

**CITY OF STORM LAKE
REGULAR COUNCIL MEETING, CITY HALL
COUNCIL CHAMBERS
JUNE 19, 2017
5:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. Hear the Public
2. Consent Agenda
 - A. **Resolution No. 119-R-2016-2017 To Approve Consent Agenda**
 - B. **Buy Local Information**
 - C. **Resolution Authorizing Requests Associated with the 2017 Kiwanis Triathlon**
 - D. **Resolution Approving Requests Associated with the 2017 Kiwanis Car Show & Santa's Castle Events**
3. **Storm Lake United Quarterly Update**
4. **Ordinance No. 10-O-2016-2017 For The Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map**
5. **Resolution No. 120-R-2016-2017 Subordination of Forgivable Loan to a 2014 Housing Rehabilitation Home**
6. **Motion to Approve Engagement Agreement and Disclosures With Piper Jaffray & Co.**
7. **Resolution No. 121-R-2016-2017 Approving Abner Bell Wetland Project Change Order 1**
8. **Resolution No. 122-R-2016-2017 Abner Bell Wetland Project Change Order 2 and Acceptance of Substantial Completion**
9. **Motion For A Re-Design Change Order Of North Central Phase 2 Pre-Construction**
10. **Resolution No. 123-R-2016-2017 Accepting Bid and Awarding Contract for 2017 Airport Improvement Project**
11. **Resolution No. 124-R-2016-2017 Approving FAA Grant Application**
12. **Resolution No. 125-R-2016-2017 Approving Model Community Program Agreement with Iowa Economic Development Authority**
13. **Public Hearing 1st and Mae Street Sewer Lining Project on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost**
14. **Resolution No. 126-R-2016-2017 Approving Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for 1st and Mae Street Sewer Lining Project**
15. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

6/19/2017

Agenda Item # A.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Resolution No. 119-R-2016-2017 To Approve Consent Agenda**

BACKGROUND: The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe bills for approval
- Approve the June 5th and 7th City Council Minutes
- Approve five day Liquor License effective June 30, 2017
Wat Lao Simong Khoun (Storm Lake Buddhist Temple
6018 Rothmoor Road)
- Approve liquor license renewal for Pizza Hut, Hy-Vee and
Kristi's Kandies & Herilooms
- Approve cigarette permits for One Stop Shop, Hy-Vee
Food Store, Fareway Store, Dyno' #33, Casey's -
Milwaukee and Flindt, Midtown, Brewsters, Dollar General
Store #1047, Walgreens, Al Liquor's, Sichah Inc. Asian
Food Market, and Wal-Mart (contingent on payment)
- Approve requests associated with the 2017 Kiwanis
Triathlon (see attached staff summary)
- Approve request associated with the 2017 Kiwanis Car
Show and Santa's Castle Events (see attached staff
summary)

FISCAL IMPACT: The City will pay the following expenditures:

- List of Bills - \$171,824.76
- King's Pointe Bills - \$146,512.16

The City will receive the following revenues:

- Liquor license renewal - \$37.50

RECOMMENDATION: Adopt Resolution No. 119-R-2016-2017 to Approve Consent Agenda

ATTACHMENTS:

Description

Type

- ▢ Minutes - June 5, 2017
- ▢ Minutes - June 7, 2017
- ▢ List of Bills
- ▢ List of Bills - Kings' Pointe and Golf Course
- ▢ Resolution No. 119-R-2016-2017

Minutes

Minutes

List of Bills

List of Bills

Resolution

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,
JUNE 5, 2017 5:00 P.M.**

Present: Mayor Jon Kruse, Council Members Dan Anderson, Bruce Engelmann, Mike Porsch and Tyson Rice. Absent: None. Staff present: City Manager Keri Navratil, City Attorney Phil Havens, Public Safety Director Mark Prosser, Fire Chief Mike Jones, Building Official Scott Olesen, Public Works Director Jason Etnyre, Library Director Elizabeth Huff, Water Plant Superintendent Mike Davis, Wastewater Superintendent Mark Streed, and City Clerk Mayra Martinez

Mayor Kruse called the meeting to order at 5:03 pm.

Hear the Public –

Levy Boyd, voiced his opinion in favor of adding the garbage collection to the water bill so the residents pay their part and take on the responsibility of making the City beautiful.

Andriette Wickstrom disagreed in making the garbage collection mandatory. She would like to have the residents be educated about littering and proper garbage disposal. There is a problem but she does not believe that the mandatory garbage billing will solve the issue.

Aaron Cowles, 410 Superior, expressed the importance of educating the residents about garbage disposal and to fine the individuals who do not dispose their garbage once they have been informed by the city.

Consent Agenda – Moved by Council Member Porsch to approve the consent agenda that included the list of bills, minutes from the May 15, 2017 City Council Meeting, new liquor license for the Storm Lake Whitecaps, Steve Campbell appointment as the new City's representative to the Buena Vista Community Foundation Board, noise variance for a Central Bank Sponsored outdoor movie for Saturday, August 12, 2017 from 8:30 pm to 10:30 pm at the Sunset Park band shell, noise variance for the First Baptist Church for an outdoor worship service on Sunday, June 11 at the Sunset Park band shell, temporary construction easement for the 3rd Addition Phase 2 Improvements, 13th Street Extension with Corey, LLC, and approve applications for tax abatement on the residential properties located at 913 Clover Lane, 712 Winthrop Circle, and 618 Barton Street. Seconded by Council Member Anderson. Vote: All ayes. Motion carried.

Zoning Map – Mayor Kruse opened the public hearing on a proposed zoning change to the Storm Lake Zoning Ordinance Official Zoning Map stating that this was the time and place for any comments. Committee Member Rice expressed his concern in regards to the amount of houses that Tyson Foods is tearing down with the housing shortage that the City is experiencing. Andriette is not in favor or against Tyson rezoning the properties but would like for them to consider leaving the area as green space for their employees. Hearing no additional comments the Mayor then closed the public hearing.

Moved by Council Member Anderson to pass the 1st reading Ordinance No. 10-O-2016-2017 for the proposed zoning change to the Storm Lake Zoning Ordinance Official Zoning Map. For properties located at Lot 8, Block 2, Storm Lake Corporation, Russell's Addition, Tri. PT. of I.C.R.R. Lying South of Lot 8 (401 Superior Street) and Lots 9,10, and 11, Block 3, Storm Lake

Corporation, Oates & Skewis 1st Addition (402 and 404 Russell Street). Changing the zoning of these properties from the R-3 Medium Density Residential District to the GI, General Industrial Zoning District. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

2014 Housing Rehabilitation Program – Mayor Kruse opened the public hearing for an update to the 2014 Housing Rehabilitation Program stating that this was the time and place for any comments

City Clerk Martinez made the following Statements:

The City was awarded a 2014 Community Development Block Grant for \$399,100 to assist approximately twelve (12) low-and-moderate income persons within a designated neighborhood to make improvements to their homes.

To date six (6) projects have been completed. Program is scheduled to close out June 30, 2017. After several mailings and extensive marketing to homeowners in the area, no additional applications were received, and no additional projects will be completed under this funding.

There has been no change to the project beneficiaries as proposed in the application.

To date, \$163,468 of the CDBG allocation has been expended.

The City obligated \$35,000 local towards rehabilitation costs. To date, \$17,481 of that has been expended.

Receiving no other comments the Mayor then closed the public hearing.

13th Street Paving Improvement Project – Moved by Council Member Engelmann to adopt Resolution No. 112-R-2016-2017 approving change order #1 an additional \$155.00 to the contract with Smith Concrete Service for the 13th Street Paving Improvement Project. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

RESOLUTION NO. 112-R-2016-2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve Change Order No. 1 to the contract with Smith Concrete Service, Inc. for the 13th Street Paving Project, an increase of \$155.00 to the contract for a rectification of quantities for completion of the project.

Cost of Change Order No. 1 is an increase of \$155.00 to the contract. Total contract cost after Change Order No. 1 is \$119,933.00.

PASSED AND APPROVED this 5th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Moved by Council Member Anderson to adopt Resolution No. 113-R-2016-2017 accepting certificate of substantial completion date March 1, 2017 for the 13th Street Paving Improvement Project. Seconded by Council Member Engelmann. Vote: All ayes. Motion carried.

RESOLUTION NO. 113-R-2016-2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve the Certificate of Substantial Completion for the 13th Street Paving Improvements with a substantial completion date of March 1, 2017.

PASSES AND APPROVED this 5th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Sunrise Campground Storm Sewer Improvements – Moved by Council Member Porsch to adopt Resolution No. 114-R-2016-2017 approving change order #1 an additional \$53.00 to the contract with SCE, LLC for the Sunrise Campground Storm Sewer Improvements project. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

RESOLUTION NO. 114-R-2016-2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order No. 1 to the contract with SCE, LLC for the Sunrise Campground Storm Sewer Improvement Project, an increase of \$53.00 to the contract. Change order is to rectify project quantities to those installed in the field.

Total cost of Change Order #1 is an increase of \$53.00 to the contract. Total contract cost after change order #1 is \$8,310.00

PASSED AND APPROVED this 5th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Moved by Council Member Engelmann to adopt Resolution No. 115-R-2016-2017 approving final completion and final acceptance of the contract with SCE, LLC for the Sunrise Campground Storm Sewer Improvements Project and approving pay estimate No. 2 (Final) for \$415.50. Total Contract amount \$8,310.00. Seconded by Council Member Anderson. Vote: All ayes. Motion carried.

RESOLUTION NO. 115-R-2016-2017

RESOLUTION ACCEPTING PUBLIC IMPROVEMENT

WHEREAS, the City Council of the City of Storm Lake, Iowa entered into a contract, and the Mayor and Clerk of Storm Lake, Iowa executed the contract with SCE, LLC with regards to the 2017 Sunrise Campground Storm Sewer Improvement Project

WHEREAS, said contractor has fully completed the said project in accordance with the terms and conditions of said contract and plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That said public improvement is hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract, and the total final contract price is \$8,310.

Section 2. That said pay estimate No. 2 (final) for \$415.50 is approved.

PASSED AND APPROVED this 5th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

1st and Mae Street Sewer Lining Project – Moved by Council Member Porsch to approve setting a public hearing June 19, 2017 at 5:00 pm for the 1st and Mae Street Sewer Lining Project on proposed plans and specifications, proposed form of contract and estimate of cost. Seconded by Council Member Engelmann. Vote: All ayes. Motion carried.

2017 Star Spangled Spectacular – Moved by Council Member Engelmann to adopt Resolution No. 116-R-2016-2017 authorizing the requests associated with the 2017 Star Spangled

Spectacular (July 3 & 4) events. Seconded by Council Member Anderson. Vote: All ayes.
Motion carried.

RESOLUTION NO. 116-R-2016-2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE TO
AUTHORIZE THE FOLLOWING FOR THE 4TH OF JULY STAR SPANGLED
SPECTACULAR

1. Noise Variance on July 3 (7:00am until 10:00pm) and July 4, 2017 (7:00am until 11:00pm) for all approved venues
2. The use of Chautauqua Park and Sunset Park all day on July 3 and July 4 for the event's venue including the Chautauqua Park Shelter House
3. Appropriate assistance from the Parks and Public Safety Departments for the event
4. Appropriate assistance for the Classic Car Cruise scheduled for July 3, 2017 at 4:45pm
5. Permit for the Ride/Run scheduled for 7:30am on July 4, 2017
6. Permit for the Parade scheduled for 10:30am on July 4, 2017
7. Permission for a Fireworks Display off of the Chautauqua Park Jetty at 10:00 pm on July 4, 2017, with a rain date of Saturday, July 8, 2017 at 10:00pm
8. Permission for Sky High Bounce and USA Inflatables to be used within the venue
9. Permission to add a temporary stage in front of the band shell in Sunset Park if needed for entertainment
10. Permission for food, crafts and art sales within the venue
11. Permission for food vendors in Awaysis Park on July 4, 2017 from 4:00pm until 12:00am for the fireworks pre and post gatherings
12. Permission for the use of ATVs and golf carts within the venue by the committee and other authorized personnel
13. Permission for following street closures – July 4th, 2017.

6 a.m. until Post-Parade:

- 4th and Grand
- Hudson and Lakeshore

- Superior and Lakeshore
- Hudson and 1st Street
- Chautauqua Park Drive E. and Lakeshore Hudson Extension at Lakeshore Dr
- Peterson and Grand
- College and 3rd Street
- All alleys within event perimeter

6 a.m. until 5:00 p.m.:

- College and Lakeshore, Otsego and Lakeshore, Ontario and Lakeshore, Geneseo and Lakeshore, and Geneseo and 2nd Street
- Michigan at W 1st Street (for east-west traffic)
- W 1st Street at Lake Avenue (west side of intersection) Lake Avenue and 1st Street (South side of intersection) Lake Avenue and Lakeshore and Irving and Lakeshore
- Cayuga and Lakeshore
- Seneca and Lakeshore
- Oneida and Lakeshore
- Hudson Street Extension at Lakeshore (west side of intersection), Chautauqua Park Drive at Hudson Extension (west side), Chautauqua Park Drive at Lakeshore (west side)
- All alleys within the event perimeter

6 a.m. or After until post fireworks:

- Chautauqua Park Drive E. and Lakeshore Hudson Extension at Lakeshore Drive to create a safety zone for fireworks

PASSED AND ADOPTED this 5th day of June 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Fireworks – Mayor Kruse opened the public hearing about an ordinance prohibiting the use of "First-Class Consumer Fireworks" within the City of Storm Lake, Iowa stating that this was the time and place for any comments

Andriette Wickstrom is in favor of the ordinance because of her concern for the safety of the residents.

Mike Whare with Hometown Fireworks would like to caution that such ordinance will cause more stress for the city to enforce. Mentioned that the vast majority of the 43 States allow all three classes.

Aaron Cowles expressed his concern on how the city will be enforcing this ordinance.

Police Chief Prosser informed the City Council that the original Ordinance was to try to diminish the threat of the exploding and shooting projectiles. With this ordinance, it is not going to be perfect, but the Police Department will do the best based on the call for service. The other thing that law enforcement and medical professionals deal with are the noise complaints, impact on those who deal with mental illness, and the stress caused to animals. This ordinance is a good step in the right direction.

Receiving no other comments the Mayor then closed the public hearing.

Moved by Council Member Anderson to pass 1st Reading Ordinance No. 11-O-2016-2017 prohibiting the use of "First-Class Consumer Fireworks" within the City Of Storm Lake, Iowa. Seconded by Council Member Engelmann. Vote: Ayes – Anderson and Engelmann; Nay – Porsch, Carlson, and Rice. Motion failed

United Community Health Center CDBG – Moved by Council Member Engelmann to approve an agreement with Simmering- Cory, Inc. for grant writing and administration services of the City's Community Development Block Grant for the United Community Health Center. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

2017 Airport Improvement Project – Moved by Council Member Carlson to approve Addendum No. 1 to the agreement for professional services with Bolton & Menk for the 2017 Airport Improvement Project. Cost of the addendum is an increase of \$5,000.00. Seconded by Council Member Anderson. Vote: All ayes. Motion carried.

Mayor Kruse opened the public hearing accepting plans, specifications, and form of contract for the 2017 Airport Improvements stating that this was the time and place for any comments. Hearing no comments the Mayor then closed the public hearing.

Moved by Council Member to adopt Resolution No. 117-R-2016-2017 approving FAA Grant application submission for the 2017 Airport Improvement Project. Seconded by Council Member Carlson. Vote: All ayes. Motion carried.

RESOLUTION NO. 117-R-2016-2017

RESOLUTION AUTHORIZING THE SUBMISSION OF APPLICATION FOR FEDERAL ASSISTANCE FOR THE AIRPORT IMPROVEMENT PROGRAM AND CERTIFICATION OF REQUIREMENTS

Whereas, The City of Storm Lake wishes to submit an Application for Federal Assistance to the Federal Aviation Administration for improvements at the Storm Lake Municipal Airport as described:

- 2017 Airport Improvement Project

Whereas, the Federal Aviation Administration requires a resolution confirming the application requirements, commitments and criteria have been completed; and

Whereas, the Application for Federal Assistance has been prepared describing the proposed improvements.

Now, therefore, be it resolved that the City of Storm Lake recommends the submittal of the attached Application for Federal Assistance for the Storm Lake Municipal Airport and certifies that the local fund is available for the project if a grant is awarded.

PASSED AND APPROVED on this 5th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

2017 Airport Improvements– Moved by Council Member Porsch to adopt Resolution No. 118-R-2016-2017 accepting bid and awarding contract for the 2017 Airport Improvement Project to King Construction of Wall Lake, Iowa. Amount of bid\$ 256,121.41. Seconded by Council Member Engelman. Vote: All ayes. Motion carried.

RESOLUTION NO. 118–R-2016-2017

RESOLUTION ACCEPTING AND AWARING BID FOR THE CITY OF STORM LAKE 2017 AIRPORT IMPROVEMENTS PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the City of Storm Lake 2017 Airport Improvement, described in the plans and specifications heretofore adopted by this Council on May 1, 2017 be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: King Construction, Wall Lake, Iowa
Amount of bid: \$256,121.41
Portion of bid: All

Section 2. That the construction contract, bond executed and insurance coverage for the construction of the 2017 Airprt Improvement, as described in detail in the plans and specifications heretofore approved, and can be signed contingent upon FAA concurrence of award by the Mayor and Clerk on behalf of the City be and the same hereby approved as follows:

Contractor: King Contruction, Wall Lake, Iowa
Date of Contract: June 5, 2017

PASSED AND APPROVED this 5th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A Martinez, City Clerk

Mayor Kruse took a moment to acknowledge Mark Prosser, Public Safety Director was selected Executive of the Year for the Iowa Police Chiefs Association.

Study Session – A study session was held on a proposed Construction Erosion and Sediment Control Ordinance and worksheet presented by Jay Michels.

Adjournment – Moved by Council Member Rice to adjourn the meeting at 6:43 pm. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

SPECIAL COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL, JUNE 7, 2017 5:00 P.M.

Present: Mayor Jon Kruse, Council Members Tyson Rice, Bruce Carlson, and Mike Porsch.

Absent: Bruce Engelmann and Dan Anderson.

Planning and Zoning Member Present: Andriette Wickstrom, David Walker, and Maria Ramos.

Absent: Matt Ricklefs, Tony Statz, and Trevina Jefferson.

Staff present: City Manager Keri Navratil, Public Safety Director Mark Prosser, Building Official Scott Olesen, Fire Chief Mike Jones, Brian Oakleaf Finance Director, and Mayra Martinez City Clerk.

Mayor Kruse called the meeting to order at 5:04 pm

No quorum present for the Planning and Zoning Commission.

Study Session – Discussion was made in regards to Senate File 489 legalizes the sale and use of consumer fireworks. This new state law states that local jurisdictions must permit the sale of consumer fireworks between June 1-July 8 when sold from a permanent building and between June 10-July when sold from a temporary structure. The local jurisdiction retains the right to zone for it, same as any other commercial activity.

No direction was given to City Staff but to follow current City Code. Council asks to review this matter sometime after January 2018.

Adjournment – Moved by Council Member Rice to adjourn the meeting at 6:06 pm. Seconded by Council Member Porsch. Vote: All ayes. Motion carried.

