

**CITY OF STORM LAKE
LAKE IMPROVEMENT COMMISSION
CITY HALL COUNCIL CHAMBERS
MAY 30, 2017
4:00 PM**



City of Storm Lake
PO Box 1086
Storm Lake, IA 50588
p (712) 732-8000
f (712) 732-4114

AGENDA

1. **Motion To Approve The April 24, 2017 Lake Improvement Commission Meeting Minutes**
2. **April 2017 Treasurer's Report**
3. **2017 May Dredge Update**
4. Adjourn

Meeting Protocol

If you wish to speak today, please:

1. To speak on an agenda item please approach the podium when that agenda item is called and upon recognition by the Mayor identify yourself by stating your name and address.
2. If your issue is not a topic on the agenda please approach the podium under the "Hear the Public" agenda item and upon recognition by the Mayor identify yourself by stating your name and address.
3. Please keep your remarks to three (3) minutes or less.
4. If you require accommodation for this meeting including but not limited to translation services, hearing assistance, or accessibility please contact the City Clerk at least four (4) hours prior to the start of the meeting.

**If you have concerns about any of the items on the consent agenda, they may be separated from the consent agenda and voted on individually.*

***Ordinances may be read at three consecutive meetings or readings may be waived and ordinances may be passed at only one or two meetings.*



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Staff Summary

5/30/2017

Agenda Item # 1.



City of Storm Lake
PO Box 1086
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REPORT TO: Lake Improvement Commission

FROM: Mayra Martinez, City Clerk

SUBJECT: **Motion To Approve The April 24, 2017 Lake Improvement Commission Meeting Minutes**

BACKGROUND: The Lake Improvement Commission typically meets monthly from March to November of each year. The Commission is required to keep minutes of their meetings and to approve those minutes.

FISCAL IMPACT: This agenda item will approve the previous meeting minutes. There is no fiscal impact of this agenda item.

RECOMMENDATION: Approve the April 24, 2017 Lake Improvement Commission Minutes

ATTACHMENTS:

Description	Type
☐ Minutes - April 24, 2017	Minutes

LAKE IMPROVEMENT COMMISSION MEETING, CITY HALL, STORM LAKE, IOWA APRIL 24, 2017 4:00 P.M.

Commission Members Present: Gary Lalone (Lake Preservation Association), Tom Huseman (Buena Vista County), Mike Porsch (City of Storm Lake), Denise Jennett (City of Lakeside), and Steve Roth (Lake Preservation Association), and Mayra Martinez, Commission Secretary (City of Storm Lake). Commission Members Absent: Jim Patrick (Commission Administrator) and Jon Kruse (City of Storm Lake), Don Altena (Buena Vista County).

Others Present: Jason Etnyre Public Works Director, Keri Navratil Asst. City Manager and Brian Oakleaf, Finance Director

Meeting called to order by Chairman Lalone at 4:02pm.

Minutes – Moved by Commissioner Jennet to approve the March 27, 2017 Lake Improvement Commission minutes. Seconded by Commissioner Porsch Vote: All ayes with Commissioner Altena and Kruse absent. Motion carried.

Treasurer's Report – Moved by Commissioner Huseman approve the March 2017 Treasurer's Report. Seconded by Commissioner Porsch. Vote: All ayes with Commissioner Altena and Kruse absent. Motion carried.

Dredging Update – Jason Etnyre informed the Commission about the Dredge America progress on placing the equipment into the water at the marina. Also, the heat exchange was damaged possibly due to that it was not winterized properly.

Adjourn – Moved by Commissioner Roth to adjourn the meeting at 4:02 PM. Seconded by Commissioner Jennett. Vote: All ayes with Commissioner Altena and Kruse absent. Motion carried.

Mayra Martinez, Secretary

Staff Summary

5/30/2017

Agenda Item # 2.



City of Storm Lake
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REPORT TO: Lake Improvement Commission

FROM: Brian Oakleaf, Finance Director

SUBJECT: April 2017 Treasurer's Report

BACKGROUND: There was little financial activity in April, as the Lake Improvement Commission received \$17,420.93 in Hotel/Motel Tax, and \$17,727.66 in Grant revenues. There were \$6,776.60 in expenses, including a \$5,334.00 payment to Dredge America. Our state reimbursement on these expenses has already been received and the \$5,082.45 will be reflected in May but is included in the YTD summary.

Currently, we have \$679,541.45 left for this year's Grant Balance. Combined with the Commission's matching funds, this equals \$906,055.

