

**CITY OF STORM LAKE  
REGULAR COUNCIL MEETING, CITY HALL  
COUNCIL CHAMBERS  
AUGUST 21, 2017  
4:00 PM**



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**AGENDA**

1. Hear the Public
2. Consent Agenda
  - A. **Approve Consent Agenda**
  - B. **Buy Local Information**
  - C. **Motion Authorizing BVU Noise Variance Requests**
3. **Presentation of Housing Needs Analysis for Storm Lake**
4. **Ordinance NO. 01-O-2017-2018 For The Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map #2017-6**
5. **Public Hearing On A Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map - Application #2017-8**
6. **Ordinance No. 02-O-2017-2018 For The Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map - Application #2017-8**
7. **Ordinance No. 03-O-2017-2018 Amending Chapters 9-7 and 9-11 of Title IX of the Storm Lake City Code**
8. **Motion to Approve Bike Path Recommendations**
9. **Motion To Approve and Submit The 2017 Water Recreation Access Cost-Share Program Application**
10. **Motion Authorizing a Closed Session for the Purpose of Law Enforcement Issues**
11. Adjourn

***Meeting Protocol***

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

*\*If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

*\*\*Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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# Staff Summary

8/21/2017

Agenda Item # A.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mayra Martinez, City Clerk

**SUBJECT:** **Approve Consent Agenda**

**BACKGROUND:** The Consent Agenda Includes:

- List of bills for approval
- King's Pointe disbursements for approval
- Sunrise Pointe bills for approval
- Approve the August 7, 2017 City Council Minutes
- Approve liquor license renewal for Boz Wellz
- Change the Monday, September 4, 2017 City Council meeting to Tuesday, September 5, 2017 due to the Labor Day Holiday
- Approve noise variance request for BVU (see staff summary)

**FISCAL IMPACT:** The City will pay the following expenditures:

- List of Bills - \$666,369.61
- King's Pointe & Sunrise Pointe Golf Course Bills - \$301,964.11

The City will receive the following revenues:

- Liquor license renewal - \$845.00

**RECOMMENDATION:** Approve Consent Agenda

## ATTACHMENTS:

Description	Type
☐ Minutes - August 7, 2017	Minutes
☐ List of Bills	List of Bills
☐ King's Pointe & Golf Course List of Bills	List of Bills
☐ Boz Wellz Liquor Report	Backup Material

**REGULAR COUNCIL MEETING, CITY OF STORM LAKE, IOWA, CITY HALL,  
AUGUST 7, 2017 5:00 P.M.**

Present: Mayor-Jon F. Kruse, Council Members Bruce Carlson, Bruce Engelmann, and Mike Porsch. Absent: Council Member Dan Anderson and Tyson Rice. Staff present: City Manager Keri Navratil, City Attorney Phil Havens, Public Safety Director Mark Prosser, Fire Chief Mike Jones, Wastewater Superintendent Mark Streed, Building Official Scott Olesen, Public Works Director Jason Etnyre, Water Plant Superintendent Mike Davis, and City Clerk Mayra Martinez

Mayor Kruse called the meeting to order at 5:03pm.

**Hear the Public - -**

**Consent Agenda** – Moved by Council Member Porsch to approve the consent agenda which includes list of bills, minutes from the July 17, 2017 City Council minutes, liquor license renewal for Waterview, Dyno's, and El Mariachi, liquor license 5-day sale for Mo's Tap effective September 2<sup>nd</sup>, 2017 and Wat Lao Simong Khoun Chanthalam (Lao Temple) effective September 1<sup>st</sup>, 2017, new cigarette permit for Frankie Mae's Fashion (609 Lake Avenue), noise variance for the Lao Temple for September 2<sup>nd</sup> and 3<sup>rd</sup>, 2017, and the 2017 Step Up Running events for Saturday, September 2, 2017. Seconded by Council Member Engelmann. Vote: All ayes with Council Member Anderson and Rice absent. Motion carried.

**Re-zoning Request** – Moved by Council Member Porsch to pass 2<sup>nd</sup> reading of Ordinance NO. 01-O-2017-2018 For The Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map lot 14, Block 9, Storm Lake Corporation. To re-zoned from a R-2, Low-Medium Density Residential to a CC, Community Commercial Zoning District. Seconded by Council Member Carlson. Vote: All ayes with Council Member Anderson absent. Motion carried.

**Re-zone Request #2017-8** - Moved by Council Member Engelmann to August 21, 2017 at 5:00 pm public hearing on a proposed zoning change to the Storm Lake Zoning Ordinance Official Zoning Map Application #2017-8. Seconded by Council Member Porsch. Vote: All ayes with Council Member Anderson and Rice absent. Motion carried.

**Procurement Policy** – Moved by Council Member Porsch to adopt Resolution No. 09-R-2017-2018 revising Procurement Policy. Seconded by Council Member Carlson. Vote: All ayes with Council Member Anderson and Rice absent. Motion carried.

**RESOLUTION NO. 09-R-2017-2018**

**RESOLUTION ADOPTING PROCUREMENT POLICY**



WHEREAS, the City of Storm Lake has received a Community Development Block Grant from the Iowa Economic Development Authority; and

WHEREAS, the Iowa Economic Development Authority requires the City of Storm Lake to adopt Procurement Policies in order to utilize such funds;

THEREFORE, BE IT RESOLVED, by the City Council of the City of Storm Lake that it agrees to adopt and implement the attached Procurement Procedures for use during the implementation and administration of the City's Community Development Block Grant Program.

PASSED AND APPROVED this 7<sup>th</sup> day of August, 2017.

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Jon Kruse, Mayor

Attest:

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Mayra A. Martinez, City Clerk

## **PROCUREMENT POLICY**

### **PURPOSE**

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition.

### **APPLICATION**

This policy applies to the procurement of all supplies, equipment, construction, and services of and for Storm Lake related to the implementation and administration of the CDBG award. All procurement will be done in accordance with 2CFR Part 200 and Appendix II to Part 200.

### **POLICY**

#### **GENERAL PROCUREMENT PRACTICES**

Storm Lake will adhere to the following general procurement practices: document procurement standards; maintain oversight of contractors to ensure performance in accord with standards; avoid acquisition of unnecessary or duplicative items; encourage

procurement or use of shared goods and services; use Federal excess and surplus property when feasible; encourage value-engineering clauses in construction contracts; award contracts only to responsible contractors; limit use of time and materials contracting; and use good administrative judgment to settle all contractual and administrative issues.

## COMPETITION

Storm Lake will provide full and open competition; prohibit use of state or local geographical preferences; develop written procedures for procurement transactions to ensure competition is not restricted; and ensure that pre-qualified lists are current.

## FIVE METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein: (a) micro-purchase; (b) small purchase procedures; (c) sealed bids (formal advertising); (d) competitive proposals; (e) noncompetitive proposals.

- A. Micro-purchase includes the acquisition of supplies or services that do not exceed \$3,000 (or \$2,000 for acquisitions for construction subject to Davis-Bacon Act)
- B. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for the procurement of services, supplies, or other property, costing in aggregate not more than \$150,000. If small purchase procedures are used for a procurement under a grant, price, or rate quotations (minimum of 2) shall be obtained from an adequate number of qualified sources.
- C. In sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the required method for procuring construction.
  1. In order for formal advertising to be feasible, appropriate conditions must be present, including, at a minimum, the following:
    - a) A complete, adequate and realistic specification or purchase description is available.
    - b) Two or more responsible bidders are willing and able to compete effectively for Storm Lake's business; and
    - c) The procurement lends itself to a firm-fixed-price contract, and the selection of the successful bidder can be made principally on the basis of price.
  2. When sealed bids are used for a procurement under a grant, the following requirements apply:
    - a) A sufficient time prior to the date set for opening of bids, bids shall be solicited

(publicly advertised) from an adequate number of known suppliers.

- b) The invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation for bids.
  - c) All bids shall be opened publicly at the time and place stated in the invitation for bids.
  - d) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of Storm Lake indicates that such discounts are generally taken.
  - e) Any or all bids may be rejected if there are sound documented business reasons in the best interest of the program.
- D. Procurement by competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursable type contract is awarded, as appropriate. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids. If the competitive proposals method is used for a procurement under a grant, the following requirements apply:
- 1. Requests for Proposals shall be publicized (publicly advertised), and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals shall be honored to the maximum extent practical.
  - 2. Requests for Proposals shall be solicited from an adequate number of qualified sources.
  - 3. Storm Lake shall have a method for conducting evaluations of the proposals received and for selecting awardees.
  - 4. Awards will be made to the responsible offeror whose proposal will be most advantageous to the procuring party, with price (other than architectural/engineering) and other factors considered. Unsuccessful offerors will be promptly notified in writing.
  - 5. Storm Lake should use competitive proposal procedures for qualification-based procurement of architectural/engineering (A/E) professional services whereby competitor's qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It cannot be used to procure other

types of services (e.g., administration professional services) even though A/E firms are a potential source to perform the proposed effort.

- E. Noncompetitive proposals is procurement through solicitation of a proposal from only one source, or after solicitation from a number of sources, competition is determined inadequate. Noncompetitive proposals may be used only when the award of a contract is infeasible under small purchase procedures, sealed bids (formal advertising), or competitive proposals. Circumstances under which a contract may be awarded by noncompetitive proposals are limited to the following:
1. The item is available from only a single source;
  2. After solicitation of a number of sources, competition is determined inadequate;
  3. A public exigency or emergency exists when the urgency for the requirement will not permit a delay incident to competitive solicitation; and
  4. The awarding agency (IEDA) authorizes noncompetitive proposals. (Sole source procurement for supplies, equipment, construction, and services valued at \$25,000 or more must have prior approval of the Iowa Economic Development Authority).
- F. Storm Lake will provide, to the greatest extent possible, that contracts be awarded to qualified small and minority firms, women business enterprises, and labor surplus area firms whenever they are potential sources.
- G. Any other method of procurement must have prior approval of the Iowa Economic Development Authority.

## RECYCLED MATERIALS

Storm Lake will procure items with the highest percentage of recycled materials practical. Recipients shall include in all request for proposals and bid documents over \$10,000 the following language:

“The contractor agrees to comply with all the requirements of Section 6002 of the Resource Conservation and Recovery Act (RCRA), as amended (42 U.S.C. 6962), including but not limited to the regulatory provisions of 40 CFR Part 247, and Executive Order 12873, as they apply to the procurement of the items designated in Subpart B of 40 CFR Part 247.”

## CONTRACT PRICING

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. Storm Lake shall perform some form of cost/price analysis for every procurement

action, including modifications, amendments or change orders.

## PROCUREMENT RECORDS

Storm Lake shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price. (Recipient) shall make technical specifications and procurement documents available for review upon request.

## BONDING REQUIREMENTS

Bonding requirements for construction or facility improvement contracts must meet the federal minimum requirements or receive a determination that the federal interest is adequately protected.

Passed and adopted this 7<sup>th</sup> day of August, 2017.

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Jon F. Kruse, Mayor

ATTEST

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Mayra A. Martinez, City Clerk

**1<sup>st</sup> and Mae Lining Project** – Moved by Council Member Engelmann to adopt Resolution No.10-R-2017-2018 accepting bid and awarding contract to Municipal Pipe Tool Co., LLC for the 1st And Mae Lining Project. Total contract is \$640,909. Seconded by Council Member Carlson. Vote: All ayes with Council Member Anderson and Rice absent.

## RESOLUTION NO. 10–R-2017-2018

### RESOLUTION ACCEPTING BIDS, AWARDING BID AND APPROVING CONTRACT FOR THE CITY OF STORM LAKE 1<sup>st</sup> AND MAE STREET LINING PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. That the following bid for the construction of certain public improvements described in general as the 1<sup>st</sup> and Mae Street Lining Project described in the plans and specifications heretofore adopted by this Council on June 19, 2017, be and is hereby accepted and awarded, the same being the lowest responsible bid received for said work, as follows:

Contractor: Municipal Pipe Tool Co., LLC, Hudson, Iowa  
Amount of Bid: \$640,909  
Portion of Project: All

Section 2. That the construction contract and bond executed and insurance coverage for the construction of the 1<sup>st</sup> and Mae Street Lining Project, as described in detail in the plans and specifications heretofore approved, and can be signed by the Mayor and Clerk on behalf of the City be and the same hereby approved contingent to all the required concurrence and consents as follows:

Contractor: Municipal Pipe Tool Co., LLC, Hudson, Iowa  
Date of Contract: August 7, 2017  
Portion of Project: All

PASSED AND APPROVED this 7<sup>th</sup> day of August, 2017.

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Jon F. Kruse, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

**3<sup>rd</sup> Addition, Phase 3** - Mayor Kruse opened the public hearing for the plans, specs, bids, form of contract, and engineer's opinion of probable costs for the 2017 Third Addition, Phase Three Infrastructure Project  
Hearing no comments then closed the public hearing.

Moved by Council Member Porsch to adopt Resolution No. 11-R-2017-2018 to approve plans, specifications, form of contract, engineer's opinion of probable costs, award bids and construction contract to Hulstein Excavating, Inc. for the 2017 Third Addition, Phase Three Project. Contract amount is \$492,998.70. Seconded by Council Member Engelmann. Vote: All ayes with Council Member Anderson and Rice absent. Motion carried.

**RESOLUTION NO. 11-R-2017-2018**

**RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF  
CONTRACT, ESTIMATE OF COST, AWARD BID, AND CONSTRUCTION  
CONTRACT FOR THE 3<sup>RD</sup> ADDITION, PHASE 3 PROJECT**

WHEREAS, the plans, specifications, form of contract, estimate of cost, award bid, and construction contract were filed with the CITY for the construction of certain public improvements described in general as the 3<sup>rd</sup> Addition, Phase 3 Project; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE, IOWA;

Section 1. That the said plans, specifications, form of contract, estimate of cost, award bid, and construction contract are hereby approved as the plans, specifications, form of contract, estimate of cost, award bid and construction contract for said public improvements, as described in the preamble of this Resolution.

Section 2. That the following bid for the construction of certain public improvements described in general as the 3<sup>rd</sup> Addition, Phase 3 Project, be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor:	Hulstein Excavating, Edgerton, MN
Amount of bid:	\$492,998.70
Portion of bid:	All

Section 3. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements, said contract to be binding on the City, contingent to obtaining all the required concurrences and consents

PASSED AND APPROVED this 7<sup>th</sup> day of August, 2017.

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Jon F. Kruse, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

**2017 Richland Street Project** – Moved by Council Member Porsch to adopt Resolution No. 12-R-2017-2018 To Approve Change Order Number 1 and 2 of the 2017 Richland Street Project. Seconded by Council Member Carlson. Vote: All ayes with Council Member Anderson and Rice absent. Motion carried.

**RESOLUTION NO. 12-R-2017-2018**

**RESOLUTION APPROVING CHANGE ORDER NO. ONE AND TWO TO THE 2017  
RICHLAND STREET PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STORM LAKE,  
IOWA:

Section 1. To approve Change Order No. 1 to the contract with Iowa Civil Contracting, Inc., of Victor, Iowa for the 2017 Richland Street Project. Change Order No. 1 is to move the late start date of August 1<sup>st</sup>, 2017 to September 5, 2017.

No cost change to the contract with Change Order # 1.

Section 2. To approve Change Order No. 2 to the contract with Iowa Civil Contracting, Inc., of Victor, Iowa for the 2017 Richland Street Project. Change Order No. 2 allows for the use of waddles instead of silt fence for this project.

No cost change to the contract with Change Order # 2.