ATTEST:

Jon F. Kruse, Mayor

Mayra A. Martinez, City Clerk

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/06/17 To 06/19/17
User: tyler.gibbins

UNAVAILABLE

AFLAC	PR Batch 00552.06.2017 Aflac Pretax	385.11
AFLAC	PR Batch 00552.06.2017 Aflac After tax	71.78
City of Storm Lake	PR Batch 00552.06.2017 Dental employee/child	6.00
City of Storm Lake	PR Batch 00552.06.2017 Dental insurance employee c	26.00
City of Storm Lake	PR Batch 00552.06.2017 Dental employee/spouse	12.78
City of Storm Lake	PR Batch 00552.06.2017 Dental insurance family	72.16
City of Storm Lake	PR Batch 00552.06.2017 125 Flexible Benefits	641.32
City of Storm Lake	PR Batch 00552.06.2017 Flex- Child Care	96.15
City of Storm Lake	PR Batch 00552.06.2017 Health Insurance Family	1,660.23
City of Storm Lake	PR Batch 00552.06.2017 Health Insurance Single	542.52
Collection Services Center	PR Batch 00552.06.2017 Child Support Payments to I	222.00
Conseco Health Insurance Co	PR Batch 00552.06.2017 Cancer Pre Tax Insurance	20.59
EFTPS	PR Batch 00552.06.2017 Federal Income Tax	9,874.70
EFTPS	PR Batch 00552.06.2017 FICA Employee Portion	3,679.61
EFTPS	PR Batch 00552.06.2017 FICA Employer Portion	3,679.61
EFTPS	PR Batch 00552.06.2017 Medicare Employee Portion	1,386.36
EFTPS	PR Batch 00552.06.2017 Medicare Employer Portion	1,386.36
ICMA Retirement Trust 457	PR Batch 00552.06.2017 ICMA	1,275.00
Iowa Public Employees	PR Batch 00552.06.2017 IPERS	3,342.59
Iowa Public Employees	PR Batch 00552.06.2017 IPERS City Share	5,016.61
ITT Hartford AMS RPVA	PR Batch 00552.06.2017 457 Hartford	175.00
Muni Fire/Police Retire	PR Batch 00552.06.2017 Muni Police/Fire Pension	3,007.35
Muni Fire/Police Retire	PR Batch 00552.06.2017 Muni Police/Fire Pension Ci	8,292.64
Teamsters Local Union 554	PR Batch 00552.06.2017 Union Dues	273.50
Treasurer State Of Iowa	PR Batch 00552.06.2017 State Income Tax	3,683.28

UNAVAILABLE

Department Total = 48,829.25

Police Department

Allerdings Andrew	DT School- Des Moines- Allerdings	799.91
Alliant Energy	Gas Service Apr/May 2017	337.23
Alta Body Shop	Towing Services May 2017	1,530.00
BJH Construction LLC	Roofing Repairs	666.00
Buena Vista Regional Medical Center	ID Tag	5.00
Central Iowa Distributing, Inc	Cleaning Supplies	27.00
Central Iowa Distributing, Inc	Cleaning Supplies	130.50
Central Iowa Distributing, Inc	Batteries	68.90
Graham Tire	Tire Repair	25.00
Iowa Heart Center PC	Physical- Svendsen	335.00
Jack's Uniforms & Equipment	Uniforms	222.89
Jack's Uniforms & Equipment	Uniforms	56.94
Jack's Uniforms & Equipment	Uniforms	90.89
Karl Chevrolet, Inc	Equipment Installation	11,256.56
MS Door Service Ltd	Pest Control Services	24.00
Neuroth Kevin	Garbage Service May 2017	24.50
ProElect/Professional Electronics	Handset & Cord	40.58
Prosser Mark	LECC/IPCA Meeting- Prosser	359.33
Rasmussen's	Battery P-13	160.98
Rasmussen's	Wheel Alignment P-9	615.47
Rasmussen's	Brakes and Rotors P-9	373.62
Seiler Plumbing & Heating Inc	Restroom Repairs	113.05
Stanard & Associates	New Hire Tests	145.00
Trinity Regional Medical Center Unity Point Health	Physical- Munden	868.84
Universal Credit Services Inc	Background Check	25.72
Vast Broadband	Phone Service June 2017	283.67
Verizon Wireless Inc	Phone Service- May 2017	1,088.79

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620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/06/17 To 06/19/17
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Police Department

Department Total = 19,675.37

Fire Department

Alliant Energy	Gas Service Apr/May 2017	158.81
Arnold Motor Supply, LLP	Supplies	42.73
Arnold Motor Supply, LLP	Oil Dri	397.50
City of Storm Lake	Serviced P-7	56.00
Edwards Storm Lake	MoComm Switch	42.16
Electronic Engineering	New Pager	1,653.00
Julius Dennis R.	Laundry Services- May 2017	76.67
KSL Convenience LLC	Kerosene	46.57
MS Door Service Ltd	Pest Control Services	18.00
Neuroth Kevin	Garbage Service May 2017	54.25
North Lake Truck Repair	Elbow	4.31
Storm Lake Ace Hardware Inc	Supplies	15.98
Vast Broadband	Phone Service June 2017	47.72
Verizon Wireless Inc	Phone Service- May 2017	156.15

Fire Department

Department Total = 2,769.85

Building Official

Buena Vista County Sheriff	Served Papers to - Ek Chan	17.50
Color-ize Inc	Business Cards	58.00
Havens Philip E	Legal Services- May 2017	16.67
Storm Lake Ace Hardware Inc	Safety Glasses	6.99
Vast Broadband	Phone Service June 2017	71.57
Verizon Wireless Inc	Phone Service- May 2017	104.10

Building Official

Department Total = 274.83

Animal Care

Johnson Dianne	Bd & Disp of Cats & Dogs	630.00
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Animal Care

Department Total = 630.00

Roadway Maintenance

A & A Automotive	Transmission Repairs	223.28
Alliant Energy	Gas Service Apr/May 2017	356.49
Arnold Motor Supply, LLP	Spark Plug	2.59
Bierschbach Equipment & Supply Company, Inc	Traffic Cones & Collars	230.00
Blacktop Service Company Inc	Milling & Asphalt- College Street	14,800.00
Bolton & Menk, Inc	Re-Design & Construction Services through 5/31/2017	1,895.00
Bolton & Menk, Inc	-Design & Construction Services through 5/31/2017	9,321.00
Buena Vista Regional Medical Center	Testing	30.00
Central Bank	Stencil	330.00
Certified Testing Services, Inc	Testing Services	2,813.00
City of Storm Lake	Powersteering Leak PW-7	34.18
CNH Industrial America LLC	Supplies	325.01
Fareway Store #461	Supplies	42.35
Fastenal Company	Supplies	8.11
Fastenal Company	Hats	37.96
Iowa Office Supply Inc	Chair	102.50
MS Door Services Ltd	Spring Repairs on Street Shop Door	405.00
Neuroth Kevin	Garbage Service May 2017	127.00

City of Storm Lake
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Checks for Approval Report

From: 06/06/17 To 06/19/17
User: tyler.gibbins

Occupational Medicine at Riverside UnityPoint Clinic	CDL/Data Testing	37.00
Prescott Brian Lee	Patching on City Streets	2,166.30
Smith Concrete Service Inc	Pay Estimate #1 of 13th St Phase II	57,328.70
Stan Houston Equip Co	Heating Element	1,423.00
Vast Broadband	Phone Service June 2017	56.83
Verizon Wireless Inc	Phone Service- May 2017	104.10
Roadway Maintenance	Department Total =	92,199.40
Signs & Signals		
General Traffic Controls Inc	New Signal Pole Per Accident	11,000.00
General Traffic Controls Inc	Signal Light Repairs	1,186.25
Signs & Signals	Department Total =	12,186.25
Snow Removal		
North Lake Truck Repair	Low Coolant Sensor Replacement #63	1,376.03
Snow Removal	Department Total =	1,376.03
Airport		
Century Link	June 2017 Phone Service	120.10
Gibbins Anthony L	Carpet Cleaning Services	490.00
Havens Philip E	Legal Services- May 2017	940.18
Havens Philip E	Legal Services- May 2017	50.00
MS Door Service Ltd	Pest Control Services	45.00
Storm Lake Times The	May 2017 Publications	4.00
Airport	Department Total =	1,649.28
Library		
Alliant Energy	Gas Service Apr/May 2017	251.13
Miller Melissa	Scholastic Reading Program- Urbandale- Miller	156.22
Neuroth Kevin	Garbage Service May 2017	38.25
Vast Broadband	Phone Service June 2017	121.45
Library	Department Total =	567.05
Parks Department		
Alliant Energy	Gas Service Apr/May 2017	56.65
Arnold Motor Supply, LLP	Supplies	11.89
Arnold Motor Supply, LLP	Supplies	65.95
Box Elder Valley, Inc	Landscape Structures	58.64
Central Bank	Domain Name Renewal	30.34
CNH Industrial America LLC	Supplies	103.07
CNH Industrial America LLC	Supplies	54.85
CNH Industrial America LLC	Speakers	74.75
CNH Industrial America LLC	Supplies	36.95
Crescent Electric Supply Co	Supplies	21.21
Fastenal Company	Vests	47.76
Fastenal Company	Vests	44.97
Havens Philip E	Legal Services- May 2017	566.66
Inquirehire	Background Checks	23.00
Inquirehire	Background Checks	23.50

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/06/17 To 06/19/17
User: tyler.gibbins

Iowa Office Supply Inc	Chair	102.50
L & G Products, Inc	Supplies	68.75
L & G Products, Inc	Seed	137.50
Neuroth Kevin	Garbage Service May 2017	205.50
Storm Lake Glass	Polycarbonate	65.84
Vast Broadband	Phone Service June 2017	36.00
Verizon Wireless Inc	Phone Service- May 2017	156.15

Parks Department

Department Total = 1,992.43

Golf Course

A & A Automotive	New Tire (3)	210.22
Arnold Motor Supply, LLP	Supplies	2.99
Arnold Motor Supply, LLP	Supplies	79.51
Arnold Motor Supply, LLP	Supplies	23.99
Arnold Motor Supply, LLP	Supplies	38.23
Arnold Motor Supply, LLP	Supplies	0.14
Arnold Motor Supply, LLP	Supplies	32.21
L & G Products, Inc	Supplies	20.00
L & G Products, Inc	Grass Seed	137.50
L & G Products, Inc	Herbicide	750.00
Plumbing & Heating Wholesale, Inc	Supplies	270.11
Storm Lake Hydraulics Co Inc	Supplies	5.10
Storm Lake Hydraulics Co Inc	Supplies	1.50
Turfwerks	Wheel	106.25
Turfwerks	Supplies	136.49
Zimco Supply Co	Chemicals	223.60
Zimco Supply Co	Chemicals	502.65

Golf Course

Department Total = 2,540.49

Campgrounds

Arctic Glacier U.S.A., Inc.	Ice	73.20
Arnold Motor Supply, LLP	Battery	103.02
Box Elder Valley, Inc	Advertising	300.00
Central Iowa Distributing, Inc	Cleaning Supplies	118.64
Inquirehire	Background Checks	83.00
Iowa Division of Labor	Inspection Services	40.00
Melander's	Services- Less Tax	120.30
Neuroth Kevin	Garbage Service May 2017	728.00
Pilot Tribune	Advertising	125.00
Reding Gravel & Excavating Co., Inc	Rock	82.80
Schuelke Powersports	Ranger Repairs	71.36
Stanton Electric, Inc	Entrance Gate Repairs	877.04
Vast Broadband	Phone Service June 2017	102.00

Campgrounds

Department Total = 2,824.36

Outdoor WaterPark

Rent-All	Cargo Trailer Rental	60.00
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Outdoor WaterPark

Department Total = 60.00

Shelter House

Alliant Energy	Gas Service Apr/May 2017	64.87
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City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/06/17 To 06/19/17
User: tyler.gibbins

MS Door Service Ltd	Pest Control Services	18.00
Plumbing & Heating Wholesale, Inc	Supplies	1.67
Shelter House	Department Total =	84.54
UNAVAILABLE		
Neuroth Kevin	Garbage Service May 2017	93.00
Storm Lake Times The	May 2017 Publications	19.20
Storm Lake Times The	May 2017 Publications	26.00
UNAVAILABLE	Department Total =	138.20
Economic Develop		
Vast Broadband	Phone Service June 2017	23.86
Economic Develop	Department Total =	23.86
Storm Lake Sub-Division #5		
Bolton & Menk, Inc	Design Services through 5/31/2017	989.75
Havens Philip E	Legal Services- May 2017	400.00
Storm Lake Sub-Division #5	Department Total =	1,389.75
Housing Program		
Storm Lake Times The	May 2017 Publications	7.80
Housing Program	Department Total =	7.80
Legal Services		
Havens Philip E	Legal Services- May 2017	2,950.38
Legal Services	Department Total =	2,950.38
City Hall Building		
Alliant Energy	Gas Service Apr/May 2017	108.12
Julius Dennis R.	Entrance Mat Services	88.95
MS Door Service Ltd	Pest Control Services	23.00
Neuroth Kevin	Garbage Service May 2017	28.50
Steve's Window Svc	Window Cleaning Service	37.00
Vast Broadband	Phone Service June 2017	85.49
Verizon Wireless Inc	Phone Service- May 2017	51.53
City Hall Building	Department Total =	422.59
Other Policy & Administration		
Bolton & Menk, Inc	Trail System Services through 5/31/2017	750.00
Central Bank	Des Moines Register Subscription	9.99
Central Bank	Meeting Expense	47.30
Central Bank	Meeting Expense	87.56
Color-ize Inc	Business Cards	60.38
Iowa Association of Municipal Utilities	6/7/17 Financial Planning Training	25.00
Iowa City/County Mgmt Assoc	FY2018 Membership- Navratil	83.34

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/06/17 To 06/19/17
User: tyler.gibbins

Iowa Office Supply Inc	Name Plate	5.69
Iowa Office Supply Inc	Supplies	15.39
Iowa Office Supply Inc	Supplies	25.80
Martinez Mayra	P & Z Workshop Reimbursement	21.67
Stokes Energy Consulting LLC	April 2017 Invoice Review	50.00
Storm Lake Times The	May 2017 Publications	294.00

Other Policy & Administration

Department Total = 1,476.12

Water Administration

Color-ize Inc	Business Cards	60.38
Iowa Association of Municipal Utilities	6/7/17 Financial Planning Training	25.00
Iowa City/County Mgmt Assoc	FY2018 Membership- Navratil	83.33
Iowa Office Supply Inc	Name Plate	5.68
Iowa Office Supply Inc	Supplies	25.80
Martinez Mayra	P & Z Workshop Reimbursement	21.67
Vast Broadband	Phone Service June 2017	77.81
Verizon Wireless Inc	Phone Service- May 2017	51.54

Water Administration

Department Total = 351.21

Water Plant

Alliant Energy	Gas Service Apr/May 2017	272.31
Bolton & Menk, Inc	WTP Driveway Design Services through 5/31/2017	2,427.50
California State University, Sacramento	Water Treatment Books	99.00
California State University, Sacramento	Water Treatment Books	99.00
California State University, Sacramento	Water Treatment Books	99.00
California State University, Sacramento	Water Treatment Books	99.00
California State University, Sacramento	Water Treatment Books	99.00
Certified Testing Services, Inc	Testing Services	210.00
Chem-Sult Inc	Sodium Chlorite	3,512.54
Grainger Inc W.W.	Cable	244.75
Grundman Hicks Const Co LLC	Raw Water Valve in Basin 2	1,028.00
Hancock Concrete Products	Tower 4 Vault Valve	6,850.80
Hancock Concrete Products	Tower 4 Vault	7,424.38
Healy John J.	Pay Request #2 of Lime Lagoon Restoration	96,341.38
Iowa Office Supply Inc	Supplies	15.40
Lakeland Engineering Equip Co	Solenoid Valves	152.95
Mike's Lawn Service, Inc	Weed Control	324.00
Mississippi Lime Company	Lime	4,542.72
Mississippi Lime Company	Lime	4,561.92
Mississippi Lime Company	Lime	4,627.20
Neuroth Kevin	Garbage Service May 2017	82.75
Raveling Inc	Crane Services for Vault	3,375.00
Rent-All	Skidloader & Auger for Tree Removal	60.00
Sears	Pliers	24.99
Stanley Mark	Services	81.88
Storm Lake Ace Hardware Inc	Supplies	13.98
Storm Lake Ace Hardware Inc	Muck Boots	124.99
Vast Broadband	Phone Service June 2017	168.29
Verizon Wireless Inc	Phone Service- May 2017	278.44

Water Plant

Department Total = 137,241.17

Water Distribution

Alliant Energy	Gas Service Apr/May 2017	82.03
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City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/06/17 To 06/19/17
User: tyler.gibbins

Bolton & Menk, Inc	Design & Construction Services through 5/31/2017	3,489.00
Brown Supply Company	3-Way Fire Hydrant	3,960.00
Buena Vista Regional Medical Center	Testing	30.00
Iowa Office Supply Inc	Supplies	14.34
Mike's Lawn Service, Inc	Lawn Renovations from Main Breaks	1,649.00
Occupational Medicine at Riverside UnityPoint Clinic	CDL/Data Testing	37.00
Reding Gravel & Excavating Co., Inc	Rock	440.64
Schoon Construction & Excavation, LLC	Pay Request #2 of 2016 Watermain Improvements	62,170.14
Smith Concrete Service Inc	Concrete	128.00
Storm Lake Ace Hardware Inc	Weed Killer	48.98
Utility Equipment Co	KC Hall Service Line Supplies	8,271.26
Vast Broadband	Phone Service June 2017	78.24
Verizon Wireless Inc	Phone Service- May 2017	217.51

Water Distribution

Department Total = 80,616.14

Water Meters

Verizon Wireless Inc	Phone Service- May 2017	116.07
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Water Meters

Department Total = 116.07

Wastewater Administration

Color-ize Inc	Business Cards	60.37
Iowa Association of Municipal Utilities	6/7/17 Financial Planning Training	25.00
Iowa City/County Mgmt Assoc	FY2018 Membership- Navratil	83.33
Iowa Office Supply Inc	Name Plate	5.68
Iowa Office Supply Inc	Supplies	6.99
Iowa Office Supply Inc	Supplies	15.40
Iowa Office Supply Inc	Supplies	25.80
Martinez Mayra	P & Z Workshop Reimbursement	21.66
Vast Broadband	Phone Service June 2017	83.73
Verizon Wireless Inc	Phone Service- May 2017	53.08

Wastewater Administration

Department Total = 381.04

Wastewater Treatment Plant

Alliant Energy	Gas Service Apr/May 2017	99.99
Arnold Motor Supply, LLP	Supplies	13.56
California State University, Sacramento	Course Fee- Ramos	914.00
Environmental Resource Associates	Lab Testing	166.51
Foundation Analytical Laboratory Inc	Testing Services	1,481.00
Foundation Analytical Laboratory Inc	Testing Services	516.00
Grainger Inc W.W.	Fire Extinguisher Wall Hanger	54.88
H-O-H Water Technology, Inc	Tote	3,450.00
Mike's Electronics Inc	LS Service Call	70.00
Mike's Electronics Inc	Memorial LS Service Call	70.00
Mike's Electronics Inc	Memorial LS Service Call	70.00
Mike's Electronics Inc	Marina LS Service Call	69.26
Mike's Electronics Inc	Bio Solids Service Call	113.75
NCL of Wisconsin Inc	Testing Equipment	287.58
NCL of Wisconsin Inc	Calibration	174.00
Neuroth Kevin	Garbage Service May 2017	67.00
ProBuild	Supplies for Emeral Park Tennis Court	22.87
ProElect/Professional Electronics	Service Call to Lab Viewstation	85.00
Recycle Center Harold Rowley	Recycling Services	27.04
Recycle Center Harold Rowley	Recycling Services	73.32

City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/06/17 To 06/19/17
User: tyler.gibbins

Storm Lake Ace Hardware Inc	Weed Killer	49.99
Storm Lake Ace Hardware Inc	Headset	31.99
Storm Lake Ace Hardware Inc	Weed Killer	42.99
US Peroxide, LLC	Services	750.00
Verizon Wireless Inc	Phone Service- May 2017	312.30

Wastewater Treatment Plant	Department Total =	9,013.03
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Storm Water Administration

Color-ize Inc	Business Cards	60.37
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Storm Water Administration	Department Total =	60.37
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Storm Water Collection

Bachman's, Inc	Trees & Shrubbs	2,097.00
Blue Tarp Financial	JOBOX	675.65
Blue Tarp Financial	JOBOX (2)	1,333.69
Bolton & Menk, Inc	Design Services through 5/31/2017	10,012.75
Certified Testing Services, Inc	Testing Services	458.00
Emmons & Olivier Resources Inc	Data Collection & Design through 4/19/2017 (Correct	7,674.31
Foundation Analytical Laboratory Inc	Testing Services	600.00
Foundation Analytical Laboratory Inc	Testing Services	728.00
Havens Philip E	Legal Services- May 2017	33.33
Havens Philip E	Legal Services- May 2017	1,050.00
ISWEP	ICIMSP	55.00
ISWEP	2017 Membership	3,600.00
O'Reilly Auto Parts	Batteries	426.42
OI Corporation	Loggers with Cable Coating	1,082.00
Rickly Hydrological Company, Inc	Wading Rod	412.44
Storm Lake Ace Hardware Inc	Rope	6.99

Storm Water Collection	Department Total =	30,245.58
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Street Cleaning

Arnold Motor Supply, LLP	Supplies	17.94
Arnold Motor Supply, LLP	Supplies	13.57

Street Cleaning	Department Total =	31.51
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Insurance

Auxiant - Claims Account	6/5/2017 Claims	814.88
Auxiant - Claims Account	6/12/2017 Claims	11,673.69
Auxiant - Flex Account	6/7/2017 Flex Claims	364.36

Insurance	Department Total =	12,852.93
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UNAVAILABLE

Salus LLC	May 2017 Membership	160.00
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UNAVAILABLE	Department Total =	160.00
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Vehicle Maintenance

Arnold Motor Supply, LLP	Supplies	74.45
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City of Storm Lake
620 Erie Street PO Box 1086
Storm Lake IA, 505881086

Checks for Approval Report

From: 06/06/17 To 06/19/17
User: tyler.gibbins

Arnold Motor Supply, LLP	Supplies	39.98
Arnold Motor Supply, LLP	Supplies	2.62
Arnold Motor Supply, LLP	Supplies	17.48
Arnold Motor Supply, LLP	Supplies	28.91
Arnold Motor Supply, LLP	Supplies	30.47
Arnold Motor Supply, LLP	Supplies	89.64
Arnold Motor Supply, LLP	Supplies	64.35
Arnold Motor Supply, LLP	Supplies	10.01
Arnold Motor Supply, LLP	Supplies	3.60
Arnold Motor Supply, LLP	Supplies	80.13
Arnold Motor Supply, LLP	Supplies	6.22
Arnold Motor Supply, LLP	Calipers, Seals, & Supplies	285.69
Arnold Motor Supply, LLP	Supplies	45.87
Arnold Motor Supply, LLP	Supplies	49.28
Arnold Motor Supply, LLP	Batteries	204.78
Arnold Motor Supply, LLP	Filters	67.56
Arnold Motor Supply, LLP	Filters	12.12
Arnold Motor Supply, LLP	Filters	178.67
Arnold Motor Supply, LLP	Yellow Prestone	586.04
Arnold Motor Supply, LLP	Supplies	5.18
Arnold Motor Supply, LLP	Supplies	89.81
Arnold Motor Supply, LLP	Supplies Returned	-75.82
Arnold Motor Supply, LLP	Battery	153.78
Grainger Inc W.W.	Tap Paper & Plug	100.30
Storm Lake Hydraulics Co Inc	Supplies	19.85

