

**CITY OF STORM LAKE
LAKE IMPROVEMENT COMMISSION
CITY HALL COUNCIL CHAMBERS**

APRIL 24, 2017

4:00 PM

AGENDA



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

1. **Motion To Approve The March 27, 2017 LIC Meeting Minutes**
2. **March 2017 Treasurer's Report**
3. **April 2017 Dredge Update**
4. **Adjourn**

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



Find us on Facebook <https://www.facebook.com/cityofstormlake>



Follow us on Twitter

@Storm_Lake



Find us on the Web at <http://www.stormlake.org>

Staff Summary

4/24/2017

Agenda Item # 1.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Lake Improvement Commission

FROM: Mayra Martinez, City Clerk

SUBJECT: **Motion To Approve The March 27, 2017 LIC Meeting Minutes**

BACKGROUND: The Lake Improvement Commission typically meets monthly from March to November of each year. The Commission is required to keep minutes of their meetings and to approve those minutes.

FISCAL IMPACT: This agenda item will approve the previous meeting minutes. There is no fiscal impact of this agenda item.

RECOMMENDATION: Approve the March 27, 2017 Lake Improvement Commission Minutes

ATTACHMENTS:

Description	Type
☐ Minutes - March 27, 2017	Minutes

LAKE IMPROVEMENT COMMISSION MEETING, CITY HALL, STORM LAKE, IOWA MARCH 27, 2017 4:00 P.M.

Commission Members Present: Jim Patrick Commission Administrator and Jon Kruse (City of Storm Lake), Gary Lalone (Lake Preservation Association), Tom Huseman (Buena Vista County), Don Altena (Buena Vista County), Mike Porsch (City of Storm Lake). and Mayra Martinez, Commission Secretary (City of Storm Lake). Commission Members Absent: Denise Jennett (City of Lakeside), and Steve Roth (Lake Preservation Association).

Others Present: Jason Etnyre Public Works Director, Keri Navratil Asst. City Manager and Brian Oakleaf, Finance Director

Meeting called to order by Chairman Lalone at 4:02pm.

Minutes – Moved by Commissioner Kruse to approve the November 28, 2017 Lake Improvement Commission minutes. Seconded by Commissioner Porsch Vote: All ayes with Commissioner Jennett and Roth absent. Motion carried.

Treasurer's Report – Moved by Commissioner Huseman approve the November 2016 through February 2017 Treasurer's Report. Seconded by Commissioner Kruse. Vote: All ayes with Commissioner Jennett and Roth absent. Motion carried.

Dredging Update – Jason Etnyre mentioned that the dredge spoil site is ready for dredging. Anticipate Dredging mid-April.. Work Boat is being worked on by Olsen Welding with the help of a crane company. Loos Service is installing a new dredge-to-booster communication system which is compatible with additional booster that Dredge America is bringing to Storm Lake. Cost of these repairs is to be approximately \$40,000. Public Works Staff will assist Dredge America to place the pipe back into the lake. The pipe leak around the campground has been repaired.

Dredging Contract – Moved by Commissioner Kruse to approve the change order to the Dredging contract between the City and Dredge America. With an increase of \$39,500 per month to the contract with Dredge America. Seconded by Commissioner Huseman. Vote: All ayes with Commissioner Jennett and Roth absent. Motion carried.

Audit Report – Moved by Commissioner Porsch to accept the FY 2015-2016 audit report submitted by Winther Stave & Co. of Spencer Iowa. Auditing filing fee of \$100.00. Seconded by Commissioner Huseman. Vote: All ayes with Commissioner Jennett and Roth absent. Motion carried.

Adjourn – Moved by Commissioner Porsch to adjourn the meeting at 4:16 PM. Seconded by Commissioner Huseman. Vote: All ayes with Commissioner Jennett and Roth absent. Motion carried.

Mayra Martinez, Secretary

Staff Summary

4/24/2017
Agenda Item # 2.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Lake Improvement Commission

FROM: Brian Oakleaf, Finance Director

SUBJECT: **March 2017 Treasurer's Report**

BACKGROUND: During the month of March, the Lake Improvement Commission received \$57,974.90 in Hotel/Motel Tax, Lease and Grant revenues. There were \$25,579.33 in expenses, including a \$22,000 payment to Dredge America for Repairs and Maintenance and \$1,267 for property taxes.