Total contract cost after change order #1 and #2 is \$467,021.80

PASSED AND APPROVED this 7<sup>th</sup> day of August, 2017.

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Jon F. Kruse, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

**REAP Grant** – Moved by Council Member Carlson to adopt Resolution No. 13-R-2017-2018 approving and submitting the 2017 Reap City Parks and Open Spaces Grant application. Seconded by Council Member Engelmann. Vote: All ayes with Council Member Anderson and Rice absent. Motion carried.

**RESOLUTION NO. 13-R-2017-2018**

**A RESOLUTION IN SUPPORT OF SUBMITTING AN REAP GRANT APPLICATION  
FOR A NEIGHBORHOOD PARKS PROJECT**

WHEREAS the City of Storm Lake, Iowa recognizes the importance of providing parks and opens spaces to the Citizens of Storm Lake, and



WHEREAS the Resource Enhancement and Protection (REAP) is a State of Iowa program that invests in the enhancement and protection of the state's natural and cultural resources, and

WHEREAS the REAP funds are available to cities through competitive grants, and

WHEREAS the REAP grant is a 100% grant so local matching funds are not required, and

WHEREAS, the City of Storm Lake desires to submit an application to the program to procure funds to create a neighborhood park.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF STORM LAKE, IOWA THAT:

The submittal of the grant application is hereby approved for submittal to the State of Iowa REAP program.

PASSED AND APPROVED this 7<sup>th</sup> day of August, 2017.

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Jon F. Kruse, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

Moved by Council Member Porsch to adopt Resolution No. 14-R-2017-2018 approving the 2017 REAP City Parks And Open Spaces purchase offer and addendum regarding Parcel #013-10-34-351-003 owned by McMajor Enterprises, LLC. Purchase offer in the amount \$75,000. Seconded by Council Member Carlson. Vote: All ayes with Council Member Anderson and Rice absent. Motion carried.

#### **RESOLUTION NO. 14-R-2017-2018**

#### **A RESOLUTION ACCEPTING THE PURCHASE OFFER AND ADDENDUM CONTIGENT TO THE AWARD OF REAP GRANT APPLICATION FOR A NEIGHBORHOOD PARK ON WEST 10<sup>TH</sup> STREET**

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF STORM LAKE, IOWA THAT:

The purchase offer and addendum in the amount of \$75,000 with McMajor Enterprises is hereby approved contingent to the award of the 2017 REAP Grant.

PASSED AND APPROVED this 7<sup>th</sup> day of August, 2017.

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Jon F. Kruse, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

**Community Development Block Grant (CDBG)** - Moved by Council Member Porsch to approve the Storm Lake Resiliency Grant Amendment No. 1. Seconded by Council Member Engelmann. Vote: All aye with Council Member Anderson and Rice absent. Motion carried

**Fireworks** – Mayor Kruse opened the public work session on fireworks regulations. Several members from the community approached the council to express their suggestions and concerns regarding the firework use and sales. Those who commented were Ingrid Franze, Joan Kurtz, Gwen and Roger Hart, Andriette Wickstrom, Beth Dawson, Maggie Martinez, Kathryn McKinley, Collen Vogel, Dr. Stephan, Peg Anderson, Diane Allen, Karen Triplett, Jeanette Waterman, Nancy Sliefert, Julie Schwartz, Beth Overmohle, and Jim Eliason.

Mayor Kruse mentioned that such comments and suggestions would be taken into consideration for any future changes to the City Ordinance regarding Fireworks.

**Adjournment** – Moved by Council Member Engelmann to adjourn the meeting at 6:00 pm. Seconded by Council Member Porsch. Vote: All ayes with Council Member Anderson and Rice absent. Motion carried.

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Jon F. Kruse, Mayor

ATTEST:

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Mayra A. Martinez, City Clerk

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 08/08/17 To 08/21/17  
User: tyler.gibbins

UNAVAILABLE

AFLAC	PR Batch 00553.08.2017 Aflac Pretax	385.11
AFLAC	PR Batch 00553.08.2017 Aflac After tax	71.78
AFLAC	PR Batch 00554.08.2017 Aflac Pretax	116.21
AFLAC	PR Batch 00554.08.2017 Aflac After tax	60.08
AFRAID OF HAWK JR DANIEL	Refund Check	29.75
AFRAID OF HAWK JR DANIEL	Refund Check	47.90
AFRAID OF HAWK JR DANIEL	Refund Check	19.57
AFRAID OF HAWK JR DANIEL	Refund Check	2.07
AFRAID OF HAWK JR DANIEL	Refund Check	27.64
AREVALO ANDRADE ANTONIO	Refund Check	23.03
AREVALO ANDRADE ANTONIO	Refund Check	33.18
AREVALO ANDRADE ANTONIO	Refund Check	6.09
AREVALO ANDRADE ANTONIO	Refund Check	1.61
AREVALO ANDRADE ANTONIO	Refund Check	2.87
AVERY HOWARD	Refund Check	160.00
BANKOLE TUNDE	Refund Check	160.00
City of Storm Lake	PR Batch 00554.08.2017 Dental insurance employee c	1.13
City of Storm Lake	PR Batch 00554.08.2017 Dental employee/spouse	16.17
City of Storm Lake	PR Batch 00554.08.2017 Dental insurance family	24.45
City of Storm Lake	PR Batch 00554.08.2017 125 Flexible Benefits	258.34
City of Storm Lake	PR Batch 00554.08.2017 Flex- Child Care	20.83
City of Storm Lake	PR Batch 00554.08.2017 Health Insurance Family	799.20
City of Storm Lake	PR Batch 00554.08.2017 Health Insurance Single	26.71
City of Storm Lake	PR Batch 00553.08.2017 Dental employee/child	3.00
City of Storm Lake	PR Batch 00553.08.2017 Dental insurance employee c	24.96
City of Storm Lake	PR Batch 00553.08.2017 Dental employee/spouse	12.78
City of Storm Lake	PR Batch 00553.08.2017 Dental insurance family	81.18
City of Storm Lake	PR Batch 00553.08.2017 125 Flexible Benefits	641.32
City of Storm Lake	PR Batch 00553.08.2017 Flex- Child Care	96.15
City of Storm Lake	PR Batch 00553.08.2017 Health Insurance Family	1,783.21
City of Storm Lake	PR Batch 00553.08.2017 Health Insurance Single	493.20
Collection Services Center	PR Batch 00553.08.2017 Child Support Payments to I	222.00
Collection Services Center	PR Batch 00554.08.2017 Child Support Payments to I	406.00
Conseco Health Insurance Co	PR Batch 00553.08.2017 Cancer Pre Tax Insurance	20.59
DAVID DANE	Refund Check	25.77
DAVID DANE	Refund Check	49.26
DAVID DANE	Refund Check	15.32
DAVID DANE	Refund Check	1.80
DAVID DANE	Refund Check	7.21
EFTPS	PR Batch 00553.08.2017 Federal Income Tax	10,612.15
EFTPS	PR Batch 00553.08.2017 FICA Employee Portion	3,695.57
EFTPS	PR Batch 00553.08.2017 FICA Employer Portion	3,695.57
EFTPS	PR Batch 00553.08.2017 Medicare Employee Portion	1,477.79
EFTPS	PR Batch 00553.08.2017 Medicare Employer Portion	1,477.79
EFTPS	PR Batch 00554.08.2017 Federal Income Tax	4,261.29
EFTPS	PR Batch 00554.08.2017 FICA Employee Portion	1,718.93
EFTPS	PR Batch 00554.08.2017 FICA Employer Portion	1,718.93
EFTPS	PR Batch 00554.08.2017 Medicare Employee Portion	541.44
EFTPS	PR Batch 00554.08.2017 Medicare Employer Portion	541.44
GETU DANIEL	Refund Check	11.34
GETU DANIEL	Refund Check	22.75
GETU DANIEL	Refund Check	7.69
GETU DANIEL	Refund Check	0.80
GETU DANIEL	Refund Check	3.62
GONZALEZ GERARDO	Refund Check	48.43
GONZALEZ RANGEL AMPARO	Refund Check	10.98
GONZALEZ RANGEL AMPARO	Refund Check	15.23

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 08/08/17 To 08/21/17  
User: tyler.gibbins

GONZALEZ RANGEL AMPARO	Refund Check	2.88
GONZALEZ RANGEL AMPARO	Refund Check	0.77
GONZALEZ RANGEL AMPARO	Refund Check	1.36
HAILEMICHAEL DANIEL	Refund Check	120.51
ICMA Retirement Trust 457	PR Batch 00554.08.2017 ICMA	755.00
ICMA Retirement Trust 457	PR Batch 00554.08.2017 ICMA City Paid	401.85
ICMA Retirement Trust 457	PR Batch 00554.08.2017 ICMA City paid for Police	460.79
ICMA Retirement Trust 457	PR Batch 00553.08.2017 ICMA	1,275.00
Iowa Public Employees	PR Batch 00553.08.2017 IPERS	3,361.83
Iowa Public Employees	PR Batch 00553.08.2017 IPERS City Share	5,045.43
Iowa Public Employees	PR Batch 00554.08.2017 IPERS	1,405.31
Iowa Public Employees	PR Batch 00554.08.2017 IPERS City Share	2,109.11
ITT Hartford AMS RPVA	PR Batch 00554.08.2017 457 Hartford	325.00
ITT Hartford AMS RPVA	PR Batch 00553.08.2017 457 Hartford	175.00
MENDOZA ROJO JESUS	Refund Check	26.71
Muni Fire/Police Retire	PR Batch 00553.08.2017 Muni Police/Fire Pension	3,464.10
Muni Fire/Police Retire	PR Batch 00553.08.2017 Muni Police/Fire Pension Ci	9,463.62
Muni Fire/Police Retire	PR Batch 00554.08.2017 Muni Police/Fire Pension	576.38
Muni Fire/Police Retire	PR Batch 00554.08.2017 Muni Police/Fire Pension Ci	1,574.62
OLIVIER ROJAS OMAR	Refund Check	44.35
OLIVIER ROJAS OMAR	Refund Check	80.20
OLIVIER ROJAS OMAR	Refund Check	21.99
OLIVIER ROJAS OMAR	Refund Check	3.11
OLIVIER ROJAS OMAR	Refund Check	10.35
PEREZ CASTANO YALINA	Refund Check	25.25
PEREZ CASTANO YALINA	Refund Check	49.24
PEREZ CASTANO YALINA	Refund Check	15.88
PEREZ CASTANO YALINA	Refund Check	1.76
PEREZ CASTANO YALINA	Refund Check	7.47
RAMIREZ HERNANDEZ GIOVANNY	Refund Check	24.71
RAMIREZ HERNANDEZ GIOVANNY	Refund Check	46.00
RAMIREZ HERNANDEZ GIOVANNY	Refund Check	14.36
RAMIREZ HERNANDEZ GIOVANNY	Refund Check	1.73
RAMIREZ HERNANDEZ GIOVANNY	Refund Check	6.76
RODRIGUEZ OR JUAN	Refund Check	145.67
Teamsters Local Union 554	PR Batch 00553.08.2017 Union Dues	273.50
TENORIO MARIA	Refund Check	140.58
Treasurer State Of Iowa	PR Batch 00553.08.2017 State Income Tax	4,005.51
Treasurer State Of Iowa	PR Batch 00554.08.2017 State Income Tax	1,706.16
VANG BRENDA MAI CHEING	Refund Check	2.52
VANG BRENDA MAI CHEING	Refund Check	3.44
VANG BRENDA MAI CHEING	Refund Check	0.66
VANG BRENDA MAI CHEING	Refund Check	0.18
VANG BRENDA MAI CHEING	Refund Check	0.31
WAR LUAL	Refund Check	124.25

UNAVAILABLE	Department Total =	73,340.42
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Police Department

Alliant Energy	Gas Service June/July 2017	249.93
Alta Body Shop	Towing Services	1,980.00
Anderson Lance	Camp Dodge Training- Anderson	513.59
Anderson Lance	Drug Training Registration Reimbursement	155.38
Cole Chris J	Dive Team Training- Cole	31.00
Custodian of Petty Cash	SLPD Postage	27.20
Custodian of Petty Cash	SLPD Postage	34.25
Genesis Development	Janitorial Services- July 2017	600.00
Graham Tire	Lawn Mower Repairs	29.73

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

# Checks for Approval Report

From: 08/08/17 To 08/21/17  
User: tyler.gibbins

Graham Tire	Tire Repairs	21.80
Havens Philip E	July 2017 Legal Services	166.67
Iowa Law Enforcement Academy	Less Lethal Instructor School	500.00
Iowa Office Supply Inc	Office Supplies	25.56
Iowa Office Supply Inc	Office Supplies	71.96
Jack's Uniforms & Equipment	Uniform- Hayes	159.84
Jack's Uniforms & Equipment	Uniform- Munden	891.88
JNB Acquisition Corporation	Copier Maintenance Agreement	272.03
Leyva Sandra	Translating Services	22.50
Logistic Systems, Inc	License & Maitenance Fee (Partial FY2018)	384.00
Logistic Systems, Inc	License & Maitenance Fee (Partial FY2018)	3,843.00
Mangold Environmental Testing	Shipping	12.47
MidAmerican Energy Company	Electric Service Jun/July 2017	1,764.78
Neuroth Kevin	Garbage Service July 2017	24.50
O'Reilly Auto Parts	Battery	122.27
ProBuild	Sealant & Supplies	40.96
Prosser Mark	Law Enforcement Award Ceremony- Des Moines- Pro	80.25
Rasmussen's	Bulbs (4)	268.32
Rebnord Technologies Inc	Dashcam for P-11	375.00
Star Energy, LLC	Fuel July 2017	2,504.45
Verizon Wireless Inc	Phone Service- July 2017	1,089.23

**Police Department** **Department Total =** 16,262.55

## Fire Department

Alliant Energy	Gas Service June/July 2017	35.50
Feld Equipment Company, Inc Ed M	SCBA Bottle Replacement	70.00
Feld Equipment Company, Inc Ed M	Suspenders	78.00
Feld Equipment Company, Inc Ed M	Valve	110.00
Fire Engineering	FY2018 Subscription	39.00
Jones Mike	International Fire Rescue Conference- Charlotte, NC-	1,457.86
Julius Dennis R.	Laundry Services	45.10
MS Door Service Ltd	Pest Constrol Services	18.00
Neuroth Kevin	Garbage Service July 2017	54.25
Rasmussen's	Windshield Glass Replacement	579.75
Star Energy, LLC	Fuel July 2017	144.50
Verizon Wireless Inc	Phone Service- July 2017	156.24

**Fire Department** **Department Total =** 2,788.20

## Building Official

Havens Philip E	July 2017 Legal Services	1,933.33
Star Energy, LLC	Fuel July 2017	90.72
Storm Lake Times The	July 2017 Publications	85.80
Storm Lake Times The	July 2017 Publications	10.00
Verizon Wireless Inc	Phone Service- July 2017	104.16

**Building Official** **Department Total =** 2,224.01

## Animal Care

Johnson Dianne	Bd & Disp of Cats & Dogs	1,050.00
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**Animal Care** **Department Total =** 1,050.00

## Law Enforcement

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 08/08/17 To 08/21/17  
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Iowa Dept of Justice Attorney General's Office	8/15/2017 Forfeited Vehicle SPCV031219	200.00
Rebnord Technologies Inc	iPad	999.99
Streicher's	New Pistol	578.00