FISCAL IMPACT: As of April, the LIC Fund Balance \$452,737.73. As we begin the dredging season, it is estimated, from the aforementioned balances and future revenue sources, that the LIC will have \$1.166M in total funds available to cover all expenses for the rest of this year and provide for carry over funds to begin next year.

RECOMMENDATION: Discuss and approve the April 2017 Treasurer's Reports.

ATTACHMENTS:

Description	Type
□ April 2017 Treasurer's Report	Financial Report
□ Year to Date Summary	Financial Report
□ April 2017 Trial Balance	Financial Report

**Lake Improvement Commission
Treasurer's Report
April 2017**

	<u>Dredging</u>	<u>East Spoil Site</u>	<u>Future Spoil Site</u>
Beginning Balance	\$ 424,365.74	\$ -	\$ -
Income:			
Interest on Investments			
Lakeside Payment			
Hotel/Motel	17,420.93		
LPA			
Motor Vehicle Fuel Refund			
IAMU Reimbursement			
Salvage Reimbursement (Travelers)			
State Grant	17,727.66		
Total Income:	\$ 35,148.59	\$ -	\$ -
Expenses			
East Spoil Site			
Equipment Operations			
Equipment Repairs			
Contractual Services	\$ 5,334.00		
Supplies	\$ 171.38		
Capital			
Future Spoil Site			
Insurance			
Payroll	1,271.22		
Total Expenses	\$ 6,776.60	\$ -	\$ -
Ending Balance	\$ 452,737.73	\$ -	\$ -
Combined Fund Balance	\$ 452,737.73		

Year-To-Date Summary - Expenses
FY 2017

	Budget	YTD Expenses	\$ Available
<i>Equipment Operations</i>	50,000.00	31,727.47	18,272.53
<i>Equipment Repairs</i>	50,000.00	17,372.76	32,627.24
<i>Insurance</i>	41,000.00	-	41,000.00
<i>Contractual Services</i>	750,000.00	149,777.55	600,222.45
<i>Supplies</i>	25,000.00	4,136.35	20,863.65
<i>East Spoil Site Contractual Svcs</i>	-	-	-
<i>East Spoil Site</i>	-	-	-
TOTAL	916,000.00	203,014.13	712,985.87

The fiscal year runs from July 1st through June 30th.

FY 2010-2011 Grant

Beginning Balance		1,000,000.00
Reimbursement Request #1 (Feb)	2,161.50	997,838.50
Reimbursement Request #2 (March)	26,889.57	970,948.93
Reimbursement Request #3 (April)	34,365.76	936,583.17
Reimbursement Request #4 (May)	55,738.03	880,845.14
Reimbursement Request #5 (June)	109,852.10	770,993.04
Reimbursement Request #6 (July)	79,898.47	691,094.57
Reimbursement Request #7 (Aug)	183,384.65	507,709.92
Reimbursement Request #8 (Sept.)	66,972.51	440,737.41
Reimbursement Request #9 (Oct.)	78,248.34	362,489.07
Reimbursement Request #10 (Nov.)	362,489.07	0.00

FY 2011-2012 Grant

Beginning Balance		1,000,000.00
Reimbursement Request #1 (Nov/Dec)	197,607.09	802,392.91
Reimbursement Request #2 (January)	31,410.49	770,982.42
Reimbursement Request #3 (February)	42,880.12	728,102.30
Reimbursement Request #4 (March)	31,440.57	696,661.73
Reimbursement Request #5 (April)	80,384.74	616,276.99
Reimbursement Request #6 (May)	92,772.64	523,504.35
Reimbursement Request #7 (June)	83,352.69	440,151.66
Reimbursement Request #8 (July)	40,210.95	399,940.71
Reimbursement Request #9 (August)	42,110.15	357,830.56
Reimbursement Request #10 (September)	67,118.02	290,712.54
Reimbursement Request #11 (October)	40,332.35	250,380.19
Reimbursement Request #12 (November)	202,594.69	47,785.50
Reimbursement Request #13 (December)	14,686.16	33,099.34
Reimbursement Request #14 (January)	16,886.64	16,212.70
Reimbursement Request #15 (February)	7,016.03	9,196.67
Reimbursement Request #16 (March)	9,196.67	0.00

FY 2012-2013 Grant

Beginning Balance (Grant)		1,200,000.00
Reimbursement Request #1 (March 2013)	60,728.45	1,139,271.55
Reimbursement Request #2 (April 2013)	9,031.27	1,130,240.28