Vehicle Maintenance

Department Total = 2,170.97

Technology

Rebnord Technologies Inc	2 Factor Auth	375.00
Rebnord Technologies Inc	MyAnti Spam	75.00
Rebnord Technologies Inc	IT Service Agreement	3,325.00
Rebnord Technologies Inc	IT Service Agreement- Fiber Network	200.00
Sidwell Company The	Upload of PDF File to GIS	5,260.00
Sidwell Company The	Layer Addition to GIS	600.00
Vast Broadband	Internet Service June 2017	894.95

Technology

Department Total = 10,729.95

Grand Total = 478,037.80

Operating
City of Storm Lake
Check Register
From 6/3/2017 to 6/16/2017

Vendor	Description	Amount
Weigand-Omega Management Inc	Payroll	16,984.18
ACCO Unlimited Corporation	Services	1,566.94
American Hotel Register Company	Services	156.84
Ameripride Services, Inc.	Services	1,087.77
Arnold Motor Supply, LLP	Supplies	327.73
Bomgaars Supply Inc.	Supplies	374.56
Booking.com B.V.	Services	445.50
Buena Vista Regional Healthcare Foundation	Services	330.00
Bunkers Feed Supply Inc.	Supplies	713.06
CenterPoint Energy Services, Inc	Services	16,896.43
Central States Group	Services	8,063.20
Cintas Corporation No. 2	Supplies	1,506.95
City of Storm Lake- Water Dept.	Utilities	8.00
Clears Inc.	Services	2,158.00
Color-ize	Supplies	598.00
COMMLOG LLC	Services	51.54
Copper Cottage	Services	1,942.62
Crescent Electric Supply Company	Supplies	1,203.30
Culligan Water Conditioning	Supplies	982.75
Dippin' Dots, L.L.C.	Supplies	1,123.20
Doll Distributing LLC	Beverages	2,062.25
Dynamx	Supplies	50.00
Feld Fire	Supplies	3,794.09
G & R Controls, Inc.	Services	2,963.00
Golf Products, Inc.	Supplies	284.10
Grainger	Supplies	944.34
Guadalupe Rosales	Refund	200.00
GuestSupply	Supplies	17,223.00
Hamco Walker Paper	Supplies	185.00
Herald Publishing Company	Services	500.00
HyVee	Food	527.62
Industrial Chem Lab Services	Services	148.86
Iowa Sportsman	Supplies	300.00
Joyce Smith	Refund	200.00
Julius Cleaners	Services	58.00
KAYL/KKIA	Advertising	600.00
KCAU TV	Advertising	1,450.00
Lakefest	Services	1,525.00
Logo Depot	Supplies	1,321.71
Loews Carpet One	Supplies	10,554.63
M3 Accounting + Analytics	Services	912.28
Melanders	Services	199.95
MidAmerican Energy	Utilities	387.38
Mikadety Radio Corporation	Services	822.49
Nelson's Premix and Vet Supply	Supplies	130.00
Office Elements	Supplies	587.59

Olsen Welding and Machine Shop	Services	75.00
Pasquales Food Service Inc.	Food	1,162.50
Pepsi Beverages Company	Beverages	2,179.10
Pilot Tribune	Advertising	263.50
Builders FirstSource Inc	Supplies	60.71
R.L. Fridley Theatres Inc.	Supplies	600.00
Rebnord Technologies, Inc.	Services	4,310.93
Rent-All Inc.	Services	345.00
Sac County Newspapers Inc.	Advertising	178.50
Sceptre Hospitality Resources, LLC	Services	1,921.55
Speed's Auto Supply Inc.	Services	496.45
Star Promotions, Inc.	Services	384.83
Steve's Window Service	Services	80.25
Storm Lake Ace Hardware	Supplies	471.65
Tamara Freidhof	Refund	200.00
US Foods, Inc.	Food	33,204.06
Vast Business	Utilities	2,924.02
Vista Paints	Supplies	59.20
Water Safety Products, Inc.	Supplies	1,205.87
Western Iowa Tourism Region	Services	25.00
Woosung CNA, LLC	Services	4,231.97
Buena Vista County Environmental Health	Services	303.75
City of Storm Lake- Water Dept.	Utilities	2,204.76
Expedia, Inc.	Services	1,624.32
Fastenal Company	Supplies	147.36
Pilot Tribune	Advertising	125.00
The Icee Company	Supplies	659.20
Weigand Omega Management Payroll	Payroll	92,183.76
		256,080.10

RESOLUTION NO. 119-R-2016-2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

To approve the Consent Agenda which includes the list of bills, list of King's Pointe and Sunrise Pointe Golf Course bills and to prorate to the appropriate funds.

To further approve the minutes as presented to the Council for the regular City Council meeting June 5, 2017 and special City Council Meeting June 7, 2017.

To further approve five day liquor license effective June 30, 2017 Wat Lao Simong Khoun.

To further approve the cigarette permits for One Stop Shop, Hy-Vee Food Store, Fareway Store, Dyno's, Casey's - Milwaukee and Flindt, Midtown, Brewsters, Dollar General Store #1047, Walgreens, Al Liquor's, Sichah Inc. Asian Food Market, and Wal-Mart (contingent on payment).

To further approve the requests from the Hy-Noon Kiwanis Club for the 2017 Kiwanis Triathlon scheduled for Saturday, August 19, 2017 at 8:00 am. Requests include closure of the West Awaysis Park parking lot from 4:00am until 12:00pm, appropriate event / route permits to be issued and support from the Parks and Police Departments, noise variance from 7:00am until 12:00pm for outdoor amplified anoucements and entertainment.

To further approve the requests for the 2017 Kiwanis Car Show & Santa's Castle Events scheduled for Sunday, September 3, 2017. Requests include use of Chautauqua Park and the shelter all day, permission to park cars on the west side of Chautauqua Park, noise variance from 8:00am until 5:00pm for outdoor entertainment and engine performance, permission to fence off the west side of the venue for the car show and permission to use city owned fencing, permission for food, craft and merchandise sales within the venue, permission to close Chautauqua Park Road from the Park's Department building west to Lakeshore Drive from 8:00am until 5:00pm, permission for craft sales, food/beverage sales, and other attractions.

PASSED AND APPROVED this 19th day of June 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

6/19/2017
Agenda Item # B.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: Buy Local Information

BACKGROUND: Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

FISCAL IMPACT:

	Total Expenses	Calculated Expenses	Local	%	BV Co	%	Non Local	%
City	\$478,037.80	\$171,824.76	\$34,282.48	19.95	\$2,166.45	1.26	\$135,375.83	78.79
King's Pointe and Golf Course	\$212,553.25	\$146,512.16	\$27,282.68	18.62			\$119,229.48	81.38

RECOMMENDATION: Review Buy Local Information

Staff Summary

6/19/2017

Agenda Item # C.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **Resolution Authorizing Requests Associated with the 2017 Kiwanis Triathlon**

BACKGROUND: Attached to this staff summary is a written request from Kurt Reis representing the Hy-Noon Kiwanis outlining a series of requests connected to the 2017 Kiwanis Triathlon scheduled for Saturday, 8-19-2017 at 8:00am.

The specific requests are as follows:

*The closure of the west Awaysis Park parking lot in order to establish the base venue from 4:00am until 12:00pm on the day of the event

*Appropriate event / route permits to be issued and support from the Parks and Police Departments

*A Noise Variance for Awaysis Park from 7:00am until 12:00pm for outdoor, amplified announcements and entertainment

The submitted letter reflects the appropriate insurance certificate will be filed with city hall in advance of the event.

FISCAL IMPACT: Some Parks and Police staff time will be assigned to the event which will be paid for out of the department's operational budgets.

The event is a fund raiser for the Kiwanis EliMiNaTe Program which is working to eliminate Maternal/Neonatal Tetanus world wide.

RECOMMENDATION: Pass Motion Contingent on Receiving Insurance Certificate

ATTACHMENTS:

Description

Type

June 2, 2017

City of Storm Lake &
Park Board of Storm Lake
c/o City Clerk
City Hall
620 Erie Street
Storm Lake, IA 50588

RE: Kiwanis Sprint Triathlon
Request for Noise Variance, Fencing/Street Blockage, Use of Awaysis Park/Parking Lot
Date of Events: Saturday, August 19, 2017

Dear Ladies and Gentlemen:

This concerns the Kiwanis Sprint Triathlon events to be held on Saturday, August 19, 2017. The Hy-Noon Kiwanis of Storm Lake will be hosting the 6th Annual "Storm the Lake" Kiwanis Sprint Triathlon. Proceeds from this event will go to Kiwanis and used to meet the Club's commitment to the Kiwanis International World Wide Service project "EliMiNaTe" to virtually eliminate Maternal/Neonatal Tetanus.

The event will take place in Awaysis Park/parking lot, Sunrise Park, and various streets. We are requesting your permission to conduct these activities.

August 19, 2017:

General Description: On Saturday, August 19, 2017 we are planning the following activities in Awaysis Park / Sunrise park:

1. Sprint Triathlon consisting of an 800 meter swim, 12.63 mile bicycle ride and a 3.1 mile run

The days activities will start with an 800 meter swim using the Awaysis Beach area and the adjacent bay. The participants will transition to bicycles in the west ½ of the nearby parking lot, exiting the center drive and proceeding east to the City limits turning south on the Lakeside blacktop. Participants will re-enter city limits on Highway 110 on the West side of the lake and travel city streets including Highway 110, Howard Road, Kelvin Road, Emerald Drive, West 5th Street, Grand Avenue and Lakeshore Drive returning to the Awaysis parking lot.

Participants will again transition to running and proceed south along Sunrise Park utilizing the Lake Trail to the Lakeside City limits. Runners will proceed to a turn around point near the outlet dam in Lakeside retuning to Storm Lake and the Awaysis parking.

There will registration and timer tents set up in the Awaysis parking as well as bike racks and timing equipment.

Parking Closures: We request that you permit us (the Hy-Noon Kiwanis) to close off the west ½ of the Awaysis parking, including the center driveway, Awaysis Park and the Awaysis Beach. We would also request use of the Gazebo's in Awaysis Park for overflow administrative activities. This area would need to be closed from 4:00 am to 12:00 pm. We have filed reservations with City Hall re: Gazebos.

Street usage: We would also request that the Hy-Noon Kiwanis be allowed use of the streets named above. We would also request that, with assistance from the Storm Lake Police Department, we be allowed to control traffic to facilitate safe passage of bicyclists.

Noise Variance: We request that you allow us (Hy-Noon Kiwanis) a variance to the noise ordinance. Race announcements will be made through out the event. The variance would be in effect from 7:00 am to 12:00 pm.

A certificate of liability insurance will be provided naming the City of Storm Lake as insured for \$1,000,000 of coverage.

Thank you for your continued cooperation and support of Storm Lake Kiwanis. We look for continued growth and success of the events. Thank you for your attention to this matter.

Sincerely,

Curt Reis
Safety Committee Chair
Hy-Noon Kiwanis

Triathlon Coordinators:

Duane Queen
804 Kelvin Road
Storm Lake, IA
732-4286

Clark Fort
732-3747

cc: Mark Prosser (Storm Lake Police)



**Public Safety
Police & Fire
PERMIT**

401 East Milwaukee Avenue
Storm Lake, Iowa
Phone: 712-732-8010
Email: publicsafety@stormlake.org

Event: 2017 Kiwanis Sprint Triathlon

Issued To:

Name: Curt Reis

Organization: Kiwanis Club

Address: 1207 Poplar Lane, Storm Lake, IA 50588

Phone: 712-732-6104

Date(s) of Event: Saturday, 8-19-2017

Time(s) of Event: 8:00am

Expiration of Permit: 8-20-2017

Location / Area
of Use:

East Lakeshore Drive-Radio Road-Highway 110-Howard Rd., Kelvin Rd.-Emerald Dr.- West 5th St.- Grand Avenue-
West Lakeshore Dr.

Type of Permit

☐ Noise Variance (8-7-4)

☒ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by:

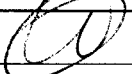
Mark A. Prosser

Date:

6-20-2017

Please Print

Signature:



Title:

Public Safety Director



**Public Safety
Police & Fire
PERMIT**

401 East Milwaukee Avenue
Storm Lake, Iowa
Phone: 712-732-8010
Email: publicsafety@stormlake.org

Event: 2017 Kiwanis Sprint Triathlon

Issued To:

Name: Curt Reis

Organization: Kiwanis Club

Address: 1207 Poplar Lane, Storm Lake, IA 50588

Phone: 712-732-6104

Date(s) of Event: Saturday, 8-19-2017

Time(s) of Event: 7:00am until 12:00pm

Expiration of Permit: 8-20-2017

Location / Area
of Use:

Awaysis Park

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by: Mark A. Prosser

Date: 6-20-2017

Please Print

Signature:

Title: Public Safety Director

Staff Summary

6/19/2017

Agenda Item # D.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mark Prosser, Public Safety Director

SUBJECT: **Resolution Approving Requests Associated with the 2017 Kiwanis Car Show & Santa's Castle Events**

BACKGROUND: Attached to this staff summary is a written request for a series of items related to the 2017 Kiwanis Car Show and Santa's Castle Event scheduled for Sunday, 9-3-2017 between the hours of 8:00am until 5:00pm in Chautauqua Park.

The specific requests are as follows:

*Permission to use Chautauqua Park and the Shelter House all day on the day of the event

*Permission to park cars on the west side of Chautauqua Park

*Noise Variance to be issued for the venue for the hours of 8:00am until 5:00pm for outdoor entertainment and engine performance

*Permission to fence off the west side of the venue for the car show and permission to use city owned fencing

*Permission for food, craft and merchandise sales within the venue

*Permission to close Chautauqua Park Road from the Park's Department building west to Lakeshore Drive from 8:00am until 5:00pm

* Appropriate support from the Parks and Police Departments

The submitted letter reflects that an appropriate insurance certificate will be placed on file in city hall prior to the event.

FISCAL IMPACT:

The Parks and Police Departments will incur some staff time associated with this event which will be absorbed within their operational budgets.

this event is a fund raiser for Santa's Castle and Kiwanis's youth programs.

RECOMMENDATION:

Pass Resolution # _____ Contingent
Upon Receipt of Appropriate Insurance

ATTACHMENTS:

Description		Type
	Resolution	Resolution

June 2, 2017

City of Storm Lake &
Park Board of Storm Lake
c/o City Clerk
City Hall
620 Erie Street
Storm Lake, IA 50588

RE: Kiwanis Car Show and Santa's Castle Events
Request for Noise Variance, Fencing/Street Blockage, Use of Chautauqua Park
Date of Events: Sunday, September 3, 2017

Dear Ladies and Gentlemen:

This concerns the Kiwanis Car Show and Santa's Castle events to be held on Sunday, September 3, 2017. The Hy-Noon Kiwanis of Storm Lake will be hosting the annual car show alongside Santa's Castle crafts and events. Proceeds from the car show will go to Kiwanis and used to support our commitment to youth recreation and education. Santa's Castle proceeds will go toward the benefit of the Castle.

As in the past, these events will take place in Chautauqua Park. This is our 11th year and again we are requesting your permission to continue these activities in the park.

September 3, 2017:

General Description: On Sunday, September 3, 2017 we are planning the following activities in Chautauqua Park:

1. Auto Show hosted by the Hy-Noon Kiwanis
2. Events hosted by Santa's Castle

Our request is much the same as we requested last year. Our desire is to have a fence separating the east and west side of the park. The fence line would run immediately to the west of the shelter house and tennis courts. We would like to restrict entry into the west side of the park at the corner where Lakeshore Drive, Chautauqua Park Drive, and Cayuga Street meet. This is where show vehicles will enter the automobile show. Food and soda sales booths will be in the vicinity of the north and northeast side of the shelter house. Craft booths will be located to the east side of the shelter house.

The public will enter the auto show from the north side through the sidewalk just to the west of the shelter house as in past years. Automobiles for the auto show will enter on the west side of the park by turning onto Chautauqua Park Drive from Lakeshore Drive, as in past years. The east side of the park will be unrestricted to the public.

There will also be a DJ stand set up directly to the northwest of the tennis court area to play classic car music and make award announcements for the auto show. This will be within the confines of the fenced area.

Fence Permit: We request that you permit us (the Hy-Noon Kiwanis) to fence off Chautauqua Park in the same manner as past years. We request that Chautauqua Park Drive be blocked at its entrance from Cayuga Street to the point south of the city maintenance garage. This street would need to be blocked from 8:00 am to 5:00 pm.

Request for Fencing: Please provide us with the fencing to block off the area requested for our activities. Our organization will be responsible for the erection and removal of this fence and will work with the city personnel in this regard.

Noise Variance: We request that you allow us (Hy-Noon Kiwanis) a variance to the noise ordinance. Music and vehicle engines will be performing during the day. The variance would be in effect from 8:00 am to 5:00 pm.

A certificate of liability insurance will be provided naming the City of Storm Lake and the Chamber of Commerce as insured for \$1,000,000 of coverage.

Thank you for your continued cooperation and support of these events. We look for continued growth and success of the events. Thank you for your attention to this matter.

Sincerely,

Curt Reis
Hy-Noon Kiwanis
Car Show Committee

cc: Ron Stevenson (Santa's Castle)
Mark Prosser (Storm Lake Public Safety)



**Public Safety
Police & Fire
PERMIT**

401 East Milwaukee Avenue
Storm Lake, Iowa
Phone: 712-732-8010
Email: publicsafety@stormlake.org

Event: 2017 Kiwanis Car Show & Santa's Castle Events

Issued To:

Name: Curt Reis

Organization: Kiwanis Club

Address: 1207 Poplar Lane, Storm Lake, IA 50588

Phone: 712-732-6104

Date(s) of Event: Sunday, 9-3-2017

Time(s) of Event: 8:00am until 5:00pm

Expiration of Permit: 9-4-2017

Location / Area
of Use:

Chautauqua Park

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by:

Mark A. Prosser

Please Print

Date:

6-20-2017

Signature:

Title:

Public Safety Director

Staff Summary

6/19/2017

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Storm Lake United Quarterly Update**

BACKGROUND: Mr. Lalone will present the Storm Lake United Quarterly Update to Council

FISCAL IMPACT: No fiscal impact

RECOMMENDATION: Council hear the presentation.

Staff Summary

6/19/2017

Agenda Item # 4.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Scott Olesen, Building Official

SUBJECT: **Ordinance No. 10-O-2016-2017 For The Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map**

BACKGROUND: Tyson Fresh Meats owns the property located at Lot 8, Block 2, Storm Lake Corporation, Russell's Addition, Tri. PT. of I.C.R.R. Lying South of Lot 8 (401 Superior Street) and Lots 9,10, and 11, Block 3, Storm Lake Corporation, Oates & Skewis 1st Addition (402 and 404 Russell Street). Currently, these properties are Zoned R-3, Medium Density Residential.

Tyson Fresh Meats is requesting a change in the zoning of this property from the R-3 Medium Density Residential District to the GI, General Industrial Zoning District.

Tyson is proposing to construct a trailer parking area on this property, and the property must be re-zoned to accomplish this.

If the proposed development is allowed to proceed, Tyson will have to provide a buffer yard, screening, and comply with the City Post Construction Storm Water Ordinance.

Before a change to the Zoning Map may be approved by the City Council, a written recommendation must be provided by the Planning and Zoning Commission.

The Storm Lake Planning and Zoning Commission has reviewed this application and has recommended approval of the rezoning request as outlined in the attached application.

FISCAL IMPACT: Cost of public notices and legal fees estimated at \$200.00.

RECOMMENDATION: Review and approve the application for re-zoning submitted by

Tyson Fresh Meats as recommended by the Storm Lake
Planning and Zoning Commission.

~~On first reading: June 5, 2017~~
On second reading: June 19, 2017
On third reading: July 3, 2017

ATTACHMENTS:

Description	Type
 Ordinance No. 10-2016-2017	Ordinance

ORDINANCE NO. ____-O-2016-2017

ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF STORM LAKE, IOWA BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL ESTATE

WHEREAS, after due notice of intended action as provided by law, the City Council of the City of Storm Lake, Iowa, has determined that the zoning ordinance of this City should be amended as set forth below; and

WHEREAS, said action has been recommended by the Planning and Zoning Commission of the City of Storm Lake, Iowa;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, that, pursuant to Article IV, Section 406 of the Zoning Ordinance of the City of Storm Lake, Iowa, the official zoning map, as referred to therein, is hereby amended as follows:

The real estate parcel identified for taxation purposes as Parcel Number 1403281008, legally described as:

Lot Eight (8), Block Two (2), in Russell's Addition to the City of Storm Lake, Iowa;

A part of the Southeast Quarter (SE 1/4) of the Northeast Quarter (NE 1/4) of Section 3, Township 90 North, Range 37 West of the 5th P.M., Buena Vista County, Iowa, and located within the city limits of Storm Lake, Iowa, and being more fully described as follows: Beginning at the Southwest (SW) corner of Block 2 of Russell's Addition to Storm Lake, Iowa; thence South 68°33' East, along the South line of Block 2 of Russell's Addition, 171.70 feet to the Southeast (SE) corner of said Block 2; thence West, 159.81 feet to a point on the East line of Superior Street; thence North along the East line of Superior Street, 62.77 feet to the point of beginning. The East line of Superior Street is assumed to bear due North and South in the above description;

and the real estate parcel identified for taxation purposes as Parcel Number 1403281020, legally described as:

Lots Nine (9), Ten (10), and Eleven (11), Block Three (3), of Oates and Skewis' First Addition to the City of Storm Lake, Iowa

are hereby rezoned from a classification of R-3 (Medium Density Residential) to GI (General Industrial).