**Law Enforcement**

**Department Total = 1,777.99**

**Roadway Maintenance**

Alliant Energy	Gas Service June/July 2017	129.21
Bolton & Menk, Inc	Services Services through 7/31/2017	4,586.25
Bolton & Menk, Inc	Construction Services through 7/31/2017	175.00
Bolton & Menk, Inc	Bid/Pre Con Services through 7/31/2017	2,186.25
Brown Supply Company	Sign Rivets	132.77
Cemstone Products Company	Concrete	1,170.00
Cemstone Products Company	Concrete	1,170.00
Cemstone Products Company	Concrete	660.00
Cemstone Products Company	Concrete	150.00
Cemstone Products Company	Concrete	180.00
Central Bank	Fuel to Transport New Truck	90.48
Central Bank	Fuel to Transport New Truck	75.72
Certified Testing Services, Inc	Concrete Testing Services	76.00
Certified Testing Services, Inc	Concrete Testing Services	110.00
Cintas First Aid & Safety	First Aid Supplies	69.69
City of Storm Lake	Batteries PW-25	259.99
CivicPlus	FY2018 Subscription	895.55
CNH Industrial America LLC	Sleeve	4.67
JNB Acquisition Corporation	Copier Maintenance Agreement	23.73
JNB Acquisition Corporation	Copier Maintenance Agreement	12.43
JNB Acquisition Corporation	Copier Maintenance Agreement	17.70
MidAmerican Energy Company	Electric Service Jun/July 2017	534.70
Neuroth Kevin	Garbage Service July 2017	127.00
Reding Gravel & Excavating Co., Inc	Rock	205.20
Star Energy, LLC	Fuel July 2017	1,231.10
Storm Lake Hydraulics Co Inc	Hose End	7.54
Storm Lake Times The	July 2017 Publications	5.60
Storm Lake Times The	July 2017 Publications	6.20
Verizon Wireless Inc	Phone Service- July 2017	104.16

**Roadway Maintenance**

**Department Total = 14,396.94**

**Street Lighting**

MidAmerican Energy Company	Electric Service Jun/July 2017	13,644.99
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**Street Lighting**

**Department Total = 13,644.99**

**Snow Removal**

Electronic Engineering	Mounting Equipment	99.00
Hallett Materials	Ice Control Sand	247.69
Sta-Mel Enterprises, Inc	Deicing Salt	1,704.06
Sta-Mel Enterprises, Inc	Deicing Salt	1,753.94
Sta-Mel Enterprises, Inc	Deicing Salt	1,757.26

**Snow Removal**

**Department Total = 5,561.95**

**Airport**

Amerigas	Propane	396.04
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City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 08/08/17 To 08/21/17  
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Bolton & Menk, Inc	Design Services through 7/31/2017	5,000.00
Century Link	July and August 2017 Phone Service	313.33
Century Link	Credit for no Service in July 2017	-110.96
Eastern Aviation Fuels, Inc	Jet A Fuel	15,928.50
Eastern Aviation Fuels, Inc	AV Gas	28,296.68
Iowa Lakes Regional Water	July 2017 Water Service	72.85
MidAmerican Energy Company	Electric Service Jun/July 2017	513.97
MS Door Service Ltd	Pest Constrol Services	45.00
Syn-Tech Systems Inc	FY2018 Annual Maintenance Agreement	2,650.00

<b>Airport</b>	<b>Department Total =</b>	53,105.41
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**Library**

Alliant Energy	Gas Service June/July 2017	29.28
Genesis Development	Janitorial Services- July 2017	600.00
Inquirehire	Background Check	60.00
MidAmerican Energy Company	Electric Service Jun/July 2017	1,412.98
Neuroth Kevin	Garbage Service July 2017	38.25

<b>Library</b>	<b>Department Total =</b>	2,140.51
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**Parks Department**

Alliant Energy	Gas Service June/July 2017	33.94
Color-ize Inc	Laminating	24.00
Crescent Electric Supply Co	Lights	270.73
Fastenal Company	Supplies	3.57
Fastenal Company	Supplies	2.61
Graham Tire	Tire Repairs	25.00
Graham Tire	Mower Tire	28.95
Havens Philip E	July 2017 Legal Services	600.00
MidAmerican Energy Company	Electric Service Jun/July 2017	378.36
Neuroth Kevin	Garbage Service July 2017	205.50
Neuroth Kevin	4th of July Garbage	118.56
Petersen Manufacturing	Bench	480.90
Rent-All	Skidloader Auger	50.00
Star Energy, LLC	Fuel July 2017	1,504.68
Verizon Wireless Inc	Phone Service- July 2017	156.24

<b>Parks Department</b>	<b>Department Total =</b>	3,883.04
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**Golf Course**

L & G Products, Inc	Chamicals	20.00
MidAmerican Energy Company	Electric Service Jun/July 2017	414.08
Star Energy, LLC	Fuel July 2017	515.08
Turfwerks	Disk	26.88

<b>Golf Course</b>	<b>Department Total =</b>	976.04
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**Campgrounds**

Central Iowa Distributing, Inc	Supplies	85.00
Central Iowa Distributing, Inc	Supplies	132.50
Melander's	Service Call- Less Tax	65.75
MidAmerican Energy Company	Electric Service Jun/July 2017	3,620.71
Neuroth Kevin	Garbage Service July 2017	1,456.00
Neuroth Kevin	Xtra Trash- July 2017	22.50

City of Storm Lake	Checks for Approval Report	From: 08/08/17	To 08/21/17
620 Erie Street PO Box 1086		User: tyler.gibbins	
Storm Lake IA, 505881086			
Schuelke Powersports	Switch- Less Tax		115.69
Seiler Plumbing & Heating Inc	Jet Sewer Line		300.00
<b>Campgrounds</b>		<b>Department Total =</b>	5,798.15
<b>UNAVAILABLE</b>			
MidAmerican Energy Company	Electric Service Jun/July 2017		1,949.61
<b>UNAVAILABLE</b>		<b>Department Total =</b>	1,949.61
<b>UNAVAILABLE</b>			
I&S Group, Inc.	Marina Campground Engineering Svc thorough 7/22/20		4,007.80
<b>UNAVAILABLE</b>		<b>Department Total =</b>	4,007.80
<b>Shelter House</b>			
Alliant Energy	Gas Service June/July 2017		24.25
MidAmerican Energy Company	Electric Service Jun/July 2017		287.15
<b>Shelter House</b>		<b>Department Total =</b>	311.40
<b>UNAVAILABLE</b>			
Buena Vista County Health	2017 Food License- Golf Course		67.50
Neuroth Kevin	Xtra Trash- July 2017		10.00
Neuroth Kevin	Garbage Service July 2017		93.00
Storm Lake Times The	July 2017 Publications		60.40
Storm Lake Times The	July 2017 Publications		19.60
<b>UNAVAILABLE</b>		<b>Department Total =</b>	250.50
<b>TIF</b>			
MidAmerican Energy Company	Electric Service Jun/July 2017		10.00
<b>TIF</b>		<b>Department Total =</b>	10.00
<b>The Reserves - TIF</b>			
Storm Lake Affordable Partners, LLC	2017 Tax Rebate		13,908.77
<b>The Reserves - TIF</b>		<b>Department Total =</b>	13,908.77
<b>Storm Lake Sub-Division #5</b>			
Bolton & Menk, Inc	Design Services for Phase III Services through 7/31/20		14,209.00
<b>Storm Lake Sub-Division #5</b>		<b>Department Total =</b>	14,209.00
<b>Housing Program</b>			
Simmering-Cory Inc	Housing Study Admin Services through 8/10/2017		4,900.00
<b>Housing Program</b>		<b>Department Total =</b>	4,900.00
<b>Legal Services</b>			



City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

## Checks for Approval Report

From: 08/08/17 To 08/21/17  
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Havens Philip E	July 2017 Legal Services	1,066.67
Havens Philip E	July 2017 Legal Services	1,000.00

<b>Legal Services</b>	<b>Department Total =</b>	2,066.67
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### City Hall Building

Alliant Energy	Gas Service June/July 2017	44.24
Genesis Development	Janitorial Services- July 2017	200.00
Julius Dennis R.	Entrance Mat Service	59.30
MidAmerican Energy Company	Electric Service Jun/July 2017	932.29
MS Door Service Ltd	Pest Constrol Services	23.00
Neuroth Kevin	Garbage Service July 2017	28.50
Schumacher Elevator Company	Elevator Maintenance Agreement	195.53
Steve's Window Svc	Window Cleaning Service	37.00
Verizon Wireless Inc	Phone Service- July 2017	51.56

<b>City Hall Building</b>	<b>Department Total =</b>	1,571.42
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### Tort Liability

Stille Pierce & Pertzborn	Add 2017 Ford Taurus	262.00
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<b>Tort Liability</b>	<b>Department Total =</b>	262.00
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### Other Policy & Administration

Central Bank	July 2017 Des Moines Register	9.99
Central Bank	Domain Renewal	30.34
Central Bank	MPA Conference Registration	61.66
Central Bank	Meeting Expense	52.70
CivicPlus	FY2018 Subscription	895.54
Fridley Theatres, Inc RL	2D Movie Passes	600.00
Genesis Development	Shredding Services	4.88
Iowa League of Cities	Municipal Professionals Academy 2017- Oakleaf	33.33
Iowa Office Supply Inc	Office Supplies	10.00
JNB Acquisition Corporation	Copier Maintenance Agreement	12.42
JNB Acquisition Corporation	Copier Maintenance Agreement	23.73
JNB Acquisition Corporation	Copier Maintenance Agreement	17.71
Martinez Mayra	MPA Clerk School- Ames- Martinez	15.66
Navratil Keri	Mid-Size Annual Meeting- Navratil	148.73
Oakleaf Brian	IMPA/OMPI Training- Ames- Oakleaf	43.87
Oakleaf Brian	IMPA/OMPI Training- Ames- Oakleaf	43.87
Secretary of State	2018 Notary Renewal- Gibbins	10.00
Storm Lake Times The	July 2017 Publications	8.00

<b>Other Policy &amp; Administration</b>	<b>Department Total =</b>	2,022.43
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### Water Administration

Accela, Inc #774375	Web Payments	152.00
Central Bank	MPA Conference Registration	61.67
CivicPlus	FY2018 Subscription	895.54
Genesis Development	Janitorial Services- July 2017	200.00
Iowa League of Cities	Municipal Professionals Academy 2017- Oakleaf	33.33
Iowa Office Supply Inc	Office Supplies	10.00
JNB Acquisition Corporation	Copier Maintenance Agreement	12.43
JNB Acquisition Corporation	Copier Maintenance Agreement	23.73

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

## Checks for Approval Report

From: 08/08/17 To 08/21/17  
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JNB Acquisition Corporation	Copier Maintenance Agreement	17.70
Martinez Mayra	MPA Clerk School- Ames- Martinez	15.67
Oakleaf Brian	IMPA/OMPI Training- Ames- Oakleaf	43.87
Oakleaf Brian	IMPA/OMPI Training- Ames- Oakleaf	43.87
Secretary of State	2018 Notary Renewal- Gibbins	10.00
Verizon Wireless Inc	Phone Service- July 2017	51.58

### Water Administration

**Department Total =** 1,571.39

### Water Plant

Alliant Energy	Gas Service June/July 2017	233.36
Bolton & Menk, Inc	Water Plant Driveway Services through 7/31/2017	380.00
Control System Specialists, LLC	HVAC Repairs in MCC Room	642.87
Crescent Electric Supply Co	Wall Pack & Photo Control & Supplies	228.05
Deere Credit Inc	Services Call	451.55
Fastenal Company	Supplies	19.01
Fastenal Company	Supplies	9.44
Fastenal Company	Vests	59.96
Hach Chemical Company	Chlorine Analyzer	3,390.00
Hach Chemical Company	Supplies	121.76
Hach Chemical Company	Fluoride Vial Test	314.94
Iowa Office Supply Inc	Office Supplies	6.49
JNB Acquisition Corporation	Copier Maintenance Agreement	34.82
Mangold Environmental Testing	Testing	20.00
MidAmerican Energy Company	Electric Service Jun/July 2017	27,581.92
Mike's Electronics Inc	Service Call- Lime Press	70.00
Mike's Electronics Inc	Service Call- Valves	65.00
Mike's Electronics Inc	Service Call- Lime Slaker, Tower 4 Valve	2,218.67
Mike's Electronics Inc	Service Call- Tower 4	2,459.33
Mike's Electronics Inc	Service Call- Truibility Meter	70.00
Mississippi Lime Company	Lime	4,583.04
Neuroth Kevin	Garbage Service July 2017	82.75
Qtech Automation, Inc	Inspection of Auma Actuators	1,750.00
Sargent Drilling	Well #19 Rehab	23,427.80
Seiler Plumbing & Heating Inc	Jet Sewer Line	350.00
Star Energy, LLC	Fuel July 2017	93.84
University Enterprises, Inc	Training Books	495.00
Verizon Wireless Inc	Phone Service- July 2017	260.40
Vessco Inc	Reducer	2,322.90
Vessco Inc	Pumphead	211.52
Vessco Inc	Pumphead	409.73
Vessco Inc	Sleeve	346.26
Vessco Inc	Sleeve & Supplies	1,978.02
Vessco Inc	Service Call	2,522.88
Vessco Inc	Shoulder & Supplies	682.02
Vessco Inc	Supplies for Slaker 2 Returned	-3,768.29

### Water Plant

**Department Total =** 74,125.04

### Water Distribution

Alliance Concrete Inc GCC	Concrete	516.00
Alliant Energy	Gas Service June/July 2017	23.48
Bolton & Menk, Inc	Northwestern & 10th Watermain Permit Services thro	291.57
Bolton & Menk, Inc	2016 Water Main Improvements Con Services through	1,300.00
Brown Supply Company	Sleeves	1,065.80
Deere Credit Inc	Cotter Pin	28.19
Fastenal Company	Supplies	227.36

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

From: 08/08/17 To 08/21/17  
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MidAmerican Energy Company	Electric Service Jun/July 2017	62.77
Plumbing & Heating Wholesale, Inc	Supplies for Tower 4 Valve	82.39
Schoon Construction & Excavation, LLC	Pay Estimate #4 of 2016 Watermain Improvements (Fi	11,258.46
Stanley Mark	Supplies	52.02
Star Energy, LLC	Fuel July 2017	271.39
Underground Location Company	Locates	70.80
USA Blue Book	Strainer & Couplers	225.49
Utility Equipment Co	Clamps & Supplies	687.20
Utility Equipment Co	Tapper & Supplies	188.84
Utility Equipment Co	Plugs & Supplies	461.75
Verizon Wireless Inc	Phone Service- July 2017	196.25

**Water Distribution**

**Department Total =** 17,009.76

**Water Meters**

Star Energy, LLC	Fuel July 2017	95.03
Verizon Wireless Inc	Phone Service- July 2017	92.09

**Water Meters**

**Department Total =** 187.12

**Wastewater Administration**

Accela, Inc #774375	Web Payments	152.00
Central Bank	MPA Conference Registration	61.67
CivicPlus	FY2018 Subscription	895.55
Genesis Development	Janitorial Services- July 2017	200.00
Iowa League of Cities	Municipal Professionals Academy 2017- Oakleaf	33.34
Iowa Office Supply Inc	Office Supplies	10.00
JNB Acquisition Corporation	Copier Maintenance Agreement	12.43
JNB Acquisition Corporation	Copier Maintenance Agreement	23.73
JNB Acquisition Corporation	Copier Maintenance Agreement	17.70
Martinez Mayra	MPA Clerk School- Ames- Martinez	15.67
Oakleaf Brian	IMPA/OMPI Training- Ames- Oakleaf	43.87
Oakleaf Brian	IMPA/OMPI Training- Ames- Oakleaf	43.87
Secretary of State	2018 Notary Renewal- Gibbins	10.00
Verizon Wireless Inc	Phone Service- July 2017	53.10