FISCAL IMPACT: In March, the LIC Fund Balance increased \$32,395.57 to a total of \$424,365.74, all in cash. The March 2016 Fund Balance stood at \$815,356.68 with \$311,080.39 in cash at that time.

RECOMMENDATION: Discuss and approve the March 2017 Treasurer's Reports.

ATTACHMENTS:

Description	Type
☐ March Treasurer's Report	Financial Report
☐ March Trial Balance	Financial Report
☐ YTD Summary 2017	Financial Report

**Lake Improvement Commission
Treasurer's Report
March 2017**

	<u>Dredging</u>	<u>East Spoil Site</u>	<u>Future Spoil Site</u>
Beginning Balance	\$ 391,970.17	\$ -	\$ -
Income:			
Interest on Investments			
Lakeside Payment			
Hotel/Motel	17,852.24		
LPA			
Lease Payments	12,637.50		
IAMU Reimbursement			
Salvage Reimbursement (Travelers)			
State Grant	27,485.16		
Total Income:	\$ 57,974.90	\$ -	\$ -
Expenses			
East Spoil Site			
Equipment Operations			
Equipment Repairs	\$ 59.93		
Contractual Services	\$ 1,000.00		
Supplies	\$ 22.64		
Property Taxes	\$ 1,267.00		
Dredge America	22,000.00		
Insurance			
Payroll	1,229.76		
Total Expenses	\$ 25,579.33	\$ -	\$ -
Ending Balance	\$ 424,365.74	\$ -	\$ -
Combined Fund Balance	\$ 424,365.74		

General Ledger

Summary Trial Balance

User: tyler.gibbins
 Printed: 04/03/2017 - 12:43PM
 Period: 09, 2017



Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 960	Lake Improvement Commission					
ASSETS						
960-0000-00-1110-0000	Cash	0.00	391,970.17	57,974.90	25,579.33	424,365.74
960-0000-00-1150-0000	Investments	0.00	0.00	0.00	0.00	0.00
960-0000-00-1220-0000	Accounts Receivable	0.00	0.00	0.00	0.00	0.00
960-0000-00-3870-0000	Revenues YTD	0.00	0.00	0.00	0.00	0.00
Dept 9600	Dredge Operations					
960-9600-00-3870-0000	Revenues YTD	0.00	0.00	0.00	0.00	0.00
	ASSETS Totals:	0.00	391,970.17	57,974.90	25,579.33	424,365.74
LIABILITIES						
960-0000-00-2020-0000	Accounts Payable	0.00	0.00	25,579.33	25,579.33	0.00
960-0000-00-3880-0000	Expenditures YTD	0.00	0.00	0.00	0.00	0.00
Dept 9100	Transfers					
960-9100-10-6910-0000	Transfer Out	0.00	0.00	0.00	0.00	0.00
	LIABILITIES Totals:	0.00	0.00	25,579.33	25,579.33	0.00
FUND BALANCE						
960-0000-00-3860-0000	July 1 Fund Balance	0.00	-561,947.58	0.00	0.00	-561,947.58
	FUND BALANCE Totals:	0.00	-561,947.58	0.00	0.00	-561,947.58
REVENUE						
Dept 9100	Transfers					
960-9100-09-4830-0000	Transfers In	0.00	0.00	0.00	0.00	0.00
	960-9100 REVENUE Totals:	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Dept 9600	Dredge Operations					
960-9600-12-4300-0000	Interest On Investments	0.00	-1,479.76	0.00	0.00	-1,479.76
960-9600-12-4400-0000	Grant Reimbursement	0.00	-575,647.41	0.00	27,485.16	-603,132.57
960-9600-12-4794-0000	Misc Revenue	0.00	-68,316.71	0.00	30,489.74	-98,806.45
	960-9600 REVENUE Totals:	0.00	-645,443.88	0.00	57,974.90	-703,418.78
Dept 9700	East Spoil Site (Connell)					
960-9700-12-5092-0000	East Spoil Sight (Connell)	0.00	0.00	0.00	0.00	0.00
	960-9700 REVENUE Totals:	0.00	0.00	0.00	0.00	0.00
	REVENUE Totals:	0.00	-645,443.88	0.00	57,974.90	-703,418.78
EXPENSE						
Dept 9600	Dredge Operations					
960-9600-12-6331-0000	Equipment Operations	50,000.00	93,954.41	0.00	0.00	93,954.41
960-9600-12-6332-0000	Equipment Repairs	50,000.00	134,605.08	59.93	0.00	134,665.01
960-9600-12-6408-0000	Insurance	41,000.00	34,346.06	0.00	0.00	34,346.06
960-9600-12-6499-0000	Contractual Services	750,000.00	503,921.70	25,496.76	0.00	529,418.46
960-9600-12-6599-0000	Supplies	25,000.00	48,594.04	22.64	0.00	48,616.68
960-9600-12-6727-0000	Capital Improvements Equipment	0.00	0.00	0.00	0.00	0.00
	960-9600 EXPENSE Totals:	916,000.00	815,421.29	25,579.33	0.00	841,000.62
Dept 9700	East Spoil Site (Connell)					
960-9700-12-6499-0000	Contractual Services	0.00	0.00	0.00	0.00	0.00
960-9700-12-6599-0000	Supplies	0.00	0.00	0.00	0.00	0.00
960-9700-12-6801-0000	Principal Redemption	0.00	0.00	0.00	0.00	0.00
960-9700-12-6851-0000	Interest Payments	0.00	0.00	0.00	0.00	0.00
960-9700-12-7092-0000	East Spoil Sight (Connell)	0.00	0.00	0.00	0.00	0.00
	960-9700 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00
	EXPENSE Totals:	916,000.00	815,421.29	25,579.33	0.00	841,000.62
	Fund 960 Totals:	-916,000.00	0.00	109,133.56	109,133.56	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	Report Totals:	-916,000.00	0.00	109,133.56	109,133.56	0.00