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra Martinez, City Clerk

Staff Summary

6/19/2017

Agenda Item # 5.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mayra Martinez, City Clerk

SUBJECT: **Resolution No. 120-R-2016-2017 Subordination of Forgivable Loan to a 2014 Housing Rehabilitation Home**

BACKGROUND: When a homeowner wishes to re-finance, their mortgage lender requires first position therefore requesting City to subordinate to their first. This does not change the City's position. The homeowner is requesting to refinance their mortgage to obtain a lower rate with Meta bank

The State does require that a 5-year deferred, forgivable loan (Mortgage/Promissory Note) be signed by the assisted homeowner in the amount of assistance received which was recorded November 15, 2016 for Project #2014-7.

FISCAL IMPACT: Cost of Recording expected to be less than \$50.00

RECOMMENDATION: To Approve Resolution No.120-R-2016-2017 to adopt Subordination of forgivable loan

ATTACHMENTS:

Description	Type
□ Resolution No. 120-R-2016-2017	Resolution
□ Letter	Backup Material
□ Subordination Agreement	Backup Material

RESOLUTION NO. 120-R-2016-2017

WHEREAS, the City Council for the City of Storm Lake has been presented with a request from Chanthavong and Phimmasone Philavanh for subordination of a certain Mortgage and Forgivable Loan Promissory Note executed pursuant to the Storm Lake Housing Rehabilitation Program; and,

WHEREAS, the City Council has reviewed the request and considered the status of the loan and reasons presented to the Council by Chanthavong and Phimmasone Philavanh, and has determined that subordination of the mortgage in favor of the City will be of assistance for Chanthavong and Phimmasone Philavanh to refinance their loan obligation, and should be approved.

IT IS HEREBY RESOLVED that the Mortgage and Forgivable Loan Promissory Note dated November 15, 2016 and recorded in the office of the Buena Vista County Recorder is hereby approved to be subject to a Subordination Agreement in favor of the mortgage and indebtedness issued in favor of MetaBank.

IT IS HEREBY RESOLVED that the Mayor is authorized to execute the Subordination Agreement consistent with this Resolution.

Passed this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

TO: City Council

RE: Subordination Requests – Housing Rehabilitation Program

Just to give a brief background on the Mortgage and Promissory Note, the State does require that a 5-year deferred, forgivable loan (Mortgage/Promissory Note) be signed by the assisted homeowner in the amount of assistance received. In most cases, the homeowner already has a mortgage lien in place at the time that the City files their Mortgage, which puts the City in second position.

When a homeowner wishes to re-finance, their mortgage lender requires first position therefore requesting City to subordinate to their first. This does not change the City's position, however, the City is more than likely, but not always, subordinating to a greater amount than was originally in front of them.

In regards to the State's position on subordination requests, the State authorizes the City to take local action concerning these. The State acknowledges that most assisted homeowners will more than likely have a Mortgage, therefore, the City will most times be in second position at the very beginning of the assistance process. The City's subordination of a mortgage lien should be handled on a case-by-case basis with consideration given to the individual circumstances of that assisted property owner seeking the subordination.

For these requests, Simmering-Cory, Inc. will collect and prepare information for the Council's review of these requests.

- Total amount planning to borrow.
- Appraised value of property and date of appraisal.
- Purpose of re-financing (i.e., consolidation of bills, lower interest rate, further home repair, etc.)
- Complete name of Mortgage Lender.

(The Council, of course, does have the opportunity to request additional information, if necessary.)

In most cases, the homeowners are re-financing in order to make their home more affordable to them and therefore allowing them to stay in the home longer and also possibly upgrading the property. This can be a benefit to both the homeowner as well as the City.

Prepared by: Melanie Mitchell, Simmering-Cory, PO Box 244, Storm Lake, IA 50588 641/357-7554
Return to: City of Storm Lake, 620 Erie Street, Storm Lake IA 50588
Address tax statement to:

SUBORDINATION AGREEMENT

KNOW ALL BY THESE PRESENTS:

WHEREAS, _____, have executed a mortgage on the following described premises: The North Sixty-One and Two-Tenths (61.2) feet of Lot Six (6) and the South Forty-Six and Four Tenths (46.4) feet of the West Half (W1/2) of Lot Seven (7), All in Block Three, Second Sunrise Park Addition to the City of Storm Lake, Buena Vista County, Iowa, to MetaBank which mortgage is recorded in Instrument # _____ in the records of said County; and,

WHEREAS, the said mortgagor has executed a Mortgage and Forgivable Loan Promissory Note in favor of the City of Storm Lake, Iowa (hereinafter referred to as CITY), which is recorded in Fee Book 163180, and an Amendment to Mortgage and Forgivable Loan Promissory Note which is recorded in Fee Book 170782 in the records of Buena Vista County, Iowa, and the CITY is the present lien holder thereof; and,

WHEREAS, the CITY recognizes said mortgage to MetaBank is a first and prior lien upon said premises, not to exceed \$91,300.00, nor be increased without prior written consent of CITY.

NOW, THEREFORE, in order to induce MetaBank to rely upon this agreement and make a loan to the Mortgagor, and other good and valuable consideration, the receipt of which is hereby acknowledged, the CITY acknowledges the priority of said mortgage to MetaBank and specifically subordinates the CITY Mortgage and Forgivable Loan Promissory Note to said mortgage to MetaBank.

The CITY, by the execution of this Subordination Agreement, does not release the lien of its Mortgage and Forgivable Loan Promissory Note, but only subordinates and makes junior such lien to the mortgage of MetaBank and all correction hereinafter.

Witness the hand and seal of the undersigned this _____ day of _____, 20_____.

CITY OF STORM LAKE, IOWA.

By: _____
Jon Kruse, Mayor

STATE OF IOWA)
) SS
COUNTY OF BUENA VISTA)

On this _____ day of _____, 20____, before me, a Notary Public, appeared Jon Kruse, who being duly sworn, did say that he is the chief elected official of the City of Storm Lake, and that the foregoing instrument was signed by him on behalf of the City as the free act and deed of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal, the date and year last above written.

Notary Public

Staff Summary

6/19/2017

Agenda Item # 6.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Brian Oakleaf, Finance Director

SUBJECT: **Motion to Approve Engagement Agreement and Disclosures With Piper Jaffray & Co.**

BACKGROUND: In preparation for the 2018 retirement of the current 2012 Series Fire Truck Bond and anticipated future Fire Truck Bond issuance, it is necessary to have an agreement between the City of Storm Lake and our Financial Advisors, Piper Jaffray & Co. This preliminary engagement agreement secures services and disclosures for the early stages of this process.

The City has utilized the services of Piper Jaffray for bonding and borrowing several times in the past and maintains a solid relationship and trust in their advice.

FISCAL IMPACT: The Engagement Letter involves no financial commitment at this time and does not bind us to any further action. Upon any decisions to issue debt, a full Underwriting or Placement Agent Agreement will be presented for approval.

RECOMMENDATION: Approve the Engagement Agreement and Disclosures With Piper Jaffray & Co.

ATTACHMENTS:

Description	Type
□ Piper Jaffray & Co. Engagement Letter	Letter

June 14, 2017

Mr. Brian Oakleaf, Finance Director
City of Storm Lake
620 Erie Street
Storm Lake, IA 50588

Re: Engagement Letter - General Obligation Bonds/Loan Agreement/Lease for city capital equipment and public facilities upgrades (the "Bonds")

Dear Brian:

On behalf of Piper Jaffray & Co. ("us" or "Piper"), we are writing concerning a potential municipal securities transaction as identified above. This letter confirms that you engage Piper Jaffray as an underwriter or placement agent, to be determined later, respecting the Bonds, subject to the conditions and limitations described below.

This engagement is preliminary in nature, non-binding and may be terminated at any time by you or us. Although you intend or reasonably expect to use Piper Jaffray as an underwriter or placement agent respecting the Bonds, this engagement is subject to any applicable procurement laws and the formal approval of Piper Jaffray as underwriter or placement agent by your board or governing body, and is also subject to mutual agreement as to the final structure for the Bonds and the terms of a bond purchase or similar agreement. This engagement does not restrict you from using other underwriters or placement agents respecting the Bonds or any other municipal securities transaction or prevent you from delaying or cancelling the Bond issue or selecting an underwriting syndicate that does not include Piper Jaffray.

MSRB G-23 Disclosure

As part of our services, Piper Jaffray may provide advice concerning the structure, timing, terms, and other similar matters concerning an issue of municipal securities that Piper Jaffray is underwriting or placing. However, Piper Jaffray intends to serve as an underwriter or placement agent respecting the Bonds and not as a financial advisor to you; and the primary role of Piper Jaffray is to purchase the Bonds for resale to investors or arrange for the placement of the Bonds in an arm's-length commercial transaction between you and Piper Jaffray. Piper Jaffray has financial and other interests that differ from your interests.

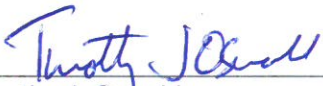
Mr. Brian Oakleaf
Page Two
June 14, 2017

MSRB G-17 Disclosures

As an underwriter or placement agent, Piper may provide advice concerning the structure, timing, terms, and other similar matters concerning the Bonds. Attached to this letter are regulatory disclosures required by the Securities and Exchange Commission and the Municipal Securities Rulemaking Board to be made by us at this time because of this engagement. We may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures. It is our understanding that you have the authority to bind the issuer by contract with us, and that you are not a party to any conflict of interest relating to the Bonds. If our understanding is incorrect, please notify the undersigned immediately.

We wish to receive your written acknowledgement that you have received the Appendix A disclosures and that this engagement is approved. Accordingly, please send me an email to that affect, or sign and return the enclosed copy of this letter to me at the address set forth below. If you have any questions or concerns about anything in this letter, please make those questions or concerns known immediately to us at the contact information below.

Very truly yours,



Timothy J. Oswald
Managing Director

Piper Jaffray & Co.

Acknowledgement of Approval of Engagement and Receipt of Appendix A Disclosures

Brian Oakleaf
City of Storm Lake, Iowa

Date on which the Issuer executed this agreement: _____

Appendix A – G-17 Disclosure

We are providing you with certain disclosures relating to the captioned bond issue (the Bonds), as required by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 in accordance with MSRB Notice 2012-25 (May 7, 2012). Under new federal regulations, all underwriters and placement agents are now required to send the following disclosures to you (as the Issuer of the Bonds) in order to clarify with you the role of an underwriter or placement agent and other matters relating to an underwriting or placing of the Bonds.

Piper Jaffray intends to serve as an underwriter or placement agent respecting the Bonds and not as a financial advisor or municipal advisor to you. As part of our services as an underwriter or placement agent, Piper Jaffray may provide advice concerning the structure, timing, terms, and other similar matters concerning an issue of municipal securities that Piper Jaffray is underwriting or placing.

If Piper Jaffray is engaged to act as your underwriter in a negotiated underwriting, and by engaging Piper Jaffray as your underwriter, you determined to sell the Bonds by negotiated sale. A negotiated sale is the sale of a new issue of municipal securities by an issuer directly to an underwriter or underwriting syndicate selected by the issuer. A negotiated sale is distinguished from a sale by competitive bid, which requires public bidding by the underwriters. Piper Jaffray did not advise you as to what method of sale (competitive or negotiated sale) you used for this issuance of municipal securities.

Our Role as Underwriter:

In serving as underwriter for the Bonds, these are some important disclosures that clarify our role and responsibilities:

- (i) MSRB Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors;
- (ii) The underwriter's primary role is to purchase securities with a view to distribution in an arm's-length commercial transaction with the Issuer and it has financial and other interests that differ from those of the Issuer;
- (iii) Unlike a municipal advisor, the underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests;
- (iv) The underwriter has a duty to purchase securities from the Issuer at a fair and reasonable price, but must balance that duty with its duty to sell municipal securities to investors at prices that are fair and reasonable; and
- (v) The underwriter will review the official statement for the Issuer's securities in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.¹

Our Role as Placement Agent:

In serving as placement agent for the Bonds, these are some important disclosures that clarify our role and responsibilities:

- (i) MSRB Rule G-17 requires us to deal fairly at all times with both municipal issuers and investors;
- (ii) Our primary role in this transaction is to facilitate the sale and purchase of municipal securities between you and one or more investors for which we will receive compensation;
- (iii) Unlike a municipal advisor, we do not have a fiduciary duty to you under the federal securities laws and are, therefore, not required by federal law to act in your best interests without regard to our own financial or other interests;
- (iv) We have a duty to arrange the purchase securities from you at a fair and reasonable price, but must balance that duty with our duty to arrange the sale to investors at prices that are fair and reasonable; and
- (v) In the event an official statement is prepared, we will review the official statement for your securities in accordance with, and as part of, our responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.

¹ Under federal securities law, an issuer of securities has the primary responsibility for disclosure for investors. The review of the official statement by the underwriter is solely for purposes of satisfying the underwriter's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

Our Compensation:

As underwriter, compensation will be by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. As placement agent, compensation will be by a fee that was negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee, discount or placement agent fee will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriter or placement agent may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

Conflict of Interest for Underwritings Only:

We have entered into a separate agreement with Charles Schwab & Co., Inc. that enables Charles Schwab & Co., Inc. to distribute certain new issue municipal securities underwritten by or allocated to us which could include the Bonds. Under that agreement, we will share with Charles Schwab & Co., a portion of the fee or commission paid to us.

Risk Disclosures:

In accordance with the requirements of MSRB Rule G-17, attached as Appendix B is a description of the material aspects of a typical fixed rate offering, including the Bonds. This letter may be later supplemented if the material terms of the Bonds change from what is described here.

If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to me. In addition, you should consult with your own financial, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

Appendix B – Risk Disclosures

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds (“Fixed Rate Bonds”), as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity), one or more term maturities (specified principal amounts are payable on each term maturity date), a combination of serial and term maturities, or bullet maturities, in which all the Bonds mature on a single maturity date. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.

General Obligation Bonds

“General obligation bonds” are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term “limited” tax is used when such limits exist.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Revenue Bonds

“Revenue bonds” are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

General Fund Obligations

“General Fund Obligations” are debt securities that are payable from an issuer’s general fund and are not secured by a specific tax levy like a general obligation bond or a specific revenue pledge like a revenue bond. General fund obligations come in many varieties and may be a continuing obligation of the general fund or may be subject to annual appropriation. Often general fund obligations are issued in the form of certificates of participation in a lease obligation of the issuer.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following:

Risk of Default and Fiscal Stress

You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and may include the exercise of available remedies against you on behalf of the holders of the bonds. Depending on state law, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes or other budgetary adjustments may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, subject to applicable state law and the terms of the authorizing documents, you may be required to take steps to increase the available revenues that are pledged as security for the bonds.

Bonds payable from the general fund, particularly bonds without a defined revenue stream identified to pay debt service, reduce your flexibility to balance the general fund. Because a fixed debt service payment is required to be paid regardless of how your general fund is impacted by revenue losses or by increased expenses, you have less flexibility in the options available to you in assuring a balanced budget for your general fund.

General Fund Obligations that are Project Based. Some general fund obligations are issued for projects which are expected to generate revenues that will pay for some or all of the debt service on the bonds. In the event the project does not generate the anticipated levels of revenues available for debt service, or, in the extreme case, does not create any revenue available for debt service, you may need to make payments from other available general fund revenues. This may force you to reduce other expenditures or to make difficult decisions about how to pay your debt service obligation while meeting other expenditure needs.

General Fund Obligations that are Subject to Annual Appropriation. Some general fund obligations require that debt service is subject to annual appropriation by your governing body. If your governing body decides not to appropriate payments for debt service, your credit ratings may be negatively impacted and you may be forced to pay a higher interest rate on future debt issuance or may be unable to access the market for future debt issuance.

For all bonds, a default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, it may be necessary for you to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

Redemption Risk

Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk

If the financing plan contemplates refinancing some or all of the bonds at maturity (for example, if there are term maturities, bullet maturities or if a shorter final maturity is chosen than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent the refinancing of those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict the ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk

You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as “negative arbitrage”.

Tax Compliance Risk

The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

Staff Summary

6/19/2017

Agenda Item # 7.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jason Etnyre, Public Works Director

SUBJECT: **Resolution No. 121-R-2016-2017 Approving Abner Bell Wetland Project Change Order 1**

BACKGROUND: In August of 2016 the City of Storm Lake entered into a contract with Healy Excavating to repurpose the former lime basins at the water plant into a wetland habitat to help control stormwater run-off within the northwest part of the community. The original contract price was \$206,096.

Change Order #1 of this project has six items that were above and beyond the original contract for the project. These items include: removal of 36' of 10" watermain, furnish and install 55.71 tons of 2" clean rock for the water treatment plant road, furnish and install 55.71 tons of 1" clean rock for water treatment plant road, removal and burial (offsite) of 972 cubic yards of concrete rubble and lime, installation of 4 wildlife trees (3 habitat logs and 1 snag tree), and furnish and install 2 storage tubes with locking lids for control structure stop logs. Total price of these items was \$8,513.80

FISCAL IMPACT: Original contract price for this project was \$206,096.
Change Order #1 increases the contract amount by \$8,513.80
New contract price is \$214,609.80

RECOMMENDATION: City staff and the engineer for this project recommends that Council would approve Resolution No. 121-R-2016-20017 Abner Bell Project Change Order #1

ATTACHMENTS:

Description	Type
☐ Resolution No. 121-R-2016-2017	Resolution
☐ Change Order # 1	Change Order
☐ Change Order # 1-A	Change Order

RESOLUTION NO. 121-R-2016-2017

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

To approve Change Order No. 1 to the contract with Healy Excavating of Lake View for the Abner Bell Created Wetland Project, an increase of \$8,513.80 to the contract for the following:

1. Removal of 36-feet of 10" diameter watermain \$288.00
2. Furnish & Install 55.71 tons of 2" clean rock for water treatment plant road \$1,543.17
3. Furnish & Install 55.51 tons of 1" clean rock for water treatment plant road \$1,537.63
4. Removal and Burial (at dredge disposal site) of 972 cubic yards of concrete and lime \$3,645.00
5. Installation of four wildlife trees (habitat logs and snag) \$750.00
6. Furnish & Install two storage tubes w/locking lids for control structure stop logs \$750.00

Total cost of Change Order #1 is an increase of \$8,513.80 to the contract. Total contract cost after change order #1 is \$214,609.80.

PASSED AND APPROVED this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

CHANGE ORDER

NO. 1Date of Issuance: JUNE 5, 2017Effective Date: JUNE 5, 2017

Project: Abner Bell Created Wetland	Owner: City of Storm Lake	Owner's Contract No.:
Contract: <u>ABNER BELL CREATED WETLAND</u>	Date of Contract:	
Contractor: <u>JOHN J. HEALY DBA HEALY EXCAVATING</u>	Engineer's Project No.: 01112-0003	

The Contract Documents are modified as follows upon execution of this Change Order:Description: ADDITIONAL WORK AT THE REQUEST OF CITY STAFF.Attachments (list documents supporting change): SEE "ATTACHMENT A" FOR SCOPE OF WORK.**CHANGE IN CONTRACT PRICE:**~~**CHANGE IN CONTRACT TIMES:**~~

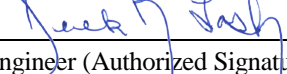
Original Contract Price:

\$ 206,096.00~~[Increase] [Decrease] from previously approved
Change Orders No. _____ to No. _____ ÷~~\$ N/A

Contract Price prior to this Change Order:

\$ 206,096.00[Increase] ~~[Decrease]~~ of this Change Order:\$ 8,513.80

Contract Price incorporating this Change Order:

\$ 214,609.80~~Original Contract Times: ☐ Working days ☐ Calendar days~~~~Substantial completion (days or date): _____~~~~Ready for final payment (days or date): _____~~~~[Increase] [Decrease] from previously approved Change Orders
No. _____ to No. _____ ÷~~~~Substantial completion (days): _____~~~~Ready for final payment (days): _____~~~~Contract Times prior to this Change Order:~~~~Substantial completion (days or date): _____~~~~Ready for final payment (days or date): _____~~~~[Increase] [Decrease] of this Change Order:~~~~Substantial completion (days or date): _____~~~~Ready for final payment (days or date): _____~~~~Contract Times with all approved Change Orders:~~~~Substantial completion (days or date): _____~~~~Ready for final payment (days or date): _____~~**RECOMMENDED:**By: 
Engineer (Authorized Signature)

Date: _____

ACCEPTED:By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:By: _____
Contractor (Authorized Signature)

Date: _____

Approved by Funding Agency (if applicable):

Date: _____

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

change order



Project	Abner Bell Created Wetland	Date	June 5, 2017
To	Mayra Martinez	Contact Info	martinez@stormlake.org
Cc	Keri Navratil	Contact Info	navratil@stormlake.org
Cc	Jason Etnyre	Contact Info	etnyre@stormlake.org
Cc	Tyler Gibbins	Contact Info	gibbins@stormlake.org
Cc	Kevin M. Griggs, PWS, CWB (Iowa Operations Lead)	Contact Info	kgriggs@eorinc.com
From	Derek R. Lash, PE, CPESC (Project Manager / Engineer)	Contact Info	dlash@eorinc.com
Regarding	Change Order No. 1 for Healy Excavating		

The purpose of this memorandum is to clarify items included in Change Order Number 1.