**Wastewater Administration**

**Department Total =** 1,572.93

**Wastewater Treatment Plant**

Alliant Energy	Gas Service June/July 2017	45.01
Foundation Analytical Laboratory Inc	Testing Services	1,180.00
Foundation Analytical Laboratory Inc	Testing Services	258.00
Grainger Inc W.W.	Hook, Plug, & Sprayer	426.62
Grainger Inc W.W.	Fire Hydrant Fittings	205.42
JNB Acquisition Corporation	Copier Maintenance Agreement	25.42
MidAmerican Energy Company	Electric Service Jun/July 2017	12,537.60
NCL of Wisconsin Inc	Lab Supplies	402.14
Neuroth Kevin	Garbage Service July 2017	67.00
Plumbing & Heating Wholesale, Inc	Coupling	6.89
Recycle Center Harold Rowley	Recycling	59.28
Sears	Refrigerator	479.99
Star Energy, LLC	Fuel July 2017	337.44
University Enterprises, Inc	Enrollement July 2017- Ramos	150.00
University Enterprises, Inc	Enrollement July 2017- Pederson	150.00
University Enterprises, Inc	Enrollement July 2017- Tarin	150.00
US Peroxide, LLC	Facility & Maintenance Agreement	750.00

City of Storm Lake  
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Verizon Wireless Inc	Phone Service- July 2017	312.48
Ziegler Inc	Bucket Blade	202.18

<b>Wastewater Treatment Plant</b>	<b>Department Total =</b>	17,745.47
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**Wastewater Collection**

Star Energy, LLC	Fuel July 2017	139.81
Underground Location Company	Locates	70.80

<b>Wastewater Collection</b>	<b>Department Total =</b>	210.61
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**Landfill**

Accela, Inc #774375	Web Payments	152.00
CivicPlus	FY2018 Subscription	895.55
JNB Acquisition Corporation	Copier Maintenance Agreement	12.43
JNB Acquisition Corporation	Copier Maintenance Agreement	23.73
JNB Acquisition Corporation	Copier Maintenance Agreement	17.70

<b>Landfill</b>	<b>Department Total =</b>	1,101.41
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**Storm Water Administration**

Accela, Inc #774375	Web Payments	152.00
CivicPlus	FY2018 Subscription	895.55
Genesis Development	Janitorial Services- July 2017	200.00
JNB Acquisition Corporation	Copier Maintenance Agreement	12.43
JNB Acquisition Corporation	Copier Maintenance Agreement	23.73
JNB Acquisition Corporation	Copier Maintenance Agreement	17.70

<b>Storm Water Administration</b>	<b>Department Total =</b>	1,301.41
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**Storm Water Collection**

Bolton & Menk, Inc	Construction Services through 7/31/2017	17,011.25
Bolton & Menk, Inc	Hillshire/Tyson Plant SW Study Services through 7/31	437.50
Hulstein Excavating Inc	Pay Estimate #2 of NCSW Phase II	276,459.74
Simmering-Cory Inc	2nd Milestone Services through 8/9/2017	2,500.00

<b>Storm Water Collection</b>	<b>Department Total =</b>	296,408.49
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**Insurance**

Auxiant - Claims Account	8/14/2017 Claims	4,223.90
Auxiant - Claims Account	8/4/2017 Claims	3,635.03
Auxiant - Flex Account	8/9/2017 Flex Claims	228.79
Auxiant - Flex Account	8/2/2017 Flex Claims	453.13

<b>Insurance</b>	<b>Department Total =</b>	8,540.85
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**UNAVAILABLE**

Johnson Kelly	July 2017 Punches & Discounts	72.00
Salus LLC	July 2017 Memberships- Less Ekstrom	120.00

<b>UNAVAILABLE</b>	<b>Department Total =</b>	192.00
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**Technology**

City of Storm Lake  
620 Erie Street PO Box 1086  
Storm Lake IA, 505881086

Checks for Approval Report

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Rebnord Technologies Inc	2 Factor Auth	375.00
Rebnord Technologies Inc	My AntiSpam	75.00
Rebnord Technologies Inc	IT Service Agreement	3,333.33
Rebnord Technologies Inc	IT Service Agreement- Fiber Network	200.00
<b>Technology</b>		
	<b>Department Total =</b>	3,983.33
	<b>Grand Total =</b>	666,369.61

# Operating

## City of Storm Lake

### Check Register

From 8/4/2017 to 8/18/2017

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
Buena Vista County Environmental Health	License	57.50
Edward Don & Company	Services	533.42
King's Pointe Resort	Services	359.25
Rex Rimmer	Reimbursement	579.80
UPS	Services	148.48
US Foods, Inc.	Food	2,028.18
US Postal Service	Services	116.00
Vast Business	Utilities	122.33
USD-Phi Delta Theta	Services	2,150.00
Weigand-Omega Management Inc	Services	1,669.68
ACCO Unlimited Corporation	Services	2,451.23
Aerial Seven Logo Maps	Services	420.00
American Hotel Register Company	Services	378.10
Ameripride Services, Inc.	Services	2,458.35
Assa Abloy Hospitality Inc.	Services	573.63
Bomgaars Supply Inc.	Supplies	68.44
Booking.com B.V.	Services	778.50
Buena Vista Regional Medical Center	Services	720.00
CenterPoint Energy Services, Inc	Utilities	8,689.69
Cintas Corporation No. 2	Supplies	596.26
City of Storm Lake- Water Dept.	Utilities	4,486.16
Clears Inc.	Services	575.00
Color-ize	Services	1,943.58
Concentra	Services	184.50
Convergence, LLC	Services	200.00
COUNSEL	Services	268.01
Crescent Electric Supply Company	Supplies	98.48
Daniels Filter Service	Supplies	719.11
Darling Orozco	Supplies	60.00
Dippin' Dots, L.L.C.	Food	1,123.20
Doug White	Refund	60.00
ECOLAB	Supplies	3,190.55
Eva Lafever	Refund	30.00
Expedia, Inc.	Services	1,966.41
Fastenal Company	Supplies	12.84
Feld Fire	Supplies	90.00
Frigitec Inc.	Services	387.34
Ganz U.S.A., LLC	Services	149.49
Garbage Hauling Service, Inc.	Utilities	562.84
Grainger	Supplies	801.02
Graphic Edge	Supplies	1,467.78
GuestSupply	Supplies	2,731.19
Hawk-I Plumbing, Inc.	Services	562.36
HyVee	Food	155.36
Iowa Society of Association Executives	Services	190.00
Jared White	Refund	30.00

Jim's Sewer Service	Services	210.00
Joyce's Greenhouse	Services	3,803.90
Julius Cleaners	Services	192.08
KAYL/KKIA	Advertising	410.00
Lexyl Travel Technologies LLC	Services	102.40
Media USA Inc.	Advertising	1,975.00
Mediacom	Advertising	519.90
Merchant Link, LLC	Services	750.00
MidAmerican Energy	Utilities	23,021.77
Midwestern Mechanical of Iowa, Inc.	Services	3,682.81
Mikadety Radio Corporation	Advertising	300.00
Nelson's Premix and Vet Supply	Supplies	617.50
Office Elements	Services	120.45
O'Keefe Elevator Company, Inc.	Services	195.00
Olsen Welding and Machine Shop	Services	75.00
Oracle America, Inc.	Services	11,391.77
Orkin, 536-Sioux City, IA	Services	156.89
Pasquales Food Service Inc.	Food	1,305.00
Pepsi Beverages Company	Beverages	6,974.53
Pilot Tribune	Advertising	166.66
Pitney Bowes Global Financial Services Inc.	Services	183.98
Plasticard Locktech International, LLP	Services	1,336.67
Precision Dynamics Corporation	Services	660.52
Premium Quality Lighting	Supplies	100.81
Builders FirstSource Inc	Supplies	747.68
Quore Systems, LLC	Services	285.00
Rebnord Technologies, Inc.	Services	8,587.63
Red Book Connect, LLC	Services	59.72
Rent-All Inc.	Services	1,504.00
Revinat, Inc.	Services	15.00
Roto-Rooter	Services	2,149.50
Sceptre Hospitality Resources, LLC	Services	7,925.78
Schumacher Elevator Company	Services	1,009.47
Social Tables, Inc.	Services	462.00
Speed's Auto Supply Inc.	Services	87.18
Star Leasing LLC	Services	460.26
Steve's Window Service	Services	214.00
Storm Lake Ace Hardware	Supplies	605.98
Storm Lake United	Services	10.00
Storm Lake Whitecaps	Services	600.00
The Icee Company	Supplies	434.40
The Storm Lake Times	Advertising	350.00
TY Inc.	Services	204.73
UPS	Services	31.63
US Foods, Inc.	Food	45,795.59
Vast Business	Utilities	2,894.96
Vizergy	Services	220.00
Weigand Omega Management Payroll	Payroll	103,638.30
Weigand-Omega Management Fee	Services	18,474.60
		<hr/> <b>301,964.11</b> <hr/>





M E M O R A N D U M

TO: MAYRA MARTINEZ

FROM: MARK PROSSER

DATE: JULY 17, 2017

REFERENCE: LIQUOR LICENSE RENEWAL  
BOZ WELLS  
507 ERIE ST

Discussion: Per your request I have accessed the department computer for calls of interest to the aforementioned establishment. The calls are as follows:

07-27-2015 to 07-12-2016 to  
07-11-2016 07-15-2017

INCIDENTS

Ambulance Call	0	1
Bar Check	0	1
Business Security	7	4
Citizen Assist	0	1
General Information	0	4
PR/Talk/Presentation	4	1
Station Assignment	1	0
Suspicious Person	1	0
Suspicious Vehicle	1	0
Theft	0	2
Traffic Stop	1	0

ARRESTS none

Recommendation: Approval of liquor license.

## Staff Summary

8/21/2017  
Agenda Item # B.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mayra Martinez, City Clerk

**SUBJECT:** Buy Local Information

**BACKGROUND:** Early in 2011 during a Study Session discussion Council asked staff to look at putting together some analysis information regarding the amount of purchases made locally. We have pulled that information together and a provided a summary of purchases identified in the current list of bills to be approved that are purchased locally (within the City of Storm Lake), within Buena Vista County, and outside of Buena Vista County are presented here for Council's review. This information is presented for for both the City and King's Pointe's bills.

As the reader reviews the information they should note the following key notes:

- Costs associated with any major capital project (those bid under the State of Iowa Bid Law) are excluded from the calculation
- Costs associated with travel is excluded from the calculation and %
- Costs associated with payroll is excluded from the calculation and %
- In some cases there is only one vendor or an item is only available from vendors outside of the City limits and/or Buena Vista County – we have not identified these
- Some departments have fairly minor budgets and a major purchase can skew the % and or amount for a given review period (For Example: the Airport may have normally \$4,000 - \$6,000 in expenses until they purchase Jet Fuel or Av Gas which can be \$10,000 + and as a vendor who is not local this can skew the information for that review period)
- Local has been determined to be has an office front in the area and based on where the office front is located for local vs. BV County (For Example: Wal-Mart is considered local since they have a store in Storm Lake even though their headquarters is not located here)

As with all analytical data it is possible to interpret the numbers in a variety of ways and as we move forward we would be happy to provide further detail and or revise the way in which we show the data. Likewise if you have any questions or concerns please don't hesitate to contact city staff.

**FISCAL IMPACT:**

	Total Expenses	Calculated Expenses	Local	%	BV Co	%	Non Local	%
City	\$666,369.61	\$279,580.90	\$102,803.82	36.77	\$7,632.65	2.73	\$169,144.43	60.50
King's Pointe & Golf Course	\$301,964.11	\$197,626.01	\$52,859.64	26.75			\$144,766.37	73.25

**RECOMMENDATION:** Review Buy Local Information



## Staff Summary

8/21/2017

Agenda Item # C.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mark Prosser, Public Safety Director

**SUBJECT:** **Motion Authorizing BVU Noise Variance Requests**

**BACKGROUND:** Attached is a written request submitted by Ebony King, Director of BVU Student Activities requesting a series of Noise Variances associated with events welcoming students back to BVU's campus for the 2017-18 academic year.

These requests are consistent with previous years and are as follows:

\*Friday, 8-25-2017 from 9:00pm until 12:00am for an outdoor event at the BVU Recreation House on Peterson Drive

\*Saturday, 8-26-2017 from 4:00pm until 7:00pm in Scout Park for DJ music

\*Saturday, 8-26-2017 from 9:00pm until 11:00pm for events inside of the BVU Football Stadium

\*Sunday, 8-27-2017 from 4:00pm until 9:00pm for outdoor amplified music in the central campus area

I will issue the Variances upon receipt of a consensus in the affirmative from the city council.

**FISCAL IMPACT:** None

**RECOMMENDATION:** Pass Motion

**ATTACHMENTS:**

Description	Type
□ BVU	Letter

August 10<sup>th</sup>, 2017

Mark Prosser  
Director of Public Safety  
401 East Milwaukee Ave.  
Storm Lake, Iowa 50588

Dear Mr. Prosser:

Buena Vista University is preparing for the annual Welcome Weekend Celebration from Friday, August 25<sup>th</sup>, 2017 to Sunday, August 27<sup>th</sup>, 2017. In order to make this year's events a success, we are requesting the assistance of the city. The following is an overview of what we are requesting:

A noise variance for the following dates and times:

**Friday, August 25<sup>th</sup>, 2017: 9pm – 12am – Bonfire at the Outdoor Rec House**

**Saturday, August 26<sup>th</sup>, 2017: 4pm – 7pm – DJ music for Beaver Olympics at Scott Park**

**Saturday, August 26<sup>th</sup>, 2017: 9pm – 11pm – Capture the Flag on BVU Football Field (Lights will be on)**

**Sunday, August 27<sup>th</sup>, 2016: 4:00pm- 9:00pm – The live band Whosah will be playing music on BVU Central Campus.; Sound check starts at 4pm; Band performs at 7pm.**

We appreciate the city council's consideration of the above requests and if additional information is needed please contact Ebony N. King, Director of Multicultural Engagement & Student Activities at 712-749-2379. Thank you for your help in making this year's activities a success for the Buena Vista University.