Year-To-Date Summary - Expenses
FY 2017

	Budget	YTD Expenses	\$ Available
<i>Equipment Operations</i>	50,000.00	31,727.47	18,272.53
<i>Equipment Repairs</i>	50,000.00	17,372.76	32,627.24
<i>Insurance</i>	41,000.00	-	41,000.00
<i>Contractual Services</i>	750,000.00	149,777.55	600,222.45
<i>Supplies</i>	25,000.00	4,136.35	20,863.65
<i>East Spoil Site Contractual Svcs</i>	-	-	-
<i>East Spoil Site</i>	-	-	-
TOTAL	916,000.00	203,014.13	712,985.87

The fiscal year runs from July 1st through June 30th.

FY 2010-2011 Grant

Beginning Balance		1,000,000.00
Reimbursement Request #1 (Feb)	2,161.50	997,838.50
Reimbursement Request #2 (March)	26,889.57	970,948.93
Reimbursement Request #3 (April)	34,365.76	936,583.17
Reimbursement Request #4 (May)	55,738.03	880,845.14
Reimbursement Request #5 (June)	109,852.10	770,993.04
Reimbursement Request #6 (July)	79,898.47	691,094.57
Reimbursement Request #7 (Aug)	183,384.65	507,709.92
Reimbursement Request #8 (Sept.)	66,972.51	440,737.41
Reimbursement Request #9 (Oct.)	78,248.34	362,489.07
Reimbursement Request #10 (Nov.)	362,489.07	0.00

FY 2011-2012 Grant

Beginning Balance		1,000,000.00
Reimbursement Request #1 (Nov/Dec)	197,607.09	802,392.91
Reimbursement Request #2 (January)	31,410.49	770,982.42
Reimbursement Request #3 (February)	42,880.12	728,102.30
Reimbursement Request #4 (March)	31,440.57	696,661.73
Reimbursement Request #5 (April)	80,384.74	616,276.99
Reimbursement Request #6 (May)	92,772.64	523,504.35
Reimbursement Request #7 (June)	83,352.69	440,151.66
Reimbursement Request #8 (July)	40,210.95	399,940.71
Reimbursement Request #9 (August)	42,110.15	357,830.56
Reimbursement Request #10 (September)	67,118.02	290,712.54
Reimbursement Request #11 (October)	40,332.35	250,380.19
Reimbursement Request #12 (November)	202,594.69	47,785.50
Reimbursement Request #13 (December)	14,686.16	33,099.34
Reimbursement Request #14 (January)	16,886.64	16,212.70
Reimbursement Request #15 (February)	7,016.03	9,196.67
Reimbursement Request #16 (March)	9,196.67	0.00