Included Work

1. Removal of 36-feet of 10" diameter watermain.....\$288.00
2. Furnish & Install 55.71 tons of 2" clean rock for water treatment plant road.....\$1,543.17
3. Furnish & Install 55.51 tons of 1" clean rock for water treatment plant road.....\$1,537.63
4. Removal and Burial (at dredge disposal site) of 972 cubic yards of concrete and lime.....\$3,645.00
5. Installation of four wildlife trees (habitat logs and snag).....\$750.00
6. Furnish & Install two storage tubes w/locking lids for control structure stop logs.....\$750.00

Total Amount of this Change Order.....\$8,513.80

Staff Summary

6/19/2017

Agenda Item # 8.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jason Etnyre, Public Works Director

SUBJECT: **Resolution No. 122-R-2016-2017 Abner Bell Wetland Project Change Order 2 and Acceptance of Substantial Completion**

BACKGROUND: In August of 2016 the City of Storm Lake entered into a contract with Healy Excavating to repurpose the former lime basins at the water plant into a wetland habitat to help control stormwater run-off within the northwest part of the community. The original contract price was \$206,096. Change Order #1 increased the contract price to \$214,609.80. Change Order #2 is the final rectification of quantities for the project since the work outlined in the contract is completed. This change order is a deduction in the amount of \$8,643.81.

FISCAL IMPACT: Original contract price for this project was \$206,096.
Change Order #1 increased the contract amount by \$8,513.80
Change Order #2 decreases the contract amount by \$8,643.81
Final Contract Price for this project is: \$205,965.99. This project closes 45/100ths of a percent below the original contract price.

RECOMMENDATION: City staff and the engineer for this project recommends that Council adopt Resolution No. 122-R-2016-2017 to approve Change Order #2 for the Abner Bell project and also accept the Certificate of Substantial Completion at this time.

ATTACHMENTS:

Description	Type
☐ Resolution No. 122-R-2016-2017	Resolution
☐ Change Order # 2	Change Order
☐ Substantial Completion	Backup Material

RESOLUTION NO. 122-R-2016-2017

**RESOLUTION APPROVING CHANGE ORDER NO. TWO AND SUBSTANTIAL
COMPLETION OF THE ABNER BELL PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

Section 1. To approve Change Order No. 2 to the contract with Healy Excavating of Lake View for the Abner Bell Created Wetland Project, a deduct of \$8,643.81 to the contract quantities to correspond to actual quantities installed.

Total cost of Change Order #2 is a deduction of \$8,643.81 to the contract. Total contract cost after change order #2 is \$205,965.99.

Section 2. To approve the Certificate of Substantial Completion for the Abner Bell Created Wetland Project with a substantial completion date of May 16, 2017.

PASSED AND APPROVED this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

CHANGE ORDER

NO. 2Date of Issuance: JUNE 5, 2017Effective Date: JUNE 5, 2017

Project: Abner Bell Created Wetland	Owner: City of Storm Lake	Owner's Contract No.:
Contract: <u>ABNER BELL CREATED WETLAND</u>	Date of Contract:	
Contractor: <u>JOHN J. HEALY DBA HEALY EXCAVATING</u>	Engineer's Project No.: 01112-0003	

The Contract Documents are modified as follows upon execution of this Change Order:

Description: THIS CHANGE ORDER IS BEING ISSUED TO REDUCE THE FINAL CONTRACT VALUE TO THE AMOUNT OF WORK THAT WAS ACTUALLY COMPLETED, OR A BALANCE OF ZERO DOLLARS.

Attachments (list documents supporting change):**CHANGE IN CONTRACT PRICE:**

Original Contract Price:

\$ 206,096.00

[Increase] [~~Decrease~~] from previously approved
Change Orders No. N/A to No. 1:

\$ 8,513.80


Contract Price prior to this Change Order:

\$ 214,609.80[~~Increase~~] [~~Decrease~~] of this Change Order:\$ 8,643.81

Contract Price incorporating this Change Order:

\$ 205,965.99**~~CHANGE IN CONTRACT TIMES:~~**~~Original Contract Times:~~ ☐ ~~Working days~~ ☐ ~~Calendar days~~~~Substantial completion (days or date):~~ _____~~Ready for final payment (days or date):~~ _____

~~[Increase] [~~Decrease~~] from previously approved Change Orders~~
~~No. _____ to No. _____:~~

~~Substantial completion (days):~~ _____~~Ready for final payment (days):~~ _____~~Contract Times prior to this Change Order:~~~~Substantial completion (days or date):~~ _____~~Ready for final payment (days or date):~~ _____~~[Increase] [~~Decrease~~] of this Change Order:~~~~Substantial completion (days or date):~~ _____~~Ready for final payment (days or date):~~ _____~~Contract Times with all approved Change Orders:~~~~Substantial completion (days or date):~~ _____~~Ready for final payment (days or date):~~ _____**RECOMMENDED:**By: 
Engineer (Authorized Signature)

Date: _____

ACCEPTED:By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:By: _____
Contractor (Authorized Signature)

Date: _____

Approved by Funding Agency (if applicable):

Date: _____

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

CERTIFICATE OF SUBSTANTIAL COMPLETION

Project: Abner Bell Created Wetland

Owner: City of Storm Lake

Owner's Contract No.:

Contract:

Abner Bell Created Wetland

Engineer's Project No.: 01112-0003

This ~~[tentative]~~ [definitive] Certificate of Substantial Completion applies to:☒ All Work under the Contract Documents: ☐ The following specified portions of the Work:MAY 16, 2017
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [definitive] list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities☐ Not Amended

Owner's Amended Responsibilities:

N/A

Contractor's Amended Responsibilities:

N/A

EJCDC C-625 Certificate of Substantial Completion

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Construction Specifications Institute.

The following documents are attached to and made part of this Certificate:

N/A

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.



Executed by Engineer

5/16/17

Date

Accepted by Contractor

Date

Accepted by Owner

Date

EJCDC C-625 Certificate of Substantial Completion

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Construction Specifications Institute.

Staff Summary

6/19/2017

Agenda Item # 9.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Jason Etnyre, Public Works Director

SUBJECT: **Motion For A Re-Design Change Order Of North Central Phase 2 Pre-Construction**

BACKGROUND: This project is the second phase of an overall storm water project that started in 2015. This phase will connect the storm water from Seneca and Spooner Streets between 10th Street to 12th Street into the first phase of this project.

Phase 2 includes 4800 CY of Class 13 Excavation, 6,050 SY of 7" PCC pavement, 1,110 feet of 2' curb and gutter, 1,140 feet of 8" water main, 2,500 feet of 8" to 18" storm sewer and subdrain, 870 SY of permeable interlocking pavers, 5,940 tons of aggregate, 1,240 SY of 6" driveways, 6 rain gardens, PCC sidewalks and other miscellaneous items of work.

The alternate that Council approved is for the reconstruction of the intersection of 10th and Russell Streets with PCC/Permeable pavers with the following approximate quantities: 380 CY of Class 13 Excavation, 125 LF of 8" to 15" subdrain, 400 SY of 7" PCC pavement, 290 SY of permeable interlocking pavers with aggregate, 170 LF of 2' curb and gutter, PCC driveways, and other miscellaneous items of work.

This agenda item for consideration by Council is for the redesign of the 10th and Russell corner to change the paving material from permeable pavers to a traditional concrete paving surface. The reasons for this consideration on behalf of Council are as follows: the depth of the 18" watermain will make this extremely difficult to excavate with running a high risk of damage to this main which feeds several industrial operations within the southeast part of the community, this is a main trunk intersection for the gas utility service within the community and this will potentially add to an extended closure of this corner, due to this corner being an integral part of our snow emergency route the pavers installed will be subjected to additional scraping from snow plows during storm events that could lead to premature deterioration, with this

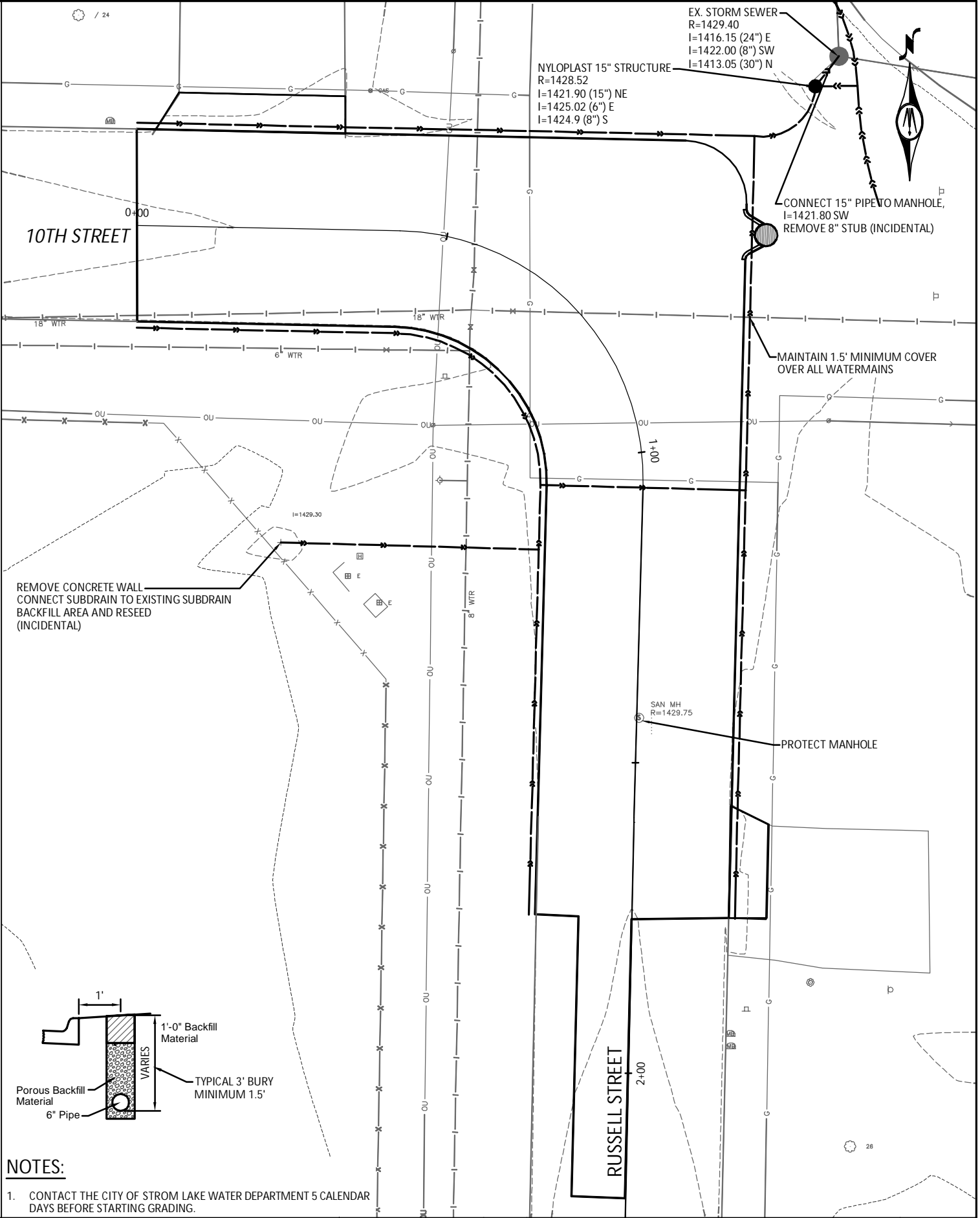
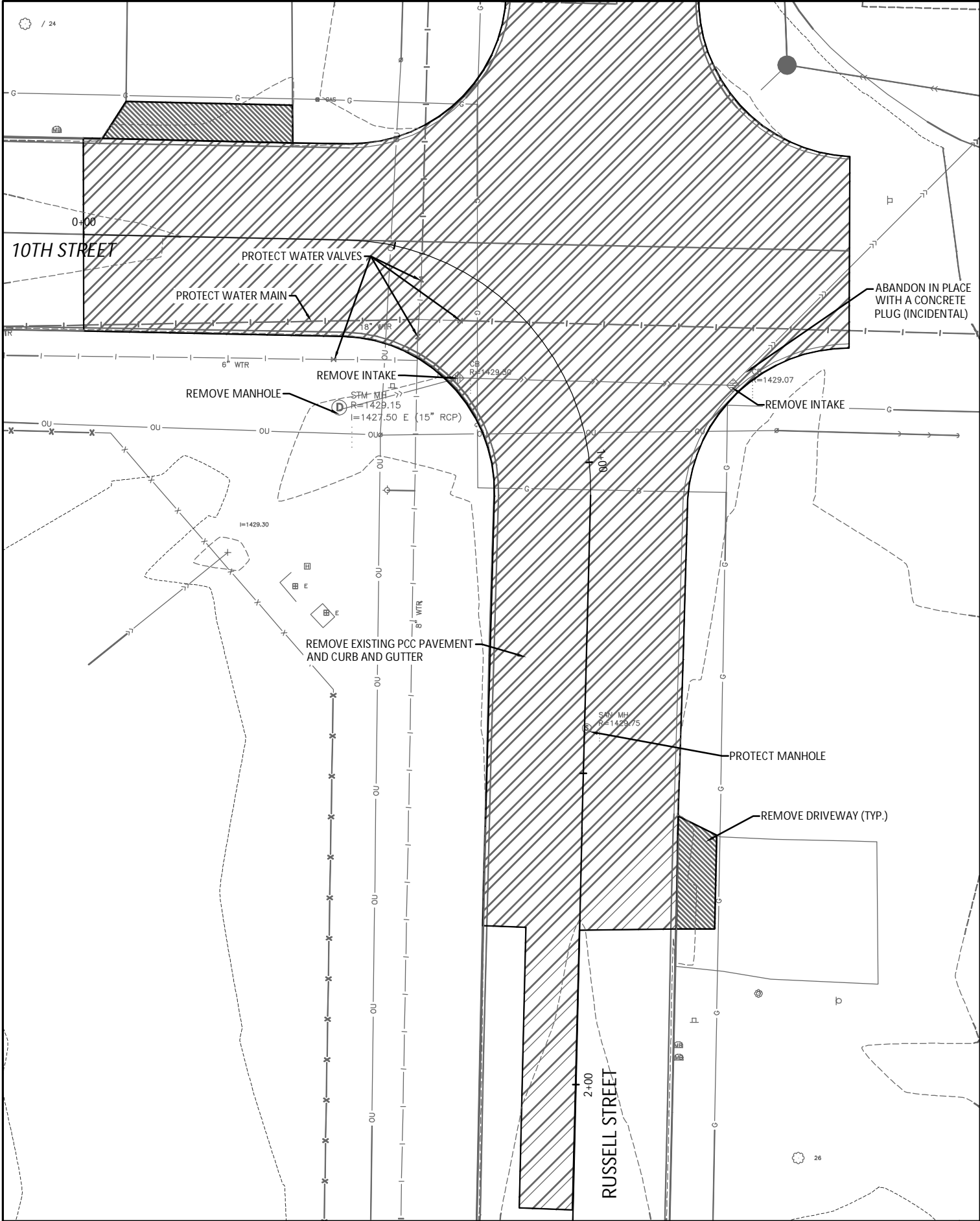
intersection being on the emergency snow route Public Works Staff will not be able to spread sand and salt mix on 10th or Russell for considerable distance due to risk of plugging the pavers, and if there was ever utility issues (like a water main break) within this intersection the entire intersection of gravel and pavers would need to be removed and re-installed. With concrete in this intersection, these issues are resolved. Engineering staff and Hulstein Excavating is working on financials for this change order but initial numbers would show a cost savings of about 10%. This does include the installation of a rain garden on the east and northeast side of this intersection to cleanse the water coming off the street and also meet water quality standards associated with this project. Substantial completion date for this project and alternate is October 15, 2017.

FISCAL IMPACT: Council approved the bid and alternate submitted by Hulstien Excavating. The total of this bid was \$1,624,752 with \$115,842.50 of this amount being for the alternate to the project being for 10th and Russell. The potential cost savings of this design change order could be in excess of 10% on the alternate bid pricing.

RECOMMENDATION: Staff recommends that Council would approve this design change order for the conversion of 10th and Russell from permeable pavers to concrete surfacing with the installation of traditional stormwater measures and a rain garden to the east and northeast side of the project area.

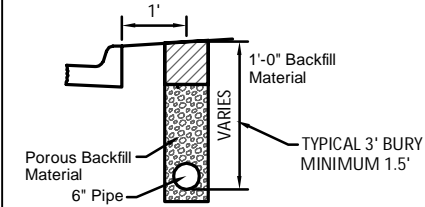
ATTACHMENTS:

Description		Type
	Design Plans	Image



NOTES:

1. CONTACT THE CITY OF STORM LAKE WATER DEPARTMENT 5 CALENDAR DAYS BEFORE STARTING GRADING.



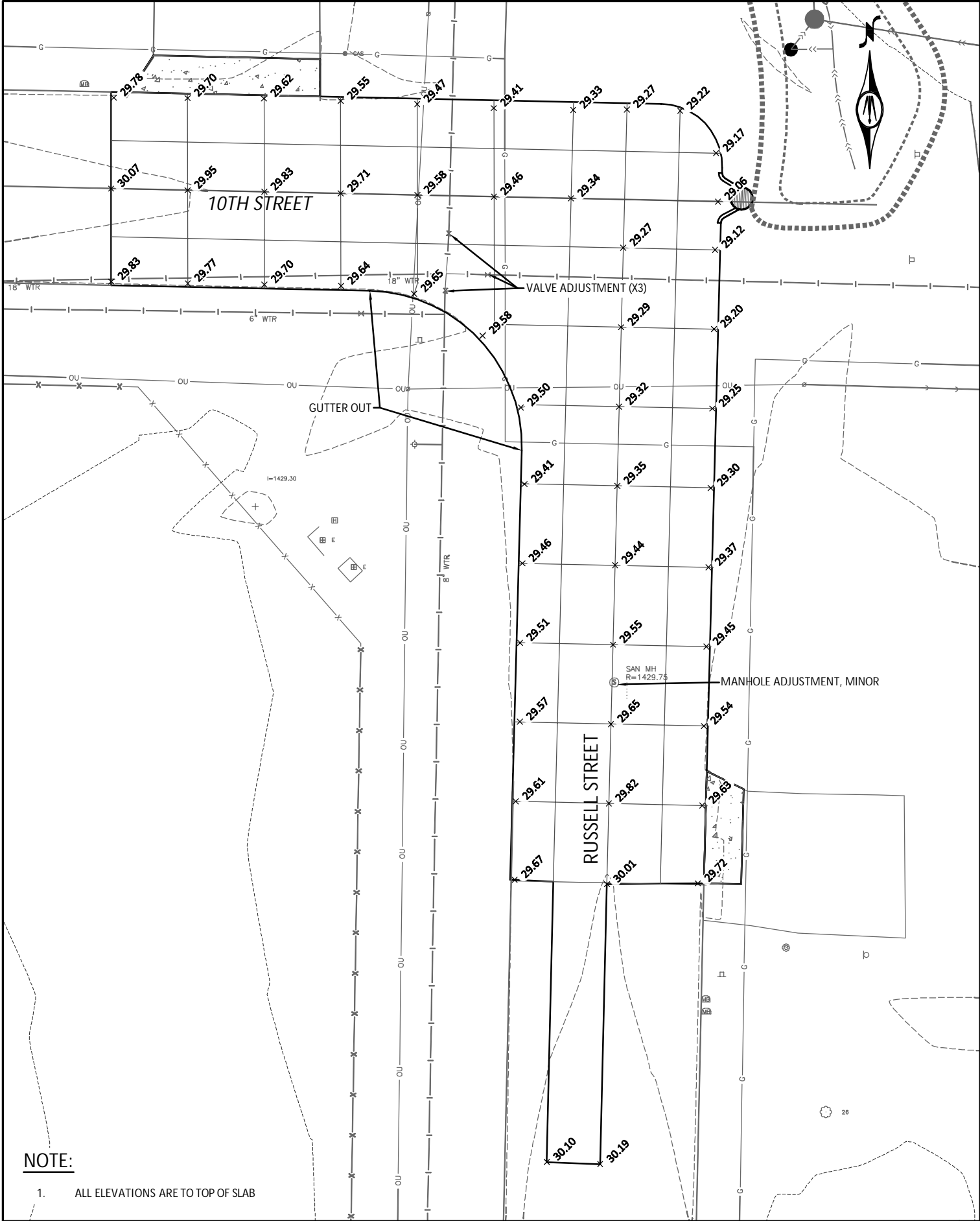
**BOLTON
& MENK**

218 11TH STREET SW PLAZA
SPENCER, IOWA 51301
Phone: (712)-580-5075
Email: Spencer@bolton-menk.com
www.bolton-menk.com

REV	ISSUED FOR	DATE	DESIGNED JJD
			DRAWN JJD
			CHECKED NTG

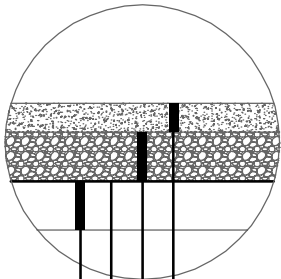
CITY OF STORM LAKE, IOWA
NORTH CENTRAL STORMWATER, PHASE 2
REMOVALS AND SUBDRAIN

SHEET
E.01



NOTE:

1. ALL ELEVATIONS ARE TO TOP OF SLAB



PAVEMENT SECTION
NOT TO SCALE



**BOLTON
& MENK**

218 11TH STREET SW PLAZA
SPENCER, IOWA 51301
Phone: (712)-580-5075
Email: Spencer@bolton-menk.com
www.bolton-menk.com

REV	ISSUED FOR	DATE	DESIGNED JJD
			DRAWN JJD
			CHECKED NTG

CITY OF STORM LAKE, IOWA	SHEET L.05
NORTH CENTRAL STORMWATER, PHASE 2	
10TH AND RUSSELL INTERSECTION PLAN	

GENERAL LANDSCAPE IMPROVEMENT NOTES:

- 1. MASTER PLANT SCHEDULE: PERENNIALS/GRASSES ARE LISTED IN THE MASTER PLANT SCHEDULE. IF THERE IS A CONFLICT BETWEEN THE QUANTITIES SHOWN ON THE DRAWING AND THE QUANTITIES SHOWN IN THE PLANT SCHEDULE, THE PLAN QUANTITIES SHALL PREVAIL.
- 2. PLANTING LAYOUT: LAYOUT A TYPICAL PERENNIAL BED, AND OBTAIN APPROVAL OF THE LANDSCAPE ARCHITECT PRIOR TO PLANTING.
- 3. PERENNIAL GROUPINGS SHALL BE PLANTED AND MULCHED IN ONE CONTINUOUSLY MULCHED BED.
- 4. SEEDING: SEED ALL DISTURBED AREAS, AS SPECIFIED, UNLESS OTHERWISE NOTED.