Sincerely,

***Ebony N. King***

Ms. Ebony N. King, M.S  
Director of Multicultural Engagement & Student Activities  
Buena Vista University  
610 West 4<sup>th</sup> Street  
Storm Lake, Iowa 50588



**Public Safety  
Police & Fire  
PERMIT**

401 East Milwaukee Avenue  
Storm Lake, Iowa  
Phone: 712-732-8010  
Email: [publicsafety@stormlake.org](mailto:publicsafety@stormlake.org)

Event: Out Door Event at the BVU Rec House

Issued To:

Name: Ebony King

Organization: BVU Student Activities

Address: 610 West 4th Street, Storm Lake, IA 50588

Phone: 712-749-2379

Date(s) of Event: Friday, 8-25-2017

Time(s) of Event: 9:00pm until 12:00am

Expiration of Permit: 8-26-2017

Location / Area  
of Use:

BVU Recreation House on Peterson Drive

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by: Mark A. Prosser

Date: 8-22-2017

Please Print

Signature:

Title: Public Safety Director



**Public Safety  
Police & Fire  
PERMIT**

401 East Milwaukee Avenue  
Storm Lake, Iowa  
Phone: 712-732-8010  
Email: publicsafety@stormlake.org

Event: DJ Music for Beaver Olympics

Issued To:

Name: Ebony King

Organization: BVU Student Activities

Address: 610 West 4th Street, Storm Lake, IA 50588

Phone: 712-749-2379

Date(s) of Event: Saturday, 8-26-2017

Time(s) of Event: 4:00pm until 7:00pm

Expiration of Permit: 8-27-2017

Location / Area  
of Use:

Scout Park

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by: Mark A. Prosser

Please Print

Date: 8-22-2017

Signature:

Title: Public Safety Director



**Public Safety  
Police & Fire  
PERMIT**

401 East Milwaukee Avenue  
Storm Lake, Iowa  
Phone: 712-732-8010  
Email: publicsafety@stormlake.org

Event: BVU Football Field Events

Issued To:

Name: Ebony King

Organization: BVU Student Activities

Address: 610 West 4th Street, Storm Lake, IA 50588

Phone: 712-749-2379

Date(s) of Event: Saturday, 8-26-2017

Time(s) of Event: 9:00pm until 11:00pm

Expiration of Permit: 8-27-2017

Location / Area  
of Use:

BVU Football Stadium

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by:

Mark A. Prosser

Date:

8-22-2017

Please Print

Signature:

Title:

Public Safety Director





**Public Safety  
Police & Fire  
PERMIT**

401 East Milwaukee Avenue  
Storm Lake, Iowa  
Phone: 712-732-8010  
Email: publicsafety@stormlake.org

Event: BVU Outdoor Concert

Issued To:

Name: Ebony King

Organization: BVU Student Activities

Address: 610 West 4th Street, Storm Lake, IA 50588

Phone: 712-749-2379

Date(s) of Event: Sunday, 8-27-2017

Time(s) of Event: 4:00pm until 9:00pm

Expiration of Permit: 8-28-2017

Location / Area  
of Use:

BVU Central Campus

Type of Permit

☒ Noise Variance (8-7-4)

☐ Ride/Run/Walk (9-13-4)

☐ Parade (9-13-4)

☐ Public Demonstration (8-7-4)

☐ Street Closing

☐ Fireworks (8-2-1(I2A))

☐ Authorized Burn (7-2-2-B)

☐ Other

Authorized by: Mark A. Prosser

Date: 8-22-2017

Please Print

Signature:

Title: Public Safety Director

## Staff Summary

8/21/2017

Agenda Item # 3.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Keri Navratil, City Manager

**SUBJECT:** **Presentation of Housing Needs Analysis for Storm Lake**

**BACKGROUND:** Maxfield Research & Consulting will present the completed housing needs analysis

**FISCAL IMPACT:** No fiscal impact

**RECOMMENDATION:** No action will be taken

## Staff Summary

8/21/2017

Agenda Item # 4.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Scott Olesen, Building Official

**SUBJECT:** **Ordinance NO. 01-O-2017-2018 For The Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map #2017-6**

**BACKGROUND:** Richard and Carol Peterson own the lot located on the south east corner of College Avenue and West Seventh Street. Legally described as Lot 14, Block 9, Storm Lake Corporation, and is directly south of 516 West Milwaukee Avenue. The property is Zoned R-2, Low-Medium Density Residential. The Peterson's are requesting a change in the Zoning Classification to the CC, Community Commercial Zoning District. The property was part of the automobile dealership directly to the north and the Peterson's would like to change the Zoning of the parcel so that it matches the Zoning of the dealership which is CC, Community Commercial.

Before a change to the Zoning Map may be approved by the City Council, a written recommendation must be provided by the Planning and Zoning Commission.

The Storm Lake Planning and Zoning Commission has reviewed this application and has recommended approval of the rezoning request.

**FISCAL IMPACT:** Cost of public notices and legal fees estimated at \$200.00.

**RECOMMENDATION:** Review and approve the application for re-zoning submitted by Richard and Carol Peterson as recommended by the Storm Lake Planning and Zoning Commission.

~~On first reading: July 17, 2017~~

~~On second reading: August 7, 2017~~

On third reading: August 21, 2017

**ATTACHMENTS:**

Description	Type
📎 Application	Application
📎 Adjoining Property Owners	Backup Material
📎 Ordinance No. 01-2017-2018	Ordinance

**ZONING ORDINANCE AMENDMENT REQUEST**

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake

PO Box 1086

Storm Lake, IA 50588

p (712) 732-8000

f (712) 732-4114

PROPERTY ADDRESS: 514-518 W. 7th St, Storm Lake

PROPERTY OWNER: Richard & Carol Peterson

OWNER ADDRESS (if different than property owner):

320 E. 2nd St, Storm Lake, IA 50588

OWNER'S PHONE NUMBER: 712-299-4374

The City of Storm Lake Zoning Ordinance Article 12 Section 1204 establishes the amendment procedure for the Zoning Ordinance and requires the property owner to submit the following information, which must accompany this application before it can be considered by the Planning and Zoning Commission and the City Council.

The legal description and local address of the property.

The present zoning classification and the requested zoning classification.

The existing use of the property and the proposed use of the property.

A statement of the reasons why the applicant feels the present zoning classification is no longer valid.

Attach a plat showing the locations, dimensions and use of the applicant's property and all property within three hundred (300') feet including streets, alleys, railroads, and other physical features.

The request for a rezoning request will be heard by the Planning and Zoning Commission and the City Council at separate meetings.

The City of Storm Lake will notify all property owners within three hundred (300') feet of the applicant's property notifying them of the upcoming hearing.

The City of Storm Lake will notify the applicant of the hearing date.

The City of Storm Lake will publish a public hearing notice in a locally circulated newspaper not less than 7 and no more than 20 days prior to the meeting.

A non refundable application fee of **\$200.00** is required at time of the application. The fee will not be refunded if the request is denied by the Planning and Zoning Commission or the City Council.



**RECEIVED**

5-23-17

**ZONING ORDINANCE AMENDMENT REQUEST**

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



☐ Text Amendment to the Zoning Ordinance

☒ Zoning Map Amendment to the Zoning Ordinance

City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

Current Zoning Ordinance Section: Article 4, table 4-2

Text  
Amendment  
Request:

Address of the Property: 514-518 W 7th, Storm Lake

Legal Description of the Property: parcel 1403107001, 14-09 storm lake cap Hayes

Present Zoning District: Residential R-2

Requested Zoning District: community commercial - c-c

Why Present Zoning Is No Longer Valid: I don't think the property has ever been used as residential, at least for last 60 years it has been parking lot

Existing Use of the Property: temporary parking for cars for repair & sale

Proposed Use of the Property: temporary parking for cars for repair & sale

[Signature]  
Signature of Property Owner

5/23/17  
Date

City of Storm Lake Use

Meeting Date:

Appeal No.:

Application Fee Paid:

Date Received:





COLLEGE AVE.

7th ST.

131

126

50

2

● 103-001

50

3

140

● 103-003

4

140

● 103-004

5

77

63.33

50

20

140

50 14

● 107-001

60

60

13

● 107-002

60

12

● 107-003

60

11

● 107-004

80

1

● 107-008

140

70

● 107-009

2

● 107-010

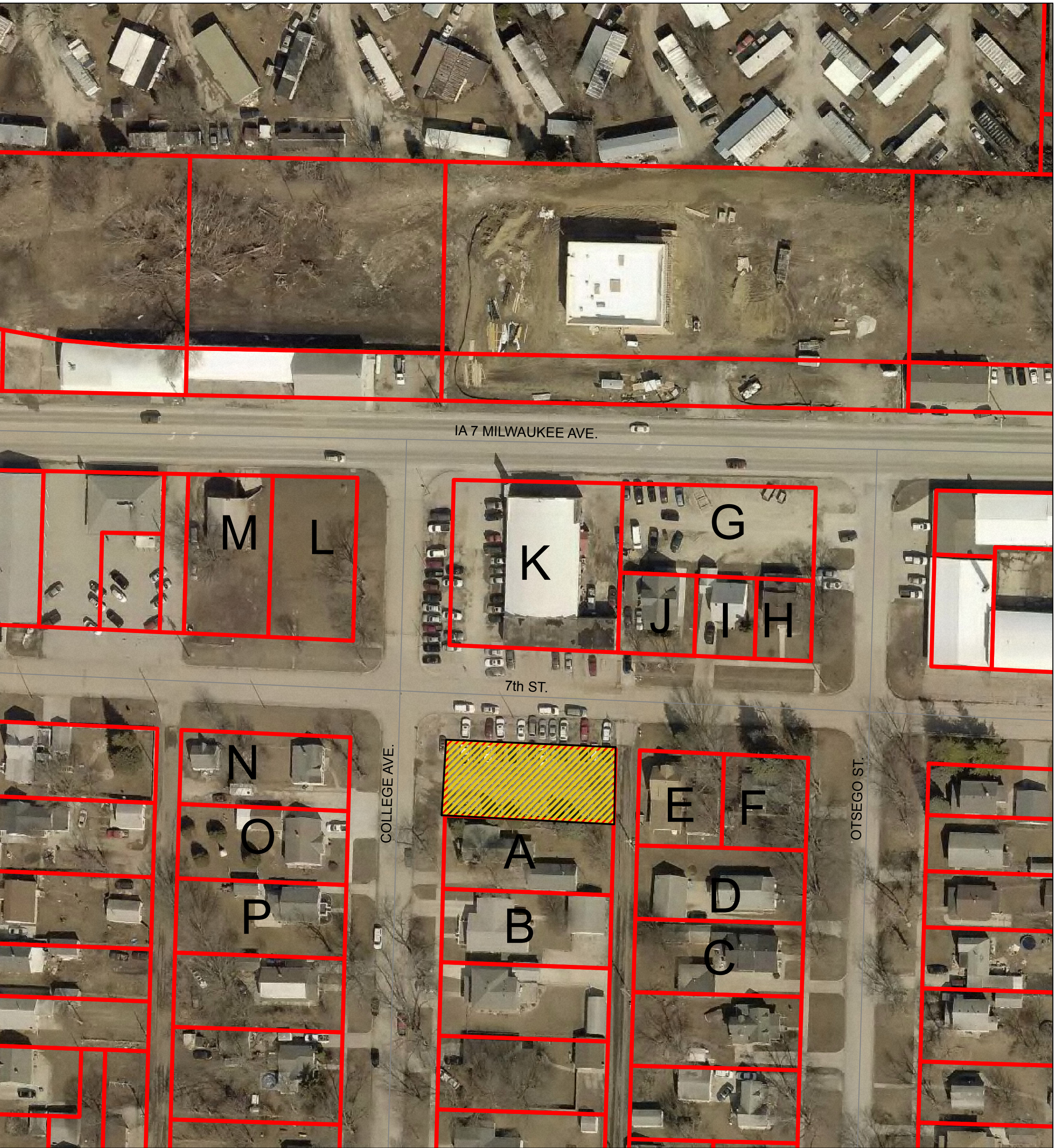
3

● 107-011

4

● 107-012





PARCEL 14-03-107-001  
RICK PETERSON  
514-518 W 7TH ST



A	721 College	Eliazar Figueroa
B	717 College	Miguel Deciga-Sanchez
C	716 Otsego	Lorena Tran
D	720 Otsego	Larry Lucht
E	512 W 7th	Terry Flanigan
F	726 Otsego	Amadio Quinones
G	516 W Milwaukee	Richard Peterson
H	501 W 7th	Richard Peterson
I	505 W 7th	Richard Peterson
J	509 W 7th	Richard Peterson
K	516 W Milwaukee	Eduardo Morales
L	601 W 7th	Ngane Luong
M	612 W Milwaukee	Ngane Luong
N	730 College	Margie Robinson
O	724 College	Marsha Heinshohn
P	718 College	Betty Herrig



**ORDINANCE NO. 1-O-2017-2018**

ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF STORM LAKE, IOWA BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL ESTATE

WHEREAS, after due notice of intended action as provided by law, the City Council of the City of Storm Lake, Iowa, has determined that the zoning ordinance of this City should be amended as set forth below; and

WHEREAS, said action has been recommended by the Planning and Zoning Commission of the City of Storm Lake, Iowa;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, that, pursuant to Article IV, Section 406 of the Zoning Ordinance of the City of Storm Lake, Iowa, the official zoning map, as referred to therein, is hereby amended as follows:

The real estate parcel identified for taxation purposes as Parcel Number 1403107001, legally described as:

Lot Fourteen (14), Block Nine (9), College Addition to the City of Storm Lake, Iowa,

is hereby rezoned from a classification of R-2 (Low Medium Density Residential) to CC (Community Commercial).

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this 21<sup>st</sup> day of August, 2017.

---

Jon F. Kruse, Mayor

ATTEST:

---

Mayra A. Martinez, City Clerk

## Staff Summary

8/21/2017

Agenda Item # 5.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Scott Olesen, Building Official

**SUBJECT:** **Public Hearing On A Proposed Zoning Change To The  
Storm Lake Zoning Ordinance Official Zoning Map -  
Application #2017-8**

**BACKGROUND:** Mag-Shu, LLC. owns the property located at 2900, 2902, 2904,  
and 3000 Howard Road, and 1204 and 1205 Kelvin Road.  
Currently, this property is Zoned R-1, Low Density Residential.

Mag-Shu LLC. is requesting a change in the zoning of this  
property from the R-1 Low Density Residential District to the R-  
3, Medium Density Residential Zoning District.

Mag-Shu, LLC. is proposing to construct some duplex residential  
or single family attached residential on this property, and the  
property must be re-zoned to accomplish this.

The Planning and Zoning Commission has reviewed this  
application and has recommended approval of the request.

**FISCAL IMPACT:** Cost of public notices and legal fees estimated at \$200.00.

**RECOMMENDATION:** Open the Public Hearing  
Receive Public Input  
Close the Public Hearing

**ATTACHMENTS:**

Description	Type
□ Application	Application
□ Adjoining Property Owners	Map
□ Public Hearing Notice	Backup Material

# ZONING ORDINANCE AMENDMENT REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

PROPERTY ADDRESS: 2900, 2902, 2904, and 3000 Howard Road, and 1204 and 1205 Kelvin Road

PROPERTY OWNER: Dale M. Schuman/Duane Magnusson

OWNER ADDRESS (if different than property owner):

102 Lakeshore Drive, Lakeside, Iowa 50588

OWNER'S PHONE NUMBER: 515-708-3012 (C) 712-213-0085 (H)

The City of Storm Lake Zoning Ordinance Article 12 Section 1204 establishes the amendment procedure for the Zoning Ordinance and requires the property owner to submit the following information, which must accompany this application before it can be considered by the Planning and Zoning Commission and the City Council.

The legal description and local address of the property.

The present zoning classification and the requested zoning classification.

The existing use of the property and the proposed use of the property.

A statement of the reasons why the applicant feels the present zoning classification is no longer valid.

Attach a plat showing the locations, dimensions and use of the applicant's property and all property within three hundred (300') feet including streets, alleys, railroads, and other physical features.

The request for a rezoning request will be heard by the Planning and Zoning Commission and the City Council at separate meetings.

The City of Storm Lake will notify all property owners within three hundred (300') feet of the applicant's property notifying them of the upcoming hearing.

The City of Storm Lake will notify the applicant of the hearing date.

The City of Storm Lake will publish a public hearing notice in a locally circulated newspaper not less than 7 and no more than 20 days prior to the meeting.

A non refundable application fee of **\$200.00** is required at time of the application. The fee will not be refunded if the request is denied by the Planning and Zoning Commission or the City Council.

