & Administration

Central Bank	Des Moines Register Subscription	9.99
Central Bank	IGFI Workshop Return	-21.66
Central Bank	IGFI Workshop Return	-21.66
Central Bank	Meeting Expense	47.30
Central Bank	Meeting Expense	87.56
Custodian of Petty Cash	Postage 4B	0.88
Derragon David	Pre-Employment Physical	269.74
Genesis Development	Shredding Services	11.50
Genesys Conferencing	Conference Call	31.17
Hy-Vee, Inc	Retirement Supplies	34.99
Iowa League of Cities	FY2018 Membership	1,429.34
La Juanita	Safety Bingo Supplies	45.00
NW Iowa Planning & Development Commission	FY2018 Membership	1,325.00
Pitney Bowes Inc.	Postage Meter Rental	83.33
Pizza Ranch	Meeting Expense	41.97
Wal Mart #01-1526	Supplies	15.53

Other Policy & Administration

Department Total = 3,389.98

Water Administration

Accela, Inc #774375	May 2017 Web Payments	155.00
Central Bank	IGFI Workshop Return	-21.67
Central Bank	IGFI Workshop Return	-21.67
Custodian of Petty Cash	Correct Shortage of Drawer 4B	9.45
Custodian of Petty Cash	Correct Shortage of Drawer 4A	15.24
Derragon David	Pre-Employment Physical	269.73
Genesis Development	May 2017 Janitorial Services	200.00
Iowa League of Cities	FY2018 Membership	1,429.33
NW Iowa Planning & Development Commission	FY2018 Membership	1,325.00
Pitney Bowes Inc.	Postage Meter Rental	83.33
Principal Life Ins Co	Insurance Premium July 2017	186.80
Qualified Presort Service, LLC	Drinking Water Quality Report	2,095.76

Water Administration

Department Total = 5,726.30

Water Plant

Bomgaars Supply, Inc	Blades & Gloves	45.98
Bomgaars Supply, Inc	Oil	4.49
Bomgaars Supply, Inc	Supplies	35.98
Bomgaars Supply, Inc	Saw, Battery, & Supplies	764.89
Bomgaars Supply, Inc	Supplies	10.98
Bomgaars Supply, Inc	Supplies	6.98
EWT Holdings III Corp	JWI Lime Press	2,084.72
Fastenal Company	Supplies for Slaker 2	3.30
Fastenal Company	Supplies	19.20
Fastenal Company	Supplies	11.77
Hach Chemical Company	Supplies	209.96
Hach Chemical Company		1,112.08
Hach Chemical Company	Cylinder	229.20
Hawkins, Inc	Hydro Acid	1,676.35
MidAmerican Energy Company	Electric Service Apr/May 2017	14,597.96
Mississippi Lime Company	Lime	4,596.48

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Mississippi Lime Company	Lime	4,577.28
Mississippi Lime Company	Lime	4,604.16
Mississippi Lime Company	Lime	4,440.96
NCL of Wisconsin Inc	Lab Supplies	229.05
O'Reilly Auto Parts	Heater Hose	17.70
O'Reilly Auto Parts	Hose & Silicone	32.50
PraxAir inc	Carbon Dioxide	1,063.10
Principal Life Ins Co	Insurance Premium July 2017	447.30
Star Energy, LLC	Fuel May 2017	245.83
Stewart R Shane	2017 Certification	60.00

Water Plant **Department Total =** 41,128.20

Water Distribution

Bomgaars Supply, Inc	Sump Pump	178.98
Bomgaars Supply, Inc	Dehumidifier	599.98
Cemstone Products Company	Abner Bell Habitat Tree Install	396.00
Cemstone Products Company	Concrete for Water Main Repairs	330.00
Cemstone Products Company	Concrete for Water Main Repairs	300.00
Cemstone Products Company	Concrete for Water Main Repairs	330.00
Mangold Environmental Testing	Testing	72.00
MidAmerican Energy Company	Electric Service Apr/May 2017	69.33
Murphy Tractor Equip	2nd Payment of Backhoe	90,390.00
Principal Life Ins Co	Insurance Premium July 2017	145.17
Reding Gravel & Excavating Co., Inc	Rock	516.69
Reding Gravel & Excavating Co., Inc	Rock for Main Break	398.88
Star Energy, LLC	Fuel May 2017	441.42
Underground Location Company	Locates	81.05

Water Distribution **Department Total =** 94,249.50

Water Meters

Principal Life Ins Co	Insurance Premium July 2017	54.01
Sensus Metering Systems Inc.	Annual Support FY2018	1,949.94
Star Energy, LLC	Fuel May 2017	125.11

Water Meters **Department Total =** 2,129.06

Wastewater Administration

Accela, Inc #774375	May 2017 Web Payments	155.00
Central Bank	IGFI Workshop Return	-21.67
Central Bank	IGFI Workshop Return	-21.67
Custodian of Petty Cash	Correct Shortage of Drawer 4A	15.24
Custodian of Petty Cash	Correct Shortage of Drawer 4B	9.44
Derragon David	Pre-Employment Physical	269.73
Genesis Development	May 2017 Janitorial Services	200.00
Iowa League of Cities	FY2018 Membership	1,429.33
NW Iowa Planning & Development Commission	FY2018 Membership	1,325.00
Pitney Bowes Inc.	Postage Meter Rental	83.33
Principal Life Ins Co	Insurance Premium July 2017	186.98
Qualified Presort Service, LLC	Final Bills	5.39

Wastewater Administration **Department Total =** 3,636.10

Wastewater Treatment Plant

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Bomgaars Supply, Inc	Supplies for Memorial LS	308.97
Bomgaars Supply, Inc	Supplies	40.98
Bomgaars Supply, Inc	Battery for Portable Generator	219.98
Bomgaars Supply, Inc	Supplies	25.99
Bomgaars Supply, Inc	Supplies	17.48
Bomgaars Supply, Inc	Supplies	104.53
Bomgaars Supply, Inc	Booster Cable	69.99
Central Iowa Distributing, Inc	Cleaning Supplies	753.60
Century Link	June 2017 Phone Services	157.37
CNH Industrial America LLC	Weed Eater Supplies	38.31
Foundation Analytical Laboratory Inc	Testing Services	856.00
Foundation Analytical Laboratory Inc	Testing Services	172.00
L & G Products, Inc	Herbicide	143.50
MidAmerican Energy Company	Electric Service Apr/May 2017	10,043.46
NCL of Wisconsin Inc	Lab Supplies	245.47
Northern Balance/Scale Inc	Calibration	174.00
Principal Life Ins Co	Insurance Premium July 2017	258.63
Recycle Center Harold Rowley	Recycling	50.96
Recycle Center Harold Rowley	Recycling	12.00
Recycle Center Harold Rowley	Recycling	32.24
Reinert Michael P	Access Cover to Pit at Tennis Court	775.00
Rent-All	Trailer to Remove Dead Tree	50.00
Star Energy, LLC	Fuel May 2017	285.91
Wede's Lock Service Joe	Service Call to Look at Cover Lock	45.00

Wastewater Treatment Plant	Department Total =	14,881.37
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Wastewater Collection

Bomgaars Supply, Inc	Grease Gun & Spotlight	244.98
Principal Life Ins Co	Insurance Premium July 2017	145.17
Star Energy, LLC	Fuel May 2017	227.40
Underground Location Company	Locates	81.05

Wastewater Collection	Department Total =	698.60
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Landfill

Accela, Inc #774375	May 2017 Web Payments	155.00
Custodian of Petty Cash	Correct Shortage of Drawer 4A	15.23
Custodian of Petty Cash	Correct Shortage of Drawer 4B	9.44
NW Iowa Planning & Development Commission	FY2018 Membership	1,325.00
Principal Life Ins Co	Insurance Premium July 2017	39.50
Qualified Presort Service, LLC	ACH Final Bills	1.81

Landfill	Department Total =	1,545.98
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Storm Water Administration

Accela, Inc #774375	May 2017 Web Payments	155.00
Custodian of Petty Cash	Correct Shortage of Drawer 4B	9.44
Custodian of Petty Cash	Correct Shortage of Drawer 4A	15.24
Genesis Development	May 2017 Janitorial Services	200.00
Genesis Development	May 2017 Janitorial Services	600.00
ISWEP	Storm Water Training	214.12
Principal Life Ins Co	Insurance Premium July 2017	48.33
Qualified Presort Service, LLC	Final Bills	5.39

Storm Water Administration	Department Total =	1,247.52
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City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/20/17 To 07/03/17
User: tyler.gibbins

Storm Water Collection

Bomgaars Supply, Inc	Seed	155.49
Bomgaars Supply, Inc	Supplies	43.28
Bomgaars Supply, Inc	Hose & Sprinkler	78.36
Emmons & Olivier Resources Inc	Engineering Services through 5/31/2017	7,683.82
Emmons & Olivier Resources Inc	Engineering Services through 5/31/2017	13,843.24
Emmons & Olivier Resources Inc	Engineering Services through 5/31/2017	4,424.50
Emmons & Olivier Resources Inc	Engineering Services through 5/31/2017	1,969.21
HD Supply Waterworks, Ltd.	Supplies	540.00
HD Supply Waterworks, Ltd.	Supplies	155.00
L & G Products, Inc	Mulch	444.50
L & G Products, Inc	Supplies	92.00
Meador Justin	Samplers	18,660.01
Principal Life Ins Co	Insurance Premium July 2017	38.17
Rehab Systems Inc.	Televising of Storm Sewer Lines	2,500.00

Storm Water Collection	Department Total =	50,627.58
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Street Cleaning

Municipal Pipe Tool Co., LLC	Liner	293.72
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Street Cleaning	Department Total =	293.72
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Insurance

Auxiant - Claims Account	6/26/2017 Claims	10,179.09
Auxiant - Claims Account	6/19/2017 Claims	20,865.91
Auxiant - Fixed Account	July 2017 Insurance Premium	16,174.70
Auxiant - Flex Account	6/14/2017 Flex Claims	83.41
Auxiant - Flex Account	6/21/2017 Flex Claims	102.82

Insurance	Department Total =	47,405.93
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UNAVAILABLE

Johnson Kelly	May 2017 Punches	144.00
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UNAVAILABLE	Department Total =	144.00
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Vehicle Maintenance

Bomgaars Supply, Inc	Supplies	10.97
Fastenal Company	Supplies	53.26
Reinert Michael P	Plate & Materials	676.10
Storm Lake Hydraulics Co Inc	Hyd Hose	64.56

Vehicle Maintenance	Department Total =	804.89
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Grand Total =	585,077.54
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Operating
City of Storm Lake
Check Register
From 6/17/2017 to 6/30/2017