Reimbursement Request #3 (May 2013)	32,925.77	1,097,314.51
Reimbursement Request #4 (June 2013)	55,585.58	1,041,728.93
Reimbursement Request #5 (July 2013)	157,450.22	884,278.71
Reimbursement Request #6 (August 2013)	39,448.80	844,829.91
Reimbursement Request #7 (September 2013)	231,121.67	613,708.24
Reimbursement Request #8 (October 2013)	117,610.78	496,097.46
Reimbursement Request #9 (November 2013)	52,262.61	443,834.85
Reimbursement Request #10 (December 2013)	46,237.17	397,597.68
Reimbursement #11 (January 2014)	27,883.57	369,714.11
Reimbursement #12 (February 2014)	26,472.86	343,241.25
Reimbursement #13 (March 2014)	3,673.45	339,567.80
Reimbursement #14 (April 2014)	13,293.21	326,274.59
Reimbursement #15 (May 2014)	20,505.57	305,769.02
Reimbursement #16 (June 2014)	27,542.26	278,226.76
Reimbursement #17 (July 2014)	45,008.37	233,218.39
Reimbursement #18 (August 2014)	29,433.00	203,785.39
Reimbursement #19 (September 2014)	24,058.02	179,727.37
Reimbursement #20 (October 2014 Expenses)	22,515.83	157,211.54
Reimbursement #21 (November 2014 Expenses)	16,184.68	141,026.86
Reimbursement #22 (December 2014 Expenses)	9,007.91	132,018.95
Reimbursement #23 (January 2015 Expenses)	2,890.04	129,128.91
Reimbursement #24 (February 2015 Expenses)	26,714.88	102,414.03
Reimbursement #25 (March & April 2015 Expenses)	15,280.80	87,133.23
Reimbursement #27 (May 2015)	25,885.00	61,248.23
Reimbursement #28 (June 2015 Expenses)	18,849.69	42,398.54
Reimbursement #29 (July & August 2015 Expenses)	41,661.10	737.44
Reimbursement #30 (September 2015)	737.44	-

FY 2013-2014 Grant

		Dredging	FYRA
Beginning Balance (Grant) - 850,000		599,210.00	250,790.00
Reimbursement Request #1 (July 2015) & FYRA Reimb		599,210.00	214,788.11
Reimbursement Request #2 (Sept & Oct 2015) & FYRA	149,261.50	449,948.50	81,190.16
Reimbursement Request #3 (Nov & Dec 2015)	14,754.15	435,194.35	81,190.16
Reimbursement Request #4 (May & June 2016)	27,654.75	407,539.60	520.62
Reimbursement Request #5 (July 2016)	41,195.25	366,344.35	520.62
Reimbursement Request #6 (August to October 2016)	224,280.44	142,063.91	520.62
Reimbursement Request #7 (November 2016 Partial)	142,063.91	-	520.62

FY 2015-2016 Grant

		Dredging
Beginning Balance (Grant) - 850,000		850,000.00
Reimbursement Request #1 (November 2016 Partial)	14,435.75	835,564.25
Reimbursement Request #2 (December 2016)	86,543.03	749,021.22
Reimbursement Request #3 (January 2017)	17,727.66	731,293.56
Reimbursement reequest #4 (February 2017)	27,485.16	703,808.40
Reimbursement Request #5 (March 2017)	19,184.50	684,623.90
Reimbursement Request #6 (April 2017)	5,082.45	679,541.45
		679,541.45