# ZONING ORDINANCE AMENDMENT REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



☐ Text Amendment to the Zoning Ordinance

☒ Zoning Map Amendment to the Zoning Ordinance

City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

Current Zoning Ordinance Section:

Text  
Amendment  
Request:

Address of the Property:

Legal Description of the Property:

Present Zoning District:

Requested Zoning District:

Why Present Zoning Is No Longer Valid:

Existing Use of the Property:

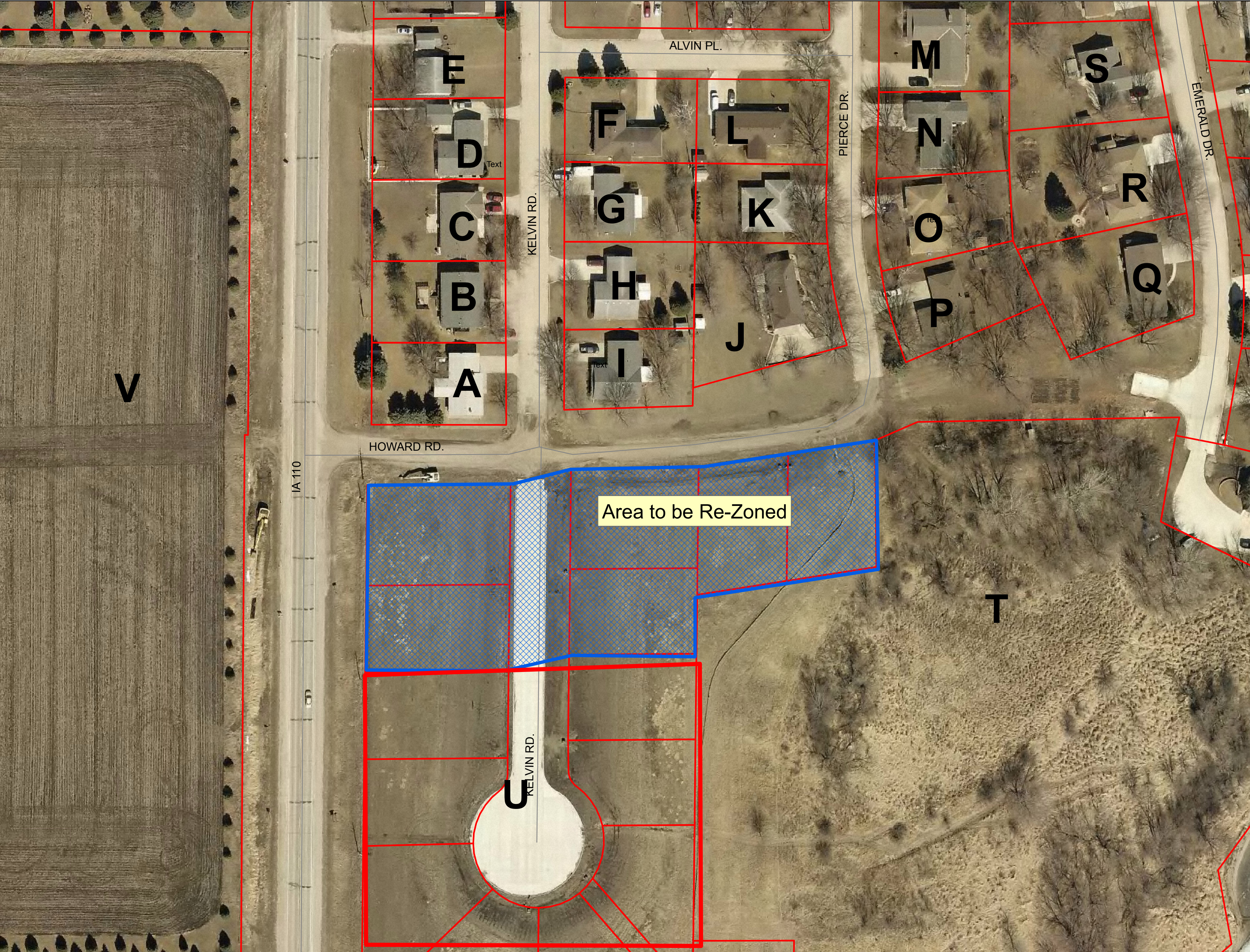
Proposed Use of the Property:

Signature of Property Owner

Date

City of Storm Lake Use	
Meeting Date: <input type="text" value="August 3rd, 2017"/>	Appeal No.: <input type="text" value="2017-8"/>
Application Fee Paid: <input type="text" value="waived —"/>	Date Received: <input type="text" value="7-25-2017"/>







**NOTICE OF PUBLIC HEARING FOR PUBLICATION  
CITY COUNCIL  
CITY OF STORM LAKE**

**August 7, 2017**



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

File number: **2017-8**

A petition for a change in the official Zoning Map in the R-1, Low Density Residential District as applied to the properties located at 2900, 2902, 2904, and 3000 Howard Road, and 1204 and 1205 Kelvin Road has been filed Mag-Shu signed by Dale Schuman.

The petition requests approval of a change in the official Zoning Map from the R-1, Low Density Residential District to the R-3, Medium Density Residential District

A public hearing will be held by the **City Council** on **August 21, 2017 at 5:00 p.m.** in the City Hall Council Chambers at which time you may appear if you so desire, either in person or by agent or attorney, in opposition to or support of the proposed change in the Zoning Map

Respectfully submitted,

Scott Olesen  
Zoning Administrator

## Staff Summary

8/21/2017

Agenda Item # 6.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Scott Olesen, Building Official

**SUBJECT:** **Ordinance No. 02-O-2017-2018 For The Proposed Zoning Change To The Storm Lake Zoning Ordinance Official Zoning Map - Application #2017-8**

**BACKGROUND:** Mag-Shu, LLC. owns the property located at 2900, 2902, 2904, and 3000 Howard Road, and 1204 and 1205 Kelvin Road. Currently, this property is Zoned R-1, Low Density Residential.

Mag-Shu LLC. is requesting a change in the zoning of this property from the R-1 Low Density Residential District to the R-3, Medium Density Residential Zoning District.

Mag-Shu, LLC. is proposing to construct some duplex residential or single family attached residential on this property, and the property must be re-zoned to accomplish this.

The Planning and Zoning Commission has reviewed this application and has recommended approval of the request.

**FISCAL IMPACT:** Cost of public notices and legal fees estimated at \$200.00.

**RECOMMENDATION:** Review and approve the application for re-zoning submitted by Mag-Shu, LLC. as recommended by the Storm Lake Planning and Zoning Commission.

On first reading: August 21, 2017  
On second reading: September 4, 2017  
On third reading: September 18, 2017

**ATTACHMENTS:**

Description	Type
 Application	Application
 Adjoining Property Owners	Map
 Public Hearing Notice	Backup Material
 Ordinance No. 02-2017-2018	Ordinance



# ZONING ORDINANCE AMENDMENT REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

PROPERTY ADDRESS: 2900, 2902, 2904, and 3000 Howard Road, and  
1204 and 1205 Kelvin Road

PROPERTY OWNER: Dale M. Schuman/Duane Magnusson

OWNER ADDRESS (if different than property owner):

102 Lakeshore Drive, Lakeside, Iowa 50588

OWNER'S PHONE NUMBER: 515-708-3012 (C) 712-213-0085 (H)

The City of Storm Lake Zoning Ordinance Article 12 Section 1204 establishes the amendment procedure for the Zoning Ordinance and requires the property owner to submit the following information, which must accompany this application before it can be considered by the Planning and Zoning Commission and the City Council.

The legal description and local address of the property.

The present zoning classification and the requested zoning classification.

The existing use of the property and the proposed use of the property.

A statement of the reasons why the applicant feels the present zoning classification is no longer valid.

Attach a plat showing the locations, dimensions and use of the applicant's property and all property within three hundred (300') feet including streets, alleys, railroads, and other physical features.

The request for a rezoning request will be heard by the Planning and Zoning Commission and the City Council at separate meetings.

The City of Storm Lake will notify all property owners within three hundred (300') feet of the applicant's property notifying them of the upcoming hearing.

The City of Storm Lake will notify the applicant of the hearing date.

The City of Storm Lake will publish a public hearing notice in a locally circulated newspaper not less than 7 and no more than 20 days prior to the meeting.

A non refundable application fee of **\$200.00** is required at time of the application. The fee will not be refunded if the request is denied by the Planning and Zoning Commission or the City Council.

# ZONING ORDINANCE AMENDMENT REQUEST

CITY OF STORM LAKE

PLANNING AND ZONING COMMISSION and CITY COUNCIL



☐ Text Amendment to the Zoning Ordinance

☒ Zoning Map Amendment to the Zoning Ordinance

City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

Current Zoning Ordinance Section:

Text  
Amendment  
Request:

Address of the Property:

Legal Description of the Property:

Present Zoning District:

Requested Zoning District:

Why Present Zoning Is No Longer Valid:

Existing Use of the Property:

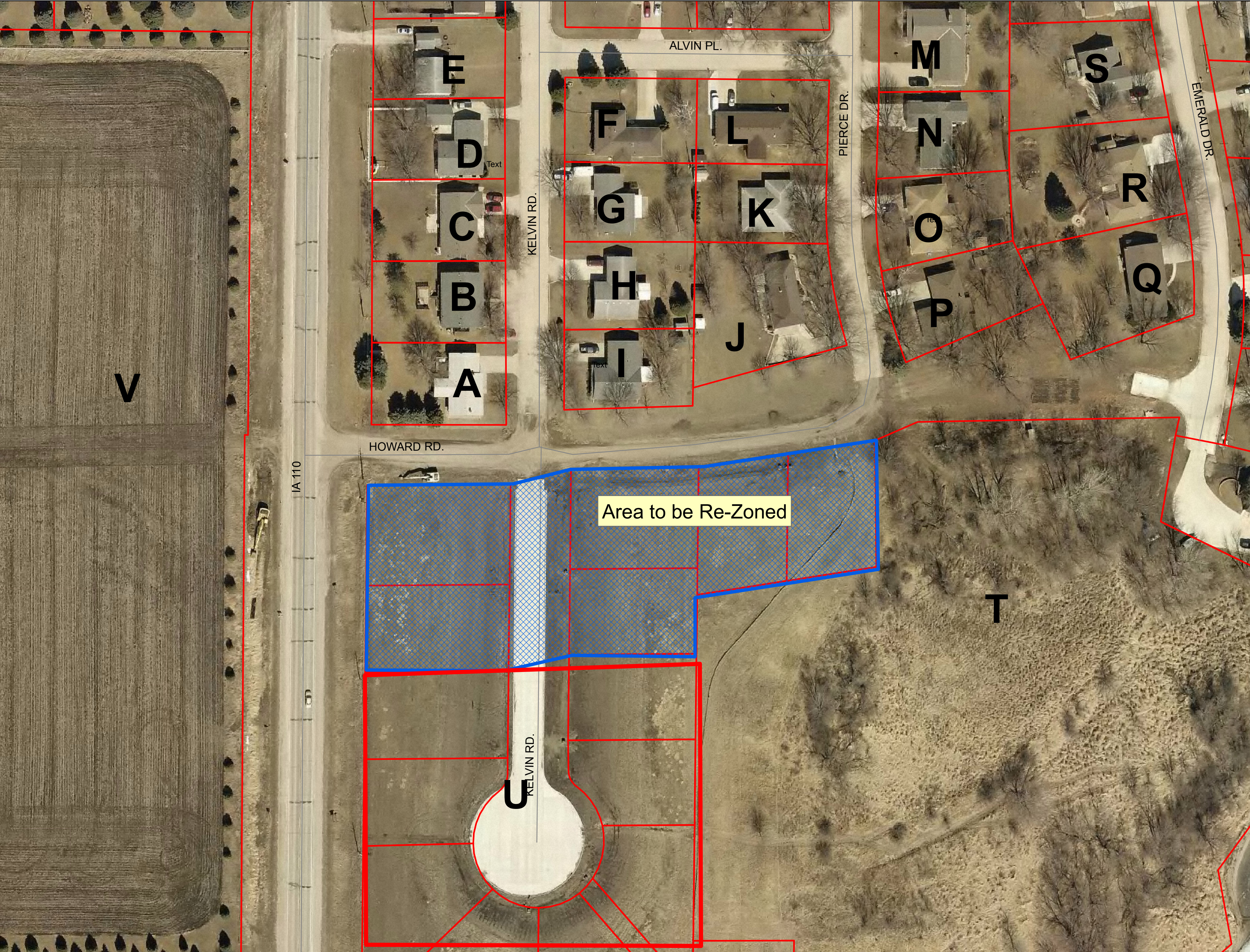
Proposed Use of the Property:

Signature of Property Owner

Date

City of Storm Lake Use	
Meeting Date: <input type="text" value="August 3rd, 2017"/>	Appeal No.: <input type="text" value="2017-8"/>
Application Fee Paid: <input type="text" value="waived —"/>	Date Received: <input type="text" value="7-25-2017"/>





V

IA 110

HOWARD RD.

A

B

C

D

E

I

H

G

F

J

K

L

P

O

N

M

Q

R

S

T

Area to be Re-Zoned

U

KELVIN RD.

ALVIN PL.

PIERCE DR.

EMERALD DR.



**NOTICE OF PUBLIC HEARING FOR PUBLICATION  
CITY COUNCIL  
CITY OF STORM LAKE**

**August 7, 2017**



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

File number: **2017-8**

A petition for a change in the official Zoning Map in the R-1, Low Density Residential District as applied to the properties located at 2900, 2902, 2904, and 3000 Howard Road, and 1204 and 1205 Kelvin Road has been filed Mag-Shu signed by Dale Schuman.

The petition requests approval of a change in the official Zoning Map from the R-1, Low Density Residential District to the R-3, Medium Density Residential District

A public hearing will be held by the **City Council** on **August 21, 2017 at 5:00 p.m.** in the City Hall Council Chambers at which time you may appear if you so desire, either in person or by agent or attorney, in opposition to or support of the proposed change in the Zoning Map

Respectfully submitted,

Scott Olesen  
Zoning Administrator

## **ORDINANCE NO. 02-O-2017-2018**

ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF STORM LAKE, IOWA BY CHANGING THE ZONING CLASSIFICATION OF CERTAIN REAL ESTATE IN WOODLAND CREEK 1<sup>ST</sup> ADDITION

WHEREAS, after due notice of intended action as provided by law, the City Council of the City of Storm Lake, Iowa, has determined that the zoning ordinance of this City should be amended as set forth below; and

WHEREAS, said action has been recommended by the Planning and Zoning Commission of the City of Storm Lake, Iowa;

WHEREAS, the City of Storm Lake needs housing for our workforce and a variety of types of housing to accommodate persons with varying housing needs and incomes;

WHEREAS, the owner and developer of Woodland Creek 1<sup>st</sup> Addition, MAG-SHU, LLC, believes there is a demand for housing types other than single family dwellings;

WHEREAS, such alternative forms of housing are permitted in R-3 districts but not in R-1 districts;

WHEREAS, more housing units can be constructed on the six lots identified below if they are zoned R-3 rather than R-1.

WHEREAS, the lots proposed to be rezoned to R-3 are the only lots in Woodland Creek 1<sup>st</sup> Addition that, with some lot line adjustments, are both large enough and suitably configured for the alternative housing types permitted in R-3 districts;

WHEREAS, the proposed change in districts is consistent with the City's comprehensive plan in that the plan envisions and encourages the development of alternative types of housing to accommodate the needs of the City's population.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, that, pursuant to Article IV, Section 406 of the Zoning Ordinance of the City of Storm Lake, Iowa, the official zoning map, as referred to therein, is hereby amended as follows:

The real estate parcels legally described as:

Lots 1, 2, 12, 13, 14, and 15, Woodland Creek 1<sup>st</sup> Addition to the City of Storm Lake, Iowa,

are hereby rezoned from a classification of R-1 (Low Density Residential) to R-3 (Medium Density Residential).