Vendor	Description	Amount
ACCO Unlimited Corporation	Supplies	3,232.40
Alliant Energy	Utilities	69.06
American Red Cross	Services	1,589.00
Ameripride Services, Inc.	Services	1,561.42
Bomgaars Supply Inc.	Supplies	158.09
Carroll Glass Company	Supplies	282.51
Color-ize	Services	1,465.40
Convergence, LLC	Services	200.00
Crescent Electric Supply Company	Supplies	54.41
Dippin' Dots, L.L.C.	Supplies	1,123.20
ECOLAB	Supplies	1,607.82
Fire Proof Plus, Inc.	Services	434.50
Garbage Hauling Service, Inc.	Utilities	844.28
Grainger	Supplies	1,284.22
Graphic Edge	Supplies	539.70
GuestSupply	Supplies	3,148.69
Hotel Solutions, Inc.	Supplies	900.00
HyVee	Food	581.92
Industrial Chem Lab Services	Services	482.21
IOWA DOT- Advertising Management	Services	920.00
Joyce's Greenhouse	Services	4,870.40
Julius Cleaners	Services	33.00
LaRue Distributing, Inc.	Supplies	71.65
Merchant Link, LLC	Supplies	750.00
MidAmerican Energy	Utilities	21,365.09
Office Elements	Supplies	128.80
Orkin, 536-Sioux City, IA	Services	597.86
Pasquales Food Service Inc.	Food	945.00
Pepsi Beverages Company	Beverages	3,622.53
Pinnacle Communications	Services	125.00
Precision Dynamics Corporation	Services	2,037.45
Builders FirstSource Inc	Services	338.09
Steve's Window Service	Services	214.00
Storm Lake Ace Hardware	Supplies	896.08
The Icee Company	Supplies	868.20
Tony Nabhan	Reimbursement	317.09
TY Inc.	Services	45.74
US Foods, Inc.	Food	17,025.98
Water Safety Products, Inc.	Services	686.15
Western Iowa Tourism Region	Services	150.00
Zone Home Entertainment	Services	984.99
Weigand Omega Management Payroll	Payroll	96,249.19
		172,801.12

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: May 11, 2017

REFERENCE: LIQUOR LICENSE RENEWAL
MIDTOWN PRONTO
1100 E 5TH ST

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	6-29-2015 to 06-13-2016	6-13-2016 to 5-09-2017
INCIDENTS		
Accident	3	1
Business Assist	0	1
Business Security	5	8
Citizens Assist	0	2
Forgery	0	1
Hit and Run	1	0
Intoxicated Driver	1	2
Intoxicated Pedestrian	1	0
Keys Locked In Car	1	5
Law Department Assist	1	0
Noise Complaint	0	1
PR/Talk/Presentation	2	2
Reckless Driver	0	1
Station Assignment	1	2
Street Beat	1	0
Suspicious Vehicle	1	0
Theft	2	4
Vehicle Stop	17	23
Warrant Service	1	0

ARRESTS

Disorderly Conduct	0	1
Driving While Denied or Revoked	1	0
Mittimus	1	0

OWI	0	1
Public Intoxication	0	1
Theft	0	1

Recommendation: Approval of liquor license.

M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: JUNE 22, 2017

REFERENCE: LIQUOR LICENSE RENEWAL
EL MEXICANO
1509 N LAKE AVE

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

	07-12-15 to 07-11-2016	07-12-16 to 06-20-2017
INCIDENTS		
Burglar Alarm	5	8
Business Assist	1	4
Business Security	32	49
Forgery	1	0
Keys Locked In Car	1	4
Pedestrian Stop	1	0
PR/Talk/Presentation	2	4
Reckless Driver	1	0
Station Assignment	2	0
Street Beat	2	1
Suspicious Activity	0	2
Suspicious Vehicle	0	2
Traffic Stop	4	5

ARRESTS

Warrant Service	0	1
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Recommendation: Approval of liquor license.

Section 1. Whereas, there is a need to transfer resources between funds to provide for capital projects, debt service, and fund future reserves according to the certified budget for fiscal year 2016-2017 as follows:

- | | | |
|------|----------------------------------------------------------------------------------------------------|--------------|
| (1) | General Fund Operations
From Emergency Levy Fund to General Fund | \$87,099.04 |
| (2) | Police & Fire Pension
From Special Levy Fund to Police/Fire Pension Fund | \$270,165.58 |
| (3) | Fire Truck Debt Payment- Township Share
From General Fund to Debt Service Fund | \$17,709.75 |
| (4) | Golf Course Operations (Current)
From Commodities Fund to Operations Fund | \$78,672.56 |
| (5) | Golf Course Operations (Projected)
From Commodities Fund to Operations Fund | \$26,000 |
| (6) | Cottage Reserve
From Cottage Fund to Cottage Reserve Fund | \$18,729.44 |
| (7) | Law Enforcement Fund
From Seizure Fund to Law Enforcement Fund | \$1,000 |
| (8) | Outdoor Water Park Cash Shortfall
From Local Option Sales Tax Fund to Outdoor Water Park Fund | \$63,883.93 |
| (9) | Outdoor Water Park Cash Flow
From Outdoor Water Park Fund to King's Pointe Operations | \$41,883.93 |
| (10) | GIS Software Update
From Capital Project Fund to GIS Software Fund | \$14,050 |
| (11) | Wellness Program
From Health Benefit Trust Fund to Wellness Program Fund | \$50,323.91 |
| (12) | Outdoor Water Park Concrete Repairs
From Capital Project Fund to Outdoor Water Park Fund | \$5,848.54 |
| (13) | Outdoor Water Park Concrete Repairs
From Local Option Sales Tax Fund to Outdoor Water Park Fund | \$8,000 |
| (14) | Flexible Benefit Trust
From Health Benefit Trust Fund to Flexible Benefit Fund | \$15,620.14 |

NOW THEREFORE be it resolved by the City Council of the City of Storm Lake, Iowa, to approve the above transfers of funds for the 2016-2017 Fiscal Year.

Staff Summary

7/3/2017
Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

	Total	Calculated	Local	%	BV Co	%	Non Local	%
	Expenses	Expenses						
City	\$585,077.54	\$330,385.45	\$104,495.98	31.63	\$991.12	.30	\$215,898.35	68.07
King's Pointe & Golf Course	\$172,801.12	\$76,234.84	\$31,597.17	41.45			\$44,637.67	58.55

RECOMMENDATION: Review Buy Local Information

Staff Summary

7/3/2017

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **Resolution No. 01-R-2017-2018 Authorizing Requests Associated with the 2017 Storm Lake High School Beach Party**

BACKGROUND: Attached is a written request submitted by Joanne Tucker with Storm Lake High School in reference to the 2017 SLHS Music Department Beach Party scheduled for Thursday, August 31, 2017 from 3:00pm until 9:00pm in the 600 block of Lake Avenue.

Specific requests are as follows:

*the closure of the 600 block of Lake Avenue on the event date from 3:00pm until 9:00pm to create the venue

*A Noise Variance for the event venue from 3:00pm until 9:00pm

*Permission for food sales, vending and games in the venue

These requests are consistent with previous years. the event has always gone well.

I will issue a Noise Variance upon receipt of a consensus in the affirmative by the city council.

FISCAL IMPACT: Limited staff time is connected to this event which will be absorbed in normal operational budgets.

RECOMMENDATION: Pass Resolution No. 01-R-2017-2018

ATTACHMENTS:

Description	Type
Resolution	Letter

Mark Prosser

From: Joanne Tucker <jtucker@slcsd.org>
Sent: Wednesday, June 14, 2017 1:20 PM
To: Mark Prosser
Subject: Re: Beach Party

Yes, that is correct. Thank you for all of your help with this.

Joanne Tucker
Director of Choral Activities
Storm Lake High School
621 Tornado Drive
Storm Lake, IA 50588
712-732-8065
jtucker@slcsd.org

On Wed, Jun 14, 2017 at 12:29 PM, Mark Prosser <Prosser@stormlake.org> wrote:

This will do. I assume you'll want a noise variance and permission for food sales and vending. Is that correct?

MP

From: Joanne Tucker [mailto:jtucker@slcsd.org]
Sent: Wednesday, June 14, 2017 11:43 AM
To: Mark Prosser <Prosser@stormlake.org>
Subject: Beach Party

Hello Chief Prosser. It's that time of year again when I'm getting the ball rolling for our Music Department Beach Party. This year we are holding the event on Thursday, August 31. I would like to request closing the 600 block of Lake Avenue from 3:00 p.m. through 9:00 p.m. on that date.

Please let me know if I also need to submit a letter to the city council. Thanks for your help in past years with this event. We do appreciate the police presence with the crowd that attends our event.

Thank you,

Joanne Tucker

Joanne Tucker

Director of Choral Activities

Storm Lake High School

621 Tornado Drive

Storm Lake, IA 50588

712-732-8065

jtucker@slcsd.org



**Public Safety
Police & Fire
PERMIT**

401 East Milwaukee Avenue
Storm Lake, Iowa
Phone: 712-732-8010
Email: publicsafety@stormlake.org

Event: 2017 SLHS Music Department Beach Party

Issued To:

Name: Joanne Tucker

Organization: Storm Lake High School

Address: 621 Tornado Drive, Storm Lake, Iowa 50588

Phone: 721-732-8065

Date(s) of Event: Thursday, 8-31-2017

Time(s) of Event: 3:00pm until 9:00pm

Expiration of Permit: 9-1-2017

Location / Area
of Use:

600 block of Lake Avenue

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☒ Street Closing 600 block of Lake Avenue

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by: Mark A. Prosser

Please Print

Date: 7-5-2017

Signature:

Title: Public Safety Director

Staff Summary

7/3/2017

Agenda Item # D.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **Motion Authorizing Street Closure and No Parking Zone Variance for Buena Vista University**

BACKGROUND: Attached is a letter of request from Mark Kirkholm with Buena Vista University submitted to request a street closure and a series of No Parking Zone Variances for the 2017/18 BVU academic year.

These requests are consistent with previous years and are submitted to facilitate the movement of students into and out of the dorms on high volume moving dates.

BVU staff monitor the move in and move outs and on the road closure date requested (8-25-2017) they set up their own barricades and staff the barricades with their personnel.

This process runs very smooth.

(See attached letter for specific dates)

FISCAL IMPACT: None

RECOMMENDATION: Pass Motion

ATTACHMENTS:

Description	Type
□ Resolution	Resolution



TO: Storm Lake City Council
FROM: Mark S. Kirkholm, Director of Campus Security
DATE: June 16, 2017

**RE: REQUESTED PLAN FOR MOVING STUDENTS IN AND OUT OF
THE RESIDENCE HALLS FOR THE 2017-2018 ACADEMIC YEAR**

Buena Vista University is requesting that, on the dates listed below, the City of Storm Lake allow vehicles to park and load/unload on the east side of Grand Avenue from the J. Leslie Rollins Stadium north to Iowa Street, on the north side of West 4th Street from Grand to Early, and on the south side of West 4th Street from Grand to College.