FY 2012-2013 Grant

Beginning Balance (Grant)		1,200,000.00
Reimbursement Request #1 (March 2013)	60,728.45	1,139,271.55
Reimbursement Request #2 (April 2013)	9,031.27	1,130,240.28

Reimbursement Request #3 (May 2013)	32,925.77	1,097,314.51
Reimbursement Request #4 (June 2013)	55,585.58	1,041,728.93
Reimbursement Request #5 (July 2013)	157,450.22	884,278.71
Reimbursement Request #6 (August 2013)	39,448.80	844,829.91
Reimbursement Request #7 (September 2013)	231,121.67	613,708.24
Reimbursement Request #8 (October 2013)	117,610.78	496,097.46
Reimbursement Request #9 (November 2013)	52,262.61	443,834.85
Reimbursement Request #10 (December 2013)	46,237.17	397,597.68
Reimbursement #11 (January 2014)	27,883.57	369,714.11
Reimbursement #12 (February 2014)	26,472.86	343,241.25
Reimbursement #13 (March 2014)	3,673.45	339,567.80
Reimbursement #14 (April 2014)	13,293.21	326,274.59
Reimbursement #15 (May 2014)	20,505.57	305,769.02
Reimbursement #16 (June 2014)	27,542.26	278,226.76
Reimbursement #17 (July 2014)	45,008.37	233,218.39
Reimbursement #18 (August 2014)	29,433.00	203,785.39
Reimbursement #19 (September 2014)	24,058.02	179,727.37
Reimbursement #20 (October 2014 Expenses)	22,515.83	157,211.54
Reimbursement #21 (November 2014 Expenses)	16,184.68	141,026.86
Reimbursement #22 (December 2014 Expenses)	9,007.91	132,018.95
Reimbursement #23 (January 2015 Expenses)	2,890.04	129,128.91
Reimbursement #24 (February 2015 Expenses)	26,714.88	102,414.03
Reimbursement #25 (March & April 2015 Expenses)	15,280.80	87,133.23
Reimbursement #27 (May 2015)	25,885.00	61,248.23
Reimbursement #28 (June 2015 Expenses)	18,849.69	42,398.54
Reimbursement #29 (July & August 2015 Expenses)	41,661.10	737.44
Reimbursement #30 (September 2015)	737.44	-

FY 2013-2014 Grant

		Dredging	FYRA
Beginning Balance (Grant) - 850,000		599,210.00	250,790.00
Reimbursement Request #1 (July 2015) & FYRA Reimb		599,210.00	214,788.11
Reimbursement Request #2 (Sept & Oct 2015) & FYRA	149,261.50	449,948.50	81,190.16
Reimbursement Request #3 (Nov & Dec 2015)	14,754.15	435,194.35	81,190.16
Reimbursement Request #4 (May & June 2016)	27,654.75	407,539.60	520.62
Reimbursement Request #5 (July 2016)	41,195.25	366,344.35	520.62
Reimbursement Request #6 (August to October 2016)	224,280.44	142,063.91	520.62
Reimbursement Request #7 (November 2016 Partial)	142,063.91	-	520.62

FY 2015-2016 Grant

		Dredging
Beginning Balance (Grant) - 850,000		850,000.00
Reimbursement Request #1 (November 2016 Partial)	14,435.75	835,564.25
Reimbursement Request #2 (December 2016)	86,543.03	749,021.22
Reimbursement Request #3 (January 2017)	17,727.66	731,293.56
Reimbursement reequest #4 (February 2017)	27,485.16	703,808.40
		703,808.40
		703,808.40
		703,808.40

Staff Summary

4/24/2017

Agenda Item # 3.



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

REPORT TO: Lake Improvement Commission

FROM: Jason Etnyre, Public Works Director

SUBJECT: **April 2017 Dredge Update**

BACKGROUND: Dredge America crews and Raveling Crane mobilized to Storm Lake the week of April 17th to prepare for the season. On Tuesday and Wednesday the crane was used to place all equipment, including Dredge America's booster pump into the water at the marina. The crane also supported the dredge so that final spud repair welds could be made. Additional repairs and servicing is being conducted prior to mobilizing equipment into the lake.

FISCAL IMPACT: Normal operational budget

RECOMMENDATION: Staff recommends that the Commission would approve this report