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Jon F. Kruse, Mayor

ATTEST:

\_\_\_\_\_  
Mayra A. Martinez, City Clerk

## Staff Summary

8/21/2017

Agenda Item # 7.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Jason Etnyre, Public Works Director

**SUBJECT:** **Ordinance No. 03-O-2017-2018 Amending Chapters 9-7 and 9-11 of Title IX of the Storm Lake City Code**

**BACKGROUND:** The City of Storm Lake Traffic Safety Committee has met and discussed several traffic safety recommendations in recent weeks. The items brought before Council to amend Chapters 9-7 and 9-11 of Title IX of the City Code of the City of Storm Lake are as follows:

1. The installation of Stop Signs at the intersection of Kelvin Road and Howard Road. Signs would be installed in the northwest and south east corners of this intersection.
2. No Parking on the east side of Seneca Street between 10th and 12th Streets. During the construction of the North Central Phase 2 the street pavement was narrowed by three (3) feet and elimination of parking on the east side of the street is recommended.
3. No Parking on the east side of Spooner Street between 10th and 12th Streets. During the construction of the North Central Phase 2 the street pavement was narrowed by three (3) feet and elimination of parking on the east side of the street is recommended.
4. No Parking on the south side of Hyland Drive between the two western-most paved access driveways connecting Hyland Drive and the SLES grounds and between the two eastern-most paved access driveways connecting Hyland Drive and the SLES grounds. This No Parking would be in effect between the hours of 7 am and 4 pm each day that either SLMS or SLES is in session for all or part of those hours.

**FISCAL IMPACT:** The fiscal impact would be under \$400 for painting the curb and also installing appropriate signage.

**RECOMMENDATION:** Staff recommends that Council pass this ordinance on First Reading. Second and Third readings will occur on September 4th and September 18th respectively.

**ATTACHMENTS:**

Description	Type
 Ordinance No. 03-O-2017-2018	Ordinance



## **ORDINANCE NO. 03-O-2017-2018**

ORDINANCE AMENDING CHAPTERS 9-7 AND 9-11 OF TITLE IX OF THE CITY CODE OF THE CITY OF STORM LAKE, IOWA, RESPECTIVELY TITLED, "SPECIAL STOPS REQUIRED" AND "STOPPING, STANDING OR PARKING," TO REQUIRE VEHICLES TO STOP ON KELVIN ROAD WHERE IT INTERSECTS WITH HOWARD ROAD BY THE POSTING OF STOP SIGNS, TO PROHIBIT PARKING ON PARTS OF SENECA STREET AND SPOONER STREET AND TO LIMIT PARKING ON PARTS OF HYLAND DRIVE

WHEREAS, Section 9-7-3 of Chapter 9-7 of Title IX of the City Code of the City of Storm Lake, Iowa includes a list of locations where stop signs are authorized to be erected and at which vehicles are required to stop;

WHEREAS, Section 9-11-1 of Chapter 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa lists areas in the City of Storm Lake where parking is prohibited;

WHEREAS, the City Council of Storm Lake, Iowa, has now determined that stop signs should be erected to require vehicles traveling north and south on Kelvin Road to stop at the entrance of Kelvin Road's intersection with Howard Road;

WHEREAS, the City Council of the City of Storm Lake, Iowa, has now determined that parking should be prohibited by Ordinance on the east sides of both Seneca Street and Spooner Street between 10<sup>th</sup> Street and 12<sup>th</sup> Street;

WHEREAS, the City Council of the City of Storm Lake, Iowa, has now determined that parking should be prohibited by Ordinance from 7:00 a.m. to 4:00 p.m. each day that either the Storm Lake Middle School or the Storm Lake Elementary school is in session for all or part of those hours, on the south side of Hyland Drive between the two western-most paved access driveways connecting Hyland Drive and the Storm Lake Elementary School grounds and between the two eastern-most paved access driveways connecting Hyland Drive and the Storm Lake Elementary School grounds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Storm Lake, Iowa, as follows: that Chapters 9-7 and 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa, which chapters are respectively captioned, "Special Stops Required" and "Stopping, Standing or Parking" are hereby amended as follows:

Section 1. Section 9-7-3 of Chapter 9-7 of Title IX of the City Code of the City of Storm Lake, Iowa, which section is captioned, "Stops At Intersecting Through Streets And Other Intersections" is amended by adding the following to the list of authorized stop signs, at the end of such list and before the list of authorized yield signs:

The NW corner and the SE corner of the intersection of Kelvin Road and Howard Road.

Section 2. Section 9-11-1 of Chapter 9-11 of Title IX of the City Code of the City of Storm Lake, Iowa, which section is captioned “Parking Signs Required,” is amended by adding the following at the end of such section:

The east side of Seneca Street between 10<sup>th</sup> Street and 12<sup>th</sup> Street.

The east side of Spooner Street between 10<sup>th</sup> Street and 12<sup>th</sup> Street.

The south side of Hyland Drive between the two western-most paved access driveways connecting Hyland Drive and the Storm Lake Elementary School grounds and between the two eastern-most paved access driveways connecting Hyland Drive and the Storm Lake Elementary School grounds (between the hours of 7:00 a.m. and 4:00 p.m. each day that either the Storm Lake Middle School or the Storm Lake Elementary school is in session for all or part of those hours).

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4. This ordinance shall be in effect following its passage, approval, and publication as provided by law.

Passed by the Council the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Jon F. Kruse, Mayor

ATTEST:

\_\_\_\_\_  
Mayra A. Martinez, City Clerk

I hereby certify that the foregoing was published as Ordinance No. \_\_\_\_\_ in the Storm Lake Times on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayra Martinez, City Clerk

## Staff Summary

8/21/2017

Agenda Item # 8.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Jason Etnyre, Public Works Director

**SUBJECT:** **Motion to Approve Bike Path Recommendations**

**BACKGROUND:** Over the course of the last several months the Mayor's Advisory Committee on Parks, Trails, and Trees has been reviewing the locations for on-lane bike paths throughout the community. Bicycle Sharrows would be painted along the curb line of existing streets as way-finding measures for bicyclists throughout the community in parts of town where trails are not readily accessible. The sharrows would alert motorists of the potential for a higher frequency of bicycles being present on city streets in these areas. Sharrows would be painted on the streets recommended (see included map) and would meet all applicable SUDAS guidelines installation. Painting would occur in Spring of 2018. As with any City street, bicyclists are allowed usage and motorists are expected to share the roadway. These sharrows would be used to remind and draw attention to an increased frequency of bicyclists in the vicinity.

**FISCAL IMPACT:** The City Public Works Department already has purchased the necessary stencils and the cost of paint for these pavement markings would be absorbed annually through the operating budget of the Streets Department. Estimated cost of paint would be under \$100/year.

**RECOMMENDATION:** Staff recommends that Council would approve the recommendations brought forth by the Mayor's Parks, Trails, and Trees Advisory Committee.

**ATTACHMENTS:**

Description	Type
□ Plan	Map







## Staff Summary

8/21/2017

Agenda Item # 9.



City of Storm Lake  
PO Box 1086  
Storm Lake, IA 50588  
p (712) 732-8000  
f (712) 732-4114

**REPORT TO:** Honorable Mayor and City Council

**FROM:** Jason Etnyre, Public Works Director

**SUBJECT:** **Motion To Approve and Submit The 2017 Water Recreation Access Cost-Share Program Application**

**BACKGROUND:** Every year the DNR allocates funding to increase access to citizens of bodies of water. The DNR has an established management agreement with the City of Storm Lake for the management of Storm Lake Marina until 2038. One of the areas at the marina that needs drastic improvement is the fuel dock and boat docks. These docks that are currently in place have sustained considerable damage over the years and are in need of replacement or total extensive reconstruction.

Through the Water Recreation Access Cost-Share Program the City of Storm Lake is seeking 100% funding for replacement of these existing docks. Total cost of this replacement plus removal of the existing is \$57,644.

**FISCAL IMPACT:** At this time there is no fiscal impact if the grant is awarded due to it being 100% funding with the City serving as a pass-through agency.  
If the City is not awarded the grant then City staff will be looking at budgeting in coming years for replacement or for repairs estimated at \$20,000-\$30,000. Repairs are extensive due to the need of a barge and a diver for removing broke and damaged legs.

**RECOMMENDATION:** Staff recommends that Council would approve the application for 100% funding through the Water Recreation Access Cost-Share Program.

**ATTACHMENTS:**

Description	Type
□ Application	Application

# WATER RECREATION ACCESS COST-SHARE PROGRAM INFORMATION PACKET

Applications must be received by the appropriate Department of Natural Resources office no later than 4:30 pm on September 30<sup>th</sup> of the year applying to be eligible for review at the next water access committee meeting. Addresses are provided below. Submit the applications to the District Fisheries Supervisor for the county in which the project will be located. Project received in January will be field reviewed in February and reviewed by the committee in early March.

You will be notified of the results of the committee shortly after the meeting. Projects requesting a grant of \$25,000 or more must also be reviewed by the Natural Resource Commission at its next meeting. Expenses cannot be incurred by the applicant before notification of grant approval has been received; therefore, be sure to figure in these programmed time delays before you plan your initiation date.

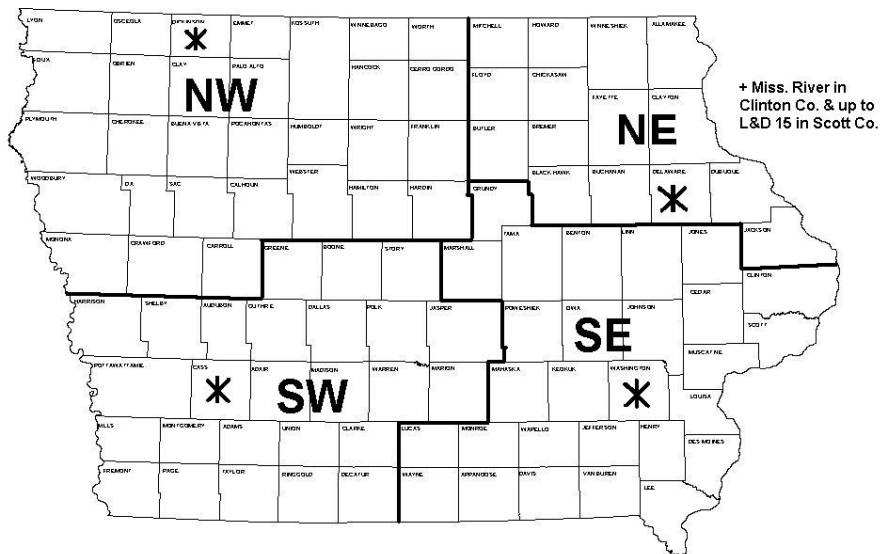
If your grant request is approved, your agency and the DNR will need to enter into a formal cooperative agreement. A copy of our standard agreement is part of this document for your review. This sample should not be completed and attached to your application. You will be contacted by our office to work out the details of the agreement after your project has been approved.

## STATE OWNED PROPERTY MANAGED BY OTHER ENTITIES

State owned areas managed by other local agencies will be reviewed for inclusion on the DNR's 5-year capital plan. If you manage a state-owned property and would like to use MFT funding for a project on that property, please contact eh DNR District Fisheries Supervisor for your area. Let the supervisor know what kind of project you have, the necessity of it and the estimated cost. The Supervisor will review all projects submitted and determine which ones will be included in the DNR's 5-year capital plan. Submit these projects by May 1 of each year.

## APPLICATION MAILING ADDRESSES

<p>Northwest Iowa District Fisheries Supervisor 611 252<sup>nd</sup> Ave Spirit Lake, IA 51360 (712) 336-1840</p>	<p>Southwest Iowa District Fisheries Supervisor Cold Springs State Park 57744 Lewis Rd Lewis, IA 51544-5103 (712) 769-2587</p>	<p>Northeast Iowa District Fisheries Supervisor NE Regional Office 22693 205<sup>th</sup> Ave Manchester, IA 52057 (563) 927-3276</p>	<p>Southeast Iowa District Fisheries Supervisor SE District Office 110 Lake Darling Rd Brighton, IA 52540 (319) 694-2430</p>
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## WATER RECREATION ACCESS COST-SHARE PROGRAM PROJECT APPLICATION

This application constitutes a formal request for a cooperative agreement to acquire, develop or maintain a Marine Fuel Tax Fund project.

Mail Applications To: See Map for Appropriated Mailing Address

### SUBMITTED BY:

Agency: City of Storm Lake DATE: 8-17-2017

Contact Person: Keri Navratil Title: City Manager

Address: PO Box 1086 City/State/Zip: Storm Lake, IA, 50588

Telephone: 712-732-8000 E-mail: navratil@stormlake.org

Signature: \_\_\_\_\_

Name of Project Area: Storm Lake Marina

Type of Project: Development Project

Location of Area: 207 West Marina Road

County: Buena Vista Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

(NOTE: Attach County Map Showing Location)

### (For Development Projects Only:)

Project Site Control (Check One): ☐ Fee Title ☐ Lease  
☐ Easement ☒ Management Agreement

Expiration Date of Lease, Easement or Agreement: 2038

### Project Justification: (Narrative)

The City of Storm Lake through its management of the Storm Lake Marina property has identified a need to install a better and safer dock for its users. The current docks are starting to show the years of wear and tear from boater traffic and also wind and wave damage. The current leg system in place on the existing docks are failing and due to the location have become problematic in nature for repair.

As usership of the marina and the lake has steadily increased in recent years it is imperative that this property is designed and repaired for extended future use. With future development plans including the construction of a campground on this property, City staff only sees usership increasing and demand for safer docks being critical. Due to the size of the current docks in place there is really only safe dockage for 6-8 boats of around 14-16' in length. By lengthening and expanding the docks safe dockage of 12 boats would be possible.

The fuel dock that is currently in place is also poorly designed and therefore creates a safety hazard for users and also the environment. By changing the type of dock installed and potentially relocating the pump onto shore these concerns will be reduced drastically.

**Work Planned: (Brief narrative)**

Please Attach Site Plan of Area

Complete And Detailed Drawings Should Be Provided For All Construction Projects.

The proposal by the City of Storm Lake would be for the removal, replacement, and disposal of the existing dock and fuel station. Configuration and placement would be the same as the existing docks but with equipment better designed to handle larger boats and the elements the docks are exposed to. The biggest improvement will be using a Shorebridge structure to with drilled legs rather than adjustable legs structures.

**Construction/Materials/Labor Cost Estimates:**

Replacement of the existing docks and replacing them with ShoreStation docks will cost as follows:

Fuel Dock: \$12,697 with an additional \$1,100 for the removal of the existing structure

Boat Docks: \$40,947 with an additional \$2,900 for the removal of the existing structure

The existing structures have adjustable legs that are set in a heavy mud bottom so the use of a diver and a hoist-mounted barge will be necessary.