Move in Dates

August 10	Athletic Trainers
August 11	Football Team
August 13	Residence Life Staff
August 18-25	Other Fall Athletic Teams/Groups
August 26-27	Alternative/Returners Move in Day
October 24	Return Fall Break
November 26	Return Thanksgiving Break
January 3	Return for Interim
January 28	Return for Spring Semester
March 25	Return from Spring Break
April 2	Return from Easter Break

Move Out Dates

October 20	Fall Break
November 22	Thanksgiving Break
December 11-14	Final Exams
December 14	End of Fall Semester
January 24-25	End of Interim
March 16	Spring Break
March 29	Easter Break
May 21-24	Final Exams
May 26	Graduation
May 27	Seniors & RAs Moving Out

Additionally, Buena Vista University is requesting that on the following dates and times listed below, the City of Storm Lake close for one way traffic Grand Avenue from J. Leslie Rollins Stadium north to Iowa street and Fourth from College to Early. We would also request that on these dates the City of Storm Lake allow vehicles to park and load/unload on the east side of Grand Avenue from J. Leslie Rollins Stadium north to Iowa Street, on the north side West 4th Street from Grand to Early, and on the south side of West 4th from Grand to College.

August 25 - New Students arrive- 7AM-5PM

We agree to complete the following guidelines to assist with move-in and move-out procedures:

- Buena Vista University will place temporary "No Parking" signs on the opposite sides of roads where parking is not allowed on these dates.
- Notices concerning the procedures for move-in and move-out will be disseminated to all students.
- Signs will be posted in Residence halls reminding students of the move-in and move-out procedures
- Street parking restrictions will be reviewed at hall meetings by staff
- On dates when streets are closed for one way traffic, we will place barricades to direct traffic and have them staffed during times listed above, we will review any problems with the Police Department

Thank you for your continued support and attention to this request. Please call me at 749-2500 if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads 'Mark S. Kirkholm'.

Mark S. Kirkholm
Assistant Dean of Students/Director of Campus Security

Staff Summary

7/3/2017

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mike Davis, Water Plant Superintendent

SUBJECT: **Resolution No. 2-R-2017-2018 Approving the Smith Concrete Competitive Quote for the 2017 Water Plant Road Project**

BACKGROUND: The 2017 Water Plant Road Project provides access to wells along the north side of little Storm Lake. The project will also provide chemical delivery access to the wastewater lift station located at the southeast corner of the water plant property.

The Engineer's Estimate of the project falls between the range of \$36,000 and \$100,000, requiring a Competitive Quotation per Iowa Code 26.14.

FISCAL IMPACT: The Smith Concrete Quote of \$54,165 is 15% lower than the Engineer's Estimate of \$62,470. The Project will be paid from Water and Wastewater Funds.

RECOMMENDATION: Staff recommends approving Resolution No. 2-R-2017-2018 accepting the Competitive Quote from Smith Concrete.

ATTACHMENTS:

Description	Type
□ Resolution No. 02-R-2017-2018	Resolution

RESOLUTION NO. 02-R-2016-2017

RESOLUTION ACCEPTING AND AWARDDING THE QUOTE FOR THE CITY OF STORM LAKE WATER PLANT ROAD PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That the following quote for the construction of certain public improvements described in general as the City of Storm Lake Water Plant Road Project, be and is hereby accepted, the same being the lowest responsible quote received for said work, as follows:

Contractor:	Smith Concrete, Storm Lake, Iowa
Amount of quote:	\$54,165.00
Portion of quote:	All

Section 2. That the Mayor is hereby directed to sign the contract with the contractor for the construction of said public improvements.

PASSED AND APPROVED this 3rd day of July, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

7/3/2017

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Motion Approving Agreements With Storm Lake Cab & RIDES For Transit Services**

BACKGROUND: The City has provided riders of the two taxi services in town (Storm Lake Cab and RIDES) with \$1.00 off coupons that can be used to directly reduce the cost of the one way ride within the City limits of Storm Lake.

In the FY 2018 budget the City has allocated 3,000 discounted tickets for the program.

Both RIDES and Storm Lake Cab have signed the new agreements to continue to participate in the Discount Coupon Program for Fiscal Year 2017-2018. The agreements are attached to this staff summary for Council's consideration.

The new tickets are good thru June 30, 2018 or until we run out whichever occurs first. Tickets are available at City Hall during normal business hours.

FISCAL IMPACT: The total cost of the discount coupon program to the City of Storm Lake is \$3,250 which includes a maximum of \$3,000 for direct discounts on the cost of a ride and \$250 for the advertising and printing of the coupons.

Historically the City has not paid out the maximum cost of the coupons.

RECOMMENDATION: Approve Motion & Authorize Mayor to Sign Agreements

ATTACHMENTS:

Description	Type
☐ Storm Lake Cab Agreement	Contract
☐ RIDES Agreement	Contract

Agreement

Between the City of Storm Lake and Storm Lake Cab

This agreement shall be enforce beginning on July 1, 2017 and ending on June 30, 2018 between the City of Storm Lake, hereafter CITY, and Storm Lake Cab, hereafter TAXI.

The purpose of this agreement shall be to outline the CITY's Discount Coupon Program for riders of the TAXI service in Storm Lake and the agreements made by each party of this agreement for the time frame of July 1, 2017 through June 30, 2018.

NOW THEREFORE, the parties do hereby mutually agree as follows:

The CITY shall institute a Discount Coupon Program to commence beginning July 1, 2017 and running through June 30, 2018, whereby individuals may pick up coupons from City Hall, 620 Erie Street, during normal business hours, excluding holidays. The details of that program shall be as follows:

- Each Discount Coupon shall be worth \$1.00 off the current rate of a ride within the city limits of Storm Lake.
- Individuals will have to sign a register when obtaining their tickets and shall be limited to no more than 10 tickets per week.
- Tickets will be individually numbered and of a unique design that shall be difficult to reproduce. A sample copy of the tickets shall be provided to TAXI for the education of the staff.
- Discount Coupons will be marked "Valid Through June 30, 2018" and shall not be accepted after June 30, 2018.
- There shall be a total of 4,000 coupons produced and given out – it is possible with multiple Taxi companies participating that these 4,000 coupons will be dispersed randomly between all the agencies participating

CITY agrees to reimburse TAXI \$1.00 for each Discount Coupon they receive and turn back over to the CITY at the quarterly reporting period. Payment shall be made to TAXI within 45 days of receipt of the complete Quarterly Report as indicated in this agreement. Should the CITY receive incomplete or missing information as required by this agreement the CITY shall provide one written notice of such missing information to TAXI within 45 days of the initial receipt of the quarterly report.

CITY agrees to notify TAXI of any changes to the Discount Coupon Program during the term of this agreement.

TAXI agrees to accept the Discount Coupon's as \$1.00 toward the current fee from each rider.

TAXI agrees to only accept one ticket per rider per ride (defined as a one way trip from one point to a second point).

TAXI agrees that they will provide the CITY with all the original Discount Coupons received from their passengers.

TAXI agrees that it will supply the CITY with a quarterly report by no later than the following dates:

October 15, 2017 (Reporting Period – July 1, 2017 to September 30, 2017)

January 15, 2018 (Reporting Period – October 1, 2017 to December 31, 2017)

April 15, 2018 (Reporting Period – January 1, 2018 to March 31, 2018)

July 7, 2018 (Reporting Period – April 1, 2018 to June 30, 2018)

TAXI agrees that for each quarterly report date listed above that it will submit the following information:

1. Each ticket received during the reporting period
2. A total number of rides given during the reporting period

TAXI agrees that they shall be an independent contractor with regard to the CITY and this agreement.

TAXI agrees to provide transportation services within the City of Storm Lake and the surrounding area on an on demand basis.

TAXI agrees to comply with all applicable state and federal laws, including but not limited to, Equal Employment Opportunity laws, nondiscrimination laws, traffic laws, motor vehicle equipment laws, confidentiality laws, and freedom of information laws.

TAXI agrees that they will obtain and maintain a Taxi License issued by the City of Storm Lake under current City Code Requirements for the term of this agreement.

TAXI agrees that they will make available to the CITY an inspection or audit of their financial records if the CITY should so desire at the sole cost of the CITY.

TAXI agrees that they shall accept all risk and indemnify and hold CITY harmless from all losses, damage, claims, demands, liabilities, suits, or proceedings, including court costs, attorney's and witness's fees related to loss or damage to property or injury or death of any person arising out of the acts or omissions of the TAXI or its employees or agents.

This agreement contains the entire agreement between the CITY and TAXI. There are no other agreements or understandings, written or verbal, which shall take precedence over the items contained herein unless made a part of this contract by amendment procedure.

Any amendments to this agreement must be in writing and must be mutually agreed by both the CITY and TAXI.

Cancellation of this contract may be effected by either party through written notice to the other party at least 30 days prior to the date of cancellation. Should cancellation of the contract occur a final report

shall be made to the CITY within 15 days of the official cancellation date of the contract. The CITY will make their final payment based on that report.

Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect.


This agreement is not assignable to any other party without the express written consent of the CITY.

This agreement hereby adopted by both parties and witnessed and dated below.

City of Storm Lake: _____
Jon F. Kruse, Mayor

Attest: _____
Mayra Martinez, City Clerk

Storm Lake Cab:  _____
Jeff DeWall, Owner

Attest:  _____

Agreement

Between the City of Storm Lake and RIDES

This agreement shall be enforce beginning on July 1, 2017 and ending on June 30, 2018 between the City of Storm Lake, hereafter CITY, and RIDES, hereafter TAXI.

The purpose of this agreement shall be to outline the CITY's Discount Coupon Program for riders of the TAXI service in Storm Lake and the agreements made by each party of this agreement for the time frame of July 1, 2017 through June 30, 2018.

NOW THEREFORE, the parties do hereby mutually agree as follows:

The CITY shall institute a Discount Coupon Program to commence beginning July 1, 2017 and running through June 30, 2018, whereby individuals may pick up coupons from City Hall, 620 Erie Street, during normal business hours, excluding holidays. The details of that program shall be as follows:

- Each Discount Coupon shall be worth \$1.00 off the current rate of a ride within the city limits of Storm Lake.
- Individuals will have to sign a register when obtaining their tickets and shall be limited to no more than 10 tickets per week.
- Tickets will be individually numbered and of a unique design that shall be difficult to reproduce. A sample copy of the tickets shall be provided to TAXI for the education of the staff.
- Discount Coupons will be marked "Valid Through June 30, 2018" and shall not be accepted after June 30, 2018.
- There shall be a total of 4,000 coupons produced and given out – it is possible with multiple Taxi companies participating that these 4,000 coupons will be dispersed randomly between all the agencies participating

CITY agrees to reimburse TAXI \$1.00 for each Discount Coupon they receive and turn back over to the CITY at the quarterly reporting period. Payment shall be made to TAXI within 45 days of receipt of the complete Quarterly Report as indicated in this agreement. Should the CITY receive incomplete or missing information as required by this agreement the CITY shall provide one written notice of such missing information to TAXI within 45 days of the initial receipt of the quarterly report.