General Ledger

Summary Trial Balance

User: tyler.gibbins
 Printed: 05/05/2017 - 9:09AM
 Period: 10, 2017



Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Fund 960	Lake Improvement Commission					
ASSETS						
960-0000-00-1110-0000	Cash	0.00	424,365.74	35,148.59	6,776.60	452,737.73
960-0000-00-1150-0000	Investments	0.00	0.00	0.00	0.00	0.00
960-0000-00-1220-0000	Accounts Receivable	0.00	0.00	0.00	0.00	0.00
960-0000-00-3870-0000	Revenues YTD	0.00	0.00	0.00	0.00	0.00
Dept 9600	Dredge Operations					
960-9600-00-3870-0000	Revenues YTD	0.00	0.00	0.00	0.00	0.00
	ASSETS Totals:	0.00	424,365.74	35,148.59	6,776.60	452,737.73
LIABILITIES						
960-0000-00-2020-0000	Accounts Payable	0.00	0.00	6,776.60	6,776.60	0.00
960-0000-00-3880-0000	Expenditures YTD	0.00	0.00	0.00	0.00	0.00
Dept 9100	Transfers					
960-9100-10-6910-0000	Transfer Out	0.00	0.00	0.00	0.00	0.00
	LIABILITIES Totals:	0.00	0.00	6,776.60	6,776.60	0.00
FUND BALANCE						
960-0000-00-3860-0000	July 1 Fund Balance	0.00	-561,947.58	0.00	0.00	-561,947.58
	FUND BALANCE Totals:	0.00	-561,947.58	0.00	0.00	-561,947.58
REVENUE						
Dept 9100	Transfers					
960-9100-09-4830-0000	Transfers In	0.00	0.00	0.00	0.00	0.00
	960-9100 REVENUE Totals:	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
Dept 9600	Dredge Operations					
960-9600-12-4300-0000	Interest On Investments	0.00	-1,479.76	0.00	0.00	-1,479.76
960-9600-12-4400-0000	Grant Reimbursement	0.00	-603,132.57	0.00	17,727.66	-620,860.23
960-9600-12-4794-0000	Misc Revenue	0.00	-98,806.45	0.00	17,420.93	-116,227.38
	960-9600 REVENUE Totals:	0.00	-703,418.78	0.00	35,148.59	-738,567.37
Dept 9700	East Spoil Site (Connell)					
960-9700-12-5092-0000	East Spoil Sight (Connell)	0.00	0.00	0.00	0.00	0.00
	960-9700 REVENUE Totals:	0.00	0.00	0.00	0.00	0.00
	REVENUE Totals:	0.00	-703,418.78	0.00	35,148.59	-738,567.37
EXPENSE						
Dept 9600	Dredge Operations					
960-9600-12-6331-0000	Equipment Operations	50,000.00	93,954.41	0.00	0.00	93,954.41
960-9600-12-6332-0000	Equipment Repairs	50,000.00	134,665.01	0.00	0.00	134,665.01
960-9600-12-6408-0000	Insurance	41,000.00	34,346.06	0.00	0.00	34,346.06
960-9600-12-6499-0000	Contractual Services	750,000.00	529,418.46	6,605.22	0.00	536,023.68
960-9600-12-6599-0000	Supplies	25,000.00	48,616.68	171.38	0.00	48,788.06
960-9600-12-6727-0000	Capital Improvements Equipment	0.00	0.00	0.00	0.00	0.00
	960-9600 EXPENSE Totals:	916,000.00	841,000.62	6,776.60	0.00	847,777.22
Dept 9700	East Spoil Site (Connell)					
960-9700-12-6499-0000	Contractual Services	0.00	0.00	0.00	0.00	0.00
960-9700-12-6599-0000	Supplies	0.00	0.00	0.00	0.00	0.00
960-9700-12-6801-0000	Principal Redemption	0.00	0.00	0.00	0.00	0.00
960-9700-12-6851-0000	Interest Payments	0.00	0.00	0.00	0.00	0.00
960-9700-12-7092-0000	East Spoil Sight (Connell)	0.00	0.00	0.00	0.00	0.00
	960-9700 EXPENSE Totals:	0.00	0.00	0.00	0.00	0.00
	EXPENSE Totals:	916,000.00	841,000.62	6,776.60	0.00	847,777.22
	Fund 960 Totals:	-916,000.00	0.00	48,701.79	48,701.79	0.00

Account Number	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
	Report Totals:	-916,000.00	0.00	48,701.79	48,701.79	0.00

Staff Summary

5/30/2017

Agenda Item # 3.



City of Storm Lake
PO Box 1086
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REPORT TO: Lake Improvement Commission

FROM: Jason Etnyre, Public Works Director

SUBJECT: 2017 May Dredge Update

BACKGROUND: Dredging operations began on May 13th and during the first 8 billed days of operations Dredge America averaged around 2,000 cu. yds/day. On May 14th Dredge America hit a Century Link cable in the lake. Repairs are ongoing and communications between the City, Dredge America, DNR, and Century Link are continuing. No damage occurred to the dredge unit in this incident. The DNR has amended the dredge plan for 2017 to exclude an area to the western edge of the plan. Reports from Dredge America staff are that the dredge and both boosters are running well and there have been several shifts recently with m/l 3,000 cu. yds/ day of production. The City received notification from the DNR that there will be an inspection coming shortly for the holding cells at the spoil site. This happens every other year and staff will advise the LIC as to the outcome of this inspection.

FISCAL IMPACT: Normal operational expenditures

RECOMMENDATION: Staff recommends that the LIC approve the May 2017 Dredge report