Total Cost: \$57,644

Marine Fuel Tax Grant Request: \$57,644



SAMPLE COPY

DO NOT FILL OUT

STATE OF IOWA  
DEPARTMENT OF NATURAL RESOURCES  
WALLACE STATE OFFICE BUILDING  
DES MOINES, IA 50319-0034

WRAC Project #: XX-XXXX

COOPERATIVE AGREEMENT  
WATER RECREATION ACCESS COST-SHARE PROJECT

Grantee: \_\_\_\_\_

PROJECT TITLE: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

GRANT AWARD: \$XX,XXX.XX

DNR CONTACT/PHONE #: Kathleen Moench 515-725-8213

THIS AGREEMENT, entered into by the Department of Natural Resources, hereinafter referred to as the Department and the \_\_\_\_\_ hereinafter referred to as the Local Entity,

WITNESSETH:

WHEREAS, the Department has established a program (Administrative Rule 571, Chapter 30) known as the Water Recreation Access Cost-share Program, hereinafter referred to as the Program, to assist the local entity in the project as follows:

Total Estimated Costs \$: XX,XXX.XX  
100% Cost-Share \$: XX,XXX.XX

NOW THEREFORE, be it mutually agreed by the Parties hereto as follows:

The Department agrees to reimburse the Local Entity a sum equal to 75 percent of the actual cost, unless an exception has been provided for, of the project after completion and upon proof that costs have been liquidated by the Local Entity. In no case shall the costs to the Department exceed that of the grant award.

It is further agreed by the Parties hereto:

1. That the project described herein shall be completed by **December 31, XXXX**
2. That the Local Entity shall be responsible for maintenance and all expenses related thereto after completion of the project.
3. That it is understood and agreed that this agreement is not a permit to construct and that the local entity shall be responsible for obtaining any permits required by the federal, state, or local authority having jurisdiction over such projects.
4. That the area or facility herein described shall be open to the public for lawful recreation boating purposes without tariff and shall not be used for commercial purposes directly or indirectly, without written approval from the Department. The site shall be posted with a public access sign as provided by the Department.

5. That any addition to this agreement is herein written as follows and that there are no verbal additions hereto:

CHECK THESE FOR EACH GRANT, ONE MAY BE INCLUDED

XX

XX

THIS AGREEMENT entered into under the authority of action taken at an official meeting of the  
of County, Iowa, on the day of ,  
20 , all as shown in the minutes thereof, and by approval of the Department of Natural Resources.

Fed ID #

Grantee Signature

Print Name

Date

Bruce Trautman, Deputy Director  
Iowa Department of Natural Resources

## CHAPTER 30

## WATER RECREATION ACCESS COST-SHARE PROGRAM

[Prior to 12/31/86, Conservation Commission[290] Ch 79]

**571—30.1(452A) Purpose.** The purpose of this rule is to define procedures for cost sharing between state and local public agencies to provide for the acquisition or development of public recreational boating accesses to Iowa waters.

**571—30.2(452A) Availability of funds.** Moneys derived from the excise tax on the sale of motor fuel used in watercraft under Iowa Code section 452A.79 are deposited as a “marine fuel tax” and are subject to appropriation by the general assembly to the department of natural resources. Each year, as part of its approval of the department’s capital improvement plan, the commission shall designate an amount to be available for this program.

**571—30.3(452A) Eligibility of development projects.** Development projects may include, but are not necessarily limited to, the following:

1. Construction of boat ramps or other conveyances by which recreational boaters are provided a means of placing boats in the water and removing them.
2. Docks as necessary to provide loading and off-loading of equipment and passengers.
3. Boat slips or other on-water boat storage facilities when available to the general public.
4. Parking lots for vehicles and trailers of boaters utilizing public ramps.
5. Roads to provide access to ramp(s) and parking.
6. Rest rooms designed and located so as to primarily serve needs of recreational boaters.
7. Localized dredging required to provide boat access to boatable waters.
8. Shoreline protection measures judged necessary to provide for safety and longevity of boating waters.
9. Signs and markers as needed to direct recreational boaters on use and regulations of access areas.
10. Fencing as needed to establish boundaries, prevent encroachments and control trespass.
11. Lights to provide for safe utilization of ramps and parking areas.
12. Support facilities such as sidewalks, utilities, landscaping, etc., which are necessary for safe and appropriate public use.
13. Canoe/small boat access sites/parking.
14. Renovation projects when they meet all other criteria as specified in this rule.
15. Contractual services for survey and engineering necessary for the design and construction of access facilities.
16. Diagnostic feasibility studies of basin restoration and watershed protection needs of public- owned lakes where water quality, water-based recreation and sport fishing have been diminished and when the lake is included in the department’s first or second priority lists for restoration.
17. Watershed protection and lake basin restoration measures of those lakes for which a diagnostic feasibility study has been completed and that meet the criteria of paragraph “16” of this rule. Measures funded shall be limited to those recommended in the diagnostic feasibility study.

**571—30.4(452A) Eligibility of acquisition projects.** Lands acquired with water access funds must be used for recreational boating/canoeing access. Costs for a department-approved appraisal report and the cost of surveys necessary to determine acreage and establish boundaries are also eligible for assistance on those projects approved for funding. Acquisitions of five acres in size for motorboat access sites and two acres in size for canoe access sites are considered typical. Applicant must provide specific justification to demonstrate how larger acreages relate to boat access needs.

**571—30.5(452A) Projects not eligible.** The following types of projects are not eligible for assistance from the water access fund:

1. Acquisition of land when the principal use of the land will be for something other than recreational boating access.
2. Any type of development which will not provide for improved or increased public access to or safety and longevity of boating waters.
3. The cost of land in excess of the approved appraised valuation.
4. Donated labor, materials, and equipment use, except as specified in rule 571—30.9(452A).
5. Force account labor and equipment use (sponsor’s own labor and equipment), except as specified in 30.9(452A).

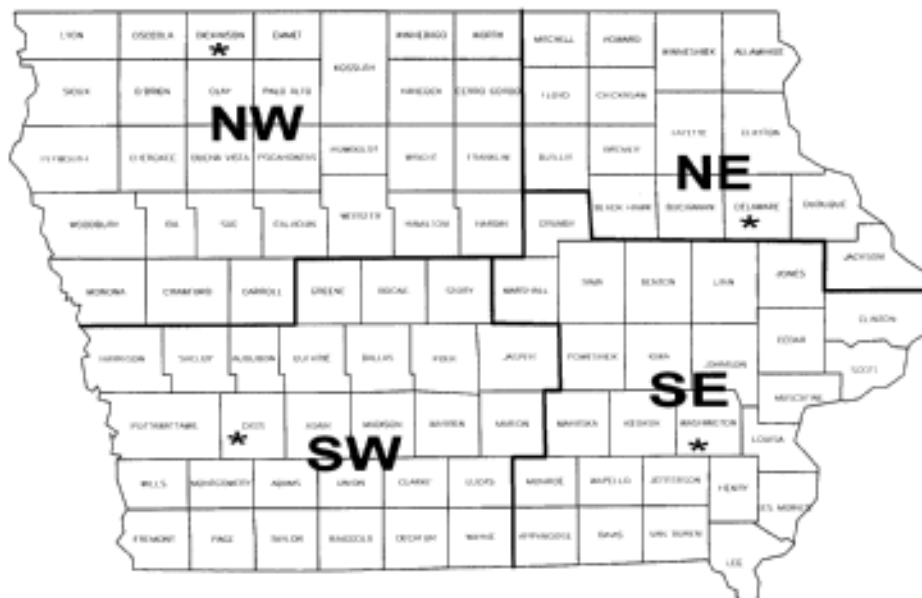
6. Any portion of a facility, as determined by area or time of usage, that is of a commercial nature and does not provide a direct service to recreational boaters.
7. Projects with a total grant request of less than \$1,000.
8. Any project or project costs incurred prior to notification of the sponsoring agency by the director that a grant had been approved. The only exception to this is when a waiver of retroactivity has been granted on a land acquisition project under 30.6(452A).

**571—30.6(452A) Waiver of retroactivity.** In case of extreme urgency involving land acquisition, a grant applicant may formally request a written “waiver of retroactivity” which, if granted by the director of the department of natural resources, will permit the applicant to acquire the real property immediately without jeopardizing its chances of receiving a grant. However, the granting of the waiver in no way implies or guarantees that any subsequent grant application covering the acquisition will be selected for funding by the planning committee. The request for the waiver must include justification regarding the urgency of the acquisition, a description of the land to be acquired, and a county map on which the land to be acquired is located. Acceptable justification would include situations in which land is to be sold at auction or by sealed bids or when the landowner requires immediate purchase.

**571—30.7(452A) Establishing project priorities.** The director shall appoint a six-member water access committee representing a cross section of department responsibilities for the purpose of reviewing and establishing priorities for cost sharing.

**571—30.8(452A) Application procedures.** Applications on forms provided by the agency must be received by the Department of Natural Resources Fisheries Management Area Office for the county in which the project is to be located as shown on the map below, no later than 4:30 p.m. on the last working day of January in order to be eligible for review at the next water access committee meeting. Addresses of the area offices are:

Northwest Iowa District Fisheries Supervisor 611 252 <sup>nd</sup> Ave Spirit Lake, IA 51360 (712) 336-1840	Southwest Iowa District Fisheries Supervisor Cold Springs State Park 57744 Lewis Rd Lewis, IA 51544-5103 (712) 769-2587	Northeast Iowa District Fisheries Supervisor NE Regional Office 22693 205 <sup>th</sup> Ave Manchester, IA 52057 (563) 927-3276	Southeast Iowa District Fisheries Supervisor SE District Office 110 Lake Darling Rd Brighton, IA 52540 (319) 694-2430
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**571—30.9(452A) Cost-sharing rates.** All projects approved for assistance will normally be cost-shared at a 75 percent state/25 percent local ratio, except as provided in exceptions listed below.



Exceptions to the normal funding formula may occur under the following conditions:

1. Where a local public agency agrees under terms of a long-term agreement to assume maintenance and operation of a department of natural resources water access facility, the approved development or improvements needed on that facility will be funded at 100 percent.
2. Where feasible and practical, the department will provide funds to cover 100 percent of materials needed for a development project if the local subdivision agrees to provide 100 percent of the labor and equipment to complete that development.
3. Where joint use will be made of a project by commercial interests as well as by recreational boaters, only that portion of a project attributable to the use by recreational boaters will be cost-shared through this program.
4. When, at the discretion of the director, some alternate funding level is deemed appropriate.

**571—30.10(452A) Joint sponsorship.** Two or more local public agencies may join together to carry out a water access project. However, for the purposes of the grant program, the committee will accept only one local agency as the prime project sponsor. Any written agreements between the local agencies involved in any joint venture will be made a part of any grant application. The application rating system will be applied only to the prime sponsor. The project agreement will be negotiated with the prime sponsor and reimbursements will be paid to it.

**571—30.11(452A) Control of project site.** In order for a project site to be eligible for a development grant, it must be under the physical control of the grant applicant, either by fee title, lease, management agreement, or easement. The term of a lease, management agreement, or easement must be commensurate with the life expectancy of the proposed development.

**571—30.12(452A) Project agreements.**

**30.12(1)** A cooperative agreement approved by the director between the department and the local grant recipient describing the work to be accomplished and specifying the amount of the grant and the project completion date will be negotiated as soon as possible after a grant has been approved. Maximum time period for project completion shall be two years for acquisition or development projects, unless an extension approved by the director is authorized. However, agreements covering land acquisition will be dependent upon receipt of a department-approved appraisal report since assistance will be based on the approved appraised valuation or the actual purchase price, whichever is the lesser. Approved development projects costing over \$25,000 must have plans certified by a registered engineer before an agreement will be issued.

**30.12(2)** Cooperative agreements between the department and the local project sponsor may be amended to increase or decrease project scope or to increase or decrease project costs and fund assistance. Any increase in fund assistance will be subject to the availability of funds. Amendments to increase scope or fund assistance must be approved by the director before work is commenced or additional costs incurred. A project sponsor may request amendment of the agreement for a previously completed project to allow commercial use under the conditions specified in rule 30.9(452A), paragraph "3." The director shall have the authority to approve such amendments.

**30.12(3)** All approved projects, except those in which the project is owned by the state and managed by a local entity, having a grant request in excess of \$25,000 will be presented to the natural resource commission members for their information prior to project initiation. The commissioners may act to disapprove or modify projects.

**571—30.13(452A) Reimbursement procedures.** Financial assistance from the water access fund will typically be in the form of reimbursement grants which will be made on the basis of the approved percentage of all eligible expenditures up to the amount of the approved grant.

Reimbursement requests will be submitted on project billing forms provided by the department.

**30.13(1)** For acquisition projects, one copy each of the following additional documentation will be required.

- a. Deed.
- b. Invoices or bills for any appraisal or survey expense.
- c. All applicable canceled checks or warrants.
- d. A certificate of title prepared by the agency's official legal officer.

**30.13(2)** For development projects, grant recipients shall provide documentation as required by the department to substantiate all project expenditures.

**30.13(3)** Reimbursements will be made on real estate contract payments using the following procedures:

- a.* The grant recipient will submit to the department a copy of the real estate contract which must stipulate that the grant recipient will get physical control of the property on or before the date the first contract payment is made.
- b.* The grant recipient will submit to the department a copy of any approval which it is required to obtain from any governing body to enter into a real estate contract.
- c.* The grant recipient will submit to the department an up-to-date title opinion from its official legal officer indicating that the landowner has and can convey clear title to the grant recipient.
- d.* The grant recipient will submit a project billing with photocopy of the canceled warrant when claiming reimbursement.
- e.* When final payment has been made and title obtained, the grant recipient will submit to the department a copy of the deed and a certificate of title from its official legal officer. Only one reimbursement request may be submitted if the total project cost is \$10,000 or less. If more than \$10,000, no more than two reimbursement requests may be submitted.

A final reimbursement request shall be submitted within 90 days following the completion date indicated on the cooperative agreement. Failure to do so may be cause for termination of the project with no further reimbursement to the grant recipient.

Ten percent of the total reimbursement due any grant recipient for a development project will be withheld pending a final site inspection or until any irregularities discovered as a result of a final inspection have been resolved. Final site inspections will be conducted by assigned department staff within 30 days of notification by project sponsor that a project is completed.

## MINORITY IMPACT STATEMENT

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa which are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

**Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s).**

☒ The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project

The City of Storm Lake has a high percentage of Latinos, Asians, Pacific Islanders, and African (Sudanese) families. Outdoor recreation is a huge family-building time within all cultures within our community. Fishing and boating usage within minority communities are at an all-time high and only expected to increase in coming years. The marina management firm the City has contracted to run the marina is trying to reach into the community by hosting fun events for families on this property. By having improved and safer docks in place this will only enhance the user experience. These docks will also be ADA complaint allowing safe usage for persons with mobility disabilities.

Indicate which group is impacted:

- ☐ Women
- ☒ Persons with a Disability
- ☒ Blacks
- ☒ Latinos
- ☒ Asians
- ☒ Pacific Islanders
- ☐ American Indians
- ☐ Alaskan Native Americans
- ☒ Other

☐ The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation of representatives of the minority groups impacted.

Indicate which group is impacted:

- ☐ Women
- ☐ Persons with a Disability
- ☐ Blacks
- ☐ Latinos
- ☐ Asians
- ☐ Pacific Islanders
- ☐ American Indians
- ☐ Alaskan Native Americans
- ☐ Other

☐ The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

**Name:** \_\_\_\_\_

**Title:** City Manager

### Minority Impact Statement Definitions

"Minority Persons", as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability", as defined in Iowa Code Section 15.102, subsection 5, paragraph "b", subparagraph (1):

b. As used in this subsection:

- (1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency", as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.



## Staff Summary

8/21/2017

Agenda Item # 10.



City of Storm Lake  
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Storm Lake, IA 50588  
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**REPORT TO:** Honorable Mayor and City Council

**FROM:** Mark Prosser, Public Safety Director

**SUBJECT:** **Motion Authorizing a Closed Session for the Purpose of Law Enforcement Issues**

**BACKGROUND:** This item if approved will place the council meeting into a closed session to discuss law enforcement issues.

**FISCAL IMPACT:** None

**RECOMMENDATION:** Pass Motion