RAIN GARDEN NOTES:

- 1. COMPLETE GRADING, UTILITY INSTALLATION, AND ALL OTHER EARTH DISTURBING OPERATIONS PRIOR TO EXCAVATING FOR ANY RAIN GARDEN/INFILTRATION BASIN.
- 2. INSTALL ALL TEMPORARY EROSION CONTROL MEASURES AS NECESSARY TO PREVENT EROSION PRIOR TO THE START OF ANY CONSTRUCTION OPERATION THAT MAY CAUSE SEDIMENTATION OR SILTATION AT THE SITE.
- 3. INSTALL STORM DRAIN INLET PROTECTION TO PREVENT CLOGGING OF THE STORM SEWER AND SEDIMENT LOADS TO DOWNSTREAM STORM WATER FACILITIES OR WATER BODIES.
- 4. GRADING OF INFILTRATION BASINS SHALL BE ACCOMPLISHED USING LOW-IMPACT EARTH-MOVING EQUIPMENT TO PREVENT COMPACTION OF THE UNDERLYING SOILS. SMALL TRACKED DOZERS AND BOBCATS WITH RUNNER TRACKS ARE RECOMMENDED.
- 5. EXCAVATE THE INFILTRATION BASINS TO THE SPECIFIED DEPTH. LOOSEN FINAL EXCAVATED SURFACE BENEATH INFILTRATION BASIN TO A MINIMUM DEPTH OF 12", WHERE POSSIBLE.
- 6. IN THE EVENT THAT SEDIMENT IS INTRODUCED INTO THE RAIN GARDEN DURING OR IMMEDIATELY FOLLOWING EXCAVATION, THIS MATERIAL WILL NEED TO BE REMOVED FROM THE RAIN GARDEN PRIOR TO INITIATING THE NEXT STEP IN THE CONSTRUCTION PROCESS.
- 7. THE RISER SHALL BE CONNECTED TO PROPOSED STORM SEWER SUBDRAIN PER ENGINEER SPECIFICATION AND SET TO THE RIM ELEVATION IDENTIFIED.
- 8. INSTALL SLOTTED SUBDRAINS AND CONNECTIONS AS IDENTIFIED ON DRAWINGS.
- 9. WITHOUT DRIVING EQUIPMENT IN RAIN GARDEN AREA, PLACE ENGINEERED SOIL MIX IN BASIN AT THE ELEVATION SPECIFIED. OVERFILL AREA WITH MODIFIED SOIL BY 5% OF THE SPECIFIED DEPTH TO ALLOW FOR NATURAL SETTLEMENT. REFER TO SPECIALTY SOIL NOTES FOR DESCRIPTION OF ENGINEERED SOIL MIX. CONTRACTOR TO PROTECT RAIN GARDEN FROM COMPACTION. ENGINEER TO REVIEW PLACEMENT OF ENGINEERED SOIL MIX. ANY AREAS FOUND TO BE OVER COMPACTED, SHALL BE REMOVED AND REINSTALLED AT NO ADDITIONAL EXPENSE TO THE OWNER.
- 10. FOLLOWING COMPLETION OF ENGINEERED SOIL MIX INSTALLATION, PLACE SHREDDED HARDWOOD MULCH TO 3" DEPTH AS INDICATED IN PLANTING DETAILS. IMMEDIATELY FOLLOWING, COVER MULCH WITH EROSION CONTROL BLANKET TYPE 3.A.
- 11. COMPLETE SEEDING OPERATIONS AS SPECIFIED, WHERE INDICATED. IMMEDIATELY COVER SEED WITH TYPE 3.B EROSION CONTROL BLANKET. ALL RECP COVER SHALL BE INSTALLED AND COMPLETED WITHIN 48 HOURS OF FINAL GRADING AND SAME DAY AS SEEDING FOR AREAS WHERE SEEDING IS INDICATED ON DRAWINGS.
- 12. INSTALL RAIN GARDEN PERENNIAL PLANTINGS AS SPECIFIED, THROUGH RECP. REMOVE ALL EXCAVATED SOIL FROM SITE, PLANTING SPOILS SHALL NOT BE DEPOSITED ON TOP OF RECP.

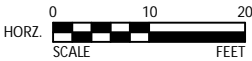
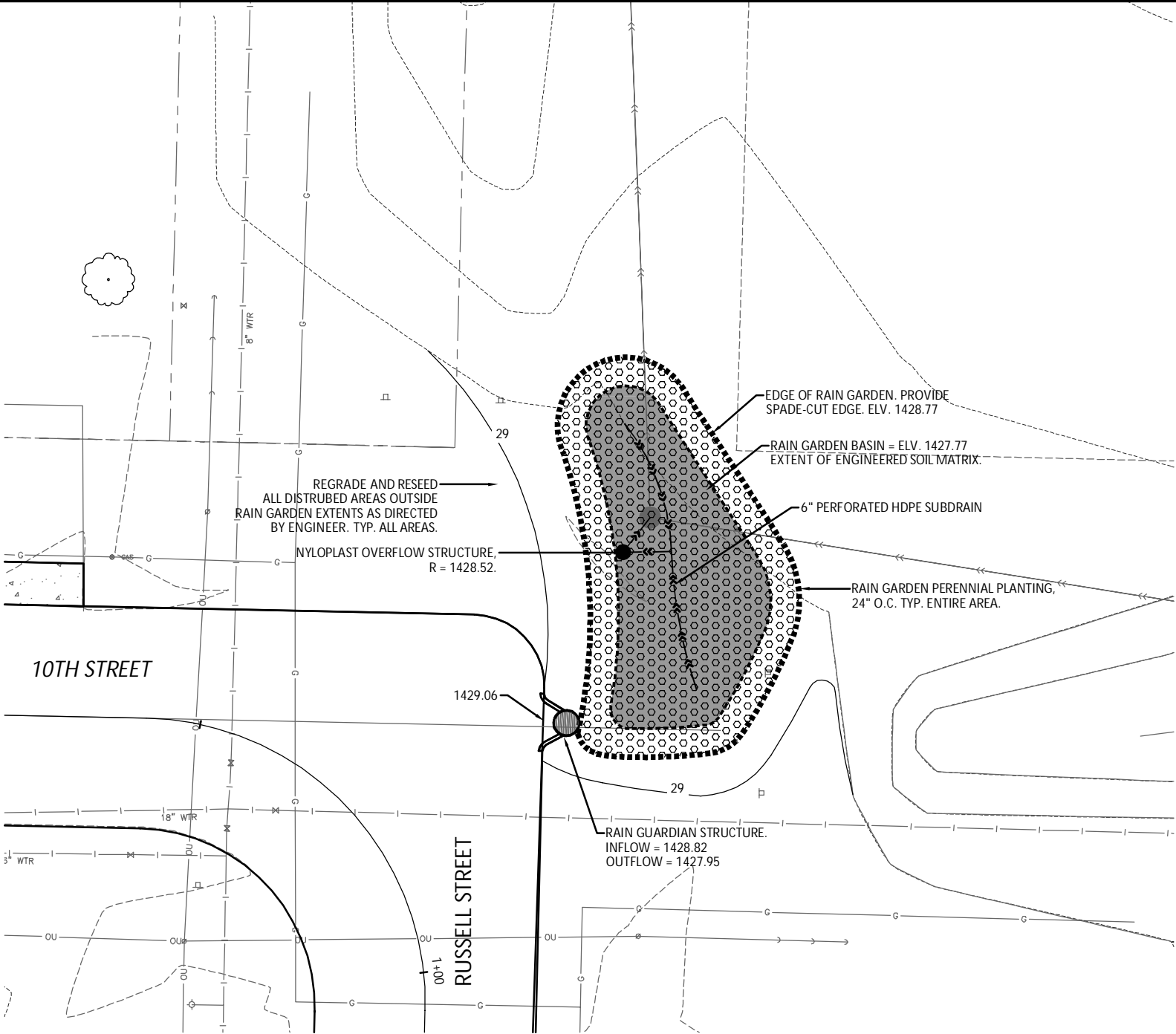
ENGINEERED SOIL MIX AND NOTES:

- 1. ENGINEERED SOIL MIX: TO BE USED IN RAIN GARDEN BASIN WHERE INDICATED ON DRAWINGS. SOIL MIX SHALL BE AS FOLLOWS:
 - 80% WASHED CONCRETE SAND (SEC 4110 DOT SPEC)
 - 20% TOPSOIL (FROM THE TOP 6" OF THE A-HORIZON AND RIBBON TESTS LESS THAN AN INCH)
- REFER TO SHEET RG.2 FOR RAIN GARDEN CROSS SECTION DETAILS.

MASTER PLANT SCHEDULE:

48	ASCLEPIAS TUBEROSA	BUTTERFLY MILKWEED	1 GAL.	24" O.C.
48	LIATRIS SPICATA 'KOBOLD'	LIATRIS 'KOBOLD'	1 GAL.	24" O.C.
48	SCHIZACHYRIUM SCOPARIUM 'CAR.'	LITTLE BLUESTEM 'CAROUSEL'	1 GAL.	24" O.C.
48	ECHINACEA PALLIDA	PALE PURPLE CONEFLOWER	1 GAL.	24" O.C.
48	SPOROBOLIS HETEROLEPIS	PRAIRIE DROPSEED	1 GAL.	24" O.C.
48	RUDBECKIA FULGIDA GOLDSTURM	BLACK EYED SUSAN	1 GAL.	24" O.C.
48	ASTER SERICEUS	SILKY ASTER	1 GAL.	24" O.C.

*ALL SPECIES TO BE EVENLY PLACED AT RANDOM, 24" O.C. WHERE INDICATED ON DRAWINGS. ENGINEERED SOIL INSTALLATION, FINISH GRADING, MULCHING AND EROSION CONTROL BLANKET SHALL BE COMPLETE PRIOR TO PLANTING. SOILS EXCAVATED DURING PLANTING SHALL BE HAULED OFF SITE AND NOT BE PLACED ON TOP OF EROSION CONTROL BLANKET.

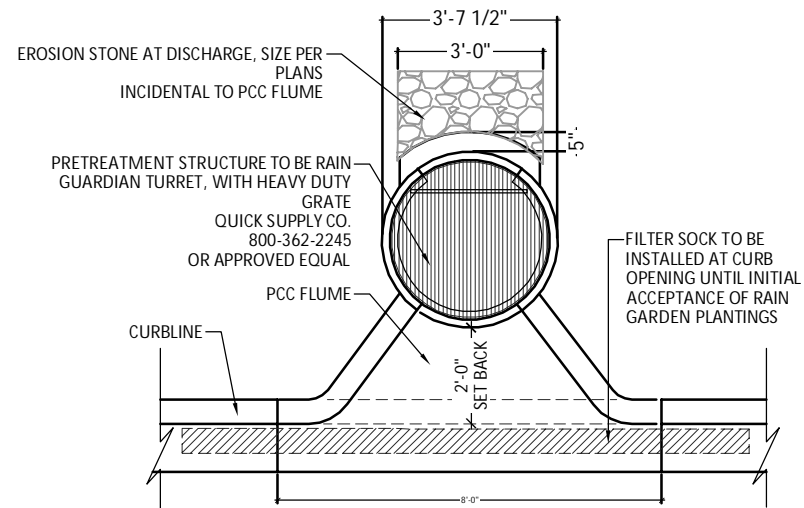


**BOLTON
& MENK**

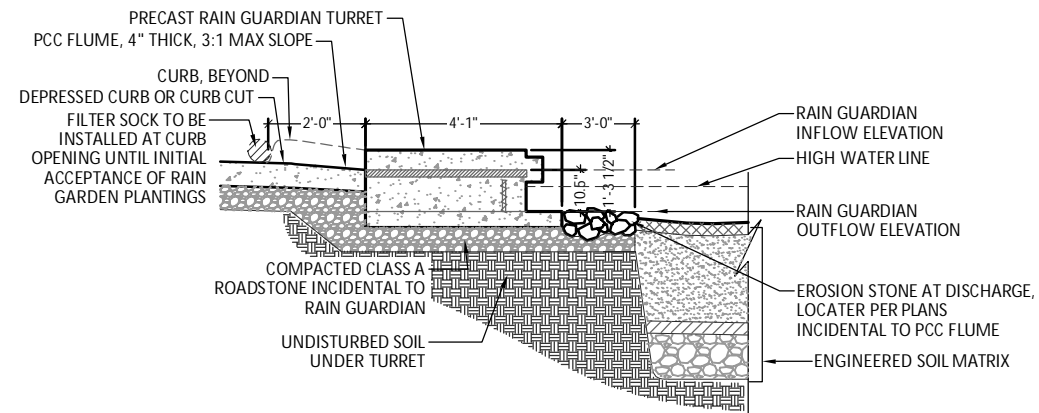
218 11TH STREET SW PLAZA
SPENCER, IOWA 51301
Phone: (712)-580-5075
Email: Spencer@bolton-menk.com
www.bolton-menk.com

REV	ISSUED FOR	DATE	DESIGNED JJD
			DRAWN JJD
			CHECKED NTG

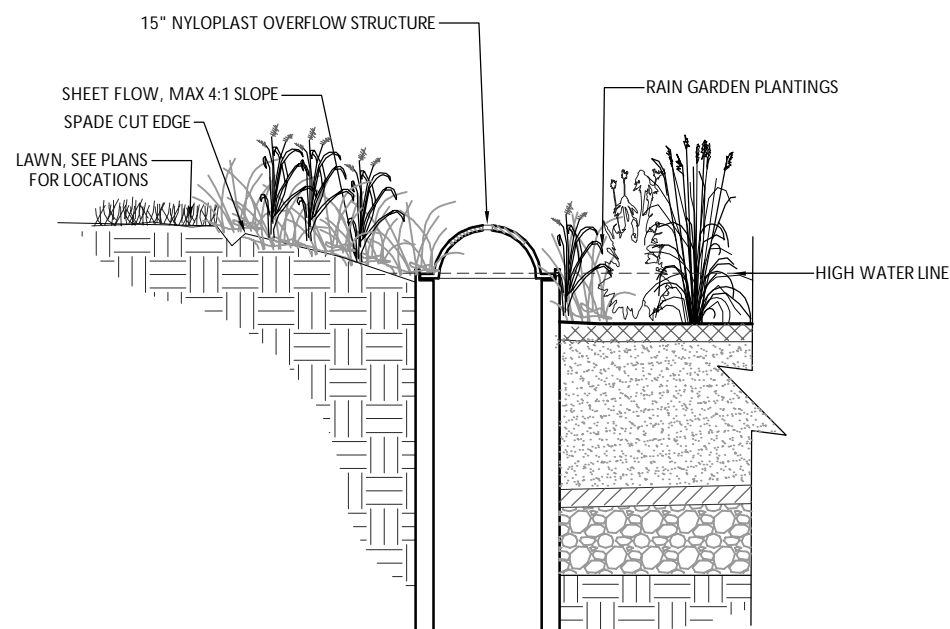
CITY OF STORM LAKE, IOWA
NORTH CENTRAL STORMWATER, PHASE 2
10TH AND RUSSELL RAIN GARDEN PLAN



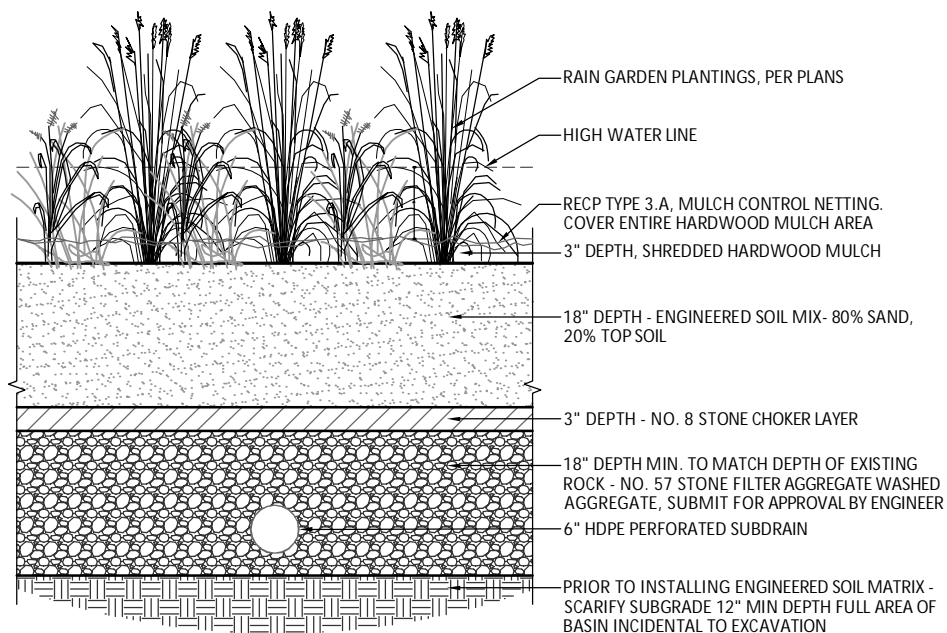
1 TYPICAL PLAN: RAIN GUARDIAN STRUCTURE
N.T.S.



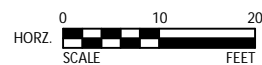
2 TYPICAL SECTION: RAIN GUARDIAN STRUCTURE
N.T.S.



3 TYPICAL SECTION: RAIN GARDEN INTAKE
N.T.S.



4 TYPICAL SECTION: RAIN GARDEN - ENGINEERED SOIL MATRIX
N.T.S.



Staff Summary

6/19/2017

Agenda Item # 10.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 123-R-2016-2017 Accepting Bid and Awarding Contract for 2017 Airport Improvement Project**

BACKGROUND: Bids were opened on May 23 and three bids were received:

King Construction

Base Bid-\$175,860.21

Alternate 1-\$80,261.20

Alternate 2-\$73,386.00

Reding Gravel & Excavating

Base Bid-\$188,259.75

Alternate 1-\$67,293.60

Alternate 2-\$55,411.10

Hulstein Excavating Inc.

Base Bid-\$214,034.05

Alternate 1-\$89,380.00

Alternate 2-\$63,810.00

Per the specification, the project is awarded on base bid. Bolton & Menk reviewed the bid documents, checked references, and recommends award of the project to King Construction. The FAA did not concur with awarding Alternate 1 to King Construction. The application to the FAA next year will reflect the work needed for paving and joint sealing.

FISCAL IMPACT: The project is funded by 90% Federal FAA funds and 10% by Local Option Sales Tax funds.

RECOMMENDATION: Adopt Resolution No.123-R-2016-2017 Approving bid and award contract to King Construction contingent upon FAA Concurrence award.

ATTACHMENTS:

Description	Type
☐ Resolution No. 123-R-2016-2017	Resolution
☐ Contract	Contract

RESOLUTION NO. 123-R-2016-2017

RESOLUTION ACCEPTING AND AWARDING BID FOR THE CITY OF STORM LAKE 2017 AIRPORT IMPROVEMENTS PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the City of Storm Lake 2017 Airport Improvement, described in the plans and specifications heretofore adopted by this Council on May 1, 2017 be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor:	King Construction, Wall Lake, Iowa
Portion of bid:	Base Bid Amount

Section 2. That the construction contract, bond executed and insurance coverage for the construction of the 2017 Airprt Improvement, as described in detail in the plans and specifications heretofore approved, and can be signed contingent upon FAA concurrence of award by the Mayor and Clerk on behalf of the City be and the same hereby approved as follows:

Contractor:	King Contruction, Wall Lake, Iowa
Date of Contract:	June 19, 2017

PASSED AND APPROVED this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A Martinez, City Clerk

FORM OF
CONTRACT AGREEMENT

CITY OF STORM LAKE

AIP Project No.: **3-19-0088-12**

THIS AGREEMENT, made as of _____ is

BY AND BETWEEN

the OWNER: *City of Storm Lake,*
620 Erie Street
Storm Lake, IA 50588

And the CONTRACTOR: King Contracting LLC dba King Construction
104 Main St. PO Box 369
Wall Lake, IA 51466

WITNESSETH:

WHEREAS it is the intent of the Owner to make improvements at ***STORM LAKE MUNICIPAL AIRPORT*** generally described as follows;

2017 Airport Improvements

hereinafter referred to as the Project.