CITY agrees to notify TAXI of any changes to the Discount Coupon Program during the term of this agreement.

TAXI agrees to accept the Discount Coupon's as \$1.00 toward the current fee from each rider.

TAXI agrees to only accept one ticket per rider per ride (defined as a one way trip from one point to a second point).

TAXI agrees that they will provide the CITY with all the original Discount Coupons received from their passengers.

TAXI agrees that it will supply the CITY with a quarterly report by no later than the following dates:

October 15, 2017 (Reporting Period – July 1, 2017 to September 30, 2017)

January 15, 2018 (Reporting Period – October 1, 2017 to December 31, 2017)

April 15, 2018 (Reporting Period – January 1, 2018 to March 31, 2018)

July 7, 2018 (Reporting Period – April 1, 2018 to June 30, 2018)

TAXI agrees that for each quarterly report date listed above that it will submit the following information:

1. Each ticket received during the reporting period
2. A total number of rides given during the reporting period

TAXI agrees that they shall be an independent contractor with regard to the CITY and this agreement.

TAXI agrees to provide transportation services within the City of Storm Lake and the surrounding area on an on demand basis.

TAXI agrees to comply with all applicable state and federal laws, including but not limited to, Equal Employment Opportunity laws, nondiscrimination laws, traffic laws, motor vehicle equipment laws, confidentiality laws, and freedom of information laws.

TAXI agrees that they will obtain and maintain a Taxi License issued by the City of Storm Lake under current City Code Requirements for the term of this agreement.

TAXI agrees that they will make available to the CITY an inspection or audit of their financial records if the CITY should so desire at the sole cost of the CITY.

TAXI agrees that they shall accept all risk and indemnify and hold CITY harmless from all losses, damage, claims, demands, liabilities, suits, or proceedings, including court costs, attorney's and witness's fees related to loss or damage to property or injury or death of any person arising out of the acts or omissions of the TAXI or its employees or agents.

This agreement contains the entire agreement between the CITY and TAXI. There are no other agreements or understandings, written or verbal, which shall take precedence over the items contained herein unless made a part of this contract by amendment procedure.

Any amendments to this agreement must be in writing and must be mutually agreed by both the CITY and TAXI.

Cancellation of this contract may be effected by either party through written notice to the other party at least 30 days prior to the date of cancellation. Should cancellation of the contract occur a final report

shall be made to the CITY within 15 days of the official cancellation date of the contract. The CITY will make their final payment based on that report.

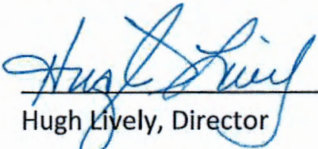
Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect.

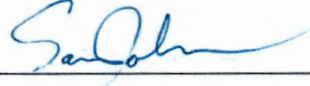
This agreement is not assignable to any other party without the express written consent of the CITY.

This agreement hereby adopted by both parties and witnessed and dated below.

City of Storm Lake: _____
Jon F. Kruse, Mayor

Attest: _____
Mayra Martinez, City Clerk

RIDES:  _____
Hugh Lively, Director

Attest:  _____
CEO

Staff Summary

7/3/2017

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Motion Setting Public Hearing On A Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map**

BACKGROUND: Richard and Carol Peterson own the lot located on the south east corner of College Avenue and West Seventh Street. Legally described as Lot 14, Block 9, Storm Lake Corporation, and is directly south of 516 West Milwaukee Avenue. The property is Zoned R-2, Low-Medium Density Residential.

The Peterson's are requesting a change in the Zoning Classification to the CC, Community Commercial Zoning District.

The property was part of the automobile dealership directly to the north and the Peterson's would like to change the Zoning of the parcel so that it matches the Zoning of the dealership which is CC, Community Commercial.

The Planning and Zoning Commission has reviewed this application and has recommended approval of the request.

FISCAL IMPACT: Cost of public notices and legal fees estimated at \$200.00.

RECOMMENDATION: Approve the motion and set the Public Hearing for Monday, July 17, 2017 at 5:00 PM in the City Hall Council Chambers.

ATTACHMENTS:

Description	Type
❑ Application	Application
❑ Adjoining Property Owners	Backup Material
❑ Public Hearing Notice	Backup Material

ZONING ORDINANCE AMENDMENT REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

PROPERTY ADDRESS: 514-518 W. 7th St, Storm Lake

PROPERTY OWNER: Richard & Carol Peterson

OWNER ADDRESS (if different than property owner):

320 E. 2nd St, Storm Lake, IA 50588

OWNER'S PHONE NUMBER: 712-299-4374

The City of Storm Lake Zoning Ordinance Article 12 Section 1204 establishes the amendment procedure for the Zoning Ordinance and requires the property owner to submit the following information, which must accompany this application before it can be considered by the Planning and Zoning Commission and the City Council.

The legal description and local address of the property.

The present zoning classification and the requested zoning classification.

The existing use of the property and the proposed use of the property.

A statement of the reasons why the applicant feels the present zoning classification is no longer valid.

Attach a plat showing the locations, dimensions and use of the applicant's property and all property within three hundred (300') feet including streets, alleys, railroads, and other physical features.

The request for a rezoning request will be heard by the Planning and Zoning Commission and the City Council at separate meetings.

The City of Storm Lake will notify all property owners within three hundred (300') feet of the applicant's property notifying them of the upcoming hearing.

The City of Storm Lake will notify the applicant of the hearing date.

The City of Storm Lake will publish a public hearing notice in a locally circulated newspaper not less than 7 and no more than 20 days prior to the meeting.

A non refundable application fee of **\$200.00** is required at time of the application. The fee will not be refunded if the request is denied by the Planning and Zoning Commission or the City Council.



RECEIVED

5-23-17

ZONING ORDINANCE AMENDMENT REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



☐ Text Amendment to the Zoning Ordinance

City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

☒ Zoning Map Amendment to the Zoning Ordinance

Current Zoning Ordinance Section: Article 4, table 4-2

Text
Amendment
Request:

Address of the Property: 514-518 W 7th, Storm Lake

Legal Description of the Property: parcel 1403107001, 14-09 storm lake cap Hayes

Present Zoning District: Residential R-2

Requested Zoning District: Community commercial - C-C

Why Present Zoning Is No Longer Valid: I don't think the property has ever been used as residential, at least for last 60 years it has been parking lot

Existing Use of the Property: temporary parking for cars for repair & sale

Proposed Use of the Property: temporary parking for cars for repair & sale

[Signature]

Signature of Property Owner

5/23/17

Date

City of Storm Lake Use

Meeting Date:

Appeal No.:

Application Fee Paid:

Date Received:



COLLEGE AVE.

7th ST.

131

126

50

2

● 103-001

50

3

140

● 103-003

4

140

● 103-004

5

77

63.33

50

60

14

140

● 107-001

20

80

1

● 107-008

140

● 107-009

60

13

● 107-002

60

12

● 107-003

60

11

● 107-004

3

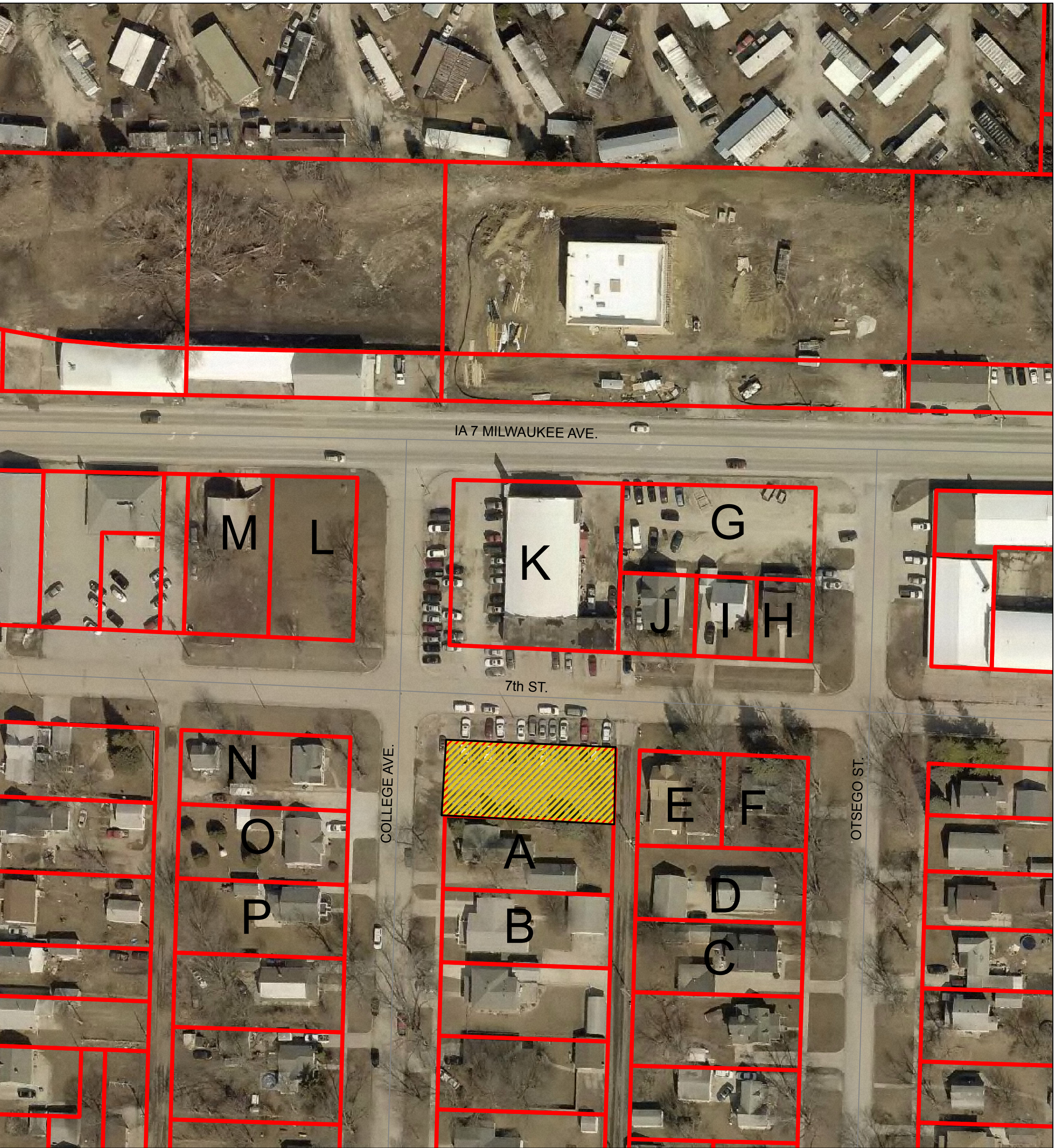
● 107-011

4

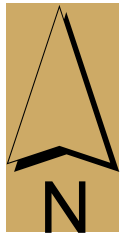
● 107-012

2

● 107-010



PARCEL 14-03-107-001
RICK PETERSON
514-518 W 7TH ST



A	721 College	Eliazar Figueroa
B	717 College	Miguel Deciga-Sanchez
C	716 Otsego	Lorena Tran
D	720 Otsego	Larry Lucht
E	512 W 7th	Terry Flanigan
F	726 Otsego	Amadio Quinones
G	516 W Milwaukee	Richard Peterson
H	501 W 7th	Richard Peterson
I	505 W 7th	Richard Peterson
J	509 W 7th	Richard Peterson
K	516 W Milwaukee	Eduardo Morales
L	601 W 7th	Ngane Luong
M	612 W Milwaukee	Ngane Luong
N	730 College	Margie Robinson
O	724 College	Marsha Heinshohn
P	718 College	Betty Herrig