NOW THEREFORE in consideration of the mutual covenants hereinafter set forth, OWNER and CONTRACTOR agree as follows:

Article 1 - Work

It is hereby mutually agreed that for and in consideration of the payments as provided for herein to the CONTRACTOR by the OWNER, CONTRACTOR shall faithfully furnish all necessary labor, equipment, and material and shall fully perform all necessary work to complete the Project in strict accordance with this Contract Agreement and the Contract Documents.

Article 2 – Contract Documents

CONTRACTOR agrees that the Contract Documents consist of the following: this Agreement, General Provisions, Supplementary Provisions, Specifications, Drawings, all issued addenda, Notice-to-Bidders, Instructions-to-Bidders, Proposal and associated attachments, Performance Bond, Payment Bond, Wage Rate Determination, Insurance certificates, documents incorporated by reference, documents incorporated by attachment, and all OWNER authorized change orders issued subsequent to the date of this agreement. All documents comprising the Contract Documents are complementary to one another and together establish the complete terms, conditions and obligations of the CONTRACTOR. All said Contract Documents are incorporated by reference into the Contract Agreement as if fully rewritten herein or attached thereto.

Article 3 – Contract Price

In consideration of the faithful performance and completion of the Work by the CONTRACTOR in accordance with the Contract Documents, OWNER shall pay the CONTRACTOR an amount equal to:

Two Hundred fifty six thousand, one hundred twenty one dollars and forty one cents (\$256,121.41)

(Amount in Written Words)

(Amount in Numerals)

subject to the following:

- a. Said amount is based on the schedule of prices and estimated quantities stated in CONTRACTOR'S Bid Proposal, which is attached to and made a part of this Agreement;
- b. Said amount is the aggregate sum of the result of the CONTRACTOR'S stated unit prices multiplied by the associated estimated quantities;
- c. CONTRACTOR and OWNER agree that said estimated quantities are not guaranteed and that the determination of actual quantities is to be made by the OWNER'S ENGINEER;
- d. Said amount is subject to modification for additions and deductions as provided for within the Contract General Provisions.

Article 4 – Payment

Upon the completion of the work and its acceptance by the OWNER, all sums due the CONTRACTOR by reason of faithful performance of the work, taking into consideration additions to or deductions from the Contract price by reason of alterations or modifications of the original Contract or by reason of "Extra Work" authorized under this Contract, will be paid to the CONTRACTOR by the OWNER after said completion and acceptance.

The acceptance of final payment by the CONTRACTOR shall be considered as a release in full of all claims against the OWNER, arising out of, or by reason of, the work completed and materials furnished under this Contract.

OWNER shall make progress payments to the CONTRACTOR in accordance with the terms set forth in the General Provisions. Progress payments shall be based on estimates prepared by the ENGINEER for the value of work performed and materials completed in place in accordance with the Contract Drawings and Specifications.

Progress payments are subject to retainage requirements as set forth in the General Provisions.

Article 5 – Contract Time

The CONTRACTOR agrees to commence work within ten (10) calendar days of the date specified in the OWNER'S Notice-to-Proceed. CONTRACTOR further agrees to complete said work within 20 working days of the commencement date stated within the Notice-to-Proceed for the base bid and 15 working days of the commencement for the bid alternate.

It is expressly understood and agreed that the stated Contract Time is reasonable for the completion of the Work, taking all factors into consideration. Furthermore, extensions of the Contract Time may only be permitted by execution of a formal modification to this Contract Agreement in accordance with the General Provisions and as approved by the OWNER.

Article 6 – Liquidated Damages

The CONTRACTOR and OWNER understand and agree that time is of essence for completion of the Work and that the OWNER will suffer additional expense and financial loss if said Work is not completed within the authorized Contract Time. Furthermore, the CONTRACTOR and OWNER recognize and understand the difficulty, delay, and expense in establishing the exact amount of actual financial loss and additional expense. Accordingly, in place of requiring such proof, the CONTRACTOR expressly agrees to pay the OWNER as liquidated damages the non-penal sum of \$500 per day for each work day required in excess of the authorized Contract Time.

Furthermore, the CONTRACTOR understands and agrees that;

- a. the OWNER has the right to deduct from any moneys due the CONTRACTOR, the amount of said liquidated damages;
- b. the OWNER has the right to recover the amount of said liquidated damages from the CONTRACTOR, SURETY or both.

Article 7 – CONTRACTOR’S Representations

The CONTRACTOR understands and agrees that all representations made by the CONTRACTOR within the Proposal shall apply under this Agreement as if fully rewritten herein.

Article 8 – CONTRACTOR’S Certifications

The CONTRACTOR understands and agrees that all certifications made by the CONTRACTOR within the Proposal shall apply under this Agreement as if fully rewritten herein. The CONTRACTOR further certifies the following;

- a. Certification of Eligibility (29 CFR Part 5.5)
 - i. By Entering into this contract, the CONTRACTOR certifies that neither he or she nor any person or firm who has an interest in the CONTRACTOR’S firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1);
 - ii. No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1);
 - iii. The penalty for making false statements is prescribed in the U.S. Criminal Code 18 U.S.C.
- b. Certification of Non-Segregated Facilities (41 CFR Part 60-1.8)
 The federally-assisted construction CONTRACTOR, certifies that it does not maintain or provide, for its employees, any segregated facilities at any of its establishments and that it does not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. The BIDDER certifies that it will not maintain or provide, for its employees, segregated facilities at any of its establishments and that it will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Bidder agrees that a breach of this certification is a violation of the Equal Opportunity Clause, which is to be incorporated in the contract.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms, and washrooms, restaurants and other eating areas, timeclocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, color, religion, or national origin because of habit, local custom, or any other reason. The Bidder agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) it will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause and that it will retain such certifications in its files.

Article 9 – Miscellaneous

- a. CONTRACTOR understands that it shall be solely responsible for the means, methods, techniques, sequences and procedures of construction in connection with completion of the Work;
- b. CONTRACTOR understands and agrees that it shall not accomplish any work or furnish any materials that are not covered or authorized by the Contract Documents unless authorized in writing by the OWNER or ENGINEER;
- c. The rights of each party under this Agreement shall not be assigned or transferred to any other person, entity, firm or corporation without prior written consent of both parties;
- d. OWNER and CONTRACTOR each bind itself, their partners, successors, assigns and legal representatives to the other party in respect to all covenants, agreements, and obligations contained in the Contract Documents.

Article 10 – OWNER’S Representative

The OWNER’S Representative, herein referred to as ENGINEER, is defined as follows:

*BOLTON & MENK INC
2730 FORD STREET
AMES, IA*

Said ENGINEER will act as the OWNER’S representative and shall assume all rights and authority assigned to the ENGINEER as stated within the Contract Documents in connection with the completion of the Project Work.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have executed five (5) copies of this Agreement on the day and year first noted herein.

OWNER

Name: City of Storm Lake

Address: 620 Erie St.

Storm Lake, Iowa 50588

By: _____
Signature

Title of Representative

ATTEST

By: _____
Signature

Title

CONTRACTOR

Name: King Contracting, LLC, dba King Construction

Address: 104 Main Street P.O. Box 369

Wall Lake, Iowa 51466

By: _____
Signature

Title of Representative

ATTEST

By: _____
Signature

Title

PAYMENT BOND

Bond Number

PRINCIPAL *(Legal Name and Business Address)*

STATE OF INCORPORATION

SURETY *(Legal Name and Business Address)*

CONTRACT NO.

CONTRACT DATE

PENAL SUM OF BOND *(Expressed in words and numerals)*

OBLIGATION

KNOW ALL PERSONS BY THESE PRESENTS, that the above named PRINCIPAL, hereinafter referred to and called CONTRACTOR, and the above named SURETY hereby bind themselves unto City of Storm Lake, 620 Erie St. Storm Lake, IA as OBLIGEE, hereinafter referred to and called OWNER, in the penal sum stated above, in lawful money of the United States of America to be paid to OWNER. For payment of the penal sum, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

CONTRACTOR has entered into the written contract agreement identified hereinabove with the OWNER for the following project:

Project Name: _

Project Location: _

which said contract and associated contract documents, including any present or future amendment thereto, is incorporated herein by reference and is hereinafter referred to as the Contract.

CONDITION

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if CONTRACTOR shall promptly make payment to all employees, persons, firms or corporations for all incurred indebtedness and just claims for labor, supplies, materials and services furnished for or used in connection with the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect subject to the following additional conditions:

1. CONTRACTOR and SURETY indemnify and hold harmless the OWNER for all claims, demands, liens or suits that arise from performance of the Contract
2. SURETY, for value received, hereby stipulates and agrees that no change, extension of time, modification, omission, addition or change in or to the Contract, or the work performed thereunder or the specifications accompanying the same, shall in any way affect the SURETY'S obligation on this bond; and SURETY hereby agrees to waive notice of any and all such extensions, modifications, omissions, alterations, and additions to the terms of the Contract, work or specifications.
3. No final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.
4. The amount of this bond shall be reduced by and to the extent of any payments made in good faith hereunder.
5. Amounts owed by the OWNER to the CONTRACTOR under the Contract shall be used for the performance of the Contract and to satisfy claims, if any, under any Performance Bond. By the CONTRACTOR furnishing and the OWNER accepting this Bond, they agree that all funds earned by the CONTRACTOR in the performance of the Contract are dedicated to satisfy obligations of the CONTRACTOR and the SURETY under this Bond, subject to the OWNER'S priority to use the funds for the completion of the project.

WITNESS

In witness whereof, this instrument is executed this the _____ day of _____, 20____.

INDIVIDUAL PRINCIPAL:

Company Name: _____

Signature: _____

Name and Title: _____

CORPORATE PRINCIPAL:

ATTEST:

Signature: _____

Name and Title: _____

(Affix Corporate Seal)

Corporate Name: _____

Signature: _____

Name and Title: _____

SURETY:

ATTEST:

Signature: _____

Name and Title: _____

(Affix Seal)

Surety Name: _____

Signature: _____

Name and Title: _____

(Attach Power of Attorney)

OWNER ACCEPTANCE

The OWNER approves the form of this Payment Bond.

Date: _____

Signature: _____

Name and Title: _____

ATTEST:

Signature: _____

Name and Title: _____

(Affix Sea

PERFORMANCE BOND

Bond Number

PRINCIPAL *(Legal Name and Business Address)*

STATE OF INCORPORATION

SURETY *(Legal Name and Business Address)*

CONTRACT NO.

CONTRACT DATE

PENAL SUM OF BOND *(Expressed in words and numerals)*

OBLIGATION

KNOW ALL PERSONS BY THESE PRESENTS, that the above named PRINCIPAL, hereinafter referred to and called CONTRACTOR, and the above named SURETY hereby bind themselves unto City of Storm Lake, 620 Erie St. Storm Lake, IA as OBLIGEE, hereinafter referred to and called OWNER, in the penal sum stated above, in lawful money of the United States of America to be paid to OWNER. For payment of the penal sum, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

CONTRACTOR has entered into the written contract agreement identified hereinabove with the OWNER for the following project:

Project Name: _____

Project Location: _____

which said contract and associated contract documents, including any present or future amendment thereto, is incorporated herein by reference and is hereinafter referred to as the Contract.

CONDITION

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if CONTRACTOR shall promptly and faithfully perform all undertakings, covenants, terms, conditions and agreements of the Contract during the original term of the Contract and any extensions thereof that are granted by the OWNER, with or without notice to the SURETY, and during the period of any guarantee or warranties required under the Contract, and if CONTRACTOR shall perform and fulfill all undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of the Contract that hereafter are made, then this obligation shall be void; otherwise it shall remain in full force and effect subject to the following additional conditions:

6. SURETY, for value received, hereby stipulates and agrees that no change, extension of time, modification, omission, addition or change in or to the Contract, or the work performed thereunder or the specifications accompanying the same, shall in any way affect the SURETY'S obligation on this bond; and SURETY hereby agrees to waive notice of any and all such extensions, modifications, omissions, alterations, and additions to the terms of the Contract, work or specifications.
7. Whenever CONTRACTOR shall be and declared by the OWNER to be in default under the Contract, the Surety shall promptly and at the SURETY'S expense remedy the default by implementing one or more of the following actions:
 - a. Arrange for the CONTRACTOR, with consent of the OWNER, to perform and complete the Contract; or
 - b. Undertake to perform and complete the Contract itself, through its agents or through independent contractors; or
 - c. Obtain bids or negotiated proposals from qualified contractors acceptable to the OWNER for a contract for performance and completion of the Contract; arrange for a contract to be prepared for execution by the OWNER and the contractor selected with the OWNER'S concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the Bonds issued on the Contract; and make available as work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price; but not exceeding, including other costs and

damages for which the Surety may be liable hereunder, the penal sum of the bond. The term "balance of the contract price", as used in this paragraph, shall mean the total amount payable by OWNER to CONTRACTOR under the Contract and any amendments thereto, disbursed at the rate provided in the original contract, less the amount properly paid by OWNER to CONTRACTOR.

- d. With written consent of the OWNER, SURETY may waive its right to perform and complete, arrange for completion or obtain a new contractor and with reasonable promptness, investigate and determine the amount the SURETY is liable to the OWNER and tender payment therefor to the OWNER.
8. CONTRACTOR and SURETY agree that if in connection with the enforcement of this Bond, the OWNER is required to engage the services of an attorney, that reasonable attorney fees incurred by the OWNER, with or without suit, are in addition to the balance of the contract price.
9. No right of action shall accrue on this bond to or for the use of any person or corporation other than the OWNER named herein or the successors or assigns of the OWNER.

WITNESS

In witness whereof, this instrument is executed this the _____ day of _____, 20__.

INDIVIDUAL PRINCIPAL:

Company Name: _____

Signature: _____

Name and Title: _____

CORPORATE PRINCIPAL:

ATTEST:

Corporate Name: _____

Signature: _____

Signature: _____

Name and Title: _____

Name and Title: _____

(Affix Corporate Seal)

SURETY:

ATTEST:

Surety Name: _____

Signature: _____

Signature: _____

Name and Title: _____

Name and Title: _____

(Affix Seal)

(Attach Power of Attorney)

OWNER ACCEPTANCE:

The OWNER approves the form of this Performance Bond.

Date: _____

Signature: _____

Name and Title: _____

ATTEST:

Signature: _____

Name and Title: _____

(Affix Seal)

Staff Summary

6/19/2017

Agenda Item # 11.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 124-R-2016-2017 Approving FAA Grant Application**

BACKGROUND: The grant application is for the 2017 Airport Improvement Project. The project objective is to install subdrains along Runway 13/31 and complete pavement patching on the apron and taxiway. The subdrains are to provide drainage along the runway and extend the life of the existing pavement.

The pavement patching will repair panels that are cracked were removed from the original contract and grant paperwork as the FAA did not concur with the award. The pavement patching and repair will be addressed in an applications submitted next year.

FISCAL IMPACT: Total Federal Funding for the project is \$158,274.19
Total City Contribution is \$17,586.02

RECOMMENDATION: Adopt Resolution No. 124-R-2016-2017 Approving FAA Grant Application Submission

ATTACHMENTS:

Description	Type
□ Resolution No. 124-R-2016-2017	Resolution

RESOLUTION NO. 124-R-2016-2017

**RESOLUTION AUTHORIZING THE SUBMISSION OF APPLICATION FOR
FEDERAL ASSISTANCE FOR THE AIRPORT IMPROVEMENT PROGRAM AND
CERTIFICATION OF REQUIREMENTS**

Whereas, The City of Storm Lake wishes to submit an Application for Federal Assistance to the Federal Aviation Administration for improvements at the Storm Lake Municipal Airport as described:

- 2017 Airport Improvement Project

Whereas, the Federal Aviation Administration requires a resolution confirming the application requirements, commitments and criteria have been completed; and

Whereas, the Application for Federal Assistance has been prepared describing the proposed improvements.

Now, therefore, be it resolved that the City of Storm Lake recommends the submittal of the attached Application for Federal Assistance for the Storm Lake Municipal Airport and certifies that the local fund is available for the project if a grant is awarded.

PASSED AND APPROVED on this 19th day of June, 2017.

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

Staff Summary

6/19/2017

Agenda Item # 12.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Keri Navratil, City Manager

SUBJECT: **Resolution No. 125-R-2016-2017 Approving Model Community Program Agreement with Iowa Economic Development Authority**

BACKGROUND: The Iowa Economic Development Authority selected Storm Lake to serve as a statewide Model Community for stormwater management best practice. The term as a Model Community will run from August 1, 2017-July 31, 2018.

As a Model Community the City agrees to be host site for an IEDA Downtown Forum, present at the Iowa downtown Conference; provide two local contacts who are knowledgeable about the community's model stormwater management efforts.

IEDA agrees to: Deliver/Coordinate a Technical Assistance Visit focused on the downtown district(value of \$6,500); develop and market the model community in the 2018 Travel guide as well as other marketing and promotional material.

FISCAL IMPACT: Increased Local Option Sales Tax and Hotel/Motel Tax Revenue

RECOMMENDATION: Approve Resolution No. 125-R-2016-2017

ATTACHMENTS:

Description	Type
☐ Resolution No. 125-R-2016-2017	Resolution
☐ Model Community Agreement	Contract

RESOLUTION NO. 125-R-2016-2017

RESOLUTION APPROVING MODEL COMMUNITY PROGRAM AGREEMENT WITH IOWA ECONOMIC DEVELOPMENT AUTHORITY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,
IOWA:

WHEREAS, the Iowa Economic Development Authority (IEDA) has nominated the City of Storm Lake to serve as a statewide Model Community for stormwater management best practices

NOW THEREFORE, in consideration of the foregoing and mutual covenants and agreements contained herein, the parties have agreed to do as follows:

SECTION 1: The City agrees to:

1. Serve as a host site for a IEDA Downtown Forum in June 2018 to promote community best practices. This will include providing a meeting location to host a public meeting, providing knowledgeable community tour guides, and promoting the event locally.
2. Provide local information for a Model Community case study in the community's area of expertise including project information, statistics, and high-quality photos.
3. Present at the Iowa Downtown Conference in 2018 (location TBD).
4. Provide a minimum of two local contacts (city, chamber, Main Street, or local economic development professional) who agree to serve as a local point of contact and are knowledgeable about the community's model stormwater management efforts.
5. Enter into a memorandum of agreement with IWA.
6. Provide visits and tours to interested communities and community representatives as scheduling will allow.
7. Track contacts (i.e. phone calls, emails, etc.), visits and tours from other communities interested in Model practices and share these with IEDA.

WHEREAS, the IEDA agrees to:

1. Enter into a Memorandum of Agreement with the Model Community.
2. Deliver/Coordinate a Technical Assistance Visit focused on the downtown district on an issue desired by the Model Community. Maximum value of the technical assistance shall not exceed \$6500.
3. Provide up to two complimentary registrations to the Iowa Downtown Conference and/or the SMART Conference.
4. Provide a scholarship for registration to attend the 2018 National Main Streets Conference to be held in Kansas City, MO on March 26-28, 2018.
5. Organize and promote the community as a host site for one of the 2018 Downtown Forums planned for June 2018.
6. Develop a Model Community Marketing piece to be used by IEDA and the Model Community.
7. Promote the Model Community in the 2018 Iowa Travel guide.
8. Promote the Model Communities best practices to others across the State of Iowa.

9. Highlight the Model Community in an Iowa Downtown Resource Center newsletter article to further promote the community and their best practices in community development.

IT IS HEREBY RESOLVED that the Mayor is authorized to execute the memorandum of agreement that will run from August 1, 2017-July 31, 2018.

PASSED AND APPROVED this 19th day of June, 2017

Attest:

Jon F. Kruse, Mayor

Mayra A. Martinez, City Clerk

IOWA ECONOMIC DEVELOPMENT AUTHORITY

200 East Grand Avenue | Des Moines, Iowa 50309 USA | Phone: 515.725.3000

iowaeconomicdevelopment.com



June 5, 2017

Keri Navratil, City Manager
City of Storm Lake
PO Box 1086
Storm Lake IA 50588

Dear Ms. Navratil:

Congratulations! The Iowa Economic Development Authority has nominated the city of Storm Lake to serve as a statewide Model Community for stormwater management best practices.

To better connect Iowa communities with innovative peer Iowa communities, the Iowa Economic Development Authority (IEDA) is launching the **Iowa Model Communities Initiative** to proactively promote the community-to-community sharing of best practices.

If Storm Lake chooses to participate, your community will serve as one of only four model communities and the only model stormwater management community in this inaugural year. Your term as a Model Community will run from August 1, 2017 - July 31, 2018.

Please see the attached one-page Model Community Initiative information page outlining the incentives to serve as a Model Community, the expectations of the Model Community, and the expectations for IEDA's partnership with the selected Model Community.

For Storm Lake to become a formal participant in the Model Community Initiative, all that is needed is for the city of Storm Lake to sign and return the enclosed memorandum of agreement (MOA) **by June 23** to Jeff Geerts at the address below. Please include in the MOA contact information for two representatives from Storm Lake to serve as Model Community Initiative contacts. See the MOA for more details.