**NOTICE OF PUBLIC HEARING FOR PUBLICATION
CITY COUNCIL
CITY OF STORM LAKE**



File number: **2017-6**

July 3, 2017

City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

A petition for a Amendment to the Zoning Map in the R-2, Low-Medium Density Residential District as applied to the property described as Lot 14, Block 9, Storm Lake Corporation, and is directly south of 516 West Milwaukee Avenue has been filed by Richard and Carol Peterson.

The petition requests approval of a change to the official Zoning Map from the R-2, Low-Medium Density Residential District to the CC, Community Commercial Zoning District.

A public hearing will be held by the **City Council** on **July 17, 2017 at 5:00 p.m.** in the City Hall Council Chambers at which time you may appear if you so desire, either in person or by agent or attorney, in opposition to or support of the proposed change in the Official Zoning Map

Respectfully submitted,

Scott Olesen
Zoning Administrator

Staff Summary

7/3/2017

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Motion to Approve Contract for FY 2017 Audit Services with Winther Stave & Co. LLP**

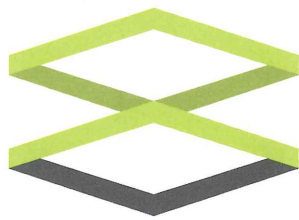
BACKGROUND: Our 2016 Request for Proposal and Audit Services Contract with Winther Stave & Co. LLP included allowances for mutually agreed-upon extensions. Both parties have agreed to extend services for the FY 2017 audit and remain open to a mutually agreed-upon extension for FY 2018. As previously, the expectation will be that a separate accounting firm will assist in necessary audit preparations, including financial statement preparation. We are expecting that agreement to be presented for approval within 30 days.

FISCAL IMPACT: The audit cost for the City, including out-of-pocket expenses is \$31,900 and the cost for Single Audit Procedures is \$4,500. The total contract will not exceed \$36,400. For comparison, this would be a 1.4% increase from the FY 2016 audit cost of \$35,900.

RECOMMENDATION: Approve contract with Winther Stave & Co.

ATTACHMENTS:

Description	Type
□ Contract	Contract



WINTHER STAVE & CO | LLP™
Certified Public Accountants

1316 West 18th Street
P.O. Box 175
Spencer, Iowa 51301-0175
Phone 712-262-3117
FAX 712-262-3159

www.winther-stave.com

1004 21st Street #4
P.O. Box 187
Milford, Iowa 51351-0187
Phone 712-338-2488
FAX 712-338-2510

June 13, 2017

City of Storm Lake
620 Erie St.
PO Box 1086
Storm Lake, IA 50588

City Council:

We are pleased to confirm our understanding of the services we are to provide for the City of Storm Lake (City) for the year ended June 30, 2017. We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information, including the related notes to financial statements, which collectively comprise the basic financial statements of the primary government of the City of Storm Lake as of and for the year ended June 30, 2017. These services may be extended to the year ended June 30, 2018, subject to a separate mutually agreed-upon engagement letter.

We have also been engaged to report on supplementary information that accompanies the City's primary government financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the primary government financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

1. Combining nonmajor governmental fund financial statements, if applicable.
2. Schedule of indebtedness and bond and note maturities.
3. Schedule of receipts by source and disbursements by function - all governmental funds.
4. Combining agency fund financial statements, if applicable.
5. Schedule of expenditures of federal awards, if applicable.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditors' report will not provide an opinion or any assurance on that other information.

1. Management's Discussion and Analysis, if you choose to prepare one.
2. Budgetary comparison schedule.

3. Schedule of City's proportionate share of the net pension liability.
4. Schedule of City contributions.

It is our understanding that these financial statements will be prepared on the basis of cash receipts and disbursements which is a comprehensive basis of accounting other than generally accepted accounting principles.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, on the basis of cash receipts and disbursements and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole.

The objective also includes reporting on --

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the Single Audit Act Amendments of 1996, and the provisions of the Uniform Guidance, and will include tests of the accounting records of the City, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Mayor and City Council of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include direct confirmation of certain assets, liabilities, receipts, and disbursements by correspondence with selected individuals, government agencies, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements, schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report compliance issued pursuant to the Uniform Guidance.

Other Services

We will also provide limited assistance with preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with the basis of cash receipts and disbursements and the Uniform Guidance based on information provided by you, which includes draft financial statements prepared for you by a separate accounting firm. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined, or as otherwise agreed to. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibility.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for

implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America as applicable to the basis of cash receipts and disbursements, and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for ensuring the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts and grant agreements, or abuse that we may report. Additionally, as required by Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review at the conclusion of our fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written

representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America as applicable to the basis of cash receipts and disbursements. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the basis of cash receipts and disbursements; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with the basis of cash receipts and disbursements; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any invoices selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our auditing findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and

corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Winther, Stave & Co., LLP and constitutes confidential information. However, pursuant to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulatory agencies or their designee, a federal agency providing direct or indirect funding, or the U.S. General Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentations will be provided under the supervision of Winther, Stave & Co., LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by regulatory agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in September or October 2017 and intend to issue our report no later than March 31, 2018. We will contact you to arrange for the exact date of audit fieldwork at your office. Arvin D. Druvenga is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs (such as report production, typing, postage, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. **We agree that our fees including out-of-pocket expenses will not exceed \$31,000 plus \$4,500 for Single Audit procedures, if applicable.**

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with the City Administrator and arrive at a new fee estimate before we incur the additional costs.

Minor consultations are included in the above comprehensive fee. Major consultations requiring research or other special projects will be discussed with the City Administrator and an estimated fee agreed upon prior to commencement of the engagement.

Government Auditing Standards require that we provide you with a copy of our most recent quality control review report upon request. Our most recent peer review report is available on our website (www.winther-stave.com) or by contacting our office.

We appreciate the opportunity to be of service to the City of Storm Lake and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

WINTHER, STAVE & CO., LLP



Arvin D. Druvenga, CPA

ADD:rms
Enc.

RESPONSE:

This letter correctly sets forth the understanding of the City of Storm Lake.

Title

Signature

Date

Staff Summary

7/3/2017

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 3-R-2017-2018 Supporting Application for Workforce Housing Tax Incentive Program**

BACKGROUND: FB Storm Lake I, LLC is submitting an application to the Iowa Economic Development Authority (IDEA) for the Workforce Housing Tax Incentive Program for the South School housing project. Formal resolution from the City Council is required to support the application.

FISCAL IMPACT: There is no fiscal impact by approving this resolution

RECOMMENDATION: Adopt Resolution No. 03-R-2017-2018

ATTACHMENTS:

Description	Type
□ Resolution No. 03-R-2017-2018	Resolution

RESOLUTION NO. 03-R-2017-2018

**A RESOLUTION IN SUPPORT OF A WORKFORCE HOUSING TAX
INCENTIVE APPLICATION TO BE SUBMITTED TO THE IOWA
ECONOMIC DEVELOPMENT AUTHORITY (IDEA) BY FB STORM
LAKE I, LLC FOR A HOUSING PROJECT LOCATED AT 310 CAYUGA
STREET**

WHEREAS, Storm Lake has a blight designation through the formation of a Urban Renewal Plan for South School located at 310 Cayuga Street; and

WHEREAS, FB Storm Lake I, LLC plans on a \$5.7 Million capital investment for a housing development located at 310 Cayuga Street; and

WHEREAS, the project consists of 39 Market Rate apartments; and

WHEREAS, the project will add new assessable tax valuation to Storm Lake, and

WHEREAS, the City of Storm Lake will assist the project by providing economic development grants not to exceed \$800,000 through the South School Urban Renewal Plan; and

WHEREAS, FB Storm Lake I, LLC intends to submit an application for Workforce Housing Tax Incentive through the Iowa Economic Development Authority; and

WHEREAS, the City of Storm Lake is a duly recognized political subdivision of the State of Iowa action under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Storm Lake, Iowa; and

IT IS HEREBY RESOLVED by the City Council of Storm Lake Iowa as follows:

1. The City Council is in full support of the opportunity to promote housing development in Storm Lake, Iowa and fully supports the Application for Workforce Housing Tax Incentives.
2. City staff is authorized to assist in the preparation of the application and related materials deemed necessary.

PASSED AND APPROVED this 3rd day of July, 2017.

Jon F. Kruse, Mayor

ATTEST

Mayra Martinez, City Clerk

Staff Summary

7/3/2017

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 4-R-2017-2018 Supporting Workforce Housing Tax Incentive Program**

BACKGROUND: Healthy Efficient Homes, LLC is submitting an application to the Iowa Economic Development Authority (IDEA) for the Workforce Housing Tax Incentive Program for housing for open lots on Seneca Street and Woodland Creek.

The City supports this project and agrees to a property tax exemption in the form of a residential housing tax abatement which allows for a 5 year exemption of 100% on the first \$75,000 of actual valued added.

FISCAL IMPACT: There is no fiscal impact by approving this resolution

RECOMMENDATION: Approve Resolution NO. 4-R-2017-2018

ATTACHMENTS:

Description	Type
☐ Resolution No. 04-R-2017-2018	Resolution

RESOLUTION NO. 04-R-2017-2018

**A RESOLUTION IN SUPPORT OF A WORKFORCE HOUSING TAX
INCENTIVE APPLICATION TO BE SUBMITTED TO THE IOWA
ECONOMIC DEVELOPMENT AUTHORITY (IDEA) BY HEALTHY
EFFICIENT HOMES, LLC FOR HOUSING PROJECTS LOCATED AT
SENECA STREET AND WOODLAND CREEK**

WHEREAS, Healthy Efficient Homes, LLC plans on a \$1.93 Million capital investment for a housing development located on Seneca Street and the Woodland Creek Subdivision; and

WHEREAS, the project consists of 24 new constructed homes; and

WHEREAS, the project will add new assessable tax valuation to Storm Lake; and

WHEREAS, the City of Storm Lake will assist the project by providing tax abatement of 100% on the first \$75,000 of actual value added for five years; and

WHEREAS, Healthy Efficient Homes, LLC intends to submit an application for Workforce Housing Tax Incentive through the Iowa Economic Development Authority; and

WHEREAS, the City of Storm Lake is a duly recognized political subdivision of the State of Iowa action under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Storm Lake, Iowa; and

IT IS HEREBY RESOLVED by the City Council of Storm Lake Iowa as follows:

1. The City Council is in full support of the opportunity to promote housing development in Storm Lake, Iowa and fully supports the Application for Workforce Housing Tax Incentives.
2. City staff is authorized to assist in the preparation of the application and related materials deemed necessary.

PASSED AND APPROVED this 3rd day of July, 2017.

Jon F. Kruse, Mayor

ATTEST

Mayra A. Martinez, City Clerk

Staff Summary

7/3/2017

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 5-R-2017-2018 Scheduling Public Hearing on Proposed Vacation of Segment of Russell Street Right-Of-Way**

BACKGROUND: Due to the need to get the storm water controlled from our trailer parking area, Tyson is formally requesting that the process for purchasing the a portion of Russell Street.. The total amount of request is 9442.12 sq. ft.

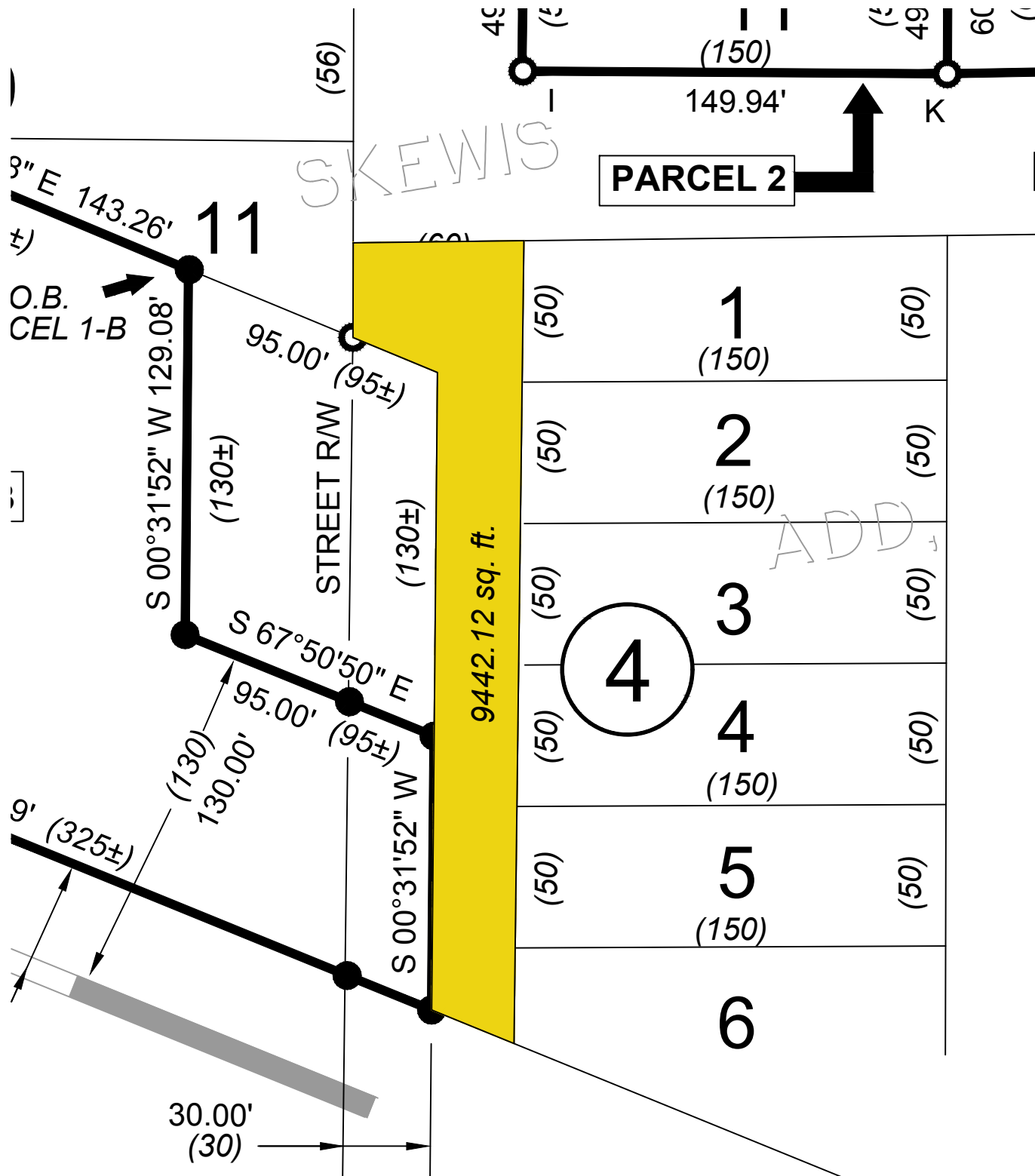
A public hearing for the vacation and closing of the Russell Street segment will be July 17, 2017 at 5:00 p.m.

FISCAL IMPACT: There is no fiscal impact in setting the public hearing

RECOMMENDATION: Approve Resolution No. 5-R-2017-2018

ATTACHMENTS:

Description	Type
Map	Backup Material
Resolution No. 05-R-2017-2018	Resolution



I hereby certify that the map was prepared by me and the survey was performed by me or a duly licensed surveyor.

RESOLUTION NO. 05-R-2017-2018

RESOLUTION SCHEDULING PUBLIC HEARING ON PROPOSED VACATION OF
SEGMENT OF RUSSELL STREET RIGHT-OF-WAY IN THE CITY OF STORM LAKE,
IOWA

WHEREAS, on July 17, 2017, the City of Storm Lake, Iowa will consider an Ordinance on first reading that, if enacted, would officially and permanently close and vacate a segment of the Russell Street Right-of-Way in the City of Storm Lake, Iowa, described as:

All that part of the right-of-way of Russell Street, shown on the original plat of Oates and Skewis First Addition to the City of Storm Lake, Buena Vista County, Iowa, located west of, and adjacent to, Block Four (4) in said Oates and Skewis First Addition, lying South of the western extension of the South line of Richland Street and North of the North line of the Chicago Central and Pacific Railroad

(the "Russell Street Segment" hereafter).

WHEREAS, Iowa Code Section 306.11 requires that a hearing on such a proposed vacation and closing be held with notice of the hearing to be given as set forth in Iowa Code Section 306.12.

NOW, THEREFORE, be it resolved by the City Council of the City of Storm Lake, Iowa as follows:

1. The City of Storm Lake shall hold a hearing to consider vacating and closing the Russell Street Segment. The hearing on the proposed vacation and closing will be held during the meeting of the City Council in the Council Chambers at City Hall, Storm Lake, Iowa commencing at 5:00 p.m. on July 17, 2017, at which hearing the City Council will hear both those who oppose and those who favor the proposal.

2. Pursuant to Iowa Code Section 306.12, the City Clerk shall publish in the Storm Lake Times notice of the hearing as prescribed by Iowa Code Section 306.13 not less than four days nor more than twenty days prior to the date of the hearing. The City Clerk shall also give such notice by certified mail to those persons or entities who are to receive notice by certified mail pursuant to Iowa Code Section 306.12, if any.

Passed and approved this 3rd day of July, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

7/3/2017

Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Motion Approving Professional Services Agreement With Bolton & Menk for 3rd Addition Phase 3 Improvements, 13th Street Extension**

BACKGROUND: In order for the City to prepare for the sale of lots and construction of homes within 3rd Addition, the infrastructure must be installed. Bolton & Menk will complete the design, bidding, and construction services for this phase of the development.

FISCAL IMPACT: The cost will not exceed \$50,500 and will be funded through a combination of Water, Sewer, and Tax Increment Financing funds.

RECOMMENDATION: Approve professional services agreement

ATTACHMENTS:

Description	Type
Professional Services Agreement	Contract

PROFESSIONAL SERVICES AGREEMENT

by and between
BOLTON & MENK, INC.
218 11th Street SW Plaza
Spencer, IA 51301
Ph. (712) 580-5075

and

Date of Agreement: June 29, 2017

Agreement Number: P11.113934

3rd Addition Phase 3 Improvements

Project Location: Storm Lake, Iowa

Client

Name: City of Storm Lake, Iowa

Address: 620 Erie Street

Address: _____

City: Storm Lake State Iowa Zip 50588

(hereinafter referred to as Client)

Phone No.: 712-732-8000

Fax No.: 712-732-4114

Agent or Person Ordering Services and/or Billing Address (if different)

Agent or Person Ordering Services: Keri Navratil, City Manager

Address: _____

City: _____ State _____ Zip _____

Phone No.: _____

Fax No.: _____

Fee Arrangement

Task 1, Task 2 Not to Exceed \$26,500

Task 3 Estimated Hourly \$24,000

See Exhibit I

Scope/Intent and Extent of Services

See attached Exhibit I

Special Conditions

None

BMI and Client agree to the Terms and Conditions as stated above and attached to this Agreement. The below signed represents that he or she has been authorized to accept this agreement on behalf of the Client.

Offered by: Bolton & Menk, Inc.

Accepted by: City of Storm Lake

Neil Guess, PE Senior Project Manager

print name/title

 16-29-17

signature and date

print name/title

signature and date

EXHIBIT I

CONSULTANT'S SERVICES

3RD ADDITION PHASE 3 IMPROVEMENTS

ONEIDA STREET, MAGNOLIA LANE PAVING AND UTILITIES

CITY OF STORM LAKE, IOWA

June 29, 2017

DESCRIPTION OF PROJECT AND SCOPE OF IMPROVEMENTS

The Consultant agrees to provide professional engineering services required for the paving of Oneida Street and utilities and paving of Magnolia Lane within the 3rd Addition Plat. The work will include grading, sanitary sewer, storm sewer, and water main within the platted right of way, water and sewer service stubs to the proposed lots and PCC pavement.