If you have any questions, please contact Jeff Geerts at 515-725-3069 or jeff.geerts@iowaeda.com. The IEDA looks forward to partnering with you and sharing your story of leadership and innovation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Timothy R. Waddell". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Timothy R. Waddell, Administrator
Community Development Division

Model Community Program Agreement

Agreement # MC-Storm Lake-2017-2018

Agreement between the Iowa Economic Development Authority and the City of Storm Lake for the purpose of participating in the Model Communities Program.

THIS AGREEMENT is entered into and executed by the Iowa Economic Development Authority herein referred to as the "IEDA" and the City of Storm Lake hereinafter referred to as the "Community".

NOW THEREFORE, in consideration of the foregoing and mutual covenants and agreements contained herein, the parties have agreed to do as follows:

SECTION I: The City agrees to:

1. Serve as a host site for a IEDA Downtown Forum in June 2018 to promote community best practices. This will include providing a meeting location to host a public meeting, providing knowledgeable community tour guides, and promoting the event locally.
2. Provide local information for a Model Community case study in the community's area of expertise including project information, statistics, and high-quality photos.
3. Present at the Iowa Downtown Conference in 2018 (location TBD).
4. Provide a minimum of two local contacts (city, chamber, Main Street, or local economic development professional) who agree to serve as a local point of contact and are knowledgeable about the community's model stormwater management efforts.
5. Enter into a memorandum of agreement with IEDA.
6. Provide visits and tours to interested communities and community representatives as scheduling will allow.
7. Track contacts (i.e. phone calls, emails, etc.), visits and tours from other communities interested in Model practices and share these with IEDA.

SECTION II: The IEDA agrees to:

1. Enter into a Memorandum of Agreement with the Model Community.
2. Deliver/Coordinate a Technical Assistance Visit focused on the downtown district on an issue desired by the Model Community. Maximum value of the technical assistance shall not exceed \$6500.
3. Provide up to two complimentary registrations to the Iowa Downtown Conference and/or the SMART Conference.
4. Provide a scholarship for registration to attend the 2018 National Main Streets Conference to be held in Kansas City, MO on March 26-28, 2018.
5. Organize and promote the community as a host site for one of the 2018 Downtown Forums planned for June 2018.
6. Develop a Model Community Marketing piece to be used by IEDA and the Model Community.
7. Promote the Model Community in the 2018 Iowa Travel guide.
8. Promote the Model Communities best practices to others across the State of Iowa.
9. Highlight the Model Community in an Iowa Downtown Resource Center newsletter article to further promote the community and their best practices in community development.

Model Communities Program

Mission:

Partner with Iowa communities to share community development best practices.

Vision:

Iowa communities learn from and adopt community development best practices in ways that are authentic to their community.

Incentive Package for Participating Model Communities:

1. Technical assistance (TA) visit by IEDA/consultant (up to 2 days) (focused on downtown)
 - a. A menu of available TA will be provided
 - b. Community may identify other TA needs
 - c. Maximum value of the TA = ~\$6,500
2. Free Iowa Downtown Conference and/or Iowa SMART Conference registration(s) (2 total)
3. National Main Streets Conference registration scholarship (1)
4. Ad in Travel Iowa Guide
5. Marketing piece promoting community's best practice
6. Article in *Downtown Resource* newsletter
7. Award recognizing model community selection

Expectations of Model Communities:

1. Serve as Downtown Forum Site/host a Community Day (same day) to promote model practice
2. Provide information for Model Community Case Study/Flyer, including high quality photos
3. Present at Iowa Downtown Conference
4. Provide at least 2 program contacts
5. Accept calls and emails about community's best practice model
6. Enter into memorandum of agreement with IEDA
7. Track contacts by other communities interested in model practice
8. Host visits, as available, by interested communities and community representatives

Expectations of IEDA:

1. Enter into memorandum of agreement with model community
2. Deliver/coordinate technical assistance visit
3. Provide Iowa Downtown Conference or SMART Conference registration
4. Provide National Main Streets Conference scholarship
5. Organize and promote downtown forum
6. Develop model community marketing piece
7. Promote model community in Travel Iowa Guide
8. Promote model community's best practices
9. Highlight community in *Downtown Resource* newsletter article
10. Provide Award recognizing model community selection

Staff Summary

6/19/2017

Agenda Item # 13.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mike Davis, Water Plant Superintendent

SUBJECT: **Public Hearing 1st and Mae Street Sewer Lining Project on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost**

BACKGROUND: This project is one of the eight projects funded by the National Disaster Resiliency Grant.
This project consists of the re-lining of approximately 6,662 linear feet of 18 inch through 30 inch diameter sanitary sewer. This project will clean, repair and re-line all said sewer. And in doing so will help relieve sur-charging of sewer in this area of town.

FISCAL IMPACT: There is no fiscal impact for the public hearing. The project is funded 75% by federal HUD money and 25% wastewater fees.

RECOMMENDATION: Open Public Hearing
Hear Public Comments
Close Public Hearing

ATTACHMENTS:

Description	Type
☐ Notice of Public Hearing	Backup Material
☐ Notice to Bidders	Backup Material
☐ Plans	Backup Material

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CONSTRUCTION OF THE 1ST AND MAE STREET LINING PROJECT FOR THE CITY OF STORM LAKE, IOWA

Notice is hereby given that the City Council of the City of Storm Lake, Iowa, will meet in the City Council Chambers of City Hall at 620 Erie Street, Storm Lake, Iowa, on the 19th day of June, 2017, at 5:00 o'clock P.M., at which time and place, a hearing will be held on the proposed plans and specifications, form of contract and estimate of cost for the construction of the 1st and Mae Street Lining project. At said hearing, the City Council will consider said plans and specifications, proposed form of contract and the estimate of cost for the project, the same now being on file in the office of the City Clerk, and at said time and place the said City Council will also receive and consider any objections to said plans, specifications and form of contract or cost of such project made by any interested party.

The project consists of the construction of:

1ST AND MAE STREET LINING PROJECT

Construct 1st and Mae Street Lining Project consisting of the installation of cured in place sewer lining of approximately 6,662 linear feet of 18-inch through 30-inch diameter pipe, cleaning, televising, service connections, spot repairs, pipe reaming, surface restoration, traffic control and miscellaneous associated work, including cleanup

Published upon order of the City Council of the City of Storm Lake, Iowa.

Keri Navratil
Assistant City Manager

NOTICE TO BIDDERS

NOTICE OF TAKING OF BIDS FOR THE CONSTRUCTION OF THE 1ST AND MAE STREET LINING PROJECT FOR THE CITY OF STORM LAKE, IOWA

Sealed proposals will be received by the City Clerk of the City of Storm Lake, Iowa, in the Council Chambers at the City Hall, 620 Erie Street, Storm Lake, Iowa, before 2:00 P.M. on the 12th day of July, 2017, for the construction of the 1st and Mae Street Lining, as described in the plans and specifications therefor, now on file in the office of the City Clerk. Proposals will be opened and the amount of the bids announced in said Council Chambers by the City Clerk at the time and date specified above.

Proposals will be acted upon by the City Council of said City in the Council Chambers at 5:00 P.M. on the 17th day of July, 2017, or at such later time and place as then may be fixed.

The location of the work to be done and the kinds and sizes of materials proposed to be used are as follows:

1ST AND MAE STREET LINING PROJECT

Construct 1st and Mae Street Lining Project consisting of the installation of cured in place sewer lining of approximately 6,662 linear feet of 18-inch through 30-inch diameter pipe, cleaning, televising, service connections, spot repairs, pipe reaming, surface restoration, traffic control and miscellaneous associated work, including cleanup

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the City Clerk of Storm Lake, Iowa, and by this reference made a part thereof as though fully set out and incorporated herein.

All proposals and bids in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for said receipt of bids. All proposals shall be made on official bidding blanks furnished by the City, and any alterations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Notice to Bidders

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied by bid security, as follows: a certified or cashier's check, drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to ten percent (10%) of the bid, or a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa in a penal sum of ten percent (10%) of the bid.

The bid security should be made payable to the CITY OF STORM LAKE, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and the other contract documents. Bidders will use the bid bond form included in the specifications.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

The City Council reserves the right to reject any or all bids, to waive informalities or technicalities in any bid and to accept the bid which it deems to be to the best interest of the City.

The City reserves the right to defer acceptance of any proposal for a period not to exceed sixty (60) calendar days from the date of hearing.

The successful bidder will be required to furnish bonds in an amount equal to one hundred percent (100%) of the contract price, said bonds to be issued by responsible surety approved by the City Council and listed in the U.S. Treasury Department's most current list (Circular 570, as amended) and authorized to transact business in the State of Iowa and shall guarantee (1) the faithful performance of the contract and the terms and conditions therein contained, (2) the prompt payment to all persons, firms, subcontractors and corporations furnishing materials for or performing labor in the prosecution of the work, and (3) the maintenance of improvements in good repair for not less than two (2) years from the time of acceptance of the improvements by the City.

Notice to Bidders

The work will commence within ten (10) calendar days after the date set forth in written Notice to Proceed. All work shall be completed by November 30, 2017.

Liquidated damages in the amount of Five Hundred and 00/100 Dollars (\$500.00) per consecutive calendar day will be assessed for each day that the work remains uncompleted after the end of the contract period, with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor.

A sales tax exemption certificate will be available for all materials purchased for incorporation in the project.

Payment of the cost of said project will be made from any one or a combination of the following sources at the sole discretion of the City Council: (1) cash to be derived from the proceeds of the issuance and sale of Sewer Revenue Bonds, which will be payable solely and only out of the future net revenues of the Municipal Sewage Utility, and/or from such other cash funds on hand of said Utility as may be lawfully used for said purpose; (2) cash derived from the proceeds of the issuance and sale of General Obligation Bonds of said City; or (3) cash from such general funds of said City as may be legally used for such purpose. Payment will be in accordance with the requirements of the Code of Iowa.

Plans and specifications governing the construction of the proposed improvements, and also the prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications and form of contract are now on file in the office of the City Clerk. Copies may be obtained from VEENSTRA & KIMM, INC., 3000 Westown Parkway, West Des Moines, Iowa 50266 at no charge.

Notice to Bidders

This notice is given by order of the Council of the City of Storm Lake, Iowa.

Jon Kruse, Mayor

ATTEST:

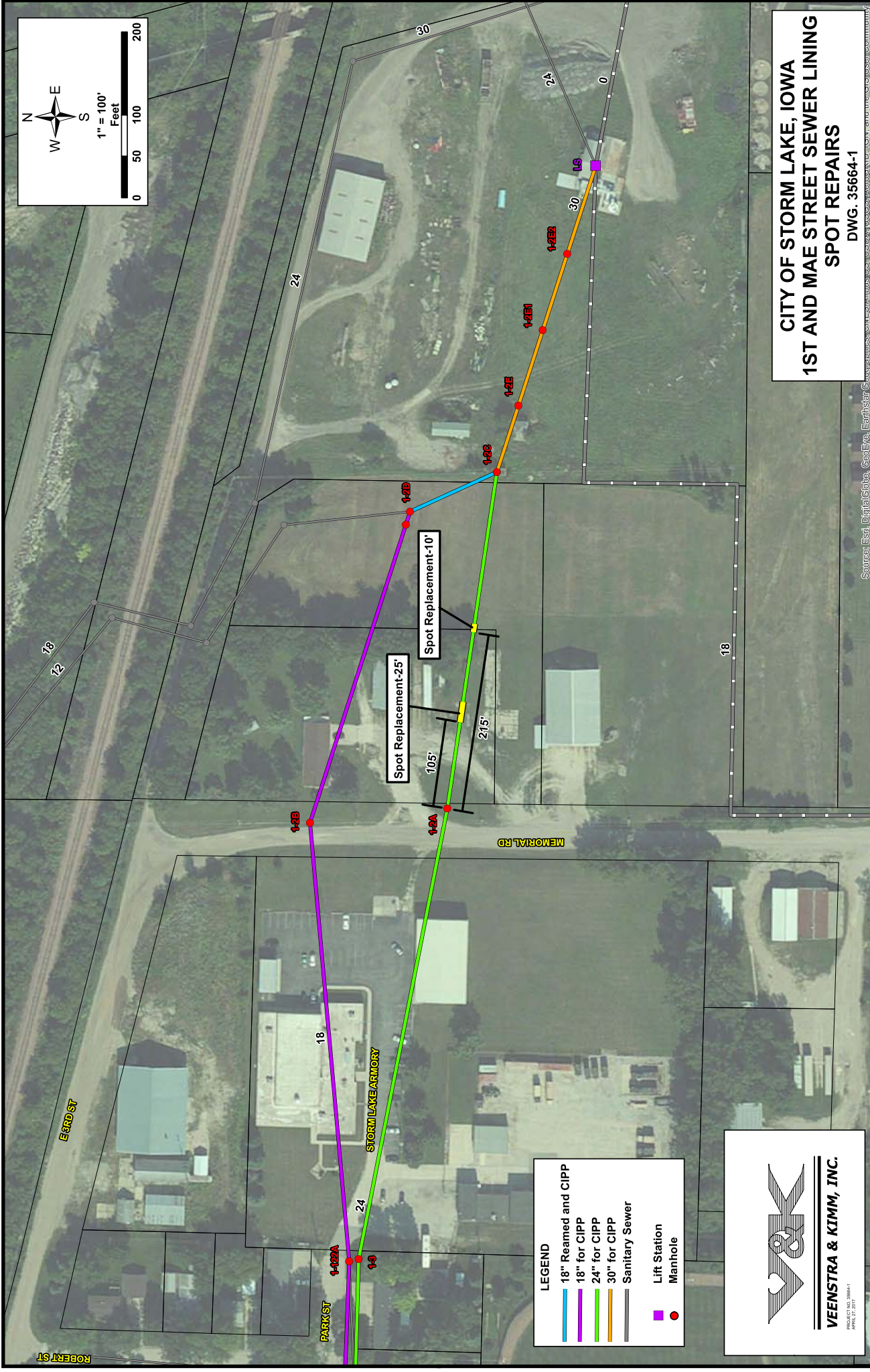
Kari Navratil
Assistant City Manager

NB-4

35664




**CITY OF STORM LAKE, IOWA
1ST AND MAE STREET SEWER LINING
LINING LOCATION**
DWG. 35664-1



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNR/Airbus DS, USDA/USDA, AeroGRID, IGN, and the GIS User Community

LEGEND

- 18" Reamed and CIPP
- 18" for CIPP
- 24" for CIPP
- 30" for CIPP
- Sanitary Sewer
- Lift Station
- Manhole



VEENSTRA & KIMB, INC.

PRODUCT NO. 55664-1
APRIL 17, 2017

Staff Summary

6/19/2017

Agenda Item # 14.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Honorable Mayor and City Council

FROM: Mike Davis, Water Plant Superintendent

SUBJECT: **Resolution No. 126-R-2016-2017 Approving Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for 1st and Mae Street Sewer Lining Project**

BACKGROUND: This project is one of the eight projects funded by the National Disaster Resiliency Grant.

This project consists of the re-lining of approximately 6,662 linear feet of 18 inch through 30 inch diameter sanitary sewer. This project will clean, repair and re-line all said sewer. And in doing so will help relieve sur-charging of sewer in this area of town.

FISCAL IMPACT: The project is funded 75% by federal HUD money and 25% wastewater fees.

RECOMMENDATION: Approve Resolution No. 126-R-2016-2017

ATTACHMENTS:

Description	Type
☐ Resolution No. 126-R-2016-2017	Resolution
☐ Notice of Public Hearing	Backup Material
☐ Notice to Bidders	Backup Material

RESOLUTION NO. 126-R-2016-2017

**RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF
CONTRACT AND ESTIMATE OF COST FOR THE CITY OF STORM LAKE
1ST AND MAE STREET SEWER LINING PROJECT**

WHEREAS, the plans, specifications, form of contract and estimate of cost were filed with the CITY for the construction of certain public improvements described in general as the 1ST and Mae Street Sewer Lining Project CDBG- National Disaster Resilience Competition Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. That the said plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED this 19th day of June, 2017

Jon F. Kruse, Mayor

ATTEST:

Mayra A. Martinez, City Clerk

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR THE CONSTRUCTION OF THE 1ST AND MAE STREET LINING PROJECT FOR THE CITY OF STORM LAKE, IOWA

Notice is hereby given that the City Council of the City of Storm Lake, Iowa, will meet in the City Council Chambers of City Hall at 620 Erie Street, Storm Lake, Iowa, on the 19th day of June, 2017, at 5:00 o'clock P.M., at which time and place, a hearing will be held on the proposed plans and specifications, form of contract and estimate of cost for the construction of the 1st and Mae Street Lining project. At said hearing, the City Council will consider said plans and specifications, proposed form of contract and the estimate of cost for the project, the same now being on file in the office of the City Clerk, and at said time and place the said City Council will also receive and consider any objections to said plans, specifications and form of contract or cost of such project made by any interested party.

The project consists of the construction of:

1ST AND MAE STREET LINING PROJECT

Construct 1st and Mae Street Lining Project consisting of the installation of cured in place sewer lining of approximately 6,662 linear feet of 18-inch through 30-inch diameter pipe, cleaning, televising, service connections, spot repairs, pipe reaming, surface restoration, traffic control and miscellaneous associated work, including cleanup

Published upon order of the City Council of the City of Storm Lake, Iowa.

Keri Navratil
Assistant City Manager

NOTICE TO BIDDERS

NOTICE OF TAKING OF BIDS FOR THE CONSTRUCTION OF THE 1ST AND MAE STREET LINING PROJECT FOR THE CITY OF STORM LAKE, IOWA

Sealed proposals will be received by the City Clerk of the City of Storm Lake, Iowa, in the Council Chambers at the City Hall, 620 Erie Street, Storm Lake, Iowa, before 2:00 P.M. on the 12th day of July, 2017, for the construction of the 1st and Mae Street Lining, as described in the plans and specifications therefor, now on file in the office of the City Clerk. Proposals will be opened and the amount of the bids announced in said Council Chambers by the City Clerk at the time and date specified above.

Proposals will be acted upon by the City Council of said City in the Council Chambers at 5:00 P.M. on the 17th day of July, 2017, or at such later time and place as then may be fixed.

The location of the work to be done and the kinds and sizes of materials proposed to be used are as follows:

1ST AND MAE STREET LINING PROJECT

Construct 1st and Mae Street Lining Project consisting of the installation of cured in place sewer lining of approximately 6,662 linear feet of 18-inch through 30-inch diameter pipe, cleaning, televising, service connections, spot repairs, pipe reaming, surface restoration, traffic control and miscellaneous associated work, including cleanup

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the City Clerk of Storm Lake, Iowa, and by this reference made a part thereof as though fully set out and incorporated herein.

All proposals and bids in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for said receipt of bids. All proposals shall be made on official bidding blanks furnished by the City, and any alterations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Notice to Bidders

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied by bid security, as follows: a certified or cashier's check, drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to ten percent (10%) of the bid, or a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa in a penal sum of ten percent (10%) of the bid.

The bid security should be made payable to the CITY OF STORM LAKE, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and the other contract documents. Bidders will use the bid bond form included in the specifications.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

The City Council reserves the right to reject any or all bids, to waive informalities or technicalities in any bid and to accept the bid which it deems to be to the best interest of the City.

The City reserves the right to defer acceptance of any proposal for a period not to exceed sixty (60) calendar days from the date of hearing.

The successful bidder will be required to furnish bonds in an amount equal to one hundred percent (100%) of the contract price, said bonds to be issued by responsible surety approved by the City Council and listed in the U.S. Treasury Department's most current list (Circular 570, as amended) and authorized to transact business in the State of Iowa and shall guarantee (1) the faithful performance of the contract and the terms and conditions therein contained, (2) the prompt payment to all persons, firms, subcontractors and corporations furnishing materials for or performing labor in the prosecution of the work, and (3) the maintenance of improvements in good repair for not less than two (2) years from the time of acceptance of the improvements by the City.

Notice to Bidders

The work will commence within ten (10) calendar days after the date set forth in written Notice to Proceed. All work shall be completed by November 30, 2017.

Liquidated damages in the amount of Five Hundred and 00/100 Dollars (\$500.00) per consecutive calendar day will be assessed for each day that the work remains uncompleted after the end of the contract period, with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor.

A sales tax exemption certificate will be available for all materials purchased for incorporation in the project.

Payment of the cost of said project will be made from any one or a combination of the following sources at the sole discretion of the City Council: (1) cash to be derived from the proceeds of the issuance and sale of Sewer Revenue Bonds, which will be payable solely and only out of the future net revenues of the Municipal Sewage Utility, and/or from such other cash funds on hand of said Utility as may be lawfully used for said purpose; (2) cash derived from the proceeds of the issuance and sale of General Obligation Bonds of said City; or (3) cash from such general funds of said City as may be legally used for such purpose. Payment will be in accordance with the requirements of the Code of Iowa.

Plans and specifications governing the construction of the proposed improvements, and also the prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications and form of contract are now on file in the office of the City Clerk. Copies may be obtained from VEENSTRA & KIMM, INC., 3000 Westown Parkway, West Des Moines, Iowa 50266 at no charge.

Notice to Bidders

This notice is given by order of the Council of the City of Storm Lake, Iowa.

Jon Kruse, Mayor

ATTEST:

Kari Navratil
Assistant City Manager

NB-4

35664