The basic improvements anticipated as part of this Agreement include:

- Grading for the roadway and utility improvements
- Water mains and service lines
- Sanitary sewer mains and services
- Storm sewer intakes and cross pipe connected to existing main
- Installation of rain gardens at south end of Oneida Street.

I.A. BASIC SERVICES

For purposes of this Project, Basic Services to be provided by the CONSULTANT are as follows:

TASK 1: PROJECT INITIATION

Description: The Bolton & Menk project team will facilitate a Kick-Off Meeting with the City staff to accomplish the following:

- Review and confirm the scope and nature of the proposed improvements
- Review any special issues related to design and construction
- Conduct a field review of project area by project team members and City staff

TASK 2: PRELIMINARY AND FINAL DESIGN AND BIDDING

Subtask 2.1: Field Data Collection

Description: Complete design and utility field surveys to supplement existing records from previous projects. The field data will supplement other available information such as aerial photos and mapping, utility maps, as-built drawings, reports and studies, etc.

Subtask 2.2: Preliminary Plans

The project will include design, bidding and construction services for this phase of the development to this property.

Description: Prepare preliminary construction drawings documenting the following information, at a minimum:

- Existing conditions
- Preliminary plan and profiles for the improvements
- Special design and construction considerations
- Summary and detailed breakdown of preliminary cost opinion

Subtask 2.3: Geotechnical Investigation

Description: Coordinate and schedule geotechnical investigations necessary to determine soil conditions. Prepare a recommended pavement design. Payment for the investigation to be completed by City.

Subtask 2.4: Final Plans and Contract Documents

Description: Complete final plans. Major design components to include the following:

- Horizontal alignment and plan view layout of all surface improvements: street centerline, curb lines, driveways, and other improvements
- Centerline and curb line vertical alignments and profiles
- Intersection layout with pavement elevations
- Cross-sections at 50-foot intervals
- Proposed storm sewer, water mains and services, and sanitary sewer mains and service lines
- Coordination with franchise utilities to discuss location of their facilities

Final design and plans will conform to the requirements of the City of Storm Lake and SUDAS Specification requirements. Plans will be reviewed with City staff at the 95% complete stage. The Project Manual will be reviewed with City staff at the 95% complete stage.

Description: Prepare project manual for the project, including:

- General Information for Bidders: Advertisement for Bids, Instructions to Bidders, Special Bidding requirements/provisions
- General Conditions and Supplementary Conditions
- Information to be submitted with bid: Proposal, Bid Bond, etc.
- Agreement, Performance, Payment and Maintenance Bond Forms
- General Conditions
- Technical Specifications, SUDAS
- Reference Information: Geotechnical investigation, other applicable information

Deliverables:

- Final plans at 95% complete stage
- Project manual at 95% complete stage
- Statement of estimated quantities and estimated construction cost at 95% complete stage
- Final contract documents and estimated construction cost

Subtask 2.5: Permit Applications

Description: Prepare and assist the City with submitting all required permit applications from governing agencies. Permit fees will be paid for by the City.

- Iowa Department of Natural Resources Water Main and Sanitary Sewer Main Extension Permits

Facilitate the permit approval process through correspondence and discussions with the regulatory

agencies.

Subtask 2.6: Bidding Phase Services

Description: Provide the following services during the bidding phase:

- Prepare advertisement for bids and submit to the City Clerk for publications
- Distribute copies of the contract/bidding documents
- Maintain and update plan holders list throughout bidding period
- Address questions from prospective bidders, subcontractors and suppliers, and prepare and issue addenda as required
- Assist City staff with the public opening and reading of the bids; Review bids and prepare bid tabulation
- Assist City staff in preparing recommendation for City Council regarding the award of the bid.

TASK 3: CONSTRUCTION SERVICES (10 WEEK CONSTRUCTION SCHEDULE IS ASSUMED)

Subtask 3.1: Preconstruction Conference

Description: Convene and preside over a preconstruction conference.

- Preconstruction conference attendees will include:
 - City staff
 - Representatives from the contractor, subcontractors and suppliers
 - Representatives from affected utility companies
 - Bolton & Menk staff

Any documentation received at the preconstruction conference will be accounted for in the minutes and forwarded to the City. The City can then coordinate further processing of those items with the supplier of the construction phase services.

Subtask 3.2: Construction Administration

- The CONSULTANT shall review, for conformance with plans and specifications only, any shop drawings required to be furnished by the contractor.
- The CONSULTANT shall consult with and advise the CLIENT and act as the CLIENT'S construction representative as provided in the contract documents.
- The CONSULTANT shall make visits to the site at appropriate intervals to observe the progress and quality of the executed work of the contractors, and determine, in general, if such work is proceeding in accordance with the contract documents.
- The CONSULTANT and its representatives shall not be responsible for the means, methods, techniques, sequences, schedules or procedures of construction selected by the contractor or the safety precautions or programs incident to the work of the contractor.
- The CONSULTANT shall review the contractor's request for partial payments. Such review shall be based upon the CONSULTANT'S on-site observations and such written documentation as may be available to the CONSULTANT at the time of review. Such review shall not include verification of unit price contract quantities by physical measurement of individual work items.
- The CONSULTANT shall conduct a final inspection of the project for to determine, in general, conformance with contract documents completion requirements and to assist in evaluation of the final payment request from the contractor.

Subtask 3.3: Construction Staking

- Perform construction staking and furnish necessary equipment and supplies to establish grade and line for the contractor's guidance in construction of the project and in accordance with the contract documents.

Subtask 3.4: Resident Project Representative

- Provide part-time resident project representative (RPR) services during construction of the project. RPR services consist of observation of the work of the contractor, coordination of testing services and documentation of the work progress. RPR services do not constitute acceptance or approval of the contractor's work nor do they relieve any part of the contractor's responsibility under the construction documents. It is anticipated approximately 24 hrs per week will be necessary for RPR services.

BASIS OF FEE ASSUMPTIONS

For this proposal assumptions were made as to the nature of how or why certain situations will be handled. These assumptions are as follows:

- Off-site storm sewer design will not be required
- Other deliverables provided by owner are sufficient to be used for the basis for design
- Any changes to the scope of work that are not specifically included in this proposal will be considered additional work and a negotiated amendment to the agreement will be completed
- ROW and/or easements are not anticipated with project.
- Water and Sanitary services stubbed to lot only

I.B. ADDITIONAL SERVICES

Consulting services performed other than those authorized under Section 1.A shall be considered not part of the Basic Services and may be authorized by the CLIENT as Additional Services. Additional Services consist of those services that are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the bidding of the project; or vary depending on the technique, procedures or schedule of the project contractor.

Additional services may include:

1. All other services not specifically identified in the Proposal or Section I.A of this Exhibit
2. Assistance with easement acquisition if required for improvements

I.C. PROPOSED FEE

Task 1.	Project Initiation/Management	\$ 5,000.00
Task 2.	Preliminary Design	\$ 4,300.00
	Final Design/Bid	\$17,200.00
	Subtotal Design Phase, Not to Exceed	\$26,500.00

Task 3. Construction Services	\$24,000.00
	Estimated
	Hourly
Estimated Fee	\$ 50,500.00

I.D. PROPOSED SCHEDULES

- a. Field Data Collection July 2017
- b. Design/Bid July 2017
- c. Construction Phase August-November 2017

Staff Summary

7/3/2017

Agenda Item # 11.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jason Etnyre, Public Works Director

SUBJECT: **Resolution No. 6-R-2017-2018 Approving the Certificate of Substantial Completion and Change Order No. 5 to The 2016 Erie Street CDBG Stormwater Project**

BACKGROUND: With the Contractor being completed with the Erie Street CDBG Stormwater Project, the time has come for the City to issue the final Change order for rectification of quantities and the Certificate of Substantial Completion for this project. Change Order No.5 is a deduct change order in the amount of \$7,689.70. The warranty period for all equipment and facilities associated with this project started on June 16, 2017.

FISCAL IMPACT: Original contract price: \$1,044,186.04
Change Orders #1 &2: \$17,402.70
Change Order #3: \$9,250.00
Change Order #4: \$15,550
Change Order #5 -\$7,689.70

Contract Price with all approved Change Orders: \$1,086,338.74
This project finished 1.81% above the original contract amount.

RECOMMENDATION: City staff and the design engineer recommends adopting Resolution No. 6-R-2017-2018 approving change order #5 and the Certificate of Substantial Completion for the 2016 Erie Street CDBG Stormwater Project.

ATTACHMENTS:

Description	Type
Change Order #5	Change Order
Resolution No. 06-R-2017-2018	Resolution

CHANGE ORDER

No. 005

PROJECT: Erie Street CDBG Stormwater Improvements

DATE OF ISSUANCE: May 1, 2017

EFFECTIVE DATE:

May 1, 2017

OWNER: City of Storm Lake

ENGINEER'S Project No.: P11.109398

CONTRACTOR: Hulstein Excavating Inc.

ENGINEER: Bolton & Menk, Inc.

You are directed to make the following changes in the Contract Documents.

Description:

Cost Difference

SEE PAGE 2 FOR QUANTITY CHANGES

-\$7,689.70

Reason for Change Order:

ZERO OUT PROJECT QUANTITIES TO REFLECT WHAT WAS INSTALLED IN THE FILED.

Attachments: Hulstein Excavating Change Order Price

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price	Original Contract Times
\$1,044,186.04	Substantial Completion: November 11, 2016 days or dates
	Ready for Final Payment: days or dates
Net Increase from Previous Change Orders	Net Changes from Previous Change Orders
\$26,652.70	7 days
Contract Price Prior to this Change Order	Contract Times Prior to this Change Order
\$1,070,838.74	Substantial Completion: 0 days or dates
	Ready for final payment: 0 days or dates
Net Decrease of this Change Order	Net NO Change of this Change Order
-\$7,689.70	0 days
Contract Price with all approved Change Orders	Contract Times with all approved Change Orders
\$1,063,149.04	Substantial Completion: November 18, 2016 days or dates
	Ready for final payment: days or dates

RECOMMENDED: Bolton & Menk, Inc.

Approved: City of Storm Lake

Accepted: Hulstein Excavating, Inc.

By:


Engineer (Authorized Signature)

By:

Owner (Authorized Signature)

By:


Contractor (Authorized Signature)

Date:

6-29-17

Date:

Date:

6-29-17

CHANGE ORDER 1					
Item No.	Description	Unit	Change Quantity	Unit Price	Amount
7	SUBGRADE TREATMENT, GEOGRID	SY	-3872	\$2.10	-\$8,131.20
8	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	-50	\$70.75	-\$3,537.50
11	STORM SEWER, TRENCHED, RCP CLASS III, 15"	LF	-8	\$51.40	-\$411.20
16	SUBDRAIN, HDPE PERFORATED, 12"	LF	-32	\$24.75	-\$792.00
21	FITTING, DUCTILE IRON, 8"	LB	-33	\$14.20	-\$468.60
22	WATER SERVICE STUB, POLYETHYLENE, 3/4"	EA	2	\$822.00	\$1,644.00
23	GATE VALVE & BOX, 8"	EA	1	\$1,695.50	\$1,695.50
34	CURB AND GUTTER, 2.0 FT, 6"	LF	4	\$20.50	\$82.00
38	SIDEWALK, PCC, 5"	SY	2	\$55.00	\$110.00
39	DETECTABLE WARNING	SF	8	\$34.00	\$272.00
47	SEEDING, FERTILIZING, AND HYDROMULCHING	AC	-0.1	\$2,077.00	-\$207.70
56	SWPPP QUALIFYING RAINFALL EVENT INSPECTION	EA	-7	\$225.00	-\$1,575.00
59	INLET PROTECTION DEVICE, MAINTENANCE	EA	-1	\$150.00	-\$150.00
65	PAVEMENT, PCC, 6"	SY	90	\$42.00	\$3,780.00
SUBTOTAL CHANGE ORDER 1:					-\$7,689.70

RESOLUTION NO. 06-R-2017-2018

**RESOLUTION APPROVING CHANGE ORDER NO. FIVE AND SUBTANTIAL
COMPLETION OF THE ERIE STREET CDBG STORMWATER IMPROVEMENTS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

Section 1. To approve Change Order No. 5 to the contract with Hulstein Excavating for the Erie Street CDBG Stormwater Improvements, a deduct of \$7,689.70 to the contract quantities to correspond to actual quantities installed.

Total cost of Change Order #5 is a deduction of \$7,689.70 to the contract. Total contract cost after change order #5 is \$1,063,149.04.

Section 2. To approve the Certificate of Substantial Completion for the Erie Street CDBG Stormwater Improvements.

PASSED AND APPROVED this 3RD day of July, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

7/3/2017

Agenda Item # 12.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jason Etnyre, Public Works Director

SUBJECT: **Resolution No. 7-R-2017-2018 North Central Stormwater Phase 2 Change Order 1**

BACKGROUND: This project is the second phase of an overall storm water project that started in 2015. This phase will connect the storm water from Seneca and Spooner Streets between 10th Street to 12th Street into the first phase of this project.

Phase 2 includes 4800 CY of Class 13 Excavation, 6,050 SY of 7" PCC pavement, 1,110 feet of 2' curb and gutter, 1,140 feet of 8" water main, 2,500 feet of 8" to 18" storm sewer and subdrain, 870 SY of permeable interlocking pavers, 5,940 tons of aggregate, 1,240 SY of 6" driveways, 6 rain gardens, PCC sidewalks and other miscellaneous items of work.

The alternate that Council approved is for the reconstruction of the intersection of 10th and Russell Streets with PCC/Permeable pavers with the following approximate quantities: 380 CY of Class 13 Excavation, 125 LF of 8" to 15" subdrain, 400 SY of 7" PCC pavement, 290 SY of permeable interlocking pavers with aggregate, 170 LF of 2' curb and gutter, PCC driveways, and other miscellaneous items of work.

At the June 5th Council meeting, Council moved for the redesign of the 10th and Russell corner to change the paving material from permeable pavers to a traditional concrete paving surface. The reasons for this consideration on behalf of Council are as follows: the depth of the 18" watermain will make this extremely difficult to excavate with running a high risk of damage to this main which feeds several industrial operations within the southeast part of the community, this is a main trunk intersection for the gas utility service within the community and this will potentially add to an extended closure of this corner, due to this corner being an integral part of our snow emergency route the pavers installed will be subjected to additional scraping from snow plows during storm events that could lead to premature deterioration, with this

intersection being on the emergency snow route Public Works Staff will not be able to spread sand and salt mix on 10th or Russell for considerable distance due to risk of plugging the pavers, and if there was ever utility issues (like a water main break) within this intersection the entire intersection of gravel and pavers would need to be removed and re-installed. With concrete in this intersection, these issues are resolved. Engineering staff and Hulstein Excavating is working on financials for this change order but initial numbers would show a cost savings of about 10%. This does include the installation of a rain garden on the east and northeast side of this intersection to cleanse the water coming off the street and also meet water quality standards associated with this project.

Substantial completion date for this project and alternate is October 15, 2017.

Upon review of the financials for the redesign from permeable pavers to concrete, the net decrease of this project would be \$3,190.50.

FISCAL IMPACT:

Council approved the bid and alternate submitted by Hulstien Excavating. The total of this bid was \$1,624,752 with \$115,842.50 of this amount being for the alternate to the project being for 10th and Russell.

Upon redesign, the actual cost savings for this change order #1 would be \$3,190.50.

New contract price for this project with Change Order #1 would be \$1,621,561.50.

RECOMMENDATION:

Staff recommends that Council would approve this change order for the conversion of 10th and Russell from permeable pavers to concrete surfacing with the installation of traditional stormwater measures and a rain garden to the east and northeast side of the project area.

ATTACHMENTS:

Description	Type
☐ Change Order #1	Change Order
☐ Resolution No. 07-R-2017-2018	Resolution

CHANGE ORDER

No. 001

PROJECT: NORTH CENTRAL STORMWATER, PHASE 2

DATE OF ISSUANCE: June 27, 2017

EFFECTIVE DATE:

June 27, 2017

OWNER: City of Storm Lake

ENGINEER'S Project No.: P11.112742

CONTRACTOR: Hulstein Excavating Inc.

ENGINEER: Bolton & Menk, Inc.

You are directed to make the following changes in the Contract Documents.

Description:

Cost Difference

SEE ATTACHMENT A

-\$3,190.50

Reason for Change Order:

This change order will alter the design of the 10th and Russell intersection to provide additional protection for the 18" water main under the pavement.

Attachments: Hulstein Excavating Change Order Price

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price	Original Contract Times
<u>\$1,624,752.00</u>	Substantial Completion: <u>October 15, 2017</u> days or dates
	Ready for Final Payment: _____ days or dates
Net Changes from Previous Change Orders	Net Changes from Previous Change Orders
<u>\$0.00</u>	<u>0</u> days
Contract Price Prior to this Change Order	Contract Times Prior to this Change Order
<u>\$1,624,752.00</u>	Substantial Completion: <u>0</u> days or dates
	Ready for final payment: <u>0</u> days or dates
Net Decrease of this Change Order	Net No Change of this Change Order
<u>\$3,190.50</u>	<u>0</u> days
Contract Price with all approved Change Orders	Contract Times with all approved Change Orders
<u>\$1,621,561.50</u>	Substantial Completion: <u>October 15, 2017</u> days or dates
	Ready for final payment: _____ days or dates

RECOMMENDED: Bolton & Menk, Inc.

Approved: City of Storm Lake

Accepted: Hulstein Excavating, Inc.

By: _____

Engineer (Authorized Signature)

By: _____

Owner (Authorized Signature)

By: _____

Contractor (Authorized Signature)

Date: _____

Date: _____

Date: _____

CHANGE ORDER 1: 10TH & RUSSELL ST BID ITEMS AND QUANTITIES						
Item No.	Description	Unit	As-Bid Quantity	Change Quantity	Unit Price	Amount
101	TRAFFIC CONTROL	LS	1	0	\$2,000.00	\$0.00
102	MOBILIZATION	LS	1	0	\$13,500.00	\$0.00
103	EXCAVATION, CLASS 13	CY	380	0	\$7.00	\$0.00
104	SUBGRADE TREATMENT, GEOGRID	SY	720	80	\$2.25	\$180.00
105	SUBGRADE PREPARATION, 12"	SY	720	80	\$2.00	\$160.00
106	EXPLORATORY EXCAVATION, UTILITY POTHOLE	EA	2	0	\$225.00	\$0.00
107	REMOVAL OF STORM SEWER, 15"	LF	90	-90	\$21.50	-\$1,935.00
108	SUBDRAIN, HDPE PERFORATED, 8"	LF	35	328	\$39.00	\$12,792.00
109	SUBDRAIN, HDPE PERFORATED, 15"	LF	90	-90	\$40.00	-\$3,600.00
110	INTAKE, NYLOPLAST, 15"	EA	1	0	\$1,500.00	\$0.00
111	MANHOLE ADJUSTMENT, MINOR	EA	1	0	\$500.00	\$0.00
112	CONNECTION TO EXISTING MANHOLE	EA	1	0	\$1,150.00	\$0.00
113	REMOVE EXISTING STRUCTURE	EA	3	0	\$425.00	\$0.00
114	PAVEMENT, PCC, 7"	SY	400	320	\$55.00	\$17,600.00
115	CURB AND GUTTER, 2.0 FT, 7"	LF	170	-170	\$50.00	-\$8,500.00
116	REMOVAL OF DRIVEWAY	SY	30	0	\$10.00	\$0.00
117	DRIVEWAY, PCC, 6"	SY	30	0	\$55.00	\$0.00
118	PAVEMENT REMOVAL	SY	940	0	\$8.75	\$0.00
119	STORAGE AGGREGATE, ASTM NO. 2 MODIFIED	TON	320	-320	\$40.50	-\$12,960.00
120	FILTER AGGREGATE ASTM NO. 57, 4"	TON	60	-60	\$85.00	-\$5,100.00
121	PERMEABLE INTERLOCKING PAVERS	SY	290	-290	\$72.50	-\$21,025.00
122	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING	AC	0.5	0.0	\$3,525.00	\$0.00
123	SILT FENCE	LF	100	0	\$8.25	\$0.00
124	TEMPORARY MAILBOXES	LS	1	0	\$500.00	\$0.00
CO1-1	SUBBASE, MODIFIED, 12"	SY		800	\$14.00	\$11,200.00
CO1-2	RECP TYPE 3.A	SF		1,350	\$1.25	\$1,687.50
CO1-3	SUBDRAIN, HDPE PERFORATED, 6"	LF		60.0	\$34.50	\$2,070.00
CO1-4	RAIN GUARDIAN STRUCTURE	EA		1	\$2,530.00	\$2,530.00
CO1-5	SETTING AGGREGATE, ASTM NO. 8	CY		9	\$90.00	\$810.00
CO1-6	WATER VALVE ADJUSTMENT	EA		3	\$300.00	\$900.00
SUBTOTAL CHANGE ORDER 1:						-\$3,190.50

RESOLUTION NO. 07-R-2017-2018

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order # 1 to the contract with Hulstein Excavating for the North Central Storm Water Project, Phase 2 a deduction of \$3,190.50 to alter the design of the 10th and Russell intersection to provide additional protection for the 18" water main under the pavement

Total contract cost after change order #1 is \$1,621,561.50.

PASSED AND APPROVED this 3rd day of July, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk